



St. Thomas College of Teacher Education, Pala, Kerala – 686 575

Affiliated to Mahatma Gandhi University, Kottayam

Criterion VI- Governance, Leadership and Management

6.2 Strategy Development and Deployment

6.2.2 DOCUMENTARY EVIDENCE IN SUPPORT OF THE CLAIM



**ST. THOMAS COLLEGE
OF TEACHER EDUCATION, PALA
ESTD. 1957**

**SSR Submitted to
NAAC
Fourth Cycle
of
Accreditation**

6.2.2 DOCUMENTARY EVIDENCE IN SUPPORT OF THE CLAIM

- **Appointment of Dr. Beenamma Mathew, Associate Professor to Professor, Academic Level 13A to Academic Level 14**
- **Promotion of Dr. Lavina Dominic, Assistant Professor Stage II to Stage III, Academic Level 11 to Academic Level 12**



APPOINTMENT OF Dr. BEENAMMA MATHEW
ASSOCIATE PROFESSOR TO PROFESSOR
ACADEMIC LEVEL 13A TO ACADEMIC LEVEL 14



Beena
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA



Phone: 04822 - 216537. Fax: 04822-216537

ST. THOMAS COLLEGE OF TEACHER EDUCATION

PALA - 686 575, KOTTAYAM (DT.) KERALA STATE

Re-accredited at A Grade by NAAC

E-mail: stcepala@gmail.com

Website: <http://stcte.ac.in> www.stcepala.org

15/11/2022


Applications Invited

Applications are invited to the post of Principal of St. Thomas College of Teacher Education Pala from eligible candidates of this college. Application based on UGC Regulations 2018 with details of qualifications, publications and other documents may be submitted to the manager on or before 14/12/2022.

Dr. Sr.B.M 


Dr. TCT 

Dr. Sr. M.T 

Dr. L.D 

Dr. S.A 

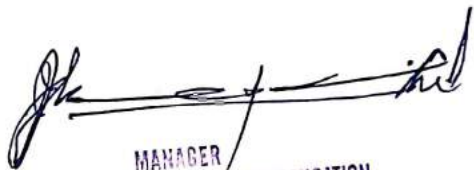
Dr. P.A 

Dr. S.T 

Dr. B.D 

Dr. A.G 




MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

PALA - 686 575, KOTTAYAM (DT.) KERALA STATE

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E-mail: stcepala@gmail.com Website: http://stcte.ac.in, www.stcepala.org

22/12/2022

Lr.No. 13A(UGC)406/2022

പ്രേക്ഷകൻ

ചെയർ പേഴ്സൺ

കോളേജ് ഗവേണിംഗ് ബോഡി

സെന്റ് തോമസ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ, പാലാ.

സ്വീകർത്താവ്

രജിസ്ട്രാർ

മഹാത്മാഗാന്ധി യൂണിവേഴ്സിറ്റി

പ്രിയദർശിനി ഹിൽസ് പി.ഒ., അതിരമ്പുഴ, കോട്ടയം.

വിഷയം:- പ്രിൻസിപ്പൽ നിയമനത്തിനായുള്ള സെലക്ഷൻ കമ്മിറ്റി രൂപീകരിക്കുന്നത് സംബന്ധിച്ച് -

- സൂചന: 1. UGC Regulations 2018 dtd. 18/7/2018
 2. GO(P)No 18/2019/H.Edn. Dtd 29-06-2019,
 3. GO(P)No 28/2019/H.Edn. Dtd 29-06-2019,
 4. GO(P)No. 29/2019/H.Edn. Dtd 30-09-2019.
 5. U.O. No. 5020/ACL/2019/MGU dated 19-10-2019

Sir,
St. Thomas College of Teacher Education, Pala is a Christian Minority Educational institution owned and managed by the Diocese of Pala (F.No.823 of 2010/47236 dated 16-11.2010 – Attached the copy of the letter from National Commission for Minority Educational Institutions).

Due to the retirement of Dr.Sr.Celene Joseph on 31/3/2020, the post of principal is vacant. As per the UGC Regulations 2018 we are planning to appoint a new Principal from among the eligible faculty from the college. We have already received the approval of Government nominee for selection procedure. The Governing Body meeting held on 19/12/2022 prepared and submitted the panel list for the selection committee as per UGC Regulations 2018, section 5/VIII A(a) iii, iv & vi.

I request you to be kind enough to approve the list attached herewith as per the UGC Regulations and its amendments from time to time.

Yours faithfully,



[Signature]
Chairperson, College Governing Body
MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Mahatma Gandhi University, Kottayam

Proforma for Appointment of Principal

(In accordance with UGC 2018 regulation)

Read: 1) GO(P)No 18/2019/H.Edn. Dtd 29-06-2019, 2) GO(P)No 28/2019/H.Edn. Dtd 29-06-2019, 3) GO(P)No. 29/2019/H.Edn. Dtd 30-09-2019. 4) U.O. No. 5020/ACL/2019/MGU dated 19-10-2019, G.O(P) No.9/2021/HE dated 20/02/2021.

Name of the College : -St. Thomas College of Teacher Education Pala**The college is with minority status: Yes****Department/ Subject : - Education**

(As per the university approval order)

Proposal for the appointment of Principal

Associate Professor to Professor/equivalent cadres (Stage V/Acd Level 13A to 14)

(Please indicate (√) whichever is applicable)

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1	Name (English Block Letters)	Dr.BEENAMMA MATHEW
	Malayalam	ഡോ.ബീനമ്മ മാത്യു
2	Father's Name	MATHEW
3	Date and Place of Birth	29/05/1969, NJANDUPARA
4	Gender	FEMALE
5	Nationality	INDIAN
6	Religion	CHRISTIAN
7	Indicate Category: SC/ST/OBC/OEC/General category	GENERAL
8	Whether differently abled? (Divyang)	No.
9	Current Designation & AGP/Academic Level	Associate Professor, Stage IV Acd level 13A, (Promoted as Professor as per U.O No. 8384/AC B5 / 2022 / MGU Dated 08/08/2022)
10	Date of last Promotion with Post/ Grade promoted to with UO reference. (If applicable)	01/08/2016 Associate Professor Stage IV No. 4858 / AC B5/2020/ MGU Dated 21/10/2020
11	Designation and grade pay/Academic Level to which promotion required?	Principal, Acd Level 14.
12	Date of Eligibility of Promotion	10 / 02 / 2023
13	Basic Pay and AGP(if any) of the Present Scale	156900 Associate Professor Academic Level 13A (131400- 217100)
14	Date of Approval of Deputy Director for the last promotion (if any)*	Associate Professor Acd. 13A 03/03/2021 (Order No. B4/8470/20)
15	Date and Designation of Joining service*	01/08/2002, LECTURER IN MATHEMATICS EDUCATION



16	Permanent Address with PINCODE	VIMALA STUDY HOUSE PALA P O PALA, PIN 686575
17	Address for Communication with PINCODE	Dr. Sr. BEENAMMA MATHEW, ASSOCIATE PROFESSOR, St. THOMAS COLLEGE OF TEACHER EDUCATION, PALA PALA P O PIN 686575
18	Phone numbers (Off. Res. Mob) and email Id	Office-04822216537 Residence-04822214206 Mobile- 9447823393 rosemathewfcc@gmail.com
19	University's Examiner Code	Adl. ID-AAGM, Chief ID- AAHL
20	Date in which University teacher'sportal last updated	03.06.2017

* Copy of the certificate is to be attached

21. Academic Qualifications

Qualification	University/Board	Year of Passing	% Of marks obtained	Division/ Class/ Grade	Subjects/ Specialization
SSLC	STATE BOARD	1984	84	FIRST	NA
Higher Secondary	MAHATMA GANDHI UNIVERSITY, KTYM	1986	57.44	SECOND	FIRST GROUP
B.Sc.	MAHATMA GANDHI UNIVERSITY, KTYM	1989	86.3	FIRST	MATHEMATICS
M.SC	MAHATMA GANDHI UNIVERSITY, KTYM	1991	73	FIRST	MATHEMATICS
B.Ed.	MAHATMA GANDHI UNIVERSITY, KTYM	1993	67.4	FIRST	MATHEMATICS
M.Ed.	MANGALORE UNIVERSITY, KARNATAKA	1998	71	FIRST	EDUCATION
NET	UGC	1999	NA	NA	EDUCATION

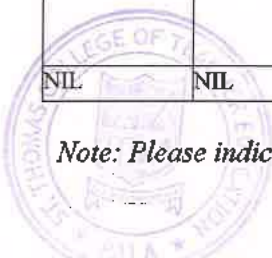
22. Research Degrees

Qualification	Title	Date of award	University
M.Phil./MTech			
Ph D	Effectiveness of 7E Learning Cycle Model in Rectifying Misconceptions in Mathematics	22 nd September 2017	Bharathiar University Coimbatore
D.Sc./D.Lit /Others	N A	NA	NA

23. Record of academic service prior to joining the current post

Institution	Designation	Essential Qualification for the post at the time Of appointment	Nature of Appointment (Regular/fixed term /temporary/ Ad hoc)	Nature of duties (Teaching g/Research/ot hers)	Scale of Pay	Date of Joining and Date of leaving	Reason of Leaving
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

Note: Please indicate in a separate sheet attached, the following



- The essential qualification for the post held where not lower than the qualifications prescribed by the University.
- The post is / was in an equivalent grade or of the pre revised scale of pay.
- Whether applied through proper channel
- Whether possess the same minimum qualifications as prescribed by UGC for appointment of the post.
- The post was filled in accordance with the prescribed selection procedure as laid down in the regulations of university/state government/ central Government/concerned institution, for each appointment.
- The previous appointment was not as Guest Lecturer for any duration.

24. Posts held after appointment at this institution

Designation	Department	Date of joining		Grade
		From	To	
Assistant professor	Education	01/08/2002	31/07/2008	Assistant professor Stage I (APG 6000)
Assistant professor	Education	01/08/2008	31/07/2013	Assistant professor Stage II (APG 7000)
Assistant professor	Education	01/08/2013	31/07/2016	Assistant professor Stage III (APG 8000)
Associate Professor Stage 13A	Education	01/08/2016	31/07/2019	Associate Professor Acd. Level 13A (AGP 9000)
Professor	Education	Approval received from MG University w.e.f. 01/08/2019 as per U.O No. 8384/AC B5 / 2022 / MGU Dated 08/08/2022 (waiting for the approval from Deputy Director – Collegiate Edn.)		

25. Whether an Approved Research Guide- No

If Yes, Give the details in the following table

Name of the Institution / University at which guide ship is approved	Date in which the guide ship approved	Number of students enrolled for PhD/ M.Phil.	Number of students submitted the thesis	Number of students awarded the Degree
NA	NA	NA	NA	NA

26. Details of Leave

Duration	Nature of Leave (other than CL)	Purpose
3days (19/12/16 F.N to 21/12/16 AN)	Commuted leave	Personal Affairs
15 days (26/10/21 FN to 09/11/2021 AN)	Commuted leave	Personal Affairs
8 days (13/09/22 FN to 20/09/2022 AN)	Commuted leave	Personal Affairs
7 days (26/10/2022 FN to 01/11/2022 AN)	Commuted leave	Personal Affairs

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: -Pala

Date: - 09/12/2022

Beenamma Mathew Beane
Name and Signature of the teacher



[Signature]
MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Countersigned by the Head of the Institution

CATEGORY: III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS
 (Only for placement from Academic level 13A to 14 and 14 to 15; Associate Professor to Professor/Principal)
 (Note: The research score shall be from the minimum of three categories out of six categories)

I. Published Research Papers in Peer-reviewed or UGC listed Journals

Sl. No.	Title with pageNos.	Journal	UGC/ ISSN/ISBN No	Whether peer reviewed, Impact Factor, if any	No. of Co-authors	Whether you are the main Author	Score
01	Disparity in Education and economic status of people pp720-724	Internal Journal of Research and Analytical Reviews, April 2018, vol.5 Issue 2	UGC No. 43602 E-ISSN:2348-1269 P-ISSN:2349-5138	Yes	One	No	7
02	Redefining the necessitate of Blended learning for z' and 'Alpha' generations	International Journal of Emerging Technologies and Innovative Research Vol. 5, Issue 5, May2018	UGC No. 63975 (ISSN: 2349-5162)	Yes	One	No	7
03	Awareness on legal provisions for safety of women and decision-making capacity of adolescent girls p 481-489	International Journal of Research and Analytical Reviews Vol.5, Issue 3september 2018	UGC No.43602 E-ISSN:2348-1269 P-ISSN:2349-5138	Yes	One	Yes	7
04	Conscientising the adolescents and youth on Agricultural financing and education	International Journal of Creative Research Thoughts - Ijert (Ijert.Org) Volume6, Issue2 June2018	UGC No. 49023 ISSN:2320-2882	Yes	One	No	7

Dr. Babu Anand *[Signature]*
9/2/2023

Dr. Verghese K. Ebenezer *[Signature]*
9/2/23

Prof. Dr. Mohamed Saleem *[Signature]*
9/2/23

Prof. Dr. J. V. Venkatesh *[Signature]*
9.2.23

Prof. Dr. Serile Thomas *[Signature]*
9/2/2023

Prof. Dr. Vincent Mathew *[Signature]*
9/2/2023

Prof. Dr. K. Y. Benedict *[Signature]*
9/2/2023

Dr. Abdul Gafur K *[Signature]*
09/2/23



Name & Signature of the subject experts of Selection Committee

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION

05	Children playing video games: An inquiry on their self-esteem and self confidence P 463-469	International Journal of Research and Analytical Reviews Vol6, Issue1, February 2019	UGC No. 43602 E-ISSN:2348-1269 P-ISSN:2349-5138	Yes	One	Yes	7
06	Developing social skills among adolescents through Experiential Learning Model P 470-474	International Journal of Research and Analytical Reviews (IJRAR) Vol6, Issue1, March 2019	UGC No. 43602 E-ISSN:2348-1269 P-ISSN:2349-5138	Yes	Two	No	3
07	A Study on the use of Digital Technology and Digital divide in rural areas Pp49-56	Journal Of Emerging Technologies And Innovative Research -Vol6, Issue4 April 2019	UGC No. 63975 ISSN-2349-5162	Yes	One	yes	7
08	A study on cost of education in the context of commercialization 894-901	International Journal of Creative Research Thoughts - Ijert (Ijert.Org) Volume7, Issue1 Feb.2019	UGC No. 49023 ISSN:2320-2882	Yes	One	No	7
09	Influence of social networking sites in collaborative learning P 69-78	International Journal of Research and Analytical Reviews (IJRAR) Vol6, Issue2, April 2019	UGC No. 43602 E-ISSN:2348-1269 P-ISSN:2349-5138	Yes	One	No	7

Dr. Babu Vrolosy *[Signature]* 9/2/2023

Dr. Varghese K. Ehenyris *[Signature]* 9.2.23

Prof. Dr. T. Mohamed Suleem *[Signature]* 9/2/23

Prof. Dr. John V. Varghese *[Signature]* 9.2.23

Prof. Dr. Suneel Thomas *[Signature]* 9/2/2023

Prof. (Dr.) Vincent Mathew *[Signature]* 9/3/2023

Prof. Dr. K.V. Benedict *[Signature]* 9/2/2023

Dr. Abdul Gafur K *[Signature]* 09/2/23

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Name & Signature of the subject experts of Selection Committee

10	The balance of teachers' Knowledge, Technology, Values and Social commitment in the context of 21 st century paradigm shift in Education P 193-196	Journal Of Emerging Technologies And Innovative Research-Vol6, Issue2 February 2019	UGC No. 63975 ISSN-2349-5162	Yes	One	Yes	7
11	Reflections on Social Sensitivity: A Concern of Morality P 879-882	International Journal of Creative Research Thoughts - Ijert (Ijert.Org) Volume7, Issue2 May2019	UGC No. 49023 ISSN:2320-2882	Yes	One	No	7
12	Calculation Errors in Algebraic computation of secondary school students p 58-64	Educational Extracts Vol. 7, Issue 1, Jan 2019	ISSN- 2320-7612	Yes	One	No	7
13	'Development of a Three-Tier test to assess students' Misconceptions about basic concepts in Geometry	Educational Extracts Vol. 2, Issue 1, Jan 2014	ISSN- 2320-7612	Yes	One	Yes	7
14	Misconceptions in Mathematics of Secondary School students with special reference to Learning Styles'	Educational Extracts Vol. 2, Issue 2, June 2014	ISSN- 2320-7612	Yes	One	Yes	7
Total Research Score							94

Dr. Babu Vasanth 5/2/23 Dr. Narghen K. Ebenezer 9.2.23

Prof. Dr. T. Mohamed Siders 9/2/23 Prof. Dr. J. V. Unchignukul 9.2.23

Prof. Dr. Scerilo Thomas 9/2/2023 Prof. Dr. Vincent Mathias 9/2/2023

Prof. Dr. K.V. Benedict 9/2/23 Dr. Abdul Gaffar K 9/2/23



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PALA



Name & Signature of the subject experts of Selection Committee

08 Points per publication for Faculty of Science and 10 Points per publication for Faculty of Languages/Humanities/Arts/Social Sciences/Commerce/Management and other related disciplines.

The Research score for research papers would be augmented as follows:
(Impact factor to be determined as per Thomson Reuters List)

Papers without impact factor by 5points

Papers with impact factor less than 1 by 10 points

Papers with impact factor between 1 and 2 by 15 points

Papers with impact factor between 2 and 5 by 20 points;

Papers with impact factor between 5 and 10 by 25 points.

Papers with impact factor above 10 by 30 points

Two authors : 70% of total value of publication for each author

More than two authors : 70% of total value of publication for the first/Principal/Corresponding author and the remaining 30% of total value of publication for each of the joint authors.

Dr. Basu Voolasy 426/20
5/2/2023

Dr. Varghese K. Cheyym Varghese
9.2.2023

Prof. Dr. T. Michael Schurr TMS
9/2/23

Prof. Dr. Leon. V. Vanchipussal LV
09.02.23

Prof. Dr. Serile Thomas Serile Thomas
09.02.2023

Prof. (Dr.) Vincent Melheir Vincent
09.02.2023

Prof. Dr. K. Y. Benedict K. Y. Benedict
09/02/2023

Dr. Abdul Gafar K Abdul Gafar K
09/2/23



Name & Signature of the subject experts of Selection Committee

II. Publications other than Research Papers


II(a). Articles/Chapters published in Books.

Sl. No.	Title with Page Nos.	Book, Title, Editor & Publisher	ISSN/ISBN No.	No. of Co-authors	Whether you are the main Author	Score
01	Misconceptions of secondary school students in Geometry(p 33-39)	Spectrum of Educational Initiatives, Editor-S. V Sudheer, UGC- HRDC, Thiruvananthapuram Publisher: Better Books, BN 400, Upasana kavaloor Lane March 2017	ISBN:978-81-908006-5-5	Nil	Yes	5
02	Challenges in Achieving Universal primary Education(p34-47)	Millennium Development Goals: Insight and Praxis Editor-S. V Sudheer, UGC- HRDC, Thiruvananthapuram Publisher: Better Books, BN 400, Upasana kavaloor r Lane July 2017	ISBN:978-81-908006-8-6	Nil	Yes	5
03	Grief Theory – Significance and Techniques(p. 32-44),	Counselling and Mentoring Editor-S. V Sudheer, UGC- HRDC, Thiruvananthapuram Publisher: Better Books, BN 400, Upasana kavaloor Lane Nov. 2017.	ISBN:978-81-908006-6-2	Nil	Yes	5
04	Learning Basic Mathematics Concepts and Economic Sustainability (p.312-323)	Emerging management & Technology for Economic Sustainability. Editors :Dr.Taimur Sharif,Dr. V. Hemanth Kumar,Dr. K. Maran,Dr. Kishor Pankar Anuragam 19,Kannadhasan Salai,T. Nagar,Chennai	ISBN:978-93-5228-080-3	Nil	Yes	5

Dr. Basim Anthony  5/2/2023


Dr. Varghese K. Ebenezer  9.2.2023

Prof. Dr. T. Mohand Scheens  5/2/23

Prof. Dr. Jesu V. Varghese  9.2.23

Prof. Dr. Seneio Thomas  9/2/2023

Prof. (Dr.) Vincenty Mathias  9.2.2023

Prof. Dr. K. Y. Benedict  9.2.2023

Dr. Abdul Rafoor K  09/2/23



Name & Signature of the subject experts of Selection Committee

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PALA

05	Problems of Women and Girl child in the Society (p. 34-48)	Women Empowerment Context & Concerns Editor-S.V Sudheer, UGC-HRDC, Thiruvananthapuram Publisher: Better Books, BN 400, Upasana kavaloor Lane Feb. 2019	ISBN:978-81-908006-7-9	Nil	Yes	5
06	Netiquette Awareness Among Teacher Trainees of Graduate Level	"Teaching Learning Platforms for Digital Natives" St, Thomas College of Teacher Education, Pala, September,2018	ISBN:978-81-908006-9-3	One	Yes	5
07	Digital Technologies in Mathematics Education	"Teaching Learning Platforms for Digital Natives" St, Thomas College of Teacher Education, Pala, September,2018.	ISBN:978-81-908006-9-3	Two	No	5
08	Opportunities and Challenges of Technology Mediated Classrooms,	"Teaching Learning Platforms for Digital Natives" St, Thomas College of Teacher Education, Pala, September,2018.	ISBN:978-81-908006-9-3	One	No	5
09	Teacher Education-A Viable Tool for National Development.	National Seminar on, Vision 2030: Contributions of Educational Researches on National Development St. Thomas College of Teacher Education, Pala	ISBN: 978-81-927201-4-2	One	Yes	5
10	Human Rights of Women in the Context of Millennium Development Goals and Classroom practices,	National Conference on Human Rights Education, 21 st & 22 nd Sept. 2017.	ISBN 978-93-5001-559-9	Nil	Yes	5

Dr Babu Anthony 5/2/2023

Dr Varghese K. Ebenezer 9.2.2023

Prof. Dr. T. Mohand Saleem 9/2/23

Prof. Dr. S. V. Venkatesh 9.2.23

Prof. Dr. Suresh Thomas 9/2/2023

Dr (Prof) Vincent Mathias 9.2.2023

Prof. Dr. K. V. Benedict 9.2.2023

Dr. Abdul Gaffoor K 09/2/23



Name & Signature of the subject experts of Selection Committee

9

[Signature]

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

11	Constructivism and Technology in Mathematics classroom,	'National Conference on Critical Pedagogy and Constructivism in the Digital Context –CPCDC April 2018.	ISBN 81-865520-5356	Nil	Yes	5
12	Developing Self-Esteem as a way to encounter Maladjustment in Adolescents	Behaviour Modification: A Psychodynamic Approach to Maladjustment in Adolescents St. Thomas College of Teacher Education Pala January 2017	ISBN:978-81-927201-5-9	Two	No	5
13	Constructivism – A Platform for Extroverts	Behaviour Modification: A Psychodynamic Approach to Maladjustment in Adolescents St. Thomas College of Teacher Education Pala January 2017	ISBN:978-81-927201-5-9	Two	No	5
14	Positive Thinking on Behavioural Modification among Adolescent Children	Behaviour Modification: A Psychodynamic Approach to Maladjustment in Adolescents St. Thomas College of Teacher Education Pala January 2017	ISBN:978-81-927201-5-9	One	No	5

Total Research Score 70

International Publishers: 12 Points
National Publishers : 10 Points
Chapter in edited book : 05 Points
Editor of book by International Publisher : 10 Points
Editor of book by National Publisher : 08 Points

Dr. Babu Ambrose 12/10/2023
5/2/2023

Dr. Veighase K. Ebenezer 9/2/2023

Prof. Dr. T. Raphael Suresh 9/2/23

Prof. Dr. J. V. Mathaprasad 9.2.23

Prof. Dr. Suresh Thomas 9/2/2023

Prof. Dr. Vincent Mathew 9.2.2023

Prof. Dr. K. V. Benedict 9/2/2023

Dr. Abdul Gafour 09/2/23



Name & Signature of the subject experts of Selection Committee

[Handwritten Signature]

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION


II (b). Translation works in Indian and Foreign Languages by faculty

Sl. No.	Title with Page Nos.	Book, Title, Editor & Publisher	No. of Co-authors	Whether you are the main Author	Score
01	NIL	NIL	NIL	NIL	NIL
Total Research Score					0
Chapter or Research Paper : 03 Points/Chapter or Paper Book : 08 Points					

III. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula

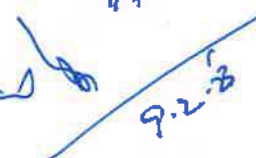
III(a). Development of Innovative Pedagogy

Sl.No.	Type of Pedagogy	Level (UG/PG)	Class and Semester	Topic Covered	Score
01	NIL	NIL	NIL	NIL	NIL
Total Research Score					0
05 Points per Pedagogy or Method					

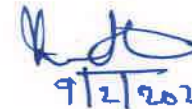
Dr. Babu Antony  9/12/2023

Dr. Verghese K. Changan  9.12.2023

Prof. Dr. T. Mohand Sclans  7/2/23

Prof. Dr. J. V. Valsar  9.2.23

Prof. Dr. Suresh Thomas  9/12/2023

Prof. (Dr) Vincent Mathew  9/12/2023

Prof. Dr. K. Y. Benedict  9/12/2023

Dr. Abdul Gaffar K.  09/12/23



Name & Signature of the subject experts of Selection Committee

III(b). Design of New Curricula and Courses

Sl. No.	Name of Course	Level (UG/PG)	Class and Semester	University	Score
01	NIL	NIL	NIL	NIL	NIL
Total Research Score					0
02 Points per curricula or course					

III(c). MOOCs

Sl. No.	Name of MOOC	Level (UG/PG)	University	Score
01	NIL	NIL	NIL	NIL
Total Research Score				0
Development of complete MOOC with 04 quadrants (04 credits) : 20 Points (In case of MOOCs of lesser Credits 5 marks/credit)				
MOOCs (developed in 04 quadrants) per module or lecture : 05 points per module or lecture MOOCs				
Content writer/subject matter(at least 01 quadrant) per module : 02 points per module Course				
Coordinator for MOOCs (04 credit course) : 08 Points (In case of MOOCs of lesser Credits 2 marks/credit)				

III(d). E-content

Development of e-learning delivery process/material

Sl. No.	Title of Module/Material	Score
01	NIL	NIL
Total Research Score		0
Development of e-content in 04 quadrants for a complete course or e-book : 12 Points		
e-content(Developed in 4 quadrants) : 05 Points per module		
Contribution to development of e-content (at least 01 quadrant) : 02 Points per module		
Editor of e-content for complete course/paper/e-book : 10 Points		

Dr. Babu Vrology *[Signature]*
5/2/2023

Dr. Varghese K. Ebenezer *[Signature]*
9.2.2023

Prof. Dr. T. Mohamed Sabar *[Signature]*
9/2/23

Prof. Dr. Jean V. Vanchingal *[Signature]*
9.2.23

Prof. Dr. Suleil Thomas *[Signature]*
9/2/2023

Prof. (Dr) Vincent *[Signature]*
9/2/2023

Dr. K. Y. Benedict *[Signature]*
09/2/23

Dr. Abdul Gadoor K *[Signature]*
09/2/23

[Signature]

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Name & Signature of the subject experts of Selection Committee

IV. Research Guidance, Projects and Consultancy

IV(a). Research Guidance

Category	Number Enrolled	Thesis Submitted	Degree Awarded	Score
i. Ph.D or equivalent				
ii. M.Phil or equivalent		NA		
iii. PG Dissertation	8	NA	8	16
Total Research Score				16

Total Research Score

Ph. D (Degree Awarded) : 10 Points
 Ph. D (Thesis Submitted) : 05 Points
 M. Phil : 02 Points
 PG : 02 Points

**For Joint supervision of research students, the formula shall be 70% of the total score for supervisor and co-supervisor. Supervisor and Co-Supervisor, both shall get 7 marks each.*

IV(b). Completed Research Projects

Sl. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Score
01	Effectiveness of conceptual change models of learning on misconceptions in mathematics among secondary school students with different Learning styles	UGC	1 & 2 yrs	Rs. 0.77	05

Total Research Score 05

More than 10 lakhs : 10 Points
 Less than 10 lakhs : 05 Points

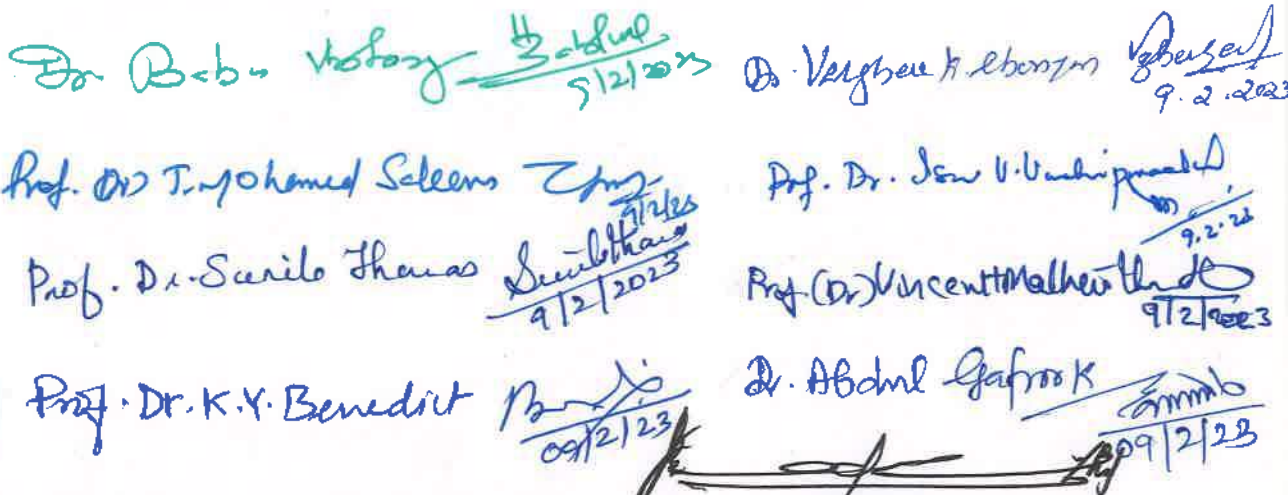
**Joint Projects: Principal Investigator and Co-Investigator would get 50% each*

IV(c). Ongoing Research Projects

Sl. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Score
01	NIL	NIL	NIL	NIL	NIL
Total Research Score					0

More than 10 lakhs : 05 Points
 Less than 10 lakhs : 02 Points

**Joint Projects: Principal Investigator and Co-Investigator would get 50% each*




 Dr. Boba Victoria *5/12/2023* Dr. Verghese K. Changan *9.2.2023*
 Prof. Dr. T. Mohamed Saleem *9/12/2023* Prof. Dr. Jose V. Unnikrishnan *9.2.23*
 Prof. Dr. Sarilo Thomas *9/12/2023* Prof. (Dr) Vincent Mathew *9/12/2023*
 Prof. Dr. K.V. Benedict *09/12/23* Dr. Abdul Gafur *09/12/23*

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Name & Signature of the subject experts of Selection Committee


 MANAGER
 ST. THOMAS COLLEGE OF TEACHER EDUCATION

IV(d). Consultancy

Sl. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Score
01	NIL	NIL	NIL	NIL	NIL
Total Research Score					0
3 Points each					

V. Patents, Policy Documents and Awards/Fellowships

V(a). Patents

Sl. No.	Description/Patent	International/National	Score
01	NIL	NIL	NIL
Total Research Score			0
International : 10 Points/Patent National : 07 Points /Patent			

V(b). Major Policy document submitted to an International Body/organization or Central or State Government*

Sl. No.	Description/Patent	International Bodies/ Central/State Government/	Score
01	NIL	NIL	NIL
Total Research Score			0
International : 10 Points/Document National : 07 Points / Document State Govt. : 04 Points / Document			

Dr. Babu Mathy *[Signature]*
5/2/2023

Dr. Varghees K. Cherian *[Signature]*
9.2.2023

Prof. Dr. T. Mohamad Idrees *[Signature]*
9/2/23

Prof. Dr. J. V. Varghese *[Signature]*
9.2.23

Prof. Dr. Sunila Thomas *[Signature]*
9/2/2023

Prof. (Dr.) Vincent Mathy *[Signature]*
9/2/2023

Prof. Dr. K. Y. Benedict *[Signature]*
09/2/23

Dr. Abhinal Gafur K *[Signature]*
09/2/23

[Signature]

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PALA


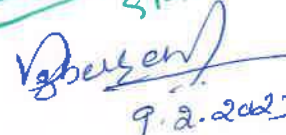


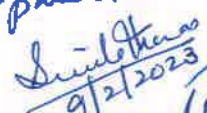

Name & Signature of the subject experts of Selection Committee





03	Addressing Misconceptions in Peer Groups- A strategy for Developing Social Skills"	'Education and Social Sensitivity' (National seminar on 25 th & 26 th November 2010)	St. Thomas College Pala (UGC sponsored)	National	3
04	7E Learning Cycle- A Constructivist Model for Tackling Misconceptions"	Learning Innovation in Science Education (National Level Conference on 2 nd and 3 rd February 2012)	P.K.M. college of Education Mandapam (UGC sponsored)	National	3
Total Research Score					16
<p>International (Abroad): 07/Lecture or Paper presented International (within country): 05/Lecture or Paper presented National : 03/Lecture or Paper presented State/University: 02/Lecture or Paper presented.</p> <p>*Paper presented, if part of an edited book or proceedings, then it can be claimed only once.</p>					

Note :For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b) (Policy Document) and 6 (Invited lectures/Resource Person/Paper presentation) shall have an upper capping of thirty percent of the total research score of the teacher concerned.

Total Research Score for Category III : 201 .

1. Dr. Babu Antony  9/2/2023
2. Dr. Varghese K. Chennu  9.2.2023
3. Prof. Dr. Timpohamed Schem  9/2/23
4. Prof. Dr. Jose V. Varghese  9.2.23
5. Prof. Dr. Sulethanas  9/2/2023
6. Prof. (Dr.) Vincent Mathew  9/2/2023



7. Prof. Dr. K.Y. Benedict  9/2/23
8. Dr. Abdul Gafur K  09/2/23

Name & Signature of the subject experts of Selection Committee

IV. SUMMARY OF ASSESSMENT

Session/Year : 1/8/2002 – 9/02/2023

Category	Criteria	Grade/Score
III	Research and Academic Contribution	201

Note: Score in the Category III is to be calculated in the following manner:

- a) Category III is cumulative, Hence the total period of service is to be taken as a single unit.
- b) Yearwise preparation of the Category III is not necessary.
- c) Categories I & II are not mandatory for Principal Appointment.

Dr. Babu Antony 5/2/2023

Dr. Varghese K. Cherian 9.2.2023

Prof. Dr. T. Mohand Suleem 5/2/23

Prof. Dr. John V. Vanchi prasad 9.2.23

Prof. Dr. Sunil Thomas 9/2/2023

Prof. (Dr.) Vincent Mathew 9/2/2023

Prof. Dr. K. V. Benedict 9/2/2023

Dr. Abdul Gafoor K 09/2/23



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PALA



LIST OF ENCLOSURES: (Please attach copies of Certificates, sanction orders, papers etc. wherever necessary)

01.	Application, Proforma, Score sheet, Minutes of Selection Committee
02.	Minority Institution Certificate
03.	Copy of SSLC
04.	Copy of Mark lists and Certificates of Qualifications, NET Certificate
05.	Copy of Approval from University
06.	List of Selection Committee (Panel List) from University
07..	Associate Professor – Approval order (University and DD) and Professor Approval from MG Uty
08.	Copy of other supporting documents
09.	Copies of publications – Journal publication and Books
10.	Service book and Ph.D Original Certificate

I certify that the information provided is correct as per records available with the college/university and/or documents enclosed along with the duly filled PBAS Proforma.

Place: Pala
Date : 09/12/2022

Beenamma Mathew Beena
Name and Signature of the Teacher



[Handwritten Signature]

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Signature of HOD/Principal

Dr. Babu Antony *[Signature]*
9/2/2023

Dr. Varghese K. Ebenezer *[Signature]*
9.2.2023

Prof. Dr. T. Mohmed Saleem *[Signature]*
9/2/23

Prof. Dr. Isaac Wanchiprath *[Signature]*
9.2.23

Prof. Dr. Scerilo Thomas *[Signature]*
9/2/2023

Prof. Dr. Vincent Mathew *[Signature]*
9/2/2023

Prof. Dr. K.V. Benedict *[Signature]*
9/2/23

Dr. Abdul Rafook *[Signature]*
09/2/23

[Handwritten Signature]

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PALA

Name & Signature of the subject experts of Selection Committee

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APPLICANT SUMMARY SHEET – PRINCIPAL
Stage 4 to 5 [Academic Level 13A-14] (Colleges)

College: **St. Thomas College of Teacher Education Pala** Subject: **Mathematics Education**

Applicant	Date of Entry in Service	Date of Placement in Stage 4	Proposed date of Placement in Stage 5	SC/ST/OBC	Phys./Visual./differently abled
Dr Beenamma Mathew	01/08/2002	01/08/2016	10/02/2023	NO	NO

SERVICE REQUIREMENTS/QUALIFICATIONS (as on the proposed date of Placement)

Requirement / Qualification	YES/NO	Remarks
Completed 03 years of service in Stage 4 [Academic Level 13A]	Yes	
Ph.D Degree in Subject relevant/allied/relevant discipline	Yes	
A minimum of 10 research Publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period	Yes	
The applicant secured Research Score from minimum of three categories out of six categories specified in Appendix II, Table 2 of UGC Regulations 2018.	Yes	
Submitted the copy of Publications in advance to the Subject Experts of the Selection Committee/University as instructed in UGC Regulations 6.0 (IV).	Yes	
A minimum of 110 research score as per Appendix II, Table 2 of UGC Regulations 2018.	Yes	

ASSESSMENT TALLY

CATEGORY	Grade Required	Verified Grade	Remarks
III	Total Research Score Required	Verified Research Score	
	110	201	

SELECTION COMMITTEE OBSERVATIONS / RECOMMENDATIONS

ELIGIBLE TO BE PLACED TO STAGE 5 / NOT ELIGIBLE TO BE PLACED TO STAGE 5
 Reason if not Eligible:

1. Do. Babu Vrohozy *9/2/2023*
 2. Dr. Varghese K. Ebenezer *9.2.2023*
 3. Prof. Dr. T. Mohand Schems *9/2/2023*
 4. Prof. Dr. Jose V. Vancher *9.2.23*
 5. Prof. Dr. Scerilo Thomas *9/2/2023*
 6. Prof. (Dr.) Vincent Mathew *9/2/2023*
 7. Prof. Dr. K.Y. Benedict *9/2/2023*
 8. Dr. Abdul Gafur K *9/2/2023*

Name & Signature of the subject experts of Selection Committee





ST. THOMAS COLLEGE OF TEACHER EDUCATION

PALA - 686 575, KOTTAYAM (DT.) KERALA STATE

Re-accredited at A Grade by NAAC

E-mail: stcepala@gmail.com

Website: <http://stcte.ac.in>

www.stcepala.org

Minutes of the Committee for the Selection of Principal

Venue: St. Thomas College of Teacher Education, Pala

Date: 09-02-2023, Time: 11.00 am.

The Chairman informed the Selection Committee that:

1. The Selection Committee meeting is for the appointment of a Permanent Principal at St. Thomas College of Teacher Education, Pala as per UGC regulations 2018, State Govt. and Mahatma Gandhi University rules.
2. The Higher Education Department, Govt. of Kerala has appointed Dr. Babu Antony, Additional Law Secretary & Chief Law Officer, Kerala Water Authority, Government of Kerala, Thiruvananthapuram as the Govt. Nominee to the Selection Committee vide letter No. D2/192/2022/HEdn dated 08-06-2022.
3. The National Commission for Minority Educational Institutions (NCMEI), Govt. of India has declared the College as a Minority Educational Institution covered under section 2(g) of the National Commission for Minority Educational Institutions Act 2004 vide F. No. 823 of 2010/47236 dated 16-11-2010.
4. The Manager of the College invited the applications for the Post of Principal (15-11-2022) from among the eligible candidates of this college and a time of 30 days was given for the submission of applications.
5. Only one application was received and applicant was short-listed.
6. A meeting of the Governing Body of the College was held on 19-12-2022 for approving the Panel of Experts, as required vide clause 5.0 (5.1) VIII A (a) (iii, iv, and vi), of UGC Regulations 2018. The Manager has requested the Registrar, Mahatma Gandhi University for short-listing the Selection Committee Panel vide letter No. 13A (UGC) 406/2022 dated 22/12/2022.
7. The Registrar, Mahatma Gandhi University has issued the short-listed Selection Committee panel vide letter No. 194074/AC B1-2/2022/AC B 1 dated 20-01-2023.




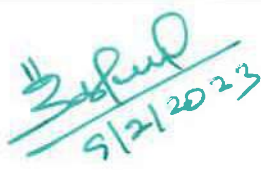

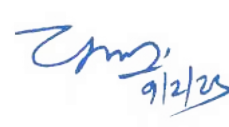


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8. It was decided to conduct the Selection Committee meeting on 09-02-2023 and the eligible candidate was called for the interview. The Govt. Nominee and other Selection Committee Panel members were invited.

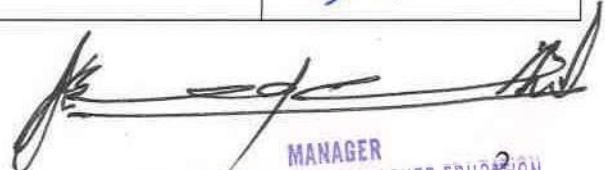
The shortlisting and the selection process are conducted based on the UGC Regulations 2018, the M.G. University order Nos. 2999/AC L/2021/MGU dated 30-06-2021 and 5796/ACL/2021/MGU dated 1-11-2021. The following candidate is eligible and is selected for the appointment as the Principal.






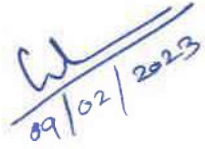
Dr. Beenamma Mathew

Members Present in the Selection Committee Meeting

Sl.No	Name	Designation	Signature
1	Msgr. Dr. Joseph Thadathil	Manager, (Chairperson, Governing Body), St. Thomas College of Teacher Education, Pala (Chairperson, Selection Committee)	 09.02.2023
2	Dr. Babu Antony	Additional Law Secretary & Chief Law Officer, Kerala Water Authority, Government of Kerala, Thiruvananthapuram (Government Nominee)	 9/2/2023
3	Prof. Dr. Varghese K Cheriyan	Professor & Principal (Rtd), St. Joseph's Training College, Mannanam (Higher Education Expert and Subject Expert)	 09.02.2023
4	Prof. Dr. T Muhammad Salim	Professor & Principal, Farook Training College, Calicut (Higher Education Expert)	 9/2/23
5	Prof. Dr. Ison V Vanchipurackal	Principal, KE College Mannanam (Principal of a College)	 09-02-23




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ST. THOMAS COLLEGE OF TEACHER EDUCATION

6	Prof. Dr. Sunila Thomas	Professor, Titus II Teachers College, Thiruvalla (Professor)	 09.02.2023
7	Prof. Dr. Vincent Mathew	Department of Physics, Central University of Kerala (Accomplished Educationist)	 09.02.2023
8	Prof. Dr. K.Y Benedict	Professor & Principal, Mar Theophilus Training College, Nalanchira (Subject Expert not connected with M.G. University)	 09.02.2023
9	Prof. Dr. Abdul Gafoor	Professor, Department of Education, University of Calicut (Subject Expert not connected with M.G. University)	 09/2/23
10	Prof. Jose P Mattam	Principal (Rtd), St. Thomas College of Teacher Education, Pala – Member, College Governing Body (Nominee of the Chairperson - (Expert in Academic Administration)	 09/02/23
11	Dr. Celene Joseph	Principal (Rtd), St. Thomas College of Teacher Education, Pala – Member, College Governing Body (Nominee of the Chairperson)	 09/02/2023




Manager
(Chairperson, Selection Committee)

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



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PALA - 686 575, KOTTAYAM (DT.) KERALA STATE

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FORM 6

(See statutes 15 and 51 of Chapter 45)

MAHATMA GANDHI UNIVERSITY

APPOINTMENT ORDER

Station : Pala

No.13A – 51/2023

Dated: 10/02/2023

Dr.Beenamma Mathew, Associate Professor of Mathematics Education is appointed as Principal, in the retirement vacancy of Dr. Celene Joseph on 31/3/2020 A.N under this Educational Agency on a pay of Rs.162300/- in the scale of Rs.144200-218200 (Level 14) in St.Thomas College of Teacher Education, Pala w.e.f. 10/02/2023 F.N for a period of 5 years (as per UGC Regulations 2018-5.1 VIIIA-d) or date of retirement which is earlier subject to the provisions of Mahatma Gandhi University Act 1985 and statutes, ordinances and Regulations made there under and such other rules and orders issued from time to time by Mahatma Gandhi University, Kottayam or by such other authority who may be competent to issue such rules, orders etc. under the said statutes.



MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



മഹാത്മാഗാന്ധി സർവ്വകലാശാല, കേരളം

സംഗ്രഹം

സ്വകാര്യ എയ്ഡഡ് ട്രെയിനിങ് കോളേജുകൾ - പാലാ, സെന്റ്.തോമസ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ - മാത്തമാറ്റിക്സ് എഡ്യൂക്കേഷൻ വിഭാഗം പ്രൊഫസർ ഡോ. ബീനാമ്മ മാത്യു-നെ സ്ഥാനക്കയറ്റം മുഖേന പ്രിൻസിപ്പലായി നിയമിച്ചത് - അംഗീകരിച്ച് - ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു.

അക്കാദമിക് ബി 1 സെക്ഷൻ

നമ്പർ. 12187/AC B 1/2023/എം.ജി.യു പ്രിയദർശിനി ഹിൽസ്, തീയതി: 06.12.2023

- പരാമർശം:-1. പാലാ, സെന്റ് തോമസ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ മാനേജരുടെ 10.02.2023 തീയതിയിലെ 13A(UGC)-52/2023 നമ്പർ കത്ത്.
- 2. 20.07.2023 തീയതിയിലെ 7824/ACB1/2023/എം.ജി.യു നമ്പർ സർവകലാശാല ഉത്തരവ്.
- 3. 24.11.2023 തീയതിയിൽ കൂടിയ സിൻഡിക്കേറ്റ് യോഗത്തിന്റെ മിനിറ്റ്സ് ഇനം നമ്പർ : 74/23.08/ACB1/3/292/2023.

ഉത്തരവ്

പാലാ, സെന്റ് തോമസ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷനിലെ പ്രിൻസിപ്പലായിരുന്ന ഡോ. സെലിൻ ജോസഫ് 31.03.2020 തീയതിയിൽ സേവനത്തിൽ നിന്നും വിരമിച്ച ഒഴിവിൽ, ടി കോളേജിലെ മാത്തമാറ്റിക്സ് എഡ്യൂക്കേഷൻ വിഭാഗം പ്രൊഫസർ ഡോ. ബീനാമ്മ മാത്യു-നെ സ്ഥാനക്കയറ്റം മുഖേന 10.02.2023 പൂർവാഹനം മുതൽ പ്രിൻസിപ്പലായി നിയമിച്ചത് അംഗീകരിക്കണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് കോളേജ് മാനേജർ പരാമർശം (1) പ്രകാരം അപേക്ഷ സമർപ്പിച്ചിരുന്നു.

അഫിലിയേറ്റഡ് എയ്ഡഡ് കോളേജുകളിലെ, സർവ്വകലാശാല ആക്ട് പ്രകാരമുള്ള സീനിയോറിറ്റി കം ഫിറ്റ്നസ് അടിസ്ഥാനമാക്കിയിട്ടുള്ള സ്ഥാനക്കയറ്റം മുഖേനയുള്ള പ്രിൻസിപ്പൽ നിയമനം, WA No.29/2023 നേലുള്ള ബഹു. കേരള ഹൈക്കോടതിയുടെ 15.02.2023 തീയതിയിലെ വിധിന്യായം പ്രകാരം നിഷ്ഠിതമാക്കിയ സാഹചര്യത്തിൽ, പരാമർശം (2) സർവ്വകലാശാല ഉത്തരവിൽ നിഷ്ഠിതമാക്കിയ പ്രകാരം സ്ഥാനക്കയറ്റം മുഖേനയുള്ള പ്രിൻസിപ്പൽ നിയമനം അംഗീകാര ശുപാർശകളിന്മേൽ മേൽ നടപടികൾ സ്വീകരിയ്ക്കുന്നതിന് തീരുമാനിച്ചിരുന്നു.

പാലാ, സെന്റ് തോമസ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ മാനേജരുടെ പരാമർശം (1) പ്രകാരമുള്ള അപേക്ഷ പരിഗണിച്ച 24.11.2023 തീയതിയിൽ കൂടിയ സിൻഡിക്കേറ്റ് യോഗം, പരാമർശം (3) പ്രകാരം താഴെ പറയുന്ന തീരുമാനം കൈക്കൊണ്ടു.

"പാലാ, സെന്റ് തോമസ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷനിലെ പ്രിൻസിപ്പലായി സ്ഥാനക്കയറ്റം മുഖേന നിയമിതയായ പ്രൊഫ. ഡോ. ബീനാമ്മ മാത്യുവിന് യു.ജി.സി റെഗുലേഷൻസ് 2018 - 4.1 (V) (A) പ്രകാരം പ്രിൻസിപ്പൽ തസ്തികയിലേക്ക് നിയമിതയാകുന്നതിനുള്ള യോഗ്യത ഉള്ളതിനാൽ, ടിയാരിയുടെ നിയമനം SLP No.5780/2023-നേലുള്ള ബഹു: സുപ്രീം കോടതിയുടെ അന്തിമ വിധിക്ക് വിധേയമായി 10.02.2023 പൂർവാഹനം മുതൽ ടിയാരിയുടെ റിട്ടയർമെന്റ് തീയതി വരെയോ അല്ലെങ്കിൽ 5 വർഷം വരെയോ, ഏതാണോ ആദ്യം അതുവരെ അംഗീകാരം നൽകുന്നതിന് തീരുമാനിച്ചു."

തദനുസരണം ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു.

മിനിമോൾ എസ്

അസിസ്റ്റന്റ് രജിസ്ട്രാർ 2 (അക്കാദമിക്)
രജിസ്ട്രാർക്ക് വേണ്ടി

പകർപ്പ്

Dratt #5 of File ACB1/3/292/2023 Approved by ASSISTANT REGISTRAR II (ACADEMIC) on 06-Dec-2023 01:58 PM - Page 1

STATEMENT OF FIXATION OF PAY DUE TO FURTHER PLACEMENT

(See GO(P)No.18/2019/HEDN, dated 29/06/2019, GO(P)No.29/2019/HEDN, dated 30/09/2019 and GO(P)No.3/2021/HEDN, dated 23/01/2021)

1. Name of the College/University : St.Thomas College of Teacher Education, Pala
2. Name of the Employee : Dr. Beenamma Mathew (467307)
3. Designation of the present post : Professor, Academic Level 14
4. Academic level of the present post : 14
5. Date of placement to the higher post : 10/2/2023
6. Designation of the higher post in which pay is to be fixed : Principal (Academic Level 14)
7. Academic level of the higher post : 14
8. Applicable cell of the present post : 5
9. Existing Basic Pay in the applicable cell : 162300/-
10. Figure in the next higher applicable cell (After adding a notional increment of 3% of the existing basic pay and rounded off to the nearest hundred) : N.A
11. Applicable academic level after placement : 14
12. Applicable cell number in the higher academic level containing the amount equal to or higher obtained in Serial No.10 : 5
13. The figure arrived as per Sl.No.12 : 162300/-
14. Basic Pay fixed for the higher post (The amount as per Sl.No.13) : 162300/-
15. Personal pay, if admissible : N.A
16. Special pay, if admissible : Yes. Rs.4500/- (UG College Principal)
17. Non-practicing allowance, if admissible : NA
18. Date of next increment : 1/7/2023

Date of increment	Pay after increment in applicable level of pay matrix
1/7/2023	167200/-
1/7/2024	172200/-

19. Any other information :

Station : Pala

Date : 10/02/2023



Name and Signature of the Head of the Office

(Office seal)

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Eligible for Special Allowance
of Rs. 4500/- w.e.f. 10.02.2023.

7th UGC Scheme

Pay fixation due to further placement

G.O(P) No. 18/2019/H. Edn dated 29.06.2019

Pay fixed at ₹ 162300/- Cell No. 5

in the Academic Level 14 Designation Principal

due to further placement w.e.f. 10.02.2023



1. Increment (date) 01.07.2023 ₹ 167200/-

2. Increment (date) 01.07.2024 ₹ 172200/-

3. Increment (date) — ₹ —

Order No. B4/13622/2023 Dated 02.02.2024


Dy. Director of Collegiate Education, Kottayam



06.02.2024

OPTION FORM

(See G.O (P) No.38/2020/HEDN, dated 6/11/2020 and G.O.(P) No.18/2019/HEDN,
dated 29/06/2019)

I, Dr. Beenamma Mathew hereby elect to revised pay structure with effect from
10/2/2023.

Existing Basic Pay in the present post: 156900/-

Signature:

Name : Dr. Beenamma Mathew (467307)

Designation : Professor

Office in which employed: St.Thomas College of Teacher Education, Pala

Place : Pala

Date :10/2/2023



MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



ST. THOMAS COLLEGE OF TEACHER EDUCATION

PALA - 686 575, KOTTAYAM (DT.) KERALA STATE

Re-accredited at A Grade by NAAC

E-mail: stcepala@gmail.com Website: <http://stcte.ac.in> www.stcepala.org

FORM 6

(See statutes 15 and 51 of Chapter 45)

MAHATMA GANDHI UNIVERSITY

APPOINTMENT ORDER

Station : Pala

No.13A – 51/2023

Dated: 10/02/2023

Dr.Beenamma Mathew, Associate Professor of Mathematics Education is appointed as Principal, in the retirement vacancy of Dr. Celene Joseph on 31/3/2020 A.N under this Educational Agency on a pay of Rs.162300/- in the scale of Rs.144200-218200 (Level 14) in St.Thomas College of Teacher Education, Pala w.e.f. 10/02/2023 F.N for a period of 5 years (as per UGC Regulations 2018-5.1 VIIIA-d) or date of retirement which is earlier subject to the provisions of Mahatma Gandhi University Act 1985 and statutes, ordinances and Regulations made there under and such other rules and orders issued from time to time by Mahatma Gandhi University, Kottayam or by such other authority who may be competent to issue such rules, orders etc. under the said statutes.



MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



മഹാത്മാഗാന്ധി സർവ്വകലാശാല, കേരളം

സംഗ്രഹം

സ്വകാര്യ എയ്ഡഡ് ട്രെയിനിങ് കോളേജുകൾ - പാലാ, സെന്റ്.തോമസ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ - മാത്തമാറ്റിക്സ് എഡ്യൂക്കേഷൻ വിഭാഗം പ്രൊഫസർ ഡോ. ബീനാമ്മ മാത്യു-നെ സ്ഥാനക്കയറ്റം മുഖേന പ്രിൻസിപ്പലായി നിയമിച്ചത് - അംഗീകരിച്ച് - ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു.

അക്കാദമിക് ബി 1 സെക്ഷൻ

നമ്പർ. 12187/AC B 1/2023/എം.ജി.യു പ്രിയദർശിനി ഹിൽസ്, തീയതി: 06.12.2023

- പരാമർശം:-1. പാലാ, സെന്റ് തോമസ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ മാനേജരുടെ 10.02.2023 തീയതിയിലെ 13A(UGC)-52/2023 നമ്പർ കത്ത്.
- 2. 20.07.2023 തീയതിയിലെ 7824/ACB1/2023/എം.ജി.യു നമ്പർ സർവകലാശാല ഉത്തരവ്.
- 3. 24.11.2023 തീയതിയിൽ കൂടിയ സിൻഡിക്കേറ്റ് യോഗത്തിന്റെ മിനിറ്റ്സ് ഇനം നമ്പർ : 74/23.08/ACB1/3/292/2023.

ഉത്തരവ്

പാലാ, സെന്റ് തോമസ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷനിലെ പ്രിൻസിപ്പലായിരുന്ന ഡോ. സെലിൻ ജോസഫ് 31.03.2020 തീയതിയിൽ സേവനത്തിൽ നിന്നും വിരമിച്ച ഒഴിവിൽ, ടി കോളേജിലെ മാത്തമാറ്റിക്സ് എഡ്യൂക്കേഷൻ വിഭാഗം പ്രൊഫസർ ഡോ. ബീനാമ്മ മാത്യു-നെ സ്ഥാനക്കയറ്റം മുഖേന 10.02.2023 പൂർവാഹനം മുതൽ പ്രിൻസിപ്പലായി നിയമിച്ചത് അംഗീകരിക്കണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് കോളേജ് മാനേജർ പരാമർശം (1) പ്രകാരം അപേക്ഷ സമർപ്പിച്ചിരുന്നു.

അഫിലിയേറ്റഡ് എയ്ഡഡ് കോളേജുകളിലെ, സർവ്വകലാശാല ആക്ട് പ്രകാരമുള്ള സീനിയോറിറ്റി കം ഫിറ്റ്നസ് അടിസ്ഥാനമാക്കിയിട്ടുള്ള സ്ഥാനക്കയറ്റം മുഖേനയുള്ള പ്രിൻസിപ്പൽ നിയമനം, WA No.29/2023 നേലുള്ള ബഹു. കേരള ഹൈക്കോടതിയുടെ 15.02.2023 തീയതിയിലെ വിധിന്യായം പ്രകാരം നിഷ്ഠിതമാക്കിയ സാഹചര്യത്തിൽ, പരാമർശം (2) സർവ്വകലാശാല ഉത്തരവിൽ നിഷ്ഠിതമാക്കിയ പ്രകാരം സ്ഥാനക്കയറ്റം മുഖേനയുള്ള പ്രിൻസിപ്പൽ നിയമനം അംഗീകാര ശുപാർശകളിന്മേൽ മേൽ നടപടികൾ സ്വീകരിയ്ക്കുന്നതിന് തീരുമാനിച്ചിരുന്നു.

പാലാ, സെന്റ് തോമസ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ മാനേജരുടെ പരാമർശം (1) പ്രകാരമുള്ള അപേക്ഷ പരിഗണിച്ച 24.11.2023 തീയതിയിൽ കൂടിയ സിൻഡിക്കേറ്റ് യോഗം, പരാമർശം (3) പ്രകാരം താഴെ പറയുന്ന തീരുമാനം കൈക്കൊണ്ടു.

"പാലാ, സെന്റ് തോമസ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷനിലെ പ്രിൻസിപ്പലായി സ്ഥാനക്കയറ്റം മുഖേന നിയമിതയായ പ്രൊഫ. ഡോ. ബീനാമ്മ മാത്യുവിന് യു.ജി.സി റെഗുലേഷൻസ് 2018 - 4.1 (V) (A) പ്രകാരം പ്രിൻസിപ്പൽ തസ്തികയിലേക്ക് നിയമിതയാകുന്നതിനുള്ള യോഗ്യത ഉള്ളതിനാൽ, ടിയാരിയുടെ നിയമനം SLP No.5780/2023-നേലുള്ള ബഹു: സുപ്രീം കോടതിയുടെ അന്തിമ വിധിക്ക് വിധേയമായി 10.02.2023 പൂർവാഹനം മുതൽ ടിയാരിയുടെ റിട്ടയർമെന്റ് തീയതി വരെയോ അല്ലെങ്കിൽ 5 വർഷം വരെയോ, ഏതാണോ ആദ്യം അതുവരെ അംഗീകാരം നൽകുന്നതിന് തീരുമാനിച്ചു."

തദനുസരണം ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു.

മിനിമോൾ എസ്

അസിസ്റ്റന്റ് രജിസ്ട്രാർ 2 (അക്കാദമിക്)
രജിസ്ട്രാർക്ക് വേണ്ടി

പകർപ്പ്

Dratt #5 of File ACB1/3/292/2023 Approved by ASSISTANT REGISTRAR II (ACADEMIC) on 06-Dec-2023 01:58 PM - Page 1

STATEMENT OF FIXATION OF PAY DUE TO FURTHER PLACEMENT

(See GO(P)No.18/2019/HEDN, dated 29/06/2019, GO(P)No.29/2019/HEDN, dated 30/09/2019 and GO(P)No.3/2021/HEDN, dated 23/01/2021)

1. Name of the College/University : St.Thomas College of Teacher Education, Pala
2. Name of the Employee : Dr. Beenamma Mathew (467307)
3. Designation of the present post : Professor, Academic Level 14
4. Academic level of the present post : 14
5. Date of placement to the higher post : 10/2/2023
6. Designation of the higher post in which pay is to be fixed : Principal (Academic Level 14)
7. Academic level of the higher post : 14
8. Applicable cell of the present post : 5
9. Existing Basic Pay in the applicable cell : 162300/-
10. Figure in the next higher applicable cell (After adding a notional increment of 3% of the existing basic pay and rounded off to the nearest hundred) : N.A
11. Applicable academic level after placement : 14
12. Applicable cell number in the higher academic level containing the amount equal to or higher obtained in Serial No.10 : 5
13. The figure arrived as per Sl.No.12 : 162300/-
14. Basic Pay fixed for the higher post (The amount as per Sl.No.13) : 162300/-
15. Personal pay, if admissible : N.A
16. Special pay, if admissible : Yes. Rs.4500/- (UG College Principal)
17. Non-practicing allowance, if admissible : NA
18. Date of next increment : 1/7/2023

Date of increment	Pay after increment in applicable level of pay matrix
1/7/2023	167200/-
1/7/2024	172200/-

19. Any other information :

Station : Pala

Date : 10/02/2023



Name and Signature of the Head of the Office

(Office seal)

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Eligible for Special Allowance
of Rs. 4500/- w.e.f. 10.02.2023.

7th UGC Scheme

Pay fixation due to further placement

G.O(P) No. 18/2019/H. Edn dated 29.06.2019

Pay fixed at ₹ 162300/- Cell No. 5

in the Academic Level 14 Designation Principal

due to further placement w.e.f. 10.02.2023


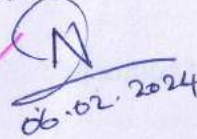
1. Increment (date) 01.07.2023 ₹ 167200/-

2. Increment (date) 01.07.2024 ₹ 172200/-

3. Increment (date) — ₹ —

Order No. B4/13622/2023 Dated 02.02.2024


Dy. Director of Collegiate Education, Kottayam



06.02.2024

OPTION FORM

(See G.O (P) No.38/2020/HEDN, dated 6/11/2020 and G.O.(P) No.18/2019/HEDN,
dated 29/06/2019)

I, Dr. Beenamma Mathew hereby elect to revised pay structure with effect from
10/2/2023.

Existing Basic Pay in the present post: 156900/-

Signature:

Name : Dr. Beenamma Mathew (467307)

Designation : Professor

Office in which employed: St.Thomas College of Teacher Education, Pala

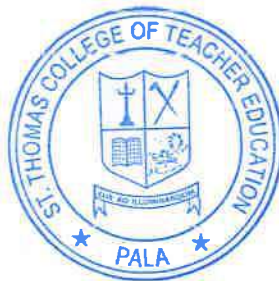
Place : Pala

Date :10/2/2023



MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

PROMOTION OF Dr. LAVINA DOMINIC
ASSISTANT PROFESSOR STAGE II TO STAGE III
ACADEMIC LEVEL 11 TO ACADEMIC LEVEL 12



Beena
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA



Phone: 04822 - 216537, 216536, Fax: 04822-216537

ST. THOMAS COLLEGE OF TEACHER EDUCATION

PALA - 686 575, KOTTAYAM (DT.) KERALA STATE

Re-accredited at A Grade by NAAC

E-mail: stcepala@gmail.com Website: www.stce-pala.info, www.stctepala.org

Lr.No.13A(UGC)-83/2022

21/2/2022

To

The Registrar
Mahatma Gandhi University
Priyadarsini Hills P.O.
Athirampuzha, Kottayam.

Sub:- Promotion of Dr. Lavina Dominic, Assistant Professor (AGP 7000-Academic Level 11) as Assistant Professor (AGP 8000-Academic Level 12) reg.

Sir,

I am forwarding herewith the following documents in connection with the promotion of Dr. Lavina Dominic, Assistant Professor (AGP 7000-Academic Level 11) as Assistant Professor (AGP 8000-Academic Level 12). I request you to be kind enough to approve the promotion at your earliest.

Yours faithfully,

PRINCIPAL - IN - CHARGE
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Enclosures:-

1. Promotion order – Form 6
2. Proforma for Promotion
3. Pay fixation Statement (2 copies)
4. Option form
5. Undertaking
6. PBAS Proforma
7. Self Assessment for PBAS (I and II) for the years March 2012 to May 2012, June 2015 to May 2016, June 2016 to May 2017, June 2017 to May 2018, June 2018 to May 2019, June 2019 to March 2020
8. Score Sheet and Assessment Tally
9. Screening Committee Minutes
10. Ph.D., M.A, M.Ed., NET Certificates (Original and copy)
11. Orientation Course certificate (Original and copy)
12. Refresher Course certificate (Original and copy)
13. MOOC certificate (Original and Copy)
14. Copies of SSLC and Aadhar
15. Appointment Approval Order from University
16. Screening Committee Panel
17. Service Book
18. Minority Certificate Copy
19. Other relevant supporting documents and evidences





Phone: 04822 - 216537, 216536, Fax: 04822-216537

ST. THOMAS COLLEGE OF TEACHER EDUCATION

PALA - 686 575, KOTTAYAM (DT.) KERALA STATE

Re-accredited at A Grade by NAAC

E-mail: stcepala@gmail.com Website: www.stce-pala.info, www.stctopala.org

FORM 6

(See statutes 15 and 51 of Chapter 45)

PROMOTION ORDER

Station: Pala

No.13A -78/2022

Dated:21/02/2022

Dr.Lavina Dominic, Assistant Professor, St.Thomas College of Teacher Education, Pala (AGP Rs.7000/- Academic Level 11) is promoted as Assistant Professor (AGP Rs.8000/- Academic Level 12) on a pay of Rs.84700/- in the scale of Rs.79800-211500/-at St. Thomas College of Teacher Education, Pala, w.e.f. the F.N. of 22/3/2020 on completion of a total period of service of five years, subject to the provisions of the Mahatma Gandhi University Act, 1985 and the Statutes, Ordinances and Regulations made there under and such other rules and orders issued from time to time, by the Mahatma Gandhi University or by such other authority who may be competent to issue such rules, orders etc. under the said Statutes.



Manager

MANAGER

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Copy to:

1. The Registrar Mahatma Gandhi University, Kottayam
2. The Deputy Director of Collegiate Education, Kottayam
3. The Principal, St. Thomas College of Teacher Education, Pala
4. Dr. Lavina Dominic, St. Thomas College of Teacher Education, Pala

PROFORMA

THE PROPOSAL FOR PLACEMENT/PROMOTION OF THE TEACHER FROM ASSISTANT PROFESSOR (AGP 7000-ACADEMIC LEVEL 11) TO ASSISTANT PROFESSOR (AGP 8000-ACADEMIC LEVEL 12)

1.	Name of the Institution	:	St. Thomas College of Teacher Education Pala, Kottayam District
2.	Name of the incumbent	:	Dr. Lavina Dominic
3.	Designation and Department	:	Assistant Professor(AGP 7000) Academic Level 11 - Education
4.	Qualification	:	M.A, M.Ed., Ph.D., UGC NET
5.	Date of acquiring Ph.D. degree and Name of the University	:	12/04/2016 Bharathiar University, Coimbatore
6.	Post to which placement/Promotion is sought	:	Assistant Professor (AGP 8000) Academic Level 12
7.	Date of first entry into service	:	22/03/2006
8.	Date of continuous service	:	22/03/2006
9.	Details of other qualifying service	:	Nil
10.	Date of promotion to present post	:	22/03/2012
11.	Details of LWA availed (Without MC)	:	3 years (05/05/2012 F.N. to 04/05/2015 A.N.)
12.	Date of completion of required number of years of service for placement/promotion	:	22/03/2020
13.	Period of relaxation for placement	:	Nil
14.	Date of placement/promotion to the next grade/post	:	22/03/2020

Place: Pala
Date: 21/02/2022



Name and Signature of the Head of the office
PRINCIPAL - IN - CHARGE
ST THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Dr. T.C. Tharkachan

STATEMENT OF FIXATION OF PAY DUE TO FURTHER PLACEMENT

(See GO(P)No. 18/2019/HEDN, dated 29/06/2019, GO(P)No. 29/2019/HEDN, dated 30/09/2019,
and GO(P)No. 3/2021/HEDN, dated 23/01/2021)

1. Name of the College/University : St.Thomas College Of Teacher Education, I
2. Name of the Employee : Lavina Dominic (467313)
3. Designation of the present post : Assistant Professor - Academic Level 11
4. Academic level of the present post : 11
5. Date of placement to the higher post : 22 / 3 / 2020
6. Designation of the higher post in which pay is to be fixed : Assistant Professor - Academic Level 12
7. Academic level of the higher post : 12
8. Applicable cell of the present post : 6
9. Existing Basic Pay in the applicable cell : 79,900
10. Figure in the next higher applicable cell (After adding a notional increment of 3% of the existing basic pay and rounded off to the nearest hundred) : 82,300
11. Applicable academic level after placement : 12
12. Applicable cell number in the higher academic level containing the amount equal to or higher obtained in Serial No.10 : 3
13. The figure arrived as per Sl.No.12 : 84,700
14. Basic Pay fixed for the higher post (The amount as per Sl.No.13) : 84,700
15. Personal pay, if admissible : NA
16. Special pay, if admissible : NA
17. Non-practicing allowance, if admissible : NA
18. Date of next increment : 1 / 1 / 2021

Date of increment	Pay after increment in applicable level of pay matrix
1 / 1 / 2021	87200
1 / 1 / 2022	89800
1 / 1 / 2023	92500

19. Any other information :


Dr. F.C. Thanbaachan

Name and Signature of the Head of the office
PRINCIPAL-IN-CHARGE

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

(Office Seal)

Station : Pala

Date : 21 / 2 / 2022



STATEMENT OF FIXATION OF PAY DUE TO FURTHER PLACEMENT

(See GO(P)No. 18/2019/HEDN, dated 29/06/2019, GO(P)No. 29/2019/HEDN, dated 30/09/2019,
and GO(P)No. 3/2021/HEDN, dated 23/01/2021)

1. Name of the College/University : St.Thomas College Of Teacher Education, I
2. Name of the Employee : Lavina Dominic (467313)
3. Designation of the present post : Assistant Professor - Academic Level 11
4. Academic level of the present post : 11
5. Date of placement to the higher post : 22 / 3 / 2020
6. Designation of the higher post in which pay is to be fixed : Assistant Professor - Academic Level 12
7. Academic level of the higher post : 12
8. Applicable cell of the present post : 6
9. Existing Basic Pay in the applicable cell : 79,900
10. Figure in the next higher applicable cell (After adding a notional increment of 3% of the existing basic pay and rounded off to the nearest hundred) : 82,300
11. Applicable academic level after placement : 12
12. Applicable cell number in the higher academic level containing the amount equal to or higher obtained in Serial No.10 : 3
13. The figure arrived as per Sl.No.12 : 84,700
14. Basic Pay fixed for the higher post (The amount as per Sl.No.13) : 84,700
15. Personal pay, if admissible : NA
16. Special pay, if admissible : NA
17. Non-practicing allowance, if admissible : NA
18. Date of next increment : 1 / 1 / 2021

Date of increment	Pay after increment in applicable level of pay matrix
1 / 1 / 2021	87200
1 / 1 / 2022	89800
1 / 1 / 2023	92500

19. Any other information :

Station : Pala

Date : 21 / 2 / 2022



Name and Signature of the Head of the office
PRINCIPAL - IN - CHARGE

ST THOMAS COLLEGE OF TEACHER EDUCATION
PALA
(Office Seal)

Dr. T. C. Thantachian

OPTION FORM

(See G.O (P) No.38/2020/HEDN, dated 6/11/2020 and G.O.(P) No.18/2019/HEDN,
dated 29/06/2019)

I, Dr. Lavina Dominic hereby elect to revised pay structure with effect from
22/3/2020.

Existing Pay Band Level 12 (79800-211500)

Signature : Lavina Dominic

Name : Dr. Lavina Dominic

Designation : Assistant Professor

Office in which employed: St. Thomas College of Teacher Education, Pala

Place : Pala

Date :21/2/2022



PRINCIPAL - IN - CHARGE
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

UNDERTAKING

(See GO(P)No. 18/2019/HEDN, dated 29/06/2019 and GO(P)No. 29/2019/HEDN, dated 30/09/2019)

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature: Lavina Dominic

Name: Lavina Dominic (467313)

Designation: Assistant Professor - Academic Level 11

Office in which employed: St.Thomas College Of Teacher Education, Pala

Place: Pala

Date: 21 / 2 / 2022



PRINCIPAL - IN - CHARGE
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Mahatma Gandhi University, Kottayam

Proforma for promotion under UGC Career Advancement scheme.

(In accordance with UGC 2018 regulation)

Read: 1) GO(P)No 18/2019/H.Edn. Dtd 29-06-2019, 2) GO(P)No 28/2019/H.Edn. Dtd 29-06-2019, 3) GO(P)No. 29/2019/H.Edn. Dtd 30-09-2019, 4) U.O. No. 5020/ACL/2019/MGU dated 19-10-2019

Name of the College :-ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

The college is with minority status: Yes

Department/ Subject :-EDUCATION

(As per the university approval order)

Proposal for promotion of: LAVINA DOMINIC

Promotion as:

Assistant Professor (stage I to Stage II/ Academic Level 10 to 11)

Assistant Professor (Stage II to Stage III/ Academic Level 11 to 12) (√)

Assistant Professor to Associate Professor (Stage III to Stage IV/Acd Level 12 to AcdLvl 13A)

Associate Professor to Professor/equivalent cadres (Stage V/Acd Level 13A to 14)

(Please indicate (√) whichever is applicable)

Period of Assessment of Promotion: From 22/03/2012 to 21/03/2020

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1	Name (English Block Letters)	LAVINA DOMINIC
	Malayalam	ലവിനാ ഡൊമിനിക്
2	Father's Name	Dominic Thomas
3	Date and Place of Birth	11/12/1973, Bharnanganam
4	Gender	Female
5	Nationality	Indian
6	Religion	Christian, RCSC
7	Indicate Category: SC/ST/OBC/OEC/General category	General Category
8	Whether differently abled? (Divyang)	NO
9	Current Designation & AGP/Academic Level	ASSISTANT PROFESSOR STAGE II, AGP 7000/-
10	Date of last Promotion with Post/ Grade promoted to with UO reference.(if applicable)	ASSISTANT PROFESSOR STAGE I TO STAGE II, AGP 7000 UO NO.2335/AC B5/2019/MGU dated 29.05.2019
11	Designation and grade pay/Academic Level to which promotion required?	ASSISTANT PROFESSOR (Stage III/Acd Level 12) AGP 8000
12	Date of Eligibility of Promotion	22/03/2020
13	Basic Pay and AGP(if any) of the Present Scale	24070+AGP 7000
14	Date of Approval of Deputy Director for the last promotion (if any)*	B4-6205/19 Dated 19/08/2019

15	Date and Designation of Joining service*	22/03/2006, ASSISTANT PROFESSOR (Lecturer)
16	Permanent Address with PINCODE	KADIAMKUTTIYIL (H) P O., PALA, KOTTAYAM DISTRICT PIN - 686571
17	Address for Communication with PINCODE	LAVINA DOMINIC, Assistant Professor, St. Thomas College of Teacher Education, Pala, Kottayam Dt., PIN - 686575
18	Phone numbers (Off. Res. Mob) and email Id	Office - 04822216537 Residence - 04822251113 Mobile - 9495443393 Email-lavina_dominic@hotmail.com
19	University's Examiner Code	Chief examiner - AABD, Additional examiner - AAIB
20	Date in which University teachers portal last updated	June 3 rd 2017

* copy of the certificate is to be attached

21. Academic Qualifications

Qualification	University/Board	Year of Passing	% of marks obtained	Division/Class/Grade	Subjects/Specialization
SSC	Maharashtra State Board of Secondary & Higher Secondary Education	1989	78.42	First	English, French, Sciences, Mathematics, Social Sciences
Pre-Degree	Mahatma Gandhi University, Kottayam	1991	76.8	First	Indian History, World History, Economics
UG - BA	Mahatma Gandhi University, Kottayam	1994	68.25	First	English Language & Literature
PG - MA	Mahatma Gandhi University, Kottayam	1996	62.34	First	English Language & Literature
B.Ed.	Mahatma Gandhi University, Kottayam	1997	73	First	English Education
M. Ed.	Mangalore University, Karnataka	1998	71.25	First	Education
Others	NET	1999			Education

22. Research Degrees

Qualification	Title	Date of award	University
M.Phil/M.Tech	NA	NA	NA
PhD	Effectiveness of the Picture Word Inductive Model in Learning English among Pupils of Standard Five	12.04.2016	Bharathiar University, Tamilnadu
D.Sc/D.Lit/Others	NA	NA	NA



23. Record of academic service prior to joining the current post

Institution	Designation	Essential qualification for the post at the time of appointment	Nature of appointment (Regular/fixed term/temporary/Adhoc)	Nature of duties (Teaching/Research/others)	Scale of Pay	Date of Joining and Date of leaving	Reason of Leaving
NA	NA	NA	NA	NA	NA	NA	NA

Note: Please indicate in a separate sheet attached, the following

- The essential qualification for the post held where not lower than the qualifications prescribed by the University.
- The post is / was in an equivalent grade or of the pre revised scale of pay.
- Whether applied through proper channel
- Whether possess the same minimum qualifications as prescribed by UGC for appointment of the post.
- The post was filled in accordance with the prescribed selection procedure as laid down in the regulations of University/state government/ central Government/concerned institution, for each appointment.
- The previous appointment was not as Guest Lecturer for any duration.

24. Posts held after appointment at this institution

Designation	Department	Date of joining		Grade
		From	To	
ASSISTANT PROFESSOR	EDUCATION	22/03/2006	21/03/2012	ASSISTANT PROFESSOR - STAGE I (AGP 6000)
ASSISTANT PROFESSOR	EDUCATION	22/03/2012 (LWA w.e.f. 05/05/2012 - 04/05/2015)	21/03/2020	ASSISTANT PROFESSOR - STAGE II (AGP 7000)

25. Recognized Orientation/Refresher/ Winter /Short Term/MOOC Courses attended

Name of the Course/Summer school	Name of Institution & Place	Duration	Sponsoring Agency
Refresher Programme for Teachers	UGC-HRDC, University of Kerala, Thiruvananthapuram	21 days ✓ 7 th March to 27 th March 2018	UGC, New Delhi
Completed 4 credit course in 'Design and Facilitation of E- Learning Courses'	IGNOU, New Delhi,	May 2019 ✓	MHRD -SWAYAM
Faculty Development Programme for College/University teachers Capacity Building Workshop on E-Learning and E-Content Development	College Development Council, Mahatma Gandhi University, Kottayam	Two Weeks ✓ from 16 th January to 30 th January 2017	Mahatma Gandhi University, Kottayam



26. List of most significant UGC listed/peer reviewed Publications (For the purpose of evaluation)

Sl. No	Title of Paper	Name of Journal/Publisher in case of Book	Date of Publication and Impact factor if any	Volume number and Pages
1	Effectiveness of Bilingual Tasks in Developing Reading Comprehension in English as Second Language	<i>International Journal of English: Literature, Language & Skills</i> (available online at http://www.ijells.com)	January 2014 Impact factor of <u>2.01</u> for the years 2012-2016 ISSN: 2278-0742	2(4), 84-87,
2	Effectiveness of the Picture-Word Inductive Model of Teaching on Vocabulary Acquisition in English among Elementary School Pupils with different Learning Styles.,	<i>Educational Extracts</i> <i>A peer reviewed Journal</i> RNI listed No. KER ENG 2013/48939	January 2014 ISSN 2320-7612	2(1), 19-29
3	Effectiveness of the Picture-Word Inductive Model of Teaching on Spelling Competence in English among Pupils of Standard Five,	<i>GCTE Journal of Educational Research and Extension in Education</i>	January 2014 ISSN 0975-5144	9(1), 55-62,
4.	Effectiveness of the Picture-Word Inductive Model in Developing Reading Comprehension	<i>Titus Tracks</i>	2014 ISSN 2348-4527	4.1-7
5.	Language Games for Students of Differing Learning Styles in ESL Classrooms.	<i>E-Learning Instructional Designs for Short Learning</i> Published by: Mahatma Gandhi University, Kottayam	January 2017	Edited book pp 40-46
6.	Newspapers - A Tool for Vocabulary Acquisition in English as Second Language Classrooms. <i>International Journal of English: Literature, Language & Skills,</i>	<i>International Journal of English: Literature, Language & Skills, International Journal of English: Literature, Language & Skills,</i> (available online at http://www.ijells.com)	July 2017 Impact factor of <u>3.325</u> for the years 2018-2019 ISSN: 2278-0742	6(2), 117-121
7.	Planning for an Instructional Design – An Overview	<i>Educational Extracts</i> <i>A peer reviewed Journal</i> RNI listed No. KER ENG 2013/48939	January 2020 ISSN 2320-7612	8(1), 71-82

Attach copy of the publications.



27. Whether an Approved Research Guide- No
 If Yes, Give the details in the following table

Name of the Institution/University at which guide ship is approved	Date in which the guide ship approved	Number of students enrolled for PhD/ M.Phil	Number of students submitted the thesis	Number of students awarded the Degree
Nil	Nil	Nil	Nil	Nil

28. Details of Leave

Duration	Nature of Leave (other than CL)	Purpose
3 Years (5/5/2012 F.N. to 4/5/15 A.N.)	Leave Without Allowance	Personal Affairs

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: PALA

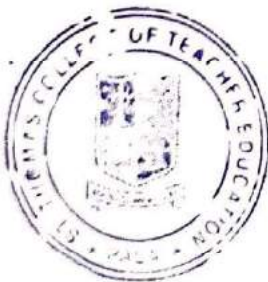
Date: 29/06/2021

Lavina Dominic

Name and Signature of the teacher

Lavina Dominic

Countersigned by the Head of the Institution



[Signature]
 PRINCIPAL - IN-CHARGE
 ST. THOMAS COLLEGE OF TEACHER EDUCATION
 PALA

Annual Self-Assessment for the Performance Based Appraisal System (PBAS)

Option A

(As Per UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in University Departments and Measures for the Maintenance of Standards in Higher Education, Regulations, 2018: Option-A

(w.e.f. March 2012 to May 2012)

PART B: ASSESSMENT CRITERIA FOR ACADEMIC/RESEARCH SCORE

(Please see detailed instruction of this PBAS Proforma before filling out this section)

CATEGORY: 1. TEACHING



I a. Lectures, Seminars, Tutorials, Practicals, Contact Hours

Year	Mode of Activity*	Total class Assigned	Number of classes engaged as per documented record	$\frac{\text{Number of classes engaged}}{\text{Total class Assigned}} \times 100$	Grading
22 March 2012 to 04 May 2012	L, S, P	12hours	12 hours	100	Good

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

OVERALL GRADE FOR Category I : Good

- Good : 80% and above performance.
- Satisfactory : 70 % to 80% performance.
- Not satisfactory : less than 70% performance

Dr. Suma Joseph, Associate Professor 
 Dr. Sreedharan V. 

Name & Signature of the subject experts of Selection-Committee
 Screening Page 6/3




 പ്രിൻസിപ്പൽ - ഇൻ-ചാർജ്ജ്
 സെന്റ് തോമസ് കോളേജ് ഓഫ്
 ട്രീച്ചൂർ എഡ്യൂക്കേഷൻ, പാലാ

CATEGORY: II. INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENTS RELATED ACTIVITIES/RESEARCH ACTIVITIES

a. Administrative responsibilities

Sl.No.	Type of Responsibility	Role Performed
01	College Council	Secretary
02	Committee for Academic Calendar	Convenor
03	Alumni Association	Member of Executive Committee
Total number of activities		3

b. Examination and evaluation duties assigned by the college/university or attending paper evaluation

Sl.No	Name of Duty	Role Performed
Nil	Nil	NA
Total number of activities		

c. Student related co-curricular, extension and field based activities

Sl.No.	Type of Activity	Role Performed
01	English Club	Teacher-in-Charge
02	Extension Services	Teacher - in - Charge
Total number of activities		2

d. Organizing seminars/conferences/workshops and other college/university activities

Sl.No	Type of Activity	Role Performed
Nil	Nil	NA
Total number of activities		Nil

e. Evidence of actively involved in guiding Ph. D. students

Sl.No	Name of Student	Date of Registration	U.O granting Registration
Nil	Nil	NA	NA
Total number of students			Nil

f. Details of minor/major research project sponsored by national or international agencies.

Sl.No	Name of the project	Funding Agency	Amount sanctioned/utilized
Nil	Nil	NA	NA
Total number of projects			Nil

Dr. Suna Joseph. 
 Dr. Sreethomas V. 

Name & Signature of the subject experts of Selection Committee

Screening Page



പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
 സെന്റ് തോമസ് കോളേജ് ഓഫ്
 ടി.പി. രാജാജി റോഡ് - 12002

g. Details of Publication in peer-reviewed or UGC listed journals

Sl. No.	Title with page Nos.	Journal	No in the UGC List of Journals	Whether peer reviewed or not	ISSN/ ISBN	Whether you are the main Author
Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total number of publications						Nil

OVERALL GRADE FOR Category II : *Good*

- Good : Involved in at least 03 activities
- Satisfactory : Involved in 01 – 02 activities
- Not satisfactory : Not involved / undertaken any of the activities

Dr. Suma Joseph. *Suma*
 Dr Sreeekumar V. *Sreeekumar*



Suma

June 2015 - May 2016

UGC Regulation 2018 : Option A

Annual Self-Assessment for the Performance Based Appraisal System (PBAS)

Option A

(As Per UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in University Departments and Measures for the Maintenance of Standards in Higher Education, Regulations, 2018: Option-A

(w.e.f. June 2015 to May 2016)

PART B: ASSESSMENT CRITERIA FOR ACADEMIC/RESEARCH SCORE

(Please see detailed instruction of this PBAS Proforma before filling out this section)

CATEGORY: 1. TEACHING

I a. Lectures, Seminars, Tutorials, Practicals, Contact Hours

Year	Mode of Activity*	Total class Assigned	Number of classes engaged as per documented record	$\frac{\text{Number of classes engaged}}{\text{Total class Assigned}} \times 100$	Grading
01 June 2015 to 31 May 2016	L, S, P	640hours	630 hours	98.44	Good

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

OVERALL GRADE FOR Category I..... *Good*

- Good : 80% and above performance.
- Satisfactory : 70 % to 80% performance.
- Not satisfactory : less than 70% performance

Dr. Suma Joseph. *[Signature]*
 Dr. Poojitha K. *[Signature]*

Name & Signature of the subject experts of Selection Committee



[Signature]
 പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
 സെന്റ് തോമസ് കോളേജ് ഓഫ്
 ടിച്ചർ എഡ്യൂക്കേഷൻ, പാലാ

CATEGORY: II. INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENTS RELATED ACTIVITIES/RESEARCH ACTIVITIES

a. Administrative responsibilities

Sl.No	Type of Responsibility	Role Performed
01	Anti – Ragging Committee	Member
02	Anti-Sexual Harassment Cell	Member
03	Staff Council	Secretary
Total number of activities		3

b. Examination and evaluation duties assigned by the college/university or attending paper evaluation

Sl.No	Name of Duty	Role Performed
Nil	Nil	Nil
Total number of activities		Nil

c. Student related co-curricular, extension and field based activities

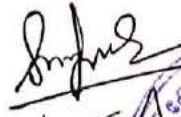

Sl.No.	Type of Activity	Role Performed
01	English Club	Coordinator
02	Quiz Club	Coordinator
03	Organising sports event	Teacher –in - charge
04	Organising Arts fest in college	Teacher –in - charge
	Organising educational tour	Teacher –in - charge
Total number of activities		05

d. Organizing seminars/conferences/workshops and other college/university activities

Sl.No	Type of Activity	Role Performed
Nil	Nil	Nil
Total number of activities		

e. Evidence of actively involved in guiding Ph. D. students

Sl.No	Name of Student	Date of Registration	U.O granting Registration
Nil	Nil	Nil	Nil
Total number of students			

Dr. Suma Joseph
 Dr. Sreedhara
 Name & Signature of the subject experts of Selection Committee


 പിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
 സെന്റ് തോമസ് കോളേജ് ഓഫ്
 ട്രിപ്പൂർ നഗരസഭയിൽ, പാലാ

f. Details of minor/major research project sponsored by national or international agencies.

Sl.No	Name of the project	Funding Agency	Amount sanctioned/utilized
Nil	Nil	Nil	Nil
Total number of projects			

g. Details of Publication in peer-reviewed or UGC listed journals

Sl. No.	Title with page Nos.	Journal	No in the UGC List of Journals	Whether peer reviewed or not	ISSN/ ISBN	Whether you are the main Author
Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total number of publications						Nil

OVERALL GRADE FOR Category II : *Good*

- Good : Involved in at least 03 activities
- Satisfactory : Involved in 01 – 02 activities
- Not satisfactory : Not involved / undertaken any of the activities

Dr. Sume Joseph

Dr. Sreekumar

[Signature]
V. [Signature]



[Signature]

June 2016 - May 2017

UGC Regulation 2018 : Option A

Annual Self-Assessment for the Performance Based Appraisal System (PBAS) Option A

(As Per UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in University Departments and Measures for the Maintenance of Standards in Higher Education, Regulations, 2018: Option-A (w.e.f June 2016 to May 2017))

PART B: ASSESSMENT CRITERIA FOR ACADEMIC/RESEARCH SCORE
(Please see detailed instruction of this PBAS Proforma before filling out this section)

CATEGORY: 1. TEACHING


I a. Lectures, Seminars, Tutorials, Practicals, Contact Hours

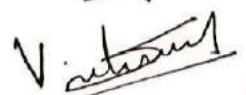
Year	Mode of Activity*	Total class Assigned	Number of classes engaged as per documented record	$\frac{\text{Number of classes engaged}}{\text{Total class Assigned}} \times 100$	Grading
01 June 2016 to 31 May 2017	L, S, P	640hours	625 hours	97.66	Good

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

OVERALL GRADE FOR Category I : Good

- Good : 80% and above performance.
- Satisfactory : 70 % to 80% performance.
- Not satisfactory : less than 70% performance

Dr. Suma Joseph 

Dr. Sreekumar 

Name & Signature of the subject experts of Selection Committee





പിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
കുസന്ദ് തോമസ് കോളേജ് ഓഫ്
ടീച്ചർ എഡ്യൂക്കേഷൻ, പാലാ

CATEGORY: II. INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENTS RELATED ACTIVITIES/RESEARCH ACTIVITIES

a. Administrative responsibilities

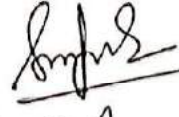
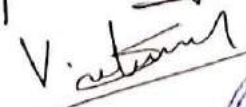
Sl.No	Type of Responsibility	Role Performed
01	Research committee and consultancy	Member
02	Women's Counselling Centre	Convenor
03	Staff Council	Secretary
04	Anti-Ragging Committee	Member
05	Anti Sexual Harassment Cell	Member
Total number of activities		5

b. Examination and evaluation duties assigned by the college/university or attending paper evaluation

Sl.No.	Name of Duty	Role Performed
01	Conduct of III Semester B.Ed. (CBCSS) Practical Examination Oct. 2016 EBXIII/3/826/B.ED. Commission/ Oct. 2016dtd. 09/09/2016	Additional Examiner
02	Valuation of Answer scripts of III Semester B.Ed. Degree (Credit & Semester – 2015 Admission Regular Two Year course) Examinations OCT 2016 No. EB XIII/3/826/III Sem B.Ed./October 2016 dtd.07/11/2017	Additional Examiner
Total number of activities		2

c. Student related co-curricular, extension and field based activities

Sl.No.	Type of Activity	Role Performed
01	English Club	Coordinator
02	Educational Tour	Member organizing committee
03	Organised Arts fest	Member organizing committee
04	Organised Sports meet	Member organizing committee
Total number of activities		4

Dr. Suma Joseph 
 Dr. Sreekumar 

Name & Signature of the subject experts of Selection Committee
 Screening Page 2 of




 പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
 സെന്റ് തോമസ് കോളേജ് ഓഫ്
 ടീച്ചർ എഡ്യൂക്കേഷൻ, പാലാ

d. Organizing seminars/conferences/workshops and other college/university activities

Sl.No	Type of Activity	Role Performed
01	Organised Inter collegiate Quiz competition in English Language and Literature	Coordinator
Total number of activities		1

e. Evidence of actively involved in guiding Ph. D.students

Sl.No	Name of Student	Date of Registration	U.O granting Registration
Nil	Nil	Nil	Nil
Total number of students			

f. Details of minor/major research project sponsored by national or international agencies.

Sl.No	Name of the project	Funding Agency	Amount sanctioned/utilized
01	Nil	Nil	Nil
Total number of projects			

g. Details of Publication in peer-reviewed or UGC listed journals

Sl. No.	Title with page Nos.	Journal	No in the UGC List of Journals	Whether peer reviewed or not	ISSN/ ISBN	Whether you are the main Author
Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total number of publications						

OVERALL GRADE FOR Category II : *Good*

- Good : Involved in at least 03 activities
- Satisfactory : Involved in 01 – 02 activities
- Not satisfactory : Not involved / undertaken any of the activities

Dr. Soume Joseph
Dr. Sreekumar
V. ...



Annual Self-Assessment for the Performance Based Appraisal System (PBAS)

Option A

(As Per UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in University Departments and Measures for the Maintenance of Standards in Higher Education, Regulations, 2018: Option-A

(w.e.f June 2017 to May 2018)

PART B: ASSESSMENT CRITERIA FOR ACADEMIC/RESEARCH SCORE

(Please see detailed instruction of this PBAS Proforma before filling out this section)

CATEGORY: 1. TEACHING


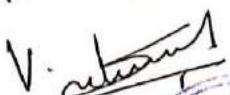
I a. Lectures, Seminars, Tutorials, Practicals, Contact Hours

Year	Mode of Activity*	Total class Assigned	Number of classes engaged as per documented record	$\frac{\text{Number of classes engaged}}{\text{Total class Assigned}} \times 100$	Grading
01 June 2017 to 31 May 2018	L, S, P	640hours	618 hours	96.56	Good

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

OVERALL GRADE FOR Category I : Good


- Good : 80% and above performance.
- Satisfactory : 70 % to 80% performance.
- Not satisfactory : less than 70% performance

Dr. Sume Joseph, 
 Dr. Sreekumar, 

Name & Signature of the subject experts of Selection Committee

Screening Page 1 of 3




 പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
 സെന്റ് തോമസ് കോളേജ് ഓഫ്
 ക്ലിച്ച് എഡ്യൂക്കേഷൻ, പാലാ

CATEGORY: II. INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENTS RELATED ACTIVITIES/RESEARCH ACTIVITIES

a. Administrative responsibilities

Sl.No	Type of Responsibility	Role Performed
01	Research Committee & Consultancy	Member
02	Women's Counselling Centre	Member
03	Anti -Ragging Committee	Member
04	Staff Council	Secretary
Total number of activities		3

b. Examination and evaluation duties assigned by the college/university or attending paper evaluation

Sl.No	Name of Duty	Role Performed
01	III Semester B.Ed. (Regular/supplementary) practical examination , Nov, 2017 EB VI. /01/869/B.Ed. Commission/Nov 2017 dtd. 31/10/2017	Additional Examiner
Total number of activities		1

c. Student related co-curricular, extension and field based activities

Sl.No.	Type of Activity	Role Performed
01	English Club	Coordinator
02	Educational Tour	Member organizing committee
03	Organised Arts fest	Member organizing committee
04	Organised sports meet	Member organizing committee
Total number of activities		4

d. Organizing seminars/conferences/workshops and other college/university activities

Sl.No	Type of Activity	Role Performed
Nil	Nil	Nil
Total number of activities		

e. Evidence of actively involved in guiding Ph. D.students

Sl.No	Name of Student	Date of Registration	U.O granting Registration
Nil	Nil	Nil	Nil
Total number of students			

Dr. Suma Joseph
 Dr. Sreekumar
 Name & Signature of the subject experts of Selection Committee
 Screening Page 2



പിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
 തിരുവനന്തപുരം കോളേജ് ഓഫ്
 ടീച്ചർ എഡ്യൂക്കേഷൻ, പാലാ

f. Details of minor/major research project sponsored by national or international agencies.

Sl.No	Name of the project	Funding Agency	Amount sanctioned/utilized
	Nil	Nil	Nil
Total number of projects			

g. Details of Publication in peer-reviewed or UGC listed journals

Sl. No.	Title with page Nos.	Journal	No in the UGC List of Journals	Whether peer reviewed or not	ISSN/ ISBN	Whether you are the main Author
01	Newspapers - A Tool for Vocabulary Acquisition in English as Second Language Classrooms. 117-121	International Journal of English: Literature, Language & Skills.(available online at http://www.ijells.com)	---	Peer reviewed	ISSN: 2278-0742	No
Total number of publications						1

OVERALL GRADE FOR Category II : *Good*

- Good : Involved in at least 03 activities
- Satisfactory : Involved in 01 – 02 activities
- Not satisfactory : Not involved / undertaken any of the activities

Dr. Souma Joseph.
Dr. Sreelakshmi

[Signature]
V. [Signature]



[Signature]

Annual Self-Assessment for the Performance Based Appraisal System (PBAS)

Option A

(As Per UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in University Departments and Measures for the Maintenance of Standards in Higher Education, Regulations, 2018: Option-A

(w.e.f June 2018 to May 2019)

PART B: ASSESSMENT CRITERIA FOR ACADEMIC/RESEARCH SCORE

(Please see detailed instruction of this PBAS Proforma before filling out this section)

CATEGORY: 1. TEACHING

I a. Lectures, Seminars, Tutorials, Practicals, Contact Hours

Year	Mode of Activity*	Total class Assigned	Number of classes engaged as per documented record	$\frac{\text{Number of classes engaged}}{\text{Total class Assigned}} \times 100$	Grading
01 June 2018 to 31 May 2019	L, S, P	640hours	615 hours	96.09	Good

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

OVERALL GRADE FOR Category I : *Good*

- Good : 80% and above performance.
- Satisfactory : 70 % to 80% performance.
- Not satisfactory : less than 70% performance

Dr. Souma Joseph.
Dr. Sreethomas

[Signature]
V. [Signature]

Name & Signature of the subject experts of Selection Committee
Screening Page 1 of 3



[Signature]

പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
സെന്റ് തോമസ് കോളേജ് ഓഫ്
ടീച്ചർ എഡ്യൂക്കേഷൻ പാലാ

CATEGORY: II. INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENTS RELATED ACTIVITIES/RESEARCH ACTIVITIES

a. Administrative responsibilities

Sl.No	Type of Responsibility	Role Performed
01	Research Assessment Committee	Member
02	Women's Counselling Centre	Member
03	Anti -Ragging Committee	Member
04	Anti-Sexual Harassment Cell	Member
05	Staff secretary	Staff Secretary
06	IQAC	Coordinator
Total number of activities		6

b. Examination and evaluation duties assigned by the college/university or attending paper evaluation

Sl.No	Name of Duty	Role Performed
01	III semester B.Ed. (2017 admission regular/supplementary) practical exam ,nov 2018 EB. VI/01/980/2018dtd. 13/11/2018	Additional Examiner
03	Valuation of answer scripts of II semester B.Ed. (credit and semester 2017 admission regular/prior to 2018 admission supplementary), July 2018 EB. VI/01/966/2018dtd. 28/11/18	Additional Examiner
04	IV semester B.Ed. (credit and semester- 2017 admission regular/ supplementary) March 2019, practical exam EB. VI/03/5607/IV B.Ed. /March 2019dtd. 07/03/19	Additional Examiner
Total number of activities		3

c. Student related co-curricular, extension and field based activities

Sl.No.	Type of Activity	Role Performed
01	English Club	Coordinator
02	Educational Tour	Member organizing committee
03	Organised Arts fest	Member organizing committee
04	Organised sports meet	Member organizing committee
Total number of activities		4

Dr. Suma Joseph
Dr. Sreethumar
V. [Signature]

Name & Signature of the subject experts of Selection Committee



[Signature]
പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
സെന്റ് തോമസ് കോളേജ് ഓഫ്
ടീച്ചർ എഡ്യൂക്കേഷൻ പാലാ

d. Organizing seminars/conferences/workshops and other college/university activities

Sl.No	Type of Activity	Role Performed
01	Organised Inter- collegiate Quiz competition in English Language and Literature	Coordinator
Total number of activities		01

e. Evidence of actively involved in guiding Ph. D.students

Sl.No	Name of Student	Date of Registration	U.O granting Registration
Nil	Nil	Nil	Nil
Total number of students			Nil

f. Details of minor/major research project sponsored by national or international agencies.

Sl.No	Name of the project	Funding Agency	Amount sanctioned/utilized
Nil	Nil	Nil	Nil
Total number of projects			Nil

g. Details of Publication in peer-reviewed or UGC listed journals

Sl. No.	Title with page Nos.	Journal	No in the UGC List of Journals	Whether peer reviewed or not	ISSN/ ISBN	Whether you are the main Author
Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total number of publications						Nil

OVERALL GRADE FOR Category II: *Good*

- Good : Involved in at least 03 activities
- Satisfactory : Involved in 01 – 02 activities
- Not satisfactory : Not involved / undertaken any of the activities

Dr. Suma Joseph *[Signature]*
 Dr. Sreekumar *[Signature]*
 V. *[Signature]*



[Signature]
 പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
 സെന്റ് തോമസ് കോളേജ് ഓഫ്
 സയൻസ്, കോട്ടയം, കേരളം

Annual Self-Assessment for the Performance Based Appraisal System (PBAS)

Option A

(As Per UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in University Departments and Measures for the Maintenance of Standards in Higher Education, Regulations, 2018: Option-A

(w.e.f June 2019 to March 2020)

PART B: ASSESSMENT CRITERIA FOR ACADEMIC/RESEARCH SCORE

(Please see detailed instruction of this PBAS Proforma before filling out this section)

CATEGORY: 1. TEACHING

I a. Lectures, Seminars, Tutorials, Practicals, Contact Hours

Year	Mode of Activity*	Total class Assigned	Number of classes engaged as per documented record	$\frac{\text{Number of classes engaged}}{\text{Total class Assigned}} \times 100$	Grading
01 June 2019 to 21 March 2020	L, S, P	640 hours	621 hours	97.03	Good

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

OVERALL GRADE FOR Category I : *Good*

- Good : 80% and above performance.
- Satisfactory : 70 % to 80% performance.
- Not satisfactory : less than 70% performance

Dr. Lume Joseph
Dr. Sreekumar

V. ...

Name & Signature of the subject experts of Selection Committee
Page 1 of 3



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പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
സെന്റ് തോമസ് കോളേജ് ഓഫ്
ടീച്ചർ എഡ്യൂക്കേഷൻ, പാലാ

**CATEGORY: II. INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENTS
RELATED ACTIVITIES/RESEARCH ACTIVITIES**

a. Administrative responsibilities

Sl.No	Type of Responsibility	Role Performed
01	Research Assessment Committee	Member
02	Women's Counselling Centre	Member
03	Anti -Ragging Committee	Member
04	Anti-Sexual Harassment Cell	Member
05	Staff Council	Secretary
06	IQAC	Coordinator
Total number of activities		6

b. Examination and evaluation duties assigned by the college/university or attending paper evaluation

Sl.No	Name of Duty	Role Performed
01	Valuation of answer scripts I Semester B.Ed. (Credit & Semester – 2018 Admission regular / 2015 Admission – supplementary – 2 year course), Dec 2018 degree exam EB. VI/02/3922/2018 dtd. 11/06/2019	Additional examiner
02	Valuation of answer scripts III Semester B.Ed. (Credit & Semester – 2018 Admission regular / 2015 Admission – supplementary – 2 year course), Dec 2019 degree exam EB. VI/03/3101/2020 dtd. 05/02/2020	Additional examiner
Total number of activities		2

c. Student related co-curricular, extension and field based activities

Sl.No.	Type of Activity	Role Performed
01	English Club	Coordinator
02	Educational Tour	Member organizing committee
03	Organised Arts fest	Member organizing committee
04	Organised sports meet	Member organizing committee
Total number of activities		4

Dr. Suma Joseph
Dr. Sreekumar
V. Sreeraj

Name & Signature of the subject experts of Selection Committee
Page 2 of 3



(Signature)

പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
സെന്റ് തോമസ് കോളേജ് ഓഫ്
എഡ്യൂക്കേഷൻ

d. Organizing seminars/conferences/workshops and other college/university activities

Sl.No	Type of Activity	Role Performed
	Nil	Nil
Total number of activities		

e. Evidence of actively involved in guiding Ph. D. students

Sl.No	Name of Student	Date of Registration	U.O granting Registration
Nil	Nil	Nil	Nil
Total number of students			Nil

f. Details of minor/major research project sponsored by national or international agencies.

Sl. No.	Name of the project	Funding Agency	Amount sanctioned/utilized
Nil	Nil	Nil	Nil
Total number of projects			Nil

g. Details of Publication in peer-reviewed or UGC listed journals

Sl. No.	Title with page Nos.	Journal	No in the UGC List of Journals	Whether peer reviewed or not	ISSN/ ISBN	Whether you are the main Author
01	Planning for an Instructional Design – An Overview 71-82	<i>Educational Extracts</i>	RNI listed No. KER ENG 2013/48939	Yes	ISSN 2320-7612	Yes
Total number of publications						1

OVERALL GRADE FOR Category II:

Good

- Good : Involved in at least 03 activities
- Satisfactory : Involved in 01 – 02 activities
- Not satisfactory : Not involved / undertaken any of the activities

Dr. Suma Joseph
 Dr. Sreekumar
 Name & Signature of the subject experts of Selection-Committee
 Page 3 of 3



[Signature]
 പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
 സെന്റ് തോമസ് കോളേജ് ഓഫ്
 ടീച്ചർ എഡ്യൂക്കേഷൻ, പാലാ

Summary of Grading

Categories	March 2012 May 2012	June 2015 May 2016	June 2016 May 2017	June 2017 May 2018	June 2018 May 2019	June 2019 March 2020
Category I	Good	Good	Good	Good	Good	Good
Category II	Good	Good	Good	Good	Good	Good
Overall Grading	Good	Good	Good	Good	Good	Good

Dr. Sonma Joseph. 

Dr. Sreekumar 





IV. SUMMARY OF ASSESSMENT

Session/Year: 2012 March to 2012 May

Category	Criteria	Grade/Score
I	Teaching and Learning related activities	Good
II	Involvement in the University/College students related activities/Research activities	Good
III	*Research and Academic Contribution	NA

Session/Year: 2015 June to 2016 May

Category	Criteria	Grade/Score
I	Teaching and Learning related activities	Good
II	Involvement in the University/College students related activities/Research activities	Good
III	*Research and Academic Contribution	NA

Session/Year: 2016 June to 2017 May

Category	Criteria	Grade/Score
I	Teaching and Learning related activities	Good
II	Involvement in the University/College students related activities/Research activities	Good
III	*Research and Academic Contribution	NA

Session/Year: 2017 June to 2018 May

Category	Criteria	Grade/Score
I	Teaching and Learning related activities	Good
II	Involvement in the University/College students related activities/Research activities	Good
III	*Research and Academic Contribution	NA

Session/Year: 2018 June to 2019 May

Category	Criteria	Grade/Score
I	Teaching and Learning related activities	Good
II	Involvement in the University/College students related activities/Research activities	Good
III	*Research and Academic Contribution	NA

Session/Year: 2019 June to 2020 March

Category	Criteria	Grade/Score
I	Teaching and Learning related activities	Good
II	Involvement in the University/College students related activities/Research activities	Good
III	*Research and Academic Contribution	NA

*Only for placement from Academic level 13A to 14 Associate Professor to Professor/Principal.

Note: Score in the Category III is to be calculated in the following manner:

- a) Category III is cumulative, Hence the total period of service is to be taken as a single unit.
- b) Year wise preparation of the Category III is not necessary. Category I & II are not mandatory

for Principal Appointment.

Dr. Suma Joseph
Dr. Sreekumar

[Signatures]

Name & Signature of the subject experts of Selection Committee



[Signature]

പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ് സെന്റ് തോമസ് കോളേജ് ഓഫ് സയൻസ്

APPLICANT SUMMARY SHEET – ASSISTANT PROFESSOR (CAS)
Stage 2 to 3 [Academic Level 11-12] (Colleges)

College:

Subject

Applicant	Date of Entry in Service	Date of Placement in Stage2	Proposed date of Placement in Stage 3	SC/ST/OBC	Phys./Visual./differently abled
Lavina Dominic	22/03/2006	29/05/2019	22/03/2020	NA	NA

SERVICE REQUIREMENTS/QUALIFICATIONS (as on the proposed date of Placement)

Requirement / Qualification	YES/NO	Remarks
Completed 05 years of service in Stage 2 [Academic Level 11]	Yes	
Any two of the following: Refresher Course/Research Methodology/Workshop/Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period	Yes	One Refresher One Two-week FDP One MOOC
Verified annual performance assessment Report	YES	

Dr. Summa Joseph. 
 Dr. Sreekumar 

Name & Signature of the subject experts of Screening/Selection Committee





പിൻസിപ്പൽ-ഇൻ-ചാർജ്ജ്
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 ടീച്ചർ എഡ്യൂക്കേഷൻ പാലാ

ASSESSMENT TALLY

CATEGORY	Grade Required	Verified Grade	Remarks
I*	Good / Satisfactory	Good	Verified
II*	Good / Satisfactory	Good	Verified

*Good or Satisfactory grade in annual performance assessment for at least 04 Years of the assessment

SCREENING COMMITTEE OBSERVATIONS / RECOMMENDATIONS

ELIGIBLE TO BE PLACED TO STAGE 3

Eligible

Dr. Suma Joseph. *[Signature]*
 Dr. Sreethkumar *[Signature]*



[Signature]
 പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
 സെന്റ് തോമസ് കോളേജ് ഓഫ്
 ടീച്ചർ എഡ്യൂക്കേഷൻ, പാലാ

LIST OF ENCLOSURES: (Please attach copies of Certificates, sanction orders, papers etc. wherever necessary)

01.	Appointment order
02.	Mandatory certificates
03.	Orders related to sanction of LWA
04.	Orders related to previous promotion
05.	Mark lists (SSC, Pre- Degree, UG to PG,) NET, Ph.D.
06.	Certificate from principal on various duties assigned/ performed (Category I – year wise)
07.	Certificate from principal on various duties assigned/ performed (Category II – year wise)
08.	Publications
09.	Orders and certificates related to valuation of university examination answer sheets

I certify that the information provided is correct as per records available with the college/university and/or documents enclosed along with the duly filled PBAS Proforma.

Pala
29/06/2021

Lavina Dominic

Lavina Dominic

Name and Signature of the Teacher:

Signature of HOD/ /Principal:



[Handwritten Signature]

PRINCIPAL-IN-CHARGE
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Dr. Suma Joseph. *[Signature]*, Dr. Sneekumar V. *[Signature]*

Name & Signature of the subject experts of Screening/Selection Committee



[Handwritten Signature]

പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ്
സെന്റ് തോമസ് കോളേജ് ഓഫ്
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ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

PALA - 686 575, KOTTAYAM (DT.) KERALA STATE

Re-accredited at A Grade by NAAC

E-mail: stcepala@gmail.com Website: http://stcte.ac.in, www.stctepala.org

Minutes of the Screening/Selection Committee

1. Name of the candidate - Lavina Dominic
2. Name of the College - St. Thomas College of Teacher Education, Pala
3. Present Designation - Asst. Prof. Stage II (Acad Level 11)
4. Designation and AGP to which promotion is sought - Asst. Prof. Stage III (Acad Level 12)

Recommendation

We have carefully verified the service details, certificates, PBAS proforma and other mandatory requirements. The Candidate is **recommended for promotion as Assistant Professor Stage III** (Acad. Level 12) from 22/03/2020 under career advancement scheme of UGC regulation 2018 and Mahatma Gandhi University, U.O. No. 5020/ACL/2019/MGU dated 19-10-2019.

Screening/Selection Committee Members Present

Sl. No	Name of the Member	Official Address	Signature with Date
1	Dr. Suma Joseph	Associate Professor, Mount Carmel College of Teacher Education for Women Kottayam.	 16/09/2021
2	Dr. Sreekumar	Associate Professor, NQS Training College, Changanacherry	V. 16/09/2021
3	Dr. T.C. Thankachan	Principal-in-charge & Associate Professor, St. Thomas College of Teacher Education Pala	 16/09/2021
4			
5			
6			 പ്രിൻസിപ്പൽ - ഇൻ - ചാർജ്ജ് സെന്റ് തോമസ് കോളേജ് പാലാ ട്രീച്ചർ എഡ്യൂക്കേഷൻ, പാലാ

