



St. Thomas College of Teacher Education, Pala, Kerala – 686 575

Affiliated to Mahatma Gandhi University, Kottayam

Criterion VI- Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.3 ANY OTHER RELEVANT INFORMATION



**ST. THOMAS COLLEGE
OF TEACHER EDUCATION, PALA
ESTD. 1957**

**SSR Submitted to
NAAC
Fourth Cycle
of
Accreditation**

6.1.3 ANY OTHER RELEVANT INFORMATION


- **List of Registers**
- **Admission Fee Register**
- **Students-Aid Fund Government Register**
- **Games Fees Register**



LIST OF NAME OF REGISTERS

Serial No	Name of Registers
1.	Purchase Committee Register
2.	Coffee Machine Register
3.	Alumni Association Register
4.	PTA – Govt. Register
5.	PTA Management Register
6.	Govt. Receipt Book
7.	Register of Valuables
8.	Register of Tender
9.	Purchase Committee Register
10.	Coffee Machine Register
11.	University Union Register
12.	PTA – Govt. Register
13.	PTA Management Register
14.	Govt. Receipt Book
15.	Register of Valuables
16.	Register of Tender
17.	Alumni Association Register
18.	M.Ed. Cash Book
19.	M.Ed. Acquittance Register
20.	D.El.Ed. Cash Book
21.	D.El.Ed. Acquittance Register
22.	College Journal Publication Cash Book
23.	RUSA Cash Book
24.	Admission Fees Register
25.	Library Fees Register
26.	Calendar Fees Register
27.	Laboratory Fees Register
28.	Caution Deposit Register
29.	Store Account Cash Book
30.	Photostat Account Cash Book
31.	Canteen Account Cash Book
32.	Caution Deposit Register
33.	Store Account Cash Book
34.	Student Welfare Register
35.	Scholarship Register,
36.	Salary Acquittance Register
37.	Store Account Cash Book,




 Prof. Dr. BEENAMMA MATHEW
 PRINCIPAL
 ST. THOMAS COLLEGE OF
 TEACHER EDUCATION
 PALA

St.Thomas College of Teacher Education, Pala
Admission Fees

Certificate

Certified that this register contains
76 pages serially numbered from 1 to 76 and
brought to use from 2/7/1973

Mary
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ST. THOMAS TRAINING COLLEGE
P.O. 10

Admission Fees
2017-2018

		OB	148660 -
6.6.2017	Fees received from 10 students.		500 -
7.6.2017	" " from 31 students		1550 -
7.7.2017	" " from 19 students		950 -
8.7.2017	" " from 13 students		650 -
19.7.2017	" " from 6 students		300 -
20.7.2017	" " from 1 student		50 -
21.7.2017	" " from 2 student		100 -
	" " from 6 student		300 -
8.2017	" " from 1 student		50 -
10.2017	" " from 3 student		150 -
12.2017	" " from 6 student		300 -
13.2018	" " from 3 student		150 -
			5050 ✓


OB 148660 -
153710 -

Closing balance as on
31-5-2018 - 153710/-

Abstract as on 31-5-2018
OB - 148660
Coll - 5050
Total 153710
Exp - Nil
C/B 153710

Abstract as on 31-5-2018	
OB	148660
Coll	5050
<u>Total</u>	<u>153660</u>
Exp	Nil
<u>Total</u>	<u>153660</u>

Filed up to 31/5/18
Dy. Director
13/20


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Admission Fees 2018-2019

		OB 153710 - /
6.6.2018	Admission Fees received-	1850 -
23.6.2018	Fees received from student.	1050 -
25.6.2018	Fees received from student	750 -
27.6.2018	Fees received from student	100 -
29.6.2018	Fees received from student	100 -
26.7.2018	Fees received from one student	50 -
25.1.2019	Fees received from 9 student	450 -
15.2.2019	Fees received from 5 students	250 -
3.5.2019	Fees received from 8 student	400 -
		<u>5000 -</u>
		OB 153710 -
		<u>158710 -</u>

Closing balance as
on 31-5-2019 = 158710/-

Abstract as on 31-5-2019

OB 5000	-
Coll. 153710	-
OB 5000	-
Total 158710	-
Exp. Nil	-
C/B 158710	


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Admission Fees - 2019-2020

	OB	158710	-
7.6.2019	Fees received from Students	1900	-
6.6.2019	Fees received from Students.	1300	-
7.6.2019	Fees received from Students.	500	-
8.6.2019	Fees received from Students.	150	-
3.7.2019	Fees received from students.	50	-
8.10.2019	Fees received from Students.	450	-
9.11.2019	Fees received from Students.	450	-
8.12.2019	Fees received from Students.	50	-
2.3.2020	Fees received from Students.	150	-
		<u>5000</u>	-
	OB	158710	-
		<u>163710</u>	-

Closing balance as on
31-5-2020 - 163710/-

Abstract as on 31-5-2020

OB	158710	-
Coll-	<u>5000</u>	-
Total	163710	-
Exp-	nil	-
C/B	<u>163710</u>	-

Verified up to 31/5/20
Total
Sr. Super/Auditor
Dr. DCE BTM

Beena
Dr. (Sr.) BEENAMMA MATHEW
DRAWING & DISBURSING OFFICER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA


Admission fee - 2020 - 21

		OB	163710 -
19/11/20	Fees received from 1 student		55 -
25/11/20	Fees received from 23 students		1265 -
27/11/20	Fees received from 3 students		165 -
2/12/20	Fees received from 5 students		275 -
11/12/20	Fees received from 1 student		55 -
21/12/20	Fees received from 7 students		385 -
19/1/21	Fees received from 48 students		2640 -
26/2/21	Fees received from 9 students		495 -
7/4/21	Fees received from 4 students		220 -
			<u>5555</u>
		OB	163710
			<u>169265</u>

Abstract as on 31/5/2021

Closing balance as on
31/5/2021 Rs - 169265/-

OB	163710	-
coll	5555	-
Total	169265	
Exp.	Nil	
cl/B	169265	


 PRINCIPAL - IN - CHARGE
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Admission fee 2022-23

		OB - 174820
3/8/22	Fees received from 2 students	120 -
10/8/22	Fees received from 1 student	60 -
11/8/22	Fees received from 5 students	300 -
12/8/22	Fees received from 8 students	480 -
16/8/22	Fees received from 2 students	120 -
19/8/22	Fees received from 7 students	420 -
20/8/22	Fees received from 2 students	120 -
22/8/22	Fees received from 5 students	300 -
23/8/22	Fees received from 1 student	60 -
29/8/22	Fees received from 2 students	120 -
30/8/22	Fees received from 1 student	60 -
27/9/22	Fees received from 1 student	60 -
28/9/22	Fees received from 2 students	120 -
10/10/22	Fees received from 2 students	120 -
14/10/22	Fees received from 49 students	2940 -
15/10/22	Fees received from 2 students	120 -
22/10/22	Fees received from 1 student	60 -
30/3/23	Fees received from 9 students	540 -
"	Fees received from 3 students	180 -
	(Cash received from management acc)	6120

Closing balance as on
31/5/2023 Rs. 174820/-

OB 174820
6120
180940

Abstract as on 31/5/2023

3 Students no Admission fee
management A/c
Rs. 180/- Advance made

OB 174820 -
coll 6120 -
Total 180940 -
Exp Nil
C/B 174820


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ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

**St.Thomas College of Teacher Education, Pala
Students Aid Fund- Government**

Certificate

Certified that this ~~is~~ register contains
78 pages serially numbered from 1 to 78 and brought
to use from 2/1/2003

Mary
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PALA

8)

7

Students Aid Fund (Cont) 2017-2018

	OB	9743-
6.6.2017	Fees received from 3 Students.	50-
7-6-2017	Fees received from 10 Students.	155-
17-7-2017	Fees received from 31 Students	950-
18-7-2017	Fees received from 13 Students	65-
19-7-2017	Fees received from 6 Students	30-
20-7-2017	Fees received from 7 Student	35-
11-8-2017	Fees received from 1 Student	5-
10-10-2017	Fees received from 3 Student	15-
5.12.2017	Fees received from 6 Student	30-
14.3.2018	Fees received from 8 Student	15-
12.4.2018	Fees received from Student	10-
		<u>505-</u>

OB 9743-
10248-

Closing balance as
on 31-5-2018 - 10248/-

Abstract as on 31-5-2018 (

OB	9743
Coll.	<u>505</u>
Total	10248
Exp-	Nil
C/B	<u>10248-</u>

Verified upto
31/5/2018
Principal Mathu
16/5/2018
App DGC B. Ictm


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 ST. THOMAS COLLEGE OF TEACHER EDUCATION
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Students Aid Fund (Govt)
2018-2019

OB 10248 -

6.6.2018	Fees received from Students	185 -
23.6.2018	Fees received from Students	105 -
25.6.2018	Fees received from 15 Students.	75 -
27.6.2018	Fees received from 2 Students.	10 -
29.6.2018	Fees received from 2 Students.	10 -
26.7.2018	Fees received from 1 Student.	5 -
25.1.2019	Fees received from Students	45 -
15.2.2019	Fees received from Students	25 -
3.5.2019	Fees received from Students	40 -
		500 -
		<u>OB 10248 -</u>
		10748 -

Closing balance as
on 31.5.2019 = 10748

Abstract as on 31.5.2019

OB. 10248 -
Coll. 500 -
Total - 10748 -
Exp - Nil
C/B 10748 -


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Students Aid Fund (Cont)

2019 - 2020

		OB	10748 -
7-6-2019	Fees received from students		190 -
26-6-2019	" " from students		130 -
27-6-2019	Fees received from students		50 -
28-6-2019	Fees received from students		15 -
23-7-2019	Fees received from students.		5 -
28-10-2019	Fees received from students		45 -
19-11-2019	Fees received from students		45 -
18-12-2019	Fees received from students		5 -
12-3-2020	Fees received from students.		15 -
			500 -
		OB	<u>10748 -</u>
			11248

Closing balance as
on 31-5-2020 Rs. 11248/-

Abstract as on 31-5-2020

OB.	10748 -
Coll.	<u>500 -</u>
Total -	11248 -
Exp -	<u>Nil -</u>
C/B	11248 -

Beena
Dr. (Sr.) BEENAMMA MATHEW
DRAWING & DISBURSING OFFICER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
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Students Aid Fund (Govt.) 19
2020 - 2021

		OB	11248
19/11/20	Fees received from 1 Student		10 -
25/11/20	Fees received from 23 Students		230 -
27/11/20	Fees received from 3 Students		30 -
2/12/20	Fees received from 5 Students		50 -
11/12/20	Fees received from 1 Student		10 -
21/12/20	Fees received from 7 Students		70 -
19/1/21	Fees received from 48 Students		480 -
26/2/21	Fees received from 9 Students		90 -
7/4/21	Fees received from 4 Students		40 -
			1010
		OB	11248
			12258

Abstract as on - 31/5/2021

Closing balance as on
31/5/2021 Rs - 12258/-

	OB	11248
	coll	1010
	Total	12258
	EXP.	Nil
	C/B	12258


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Student Aid Fund - 2021-22

		OB	12258
13/9/21	Fees received from 2 Students	20	-
13/10/21	Fees received from 19 Students	190	-
16/10/21	Fees received from 1 Student	10	-
21/10/21	Fees received from 4 Students	40	-
22/10/21	Fees received from 1 Student	10	-
23/10/21	Fees received from 4 Students	40	-
29/10/21	Fees received from 5 Students	50	-
23/11/21	Fees received from 2 Students	20	-
26/11/21	Fees received from 38 Students	380	-
22/12/21	Fees received from 3 Students	30	-
27/1/22	Fees received from 4 Students	40	-
25/3/22	Fees received from 8 Students	80	-
4/5/22	Fees received from 10 Students	100	-
		1010	-
		OB	12258
			13268

Abstract as on 31/5/2022

closing balance as on 31/5/2022	OB	12258	-
Rs. 13268 / -	coll	1010	-
	Total	13268	✓
	Exp	Nil	-
	c/B	13268	✓

Verified up to 5/22
 Clo. Bal. Rs. 13268/-

Beena
 PRINCIPAL - IN-CHARGE
 ST. THOMAS COLLEGE OF TEACHER EDUCATION
 PALA

15/2/2022
Dr. J. S. S. S. S.
Dr. J. S. S. S. S.

St. Thomas college of Teacher Education, Pala
Games fees

Certificate

Certified that this book contains
78 pages serially numbered from 1 to 78,
and brought to me A. A. R. R. R.
from 2/7/1973

PRINCIPAL 1972-73

**ST. THOMAS TRAINING COLLEGE
PALAI.**

Games Fees 2012 - 2018

OB 27004 - 79

6.6.2017	Fees received from 10 Students	1000	
7.6.2017	" " from 31 Students	3100	
17.7.2017	" " from 19 Students	1900	
18.7.2017	" " from 13 Students	1300	
19.7.2017	" " from 6 Students	600	
20.7.2017	" " from 1 Student	100	
21.7.2017	" " from 2 Students	200	
	" " from 6 Students	600	
11.8.2017	" " from 1 Student	100	
19.9.2017	Badminton racket Shuttle and badminton net etc purchased.		2260
10.10.2017	Fees received from 3 Student	300	
5.12.2017	Fees received from 6 Students	600	
13.3.2018	Shuttle Court floor repairing Charge paid		2250
14.3.2018	Volly ball Court repairing Charge paid.		1400
	Gift items purchased		1000
	Gift items purchased.		1610
15.3.2018	Fees received from 2 Student	225	
22.3.2018	Sports goods purchased		2300
		9825	9820

OB 27004

36829

Closing balance as on 31.5.2018 - 27009/79

Balance as on 31-5-2018	
OB.	27004
Coll.	10000
Total	37004
Exp.	9820
C-B	27184

Abstract as on 31-5-2018

OB - 27004.79 /
Call - 9825 /

Total - 36829.79 /
Exp - 9820 /
27009.79 /


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Verified with
31/5/2018
Bansal Math
46/13/2010
A/P
Jyoti Ktm

Games Fees - 2018-19

G.B 27009 - 79

6.6.2018	Fees received from 37 students	3700	-
23.6.2018	" " 21 students	2100	-
25.6.2018	" " 15 students	1500	-
27.6.2018	" " 2 student	200	-
29.6.2018	" " 2 student	200	-
26.7.2018	" " 1 student	100	-
25.1.2019	" " 9 students	900	-
15.2.2019	" " 5 student	500	-
26.3.2019	Gift items purchased		2011 -
" "	Court repairing charge paid		2000 -
" "	Shuttle Court repairing charge paid		1800 -
" "	TT ball, Shuttle Cocks and Skippin		
" "	Rope etc purchased		3000 -
3.5.2019	Fees received from students	800	-
		10,000	-
		27009	-
		<u>37009</u>	-

Closing balance as on
31.5.2019 = 28198.79

Abstract as on 31-5-2019
 OB 27009 -
 Coll. 10000 -
 Total 37009.79
 Exp 8811
 28198 -

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 PALA

Games Fees - 2019 - 2020

		OB	28198.79	
7-6-2019	Fees received from Students.		3800	
26-6-2019	Fees received from Students.		2600	
27-6-2019	Fees received from Students.		1000	
28-6-2019	Fees received from Students.		300	
23-7-2019	Fees received from Students.		100	
28-10-2019	Fees received from Students.		900	
19-11-2019	Fees received from Students.		900	
18-12-2019	Fees received from Students.		100	
12-3-2020	Fees received from Students.		300	
31-1-2020	Games items purchased.			1918
22-2-2020	labour charge paid.			1500
"	labour charge paid.			700
"	labour charge paid.			900
24-2-2020	Shuttle Coak purchased.			1550
12-3-2020	Fees received from students.		300	
			10000	6458

OB
28198.79
 38198-

Abstract as on 31-5-2020


Closing balance as on
 31-5-2020 - 31740/-

Verified upto 31/5/20

3
22/3/21

Sa. Supdt/Audrt.
 Dy. DEE Kfm.

OB.	28198.79
Coll.	<u>10000</u>
Total.	38198.79
Exp.	<u>6458</u>
	31740.79


 Dr. (Sr) BEENAMMA MATHEW
 DRAWING & DISBURSING OFFICER
 ST. THOMAS COLLEGE OF TEACHER EDUCATION
 PALA

Game fees - 2020 - 21


		OB	31740 ✓	
6	19/11/20	Fees received from 1 Student	105 -	
2	25/11/20	Fees received from 23 Students	2415 -	
2	27/11/20	Fees received from 3 Students	315 -	
6	2/12/20	Fees received from 5 Students	525 -	
2	11/12/20	Fees received from 1 Student	105 -	
2	21/12/20	Fees received from 7 Students	735 -	
2	19/1/21	Fees received from 35 Students	3675 -	
7	19/1/21	Fees received from 13 Students	1365 -	
		(Balance amount - 13 x 5)		
	26/2/21	Fees received from 1 Student	105 -	
	26/2/21	Fees received from 8 Students	840 -	
	7/4/21	Fees received from 4 Students	420 -	
	20/4/21	Badminton Racket, net Gupta Club	1000 -	4500 -
	20/4/21	TT Bat, etc	1000 -	2500 -
	"	Labour charge Pala	1000 -	1500 -
	"	Repairing charge	10605 -	1500 -
	"	Labour charge	31740 -	1000 -
		OB	42345	9500
		cheque no. 0861791		

Abstract as on 31/5/2021

Closing balance as on
31/5/2021 Rs - 32845

OB	31740
coll	10605
Total	42345
Exp	9500

32845


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ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA