

St. Thomas College of Teacher Education, Pala, Kerala – 686 575

Affiliated to Mahatma Gandhi University, Kottayam

Criterion III- Research and Outreach Activities

3.1- Resource Mobilisation for Research

3.1.3 DOCUMENTARY EVIDENCE FOR EACH OF THE CLAIMS



**ST. THOMAS COLLEGE
OF TEACHER EDUCATION, PALA
ESTD. 1957**

**SSR Submitted to
NAAC
Fourth Cycle
of
Accreditation**

3.1.3 DOCUMENTARY EVIDENCE FOR EACH OF THE CLAIMS

In-house support provided by the institution to teachers for research purposes during the last five years in the form of

- **2022-2023**
 - Undertaking appraisals
 - Organizational supports
 - Research circle/seminar
- **2021-2022**
 - Study leave
 - Undertaking appraisals
 - Organizational supports
 - Research circle/seminar
- **2020-2021**
 - Undertaking appraisals
 - Organizational supports
 - Research circle/seminar
- **2019-2020**
 - Study leave
 - Undertaking appraisals
 - Organizational supports
 - Research circle/seminar
- **2018-2019**
 - Study leave
 - Undertaking appraisals
 - Organizational supports
 - Research circle/seminar

2022-2023

UNDERTAKING APPRAISALS

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA



ACADEMIC AND ADMINISTRATIVE AUDIT REPORT-(2022-2023)

The audit for the academic and administrative aspects during 2022-2023 was undertaken by a team appointed by the college's Governing Body, consisting of Prof. Jose P. Mattam and Dr. Ancel Maria. The audit was carried out on 11 October 2023.

The audit was done as per the *Revised Accreditation Framework* (2017) of NAAC based on the following set of 7 criteria:

1. Curricular Aspects
2. Teaching, Learning, and Evaluation
3. Research, Innovations, and Extension
4. Infrastructure and Learning Resources
5. Student Support and Progression
6. Governance, Leadership, and Management
7. Institutional values and best practices

Criterion I : CURRICULAR ASPECTS


Observations on Curriculum Aspects by Academic Advisors:

- The institution maintains a distinct vision to harmonize the university's prescribed curriculum with student needs, societal demands, and institutional capabilities.
- A decentralized approach is adopted by the institution in executing its strategies.
- The college offers Value-Added Courses to effectively complement the university curriculum.
- A robust feedback mechanism is established to improve operations involving various stakeholders. The institution ensures documentation, analysis, and implementation of action plans based on collected feedback, maintaining detailed reports on this process.
- Active encouragement is provided to students for self-study courses, especially through online platforms like SWAYAM and NPTEL.
- A comprehensive week-long 'Bridge Course' is conducted to familiarize incoming students with the teacher education program.

Recommendations/Suggestions:

- The activities conducted in the college need to be properly documented – evidences in the form of photos, videos, reports have to maintained




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- Encourage more students to enroll in self study courses such as MOOC courses offered on SWAYAM platform
- Engage in more community engagements to develop social sensitivity among students

Criterion II: TEACHING - LEARNING AND EVALUATION

Observations by Academic Advisors

- The institution methodically prepares its students for a teaching vocation through a structured sequence of preparatory initiatives.
- Student teachers engage in comprehensive training stages, encompassing induction and internships, meticulously adhering to set standards.
- A robust mentoring system is firmly established within the college.
- The faculty collaborates to curate diverse academic programs within the institution.
- Faculty members employ learner-centric and activity-based teaching methods, utilizing assignments, practicums, seminars, projects, field trips, and study tours to enhance the learning experience.
- Prioritizing ICT integration, faculty members enhance the teaching-learning process's effectiveness.
- Formative and summative assessments are methodically carried out.
- Faculty members offer remedial teaching, counseling, and mentoring support to students.
- The college emphasizes holistic student development by organizing various academic and extracurricular programs, fostering enthusiastic student participation.
- Both B.Ed. and M.Ed. students boast a 100% pass rate, demonstrating commendable performance in university examinations.

Recommendations/Suggestions

Seminars on current trends in teaching and assessment like Outcome Based Education need to be organized for students and faculty

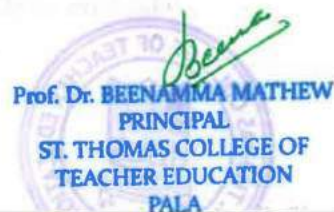
The faculty provide remedial teaching but it has to be well documented .

Criterion III- Research and Outreach Activities

Observations by Academic Advisors:

The college actively upholds its Memorandums of Understanding (MoUs) with different institutions. An MoU was signed with St. Ann's Secunderabad in the year 2022-2023

- Eight members of the faculty including the college librarian published their Ph.D. theses.
- Biannual publication of the college journal is maintained.
- Faculty members actively encourage student participation and presentations in seminars.
- Both faculty and students contribute research papers to the college journal and other external academic publications.



- The college provides financial incentives to faculty members for research endeavors, seminar attendance, and conference participation.
- The college has won recognition as a research center under Mahatma Gandhi University, Kottayam.
- Three faculty members from the college have secured guideship in education

Recommendations/Suggestions:

- The institution should consider establishing Memorandums of Understanding (MoUs) with nearby and local institutions to maximize the use of physical and human resources. These collaborations could significantly benefit both institutions in enhancing the learning experiences and academic growth of their students.
- Faculty members should strive to increase their publications in UGC/peer-reviewed journals for broader academic impact.

Criterion IV - Infrastructure and Learning Resources

Observations by Academic Advisors

- The construction of the college building (annex) is progressing under the RUSA scheme.
- The facilities in the college canteen was enhanced.

Recommendations/Suggestions

- The college needs an LMS. The Value-Added courses being offered can be offered in the online mode.
- Place CCTVs at the entrance and in the library

Criterion V- Student Support and Progression

Observations by Academic Advisors

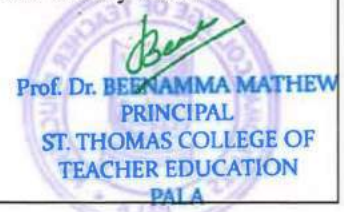
- Students have secured good results including ranks at the university exams.
- Several students have cleared NET/SET/KTET examinations.
- Several of the students have found placements in aided and unaided sectors.
- Students have won laurels in arts and sports inter-collegiate competitions .
- The college has organized various programmes under the auspices of the various clubs.
- The alumni association and PTA of the college actively contribute to the well being of the college.
- The student council collaborates with the faculty and management and organizes several programmes under its auspices.

Recommendations/Suggestions

- Skill enhancement initiatives (career and personal counselling , preparing seminar papers, skill enhancement through e-content, etc.) undertaken by each faculty should be documented from time to time in a single record.



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Criterion VI: Governance, Leadership and Management

Observations by Academic Advisors

- The institution demonstrates strong leadership and inclusive governance practices that harmonize with its vision and mission.
- The IQAC (Internal Quality Assurance Cell) consistently champions and enables opportunities for the continual growth of students, faculty and staff.
- The institution optimizes its infrastructure to foster well-rounded student development.

Recommendations/Suggestions:

- More training programmes for faculty and staff professional updating is needed.
- The faculty are to be encouraged to join short term FDPs on SWAYAM MOOCS
- The faculty and staff donate generously on various occasions to help needy students . But the donations must be properly documented.

Criterion VII- Institutional Values and Best Practices

Observations by Academic Advisors

- The institution strives to instill social commitment and develop sensitivity to the needs of the society among its students.
- The work of the NSS unit, Health and Red Ribbon Club, Green Protocol Samithi and Anti Drugs Cell, the extension service cell of the college are specially appreciated and commended.
- The insistence on zero waste management, plastic free environment and maintenance of cleanliness are specially appreciated.

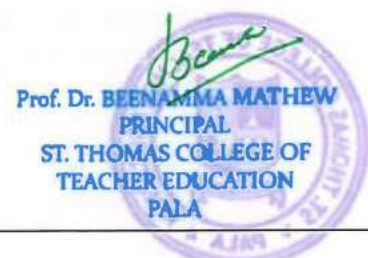
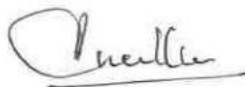
Recommendations/Suggestions

- Install an economical solar powered equipment according to the capacity of the college
- The college can contribute to the Fit India programmes at school level. It will be a good area to explore.

1. Prof. Jose P Mattam



2. Dr. Ancel Maria



PROFORMA – PERFORMANCE APPRAISAL

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA




Assessment Period: 1st June 2022 to 31st May 2023

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters): Dr. T.C. THANKACHAN
 2. Father's Name/Mother's Name: T.J. Chacko
 3. Department: Education
 4. Current Designation: Associate Professor
 5. Age, Date and Place of Birth: 48, 27-03-1975, Meenachil
 6. Date of appointment: 28-01-2005
 7. Date of retirement: 31-03-2031
 8. Gender: Male
 9. Marital status: Married
 10. Nationality: Indian
 11. Address for correspondence (with Pin code): St. Thomas College of Teacher Education, Pala – 686575, Kottayam Dt, Kerala
 12. Permanent Address (with Pin code): Thannickal House, Meenachil PO-686577
- Telephone No: 04822 2165375
- Email: drtcthanks@gmail.com
- Mobile Ph. No.: 9447037105




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13. Academic Qualifications (Matric till post-graduation):

Examination	Name of the Board/University	Year of Passing	Percentage of marks obtained	Division / Class/Grade	Subject
M.A.	MG University, Kottayam	1997	65.3	First Rank	Political Science
M.Ed	Mangalore University, Karnataka	2000	71.3	Distinction	Education
NET	UGC	2000	NA	NA	Education
M.Phil	Madurai Kamaraj University, Tamilnadu	Distance Education	58.4	IInd Class	Education
Ph.D	Alagappa University, Tamilnadu	2012	NA	NA	Education
MA	Mahatma Gandhi University, Kottayam	Private study	49.9	III rd Class	Sociology
M.A	Madurai Kamaraj University, Tamilnadu	Distance Education	56.1	IInd Class	English Literature
M.Sc	Bharathiar University, Tamilnadu	Distance Education	60.3	Ist Class	Applied Psychology
MA	Madurai Kamaraj University, Tamilnadu	Distance Education	55.6	IInd Class	Philosophy of Religions
M.A.	Bharathiar University, Tamilnadu	Distance Education	62	Ist Class	Journalism & Mass Comm.

14. Posts held after appointment at this Institute:

Designation	Department	Date of actual Joining		Grade/Level
		From	To	
Assistant Professor	Education	28/1/2005	27/1/2011	Stage I /Acad Level 10
Assistant Professor	Education	28/1/2011	27/1/2016	Stage II /Acad Level 11
Assistant Professor	Education	28/1/2016	27/1/2019	Stage III /Acad Level 12
Associate Professor	Education	28/1/2019	27/1/2022	Stage IV /Acad Level 13A
Professor (waiting for Uty Order)	Education	28/1/2022		Stage IV /Acad Level 13A



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CATEGORY 1 TEACHING

Lectures, Seminars, Tutorials, Practicals, Contact Hours

Year	Mode of Activity *	Total class Assigned	Number of classes engaged as per documented record	Number of classes engaged X100 Total class Assigned
2022-23	L, S, T, C	632	602	95.25

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

CATEGORY: II

INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENTS RELATED ACTIVITIES/RESEARCH ACTIVITIES

A) Administrative responsibilities

Sl.No	Type of Responsibility	Role Performed
01	College Trust	Member
02	Managing Council	Member
03	College Governing Body	Member
04	Administrative Responsibility	Vice-Principal
05	College Council	Member
06	Steering Committee	Member
07	QAC	Member
08	IQAC	Member
09	Admission Committee	Member
10	College Journal	Chief Editor
11	Research Assessment Committee	Member
12	RUSA	Co-ordinator
13	Grievance Redressal Cell for Staff	Member
14	Grievance Redressal Cell for Students	Member
15	Ethics Committee	Member
16	Anti-Sexual Harassment Cell	Member
17	Anti-Ragging Committee	Member
18	Discipline Committee	Member
19	Internal Complaints Committee	Member
20	Minority Cell	Member
21	Gender Equity Forum	Member
22	SC/ST/OBC Cell	Member
23	PTA	Executive Committee Member
	Total number of activities	23

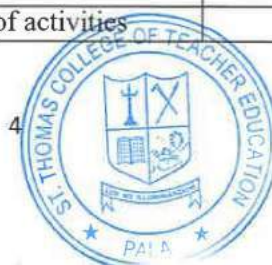


B) Examination and evaluation duties assigned by the college/university

Sl. No.	Name of Duty	Role Performed
01	As per Order No: 65424/EB/6-03/2022 dtd 07.05.2022 from the assistant registrar XI (exam) for the controller of Examinations, MG University	Additional examiner
02	Paper evaluation duty as per order No: 65424/EB/6-03/2022 dtd 07.05.2022 from the assistant registrar XI (exam) for the controller of Examinations, Mahatma Gandhi University, on 28.06.2022	Additional examiner
03	As per Order No: 85886/EB/6-03/2022/EB 6 dtd 21.06.2022 from the assistant registrar XI (exam) for the controller of Examinations, Mahatma Gandhi University, w.e.f 19.09.2022	Chief examiner
04	As per Order No: 85886/EB/6-03/2022/EB 6 dtd 21.06.2022 from the assistant registrar XI (exam) for the controller of Examinations, Mahatma Gandhi University, w.e.f 19.09.2022 to 23.09.2022	Chief Examiner
05	As per letter No: 134187/AC B5-1/2021 AC B5 dtd 29.10.2021 from the Assistant Registrar, Mahatma Gandhi University Kottayam, for the promotion of Associate Professors at St. Joseph College of Teacher Education for Women, Ernakulam on 10.02.2022.	Selection Committee Member
06	As per Order No: 151024/EB/6-03/2022/EB 6 dtd 21.10.2022 from the assistant registrar XI (exam), the Paper evaluation w.e.f 24.01.2023	Chief Examiner
07	As per Order No: B4/2373/2023/DCEDDKTM/ 02.03.2023 from the Deputy Director, duty for study tour w.e.f. 04.03.2023 to 09.03.2023.	Escorting Staff
08	As per Order No: 27348/EB/6-03/2022/EB 6 dtd 07.03.2023 from the assistant registrar XI (exam) for the controller of Examinations, Paper evaluation w.e.f 20.03.2023	Chief Examiner
Total number of activities		08

C) Student related co-curricular, extension and field based activities

Sl. No.	Type of Activity	Role Performed
01	Educational Tour	Assisting Staff
02	5 Day Community Living Camp	Co-ordinator
03	Extension Activities	Assisting Staff
Total number of activities		03



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D) Organizing seminars/conferences/workshops and other college/university activities

Sl. No	Type of Activity	Role Performed
01	Edited Book on Academic Research Practices in Higher Education – Multidisciplinary Perspectives – Vol 1 & 2	Associate Editor
Total number of activities		01

E) Invited lectures /Resource Person/paper presentation in Seminars/Conferences/full paper in Conferences proceedings

Sl.No.	Activity	International (abroad)/International (within country)/ National / State /University
01	Resource Person	Participated and presented a paper in the Two Day National Seminar on 'Academic Research Practices in Higher Education: Multidisciplinary Perspectives in NEP' Jointly organized by UGC-HRDC, University of Kerala, SNM Training College Moothakunnam and Society of Innovative Researchers and Academicians (SIRA) at SNM Training College Moothakunnam on 20 th and 21 st October, 2022.
Total number of activities		01

(F) Details of Publications in Peer-reviewed or UGC Listed Journals

Sl. No.	Title with Page Nos.	Journal	No. in the UGC List of Journals	Peer reviewed or not	ISSN/ ISBN	Whether you are the main Author
01	Multi-Dimensional Influence of Continuing Education Programmes in Development of Kerala State", Pp 70-76	Rabindra Bharathi Journal of Philosophy	(UGC Care Group I Journal)	Yes	ISSN 0973-0087 Vol XXIII Issue X, 2022,	No
02	Analysing the Student Tendencies of Preferring their Native Language	Educational Extracts,	Peer reviewed	Yes	Vol 10 Issue 2, July 2022. ISSN 2320-7612. Pp 43-97	No
03	Gender Discrimination among Rural population of	Educational Extracts,	Peer reviewed	Yes	Vol 10 Issue 2, July 2022. ISSN 2320-7612.	Yes




	Kottayam district Pp 97-107					
04	The Contemporary relevance of Gandhian Education in Indian Pp 38-45	Educational Extracts,	Peer reviewed	Yes	Vol 10 Issue 2, July 2022. ISSN 2320-7612.	No
05	Human Rights Violations against Women and Girl Children. Pp 76-86	Educational Extracts,	Peer reviewed	Yes	Vol 10 Issue 2, July 2022. ISSN 2320-7612.	No
06	Continuing Education and Education for All	2022, Published by Media House, Delhi.	Book	Yes	ISBN 978-93-94507-01-2	No
07	Education in the Emerging Indian Society	2023, Neelkamal Publishers, Hyderabad	Book	Yes	ISBN: 978-9395368-22-3	No
08	Awareness of Adolescent Girls on Nirbhaya Project and SHE Taxi as provisions for Safety of Women in <i>Academic Research Practices in Higher Education: Multidisciplinary Perspectives</i> pp 247-251.	2022, an edited book by Prof. (Dr.) Sajad Ibrahim K.M, published by UGC-HRDC, University of Kerala, Thiruvananthapuram	Edited Book	Yes	October 2022, Vol 2 ISBN: 978-81-957171-2-5	Yes
09	Augmented Reality Learning for Enhancing Achievement in English among Secondary School Students in <i>Academic Research Practices in Higher Education: Multidisciplinary Perspectives</i>	2022, an edited book by Prof. (Dr.) Sajad Ibrahim K.M, published by UGC-HRDC, University of Kerala, Thiruvananthapuram	Edited Book	Yes	October 2022, Vol 2 ISBN: 978-81-957171-2-5	No



	pp 330-335.					
10	Effect of Gamification on Interest in Mathematics Learning in <i>Academic Research Practices in Higher Education: Multidisciplinary Perspectives</i> pp 363-370.	2022, an edited book by Prof. (Dr.) Sajad Ibrahim K.M, published by UGC-HRDC, University of Kerala, Thiruvananthapuram	Edited Book	Yes	October 2022, Vol 1 ISBN: 978-81-957171-2-5.	No
11	Social Skills and Pro-Social Behaviour of Higher Secondary School Students, in <i>Academic Research Practices in Higher Education: Multidisciplinary Perspectives</i> pp 254-260.	2022, an edited book by Prof. (Dr.) Sajad Ibrahim K.M, published by UGC-HRDC, University of Kerala, Thiruvananthapuram	Edited Book	Yes	October 2022, Vol 1 ISBN: 978-81-957171-2-5.	No
12	Family Environment and Emotional Health of Adolescents in <i>Academic Research Practices in Higher Education: Multidisciplinary Perspectives</i> pp 162-166.	2022, an edited book by Prof. (Dr.) Sajad Ibrahim K.M, published by UGC-HRDC, University of Kerala, Thiruvananthapuram	Edited Book	Yes	October 2022, Vol 1 ISBN: 978-81-957171-2-5.	No
13	Problem Solving Skills and Achievement in Economics at Higher Secondary Level, in <i>Academic Research Practices in Higher Education: Multidisciplinary Perspectives</i> pp 115-120.	2022, an edited book by Prof. (Dr.) Sajad Ibrahim K.M, published by UGC-HRDC, University of Kerala, Thiruvananthapuram	Edited Book	Yes	October 2022, Vol 1 ISBN: 978-81-957171-2-5.	No
Total						13




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Research Guidance, Projects and Consultancy

(G)Research Guidance


Category	NumberEnrolled	Thesis
M.Ed	3	Submitted
Ph.D	6	Pursuing
Total		9

Other Information:

Presently, he is the Vice-Principal (Associate Professor) of St. Thomas College of Teacher Education, Pala, Kerala.

Dr. T.C. Thankachan
31/05/2023




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Sr Mini



**ST. THOMAS COLLEGE OF TEACHER EDUCATION,
PALA, KOTTAYAM, KERALA, INDIA**

SELF-APPRAISAL FORM (NON-TEACHING STAFF)

(Assessment Period 1st June 2022 to 31st May 2023)

PART A: GENERAL INFORMATION

Name : *Mini Thomas*

Date of Birth : *1/2/1970*

Date of Appointment : *13/2/2006*

Educational qualifications : *B.Com*

Designation : *Head Accountant*

PEN No. : *467321*

Date of retirement : *31/1/2026*

PART B: DETAILS OF PROFESSIONAL DEVELOPMENT (TRAINING PROGRAMS ATTENDED)

Sl. No.	Type of Training	
<i>1</i>	<i>Administrative Training Conducted by DDO office Kottayam</i>	<i>19/12/2022</i>



[Signature]
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PART C: APPRAISER OBSERVATIONS

Sl. No.	Particulars	Rating		
		Good	Fair	Satisfactory
1.	Knowledge about the work	✓		
2.	Interpersonal Skill	✓		
3.	Accessibility	✓		
4.	Punctuality	✓		
5.	Ability to organise work and carry it out	✓		
6.	Proven ability to manage multiple tasks effectively during emergencies	✓		
7.	Maintenance of files and records	✓		
8.	Completion of work on schedule	✓		
9.	Cooperation with colleagues	✓		
10.	Mutual motivation with colleagues	✓		

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Offici
Mini Thomas

*Verified self appraisal of St. Mini Thomas
Attend training programmes for Administration & staff.*



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PALA

ORGANIZATIONAL SUPPORTS

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA
INSTITUTIONAL RESEARCH POLICY (REVISED – 2023)



PART I – PERSPECTIVES

- 1.1 Preamble
- 1.2 Vision
- 1.3 Mission
- 1.4 Objectives
- 1.5 Guidelines

PART II- THRUST AREAS

- 2.1 Faculty Research and Publications
- 2.2 Student Research and Publications
- 2.3 Research Guidance
- 2.4 Consultancy Services
- 2.5 Organising National and International Seminars and Webinars
- 2.6 Faculty and Student Participation in National and International Seminars
- 2.7 Research Projects
- 2.8 Collaborations

PART III- IMPLEMENTATION

- 3.1 Research assessment committee
- 3.2 Preparation and Submission of research plans for the Academic Year
- 3.3 Pre- Ph.D. Presentation
- 3.4 Assessment of Research Project Proposal
- 3.5 Incentives for seminar Participation
- 3.6 Opportunities for student research publication



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PART I – PERSPECTIVES

1.1 Preamble

The college is committed to promote a research culture among Faculty and students as it provides the foundation for future development of the Institution. The research policy of the college aims to promote a culture of research among the faculty and students, to foster and support a research environment among all stakeholders, including teachers, staff and students with the goal of enriching and enhancing faculty members' professional competence, developing and promoting scientific temper and research aptitudes in tune with the vision and mission of the college. The policy also focuses to identify research areas of academic, practical and social relevance and to take initiative to prepare and submit research project proposals.

1.2 Vision

- Uphold a culture of research, promote scientific temper and research aptitude among the faculty and students

1.3 Mission

- Develop a quest for research through encouraging and facilitating publication of the research works
- provide opportunities to develop research aptitude through organisation and participation in National and international Seminars
- Provide consultancy services to the stakeholders in the analysis of the data and other research requirements.

1.4 Objectives

- To create and promote a culture of research among the faculty and students
- To ensure quality, integrity and ethics in research.
- To encourage and facilitate the publication of the research works in reputed academic International / National journals
- To facilitate the presentation of the research work through academic events such as workshops/seminars/conferences.
- To identify and inform researchers about the appropriate research opportunities announced by different academic, research, industry or government organizations.
- To facilitate providing professional guidance, technical support for quality research.
- To identify and establish linkages including MOUs for long term relationships with national and international research organizations for widening the scope of research opportunities available to the teachers and students of the college.
- To take initiatives to recognize the college as a research centre



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1.5 Guidelines

The college is a Research Centre in Education from 2022 under Mahatma Gandhi University, Kottayam. Research forms the fundamental pillar of the academic realm. Being a unique Teacher Education Institution, our college endeavours to foster a research-oriented environment among both its faculty and students..

All research scholars, irrespective of full-time or part-time or Any Time (Fellowship holders of JRF/MANF/RGNF/KSCSTE etc.) Registration categories shall report to the research centre immediately after obtaining the registration order.


Research scholars (irrespective of full-time, part-time or Any Time Registration) have to report to their respective research centres immediately and shall attend the Course Work Programme in the research centre which commences, as per the notification given by the University from time to time. Regarding the course work;

1. The research scholars shall make 30 minutes to 1 hour presentation of his / her progress of research work, once in every six months, before the Research Advisory Committee or the Doctoral Committee, as the case may be.
2. Half Yearly Progress Reports shall be forwarded along with details of monthly attendance signed by the supervising teacher and the head of the institution.
3. The names of research scholars who fail to submit Progress Reports for two semesters shall be removed from the rolls.
4. The Half Yearly Progress Report shall be signed by the Supervising Teacher, the Head of the research centre External Expert and the Subject Expert from the Approved Research Centres.

The Director of School/ Head of the Department/ Research Co-ordinator of the centre shall keep an Attendance Register for all the research scholars. The Attendance Register for scholars doing research in part time mode shall be strictly maintained during the period of the Course Work. Course Work Attendance Certificate shall be submitted along with the application for confirmation.

1. The syllabi of Course I , Course II and Course IV are available on the website of the university
2. The syllabus of Course III is to be prepared by the Supervising Teacher concerned.
3. The syllabus of Course III prepared shall specify the area of research, consisting of five modules and a minimum of 72 teaching hours, and the Scheme / Model question paper, duly signed by the Supervising teacher, also shall be submitted along with the syllabus.
4. The supervising teacher should sign on all pages of the syllabus affixing his/her designation seal.
5. The Heads of Research Centres shall forward the discipline-wise syllabi of Course III for approval




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PART II – THRUST AREAS

- 2.1 **Faculty Research and Publications:** Encourage faculty in doctoral research through guidance and mutual support
- 2.2 **Student Research and Publications:** encourage and facilitate the publication of the research works in reputed academic International / National journals.
- 2.3 **Research Guidance:** provide research guidance for Ph.D. scholars and at PG level
- 2.4 **Consultancy Services:** Provide consultancy services to research scholars in the analysis of the data and other research requirements
- 2.5 **Organising National and international Seminars and Webinars:** encourage faculty to organize national and international seminars and webinars. And also promote to act as resource persons.
- 2.6 **Faculty and Student Participation in National and International Seminars:** encourage faculty and students to participate in seminars and webinars and presentation of research works
- 2.7 **Research Projects:** identify research areas of academic, practical and social relevance and take initiative to prepare and submit research project proposals to various funding agencies.
- 2.8 **Collaborations:** identify and establish linkages with national and international research organizations for widening the scope of research opportunities available to the teachers and students of the college

PART III – IMPLEMENTATION

- 3.1 **Research Assessment Committee (RAC):** The College has a research assessment committee (RAC). The committee consists of the Principal as the Chairperson, all the doctoral degree holders among the faculty and an external research expert. The duty of the RAC is to monitor the research activities of the college.
- 3.2 **Preparation and Submission of research plans for the Academic Year:** The Research Assessment Committee meets each year and makes plans for the academic year.
- 3.3 **Pre-Ph.D. Presentation:** The Ph.D. research scholars, including faculties of the college and scholars under the guidance of the faculty members are provided venue and guidance for pre-Ph.D. presentations in the college. The Research Assessment Committee gives relevant suggestions for improving the quality of presentation.
- 3.4 **Assessment of Research Project Proposal:** The faculty identifies the new trends in research, prepare and submit research project proposals to various funding agencies. The




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project proposals are placed before the research committee for approval before submitting to the funding agencies.

3.5 Incentives for facilitating research: The institution provides financial support to the faculties to participate in national and international seminars, conferences, workshops, etc. (50 % of the registration fee).

Appreciation incentives: The institution honors PhD awardees.

3.6 Opportunities for student research publication: The students are informed of seminars, conferences and encouraged to present research papers. They are provided all support and guidance




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2. FORMATION OF RESEARCH ASSESSMENT COMMITTEE

The college has a research committee comprising senior members of the faculty and an external expert. The duty of the research committee is to provide assistance for consultancy services in the analysis of the data and other related services.


1. Prof. (Dr.) Sr. Beenamma Mathew (Principal)
2. Prof. (Dr.) T.C. Thankachan (Vice Principal)
3. Dr. Sr.Mary Thomas (Convenor)
4. Dr. Ison Vanchipurackal (Principal, K.E.College, Mannam)
5. Dr. T.M. Mollykutty (HOD., M.Ed.)
6. Dr. Bindu David
7. Dr. Lavina Dominic
8. Dr. Sunu Austin
9. Dr.Pratheesh Abraham
10. Dr. Gilu G. Ettaniyil

The minutes of the Research Assessment Committee during the periods

2020-21 2021-22 2022-23

is given.




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RESEARCH ASSESSMENT COMMITTEE



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Minutes of the Academic year 2022-23.

Date: 16/6/22.

Venue: Conference Hall, STCTE, Pala

Time: 3.00 PM.

Agenda: Make research plans of the academic year.

Minutes:

The meeting started with a silent prayer. The committee evaluated the implementation of the resolutions of the last academic year.

① Workshop series on educational research was conducted in collaboration with Association of International Researchers of Indian Origin (AIRIO). Out of 3 workshops conducted, ^{two} seminars Dr. T. M. Mollykutty was the resource person.



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- ② International online workshop on research methodology and academic publishing was organised from 23/4/21 to 31/12/21 in collaboration with HEC university of London Ed. research associates.
- ③ A national online workshop was conducted in collaboration with Lore & Ed Jan 28-30, 2022.
- ④ Application for research centre was given to university, but not got approval.

New Resolutions:-

- ① Try for the approval of the research centre.
- ② Give application for the approval of research guides. (Faculty of the institution)
- ③ Conduct workshop and conference



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④ Continue the implementation of the resolutions of the last academic year.

Members Present

- ① Dr. Sr. Beenamma Mathew *Beema*
- 2) Dr. T.C. Thankachan *Thankachan*
- 3 Dr. Sr. Mary Thomas *M.T.*
- 4 Dr. Isom Vanchipurackal *Isom*
- 5 Dr. T.M. Mollykutty *Mollykutty*
- 6 Dr. Brindu David *Brindu*
- 7 Dr. Lavinia Dominic *Lavinia Dominic*
- 8 Dr. Susan Austin *Susan*
- 9 Dr. Pralish Abraham *Pralish*
- 10 Dr. Gibe G. Ekanizil *Gibe*



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3. ESTABLISHMENT OF RESEARCH CENTRE IN EDUCATION

St.Thomas College of Teacher Education, Pala took a significant step forward in its commitment to academic excellence with the inauguration of the Research Centre in Education, recognized by MG University. The inauguration ceremony was graced by the esteemed presence of Dr. Sabu Thomas, the Vice-Chancellor of MG University on 23/11/2022. This designation highlights the institution's commitment to advancing educational research and contributing to academic excellence in the field. Three of our faculty namely Dr. Lavina Dominic, Dr. Sunu Austin and Dr. Alex George are recognized as research guides.



പാലാ സെന്റ് തോമസ് കോളജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ ഗവേഷണ കേന്ദ്രത്തിന്റെ ഉദ്ഘാടനം. ഡോ. സാബു തോമസ് നിർവഹിക്കുന്നു. ഡോ. ജോസഫ് കല്ലറങ്ങാട്ട്, ഡോ. സി. ബിനോമ്മ മാത്യു, ഡോ. ഷർക്കുമാൻ കുറുപ്പൻ, ഡോ. ജോസഫ് കല്ലറങ്ങാട്ട്, ഡോ. സി. ബിനോമ്മ മാത്യു, ഡോ. ഷർക്കുമാൻ കുറുപ്പൻ എന്നിവർ സന്നിഹിതരായിരുന്നു.

സെന്റ്. തോമസ് കോളജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ ഗവേഷണകേന്ദ്രം ഉദ്ഘാടനം ചെയ്തു


പാലാ: സെന്റ് തോമസ് കോളജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ ഘടനാ, പരാമർശഗാന്ധി സർവകലാശാലയുടെ അംഗീകാരമുള്ള ഗവേഷണകേന്ദ്രമാണ് ഉദ്ഘാടനം ചെയ്തത്. പാലാ സെന്റ് തോമസ് കോളജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ ഗവേഷണകേന്ദ്രം ഉദ്ഘാടനം ചെയ്തു. ഡോ. സാബു തോമസ് ഉദ്ഘാടനം ചെയ്തു. ഡോ. ജോസഫ് കല്ലറങ്ങാട്ട്, ഡോ. സി. ബിനോമ്മ മാത്യു, ഡോ. ഷർക്കുമാൻ കുറുപ്പൻ എന്നിവർ സന്നിഹിതരായിരുന്നു. ഡോ. സാബു തോമസ് നിർവഹിക്കുന്നു. ഡോ. ജോസഫ് കല്ലറങ്ങാട്ട്, ഡോ. സി. ബിനോമ്മ മാത്യു, ഡോ. ഷർക്കുമാൻ കുറുപ്പൻ എന്നിവർ സന്നിഹിതരായിരുന്നു.



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Newspaper reports of inauguration of Teacher Education Research Centre at St. Thomas College of Teacher Education, Pala




Programme

Prayer Session	Dr. (Sr.) Mary Thomas
Welcome	Dr. Lavina Dominic (IQAC Coordinator)
Inauguration	Dr. Sr. Beenamamma Mathew (Principal)
Self-Introduction	Research Scholars 1. Anjali Ramachandran 2. Jyothis S. Nair 3. Solly Susan Varghese
Orientation Talk on 'Contemporary Research Perspectives'	Dr. T.C. Thankachan (Research Guide, School of Pedagogical Science, M.G. University, Kottayam)
Vote of Thanks	Dr. Sunu Austin
National Anthem	




**ST. THOMAS COLLEGE OF
TEACHER EDUCATION, PALA**
Research Centre in Education approved by M.G.
University, Kottayam, Kerala

Inauguration of Ph.D. Programme



Date: 01 March 2023
Venue: Conference Hall
11.00a.m. - 12.15 p.m.




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RESEARCH GUIDANCE- Ph.D. Awarded

1. Dr. Sr. Celene Joseph (Ph.D. Guide - Bharathiar University Coimbatore)

- 1) Beenamma Mathew: Effectiveness of 7E Learning Cycle Model in Rectifying Misconceptions in Mathematics (2017)
- 2) Mary Thomas: Effectiveness of Cognitive Acceleration Approach in improving Thinking Skills, Attitude and Achievement in Chemistry (2016)
- 3) Priya Mathew: Effectiveness of Cognitive Apprenticeship Model on Achievement in Mathematics, Metacognitive outcomes and social skills (2015)
- 4) Resmi K.S: Effectiveness of Generative Learning Model on Misconceptions in Learning Physics
- 5) Sreeja S.Kaimal: Efficacy of Information Processing Models on Achievement in Physics and Process Skills in Physics
- 6) Jayakumari S.: Effectiveness of Cognitive Apprenticeship Model on Scientific Inquiry Skills and Achievement in Physics. (Manonmaniam Sundaranar University, Tamilnadu)


2. Dr.T.M. Mollykutty (Ph.D. Guide Bharathiar University Coimbatore)

- 1) A Manju: Effectiveness of Value Analysis Model and Value Discussion Model in Developing Valuing Competencies
- 2) Roselit Michael: Effectiveness of Experiential Learning Model in developing Socio Emotional Competencies among Adolescents
- 3) Lavina Dominic: Effectiveness of the Picture-Word Inductive Model in Learning English among Pupils of Standard Five
- 4) Sunu Austin: Effectiveness of Reflective Teaching Method in developing Peace Values among Pupils of Standard VII

3. Dr. P.P. Shajimon (Research Guide – Bharathiar University Coimbatore)

- 1) Tenny Varghese: Relationship between Problems and Performance of Schools in Kerala.
- 2) Jogimon George: Effectiveness of Multimedia Instructional Package in Developing Civic Sense among Secondary School Students.




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- 3) Sujithran P: Effectiveness of Domain Based Instructional Package on Developing Life Skills among Late Bloomers at Primary Level
 - 4) Dominic Savio: Influence of NSS on Selected Psychological Variables in relation to the Academic Achievement of Higher Secondary Students.
 - 5) James Joseph: Education and Socio Economic Development of Tribal People in Kerala.
- 4. Dr. TC Thankachan (Research Guide (2014-19) Bharathiar University Coimbatore)**
- 1) Alex George: The Influence of Continuing Education Prgrammes in achieving EFA in the State of Kerala (2019)
 - 2) Anju K Paul: Techno-Pedagogic Skills and Cognitive Correlates of Secondary Level Teacher Trainees (2019)
 - 3) Viswalakshmi T.V.: Effectiveness of 7E model in developing Meta-Cognitive Skills in Science Learning (2019)

Research Scholars pursuing Ph.D.


- 1. Dr. TC Thankachan (Research Guide, SPS, MG University, Kottayam)**
 - 1) Ajitha AA - Crisis Management Skills of Higher Secondary School Students in relation to Performance Quotient and Emotional Competencies
 - 2) Deviprasad A - Effectiveness of Augmented Reality on Literary Creativity, Motivation and Achievement in English among Upper Primary School Students
 - 3) Rejani Alex - The Effectiveness of Nondirective Teaching Model on Mental Health, Pro-social Behaviour and Academic Achievement in Social Science of Secondary School Students
 - 4) Suja K.K.- Effectiveness of Flipped Learning Model on Social Values, Problem Solving Skills and Achievement in Economics of Higher Secondary School Students
 - 5) Bincy Xavier - Comparison of Analogue, Digital and Hybrid Gamifications on Problem Solving and Achievement in Mathematics among Secondary School Students



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- 6) Sindhu Sebastian - National Integration values, Peace Skills and Eco-Ethics of Prospective Teachers in Kerala State
2. **Dr. Lavina Dominic (Research Guide, St.Thomas College of Teacher Education Pala, Research Centre affiliated to MG University, Kottayam)**
- 1) Solly Susan Vargheese - Effectiveness of FRISCO Model on Geometric Intuitive Skills, Anxiety and Achievement in Mathematics among Secondary School Students
 - 2) Deepa KS - Impact of The Equivalency Programme of Kerala State Literacy Mission Authority Financial Literacy and Attitude towards Entrepreneurship among Rural Women
 - 3) Feba Grace - Effectiveness of Appreciative Inquiry Model on Social sensitivity, critical thinking and achievement in Social science among secondary school students
 - 4) Nisha John - Effectiveness of Argument Driven Inquiry Model on Leadership Skills, Critical Thinking and Achievement in Social Science among Secondary School Students.
3. **Dr. Sunu Austin (Research Guide, St.Thomas College of Teacher Education Pala, Research Centre affiliated to MG University, Kottayam)**
- 1) Jyothi S Nair - Effectiveness of Process Oriented Guided Inquiry Learning on Select Science Process Skills and Scientific Temper of Secondary School Students
 - 2) Joice Ruby Sen - Effectiveness of 9E Learning Model in Chemistry on Thinking Skills, Attitude and Achievement among Secondary School Students
 - 3) Jayadevi C A - Learner Autonomy, Cultural Sensitivity and Attitude towards English among Tribal Students at Higher Secondary Level
 - 4) Anisha Grace Johny - Development of Music Embedded Courseware in Science for Enhancing Achievement and Creativity among Primary School Students
4. **Dr. Alex George (Research Guide, St.Thomas College of Teacher Education Pala, Research Centre affiliated to MG University, Kottayam)**
- 1) Anjali Ramachandran - Development of a Learning Package for Parents and Teachers to Enhance Select Life Skills of Children with Special Needs




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- 2) Sathy P. - Causative Factors and Socio- Cultural Impact of Student Migration from Kerala State




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ABOUT THE BOOK

The book is the doctoral dissertation of the author. Inculcating peace among individuals at various stages through specific approaches is of paramount importance in the 21st Century. The Reflective Teaching Method developed by the investigator is based on Kolb's theory of Experiential Learning Cycle (1984), Gibbs' Model of Reflection (1988), Atkins and Murphy's Model of Reflection (1993) and Johns' Model of Reflection (1994). The study used the Reflective Teaching Method to inculcate peace values among the younger generation. The Reflective Teaching Method will help them become peace makers and peace ambassadors.

ABOUT THE AUTHOR

Dr. Sunu Austin (M.A., M.Ed., Ph.D) is Assistant Professor of Social Science Education at the St. Thomas College of Teacher Education, Pala, Kottayam, Kerala.



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INFORMATION LITERACY

A COGNITIVE APPROACH



Dr. Gilu G Ettaniyil



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A COGNITIVE APPROACH



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2022

**Information Literacy:
A Cognitive Approach**

by Dr. Gilu G Ettaniyil

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ABOUT THE BOOK

Information Literacy is the acquisition of knowledge, skills, and attitudes. Acquiring information skills results in a wide range of outcomes, from information to skills and attitudes. Since students require the necessary information skills to function today, the scope of an individual's knowledge strongly influences one's educational and personal life. The cognitive aspect of a person plays a meaningful role during the process of acquiring Information Literacy because cognition involves mental activity such as perceiving, comprehending, and remembering. Understanding the Cognitive Styles of individuals will help the teaching-learning process of Information Literacy. This book, *Information Literacy: A Cognitive Approach* is based on the doctoral dissertation of the author. It discusses the theoretical aspects of Information Literacy, Digital Resources and Online Tools, Cognitive Styles and Academic Performance. The results of the investigation will open the doors and pave the way for further research in the area of information literacy integration in the academic curricula of teacher education. The findings of the study can lead to the development of better methods of preparing learning modules of Information Literacy and points to a need for imparting these necessary skills and knowledge among the students by a collaborative approach of the faculty and librarian.



ABOUT THE AUTHOR

Dr. Giju G. Ettaniyil (M.Sc., M.L.I.Sc., M.Phil., NET, Ph.D.) is College Librarian at the St. Thomas College of Teacher Education, Pala, Kottayam, Kerala, India.




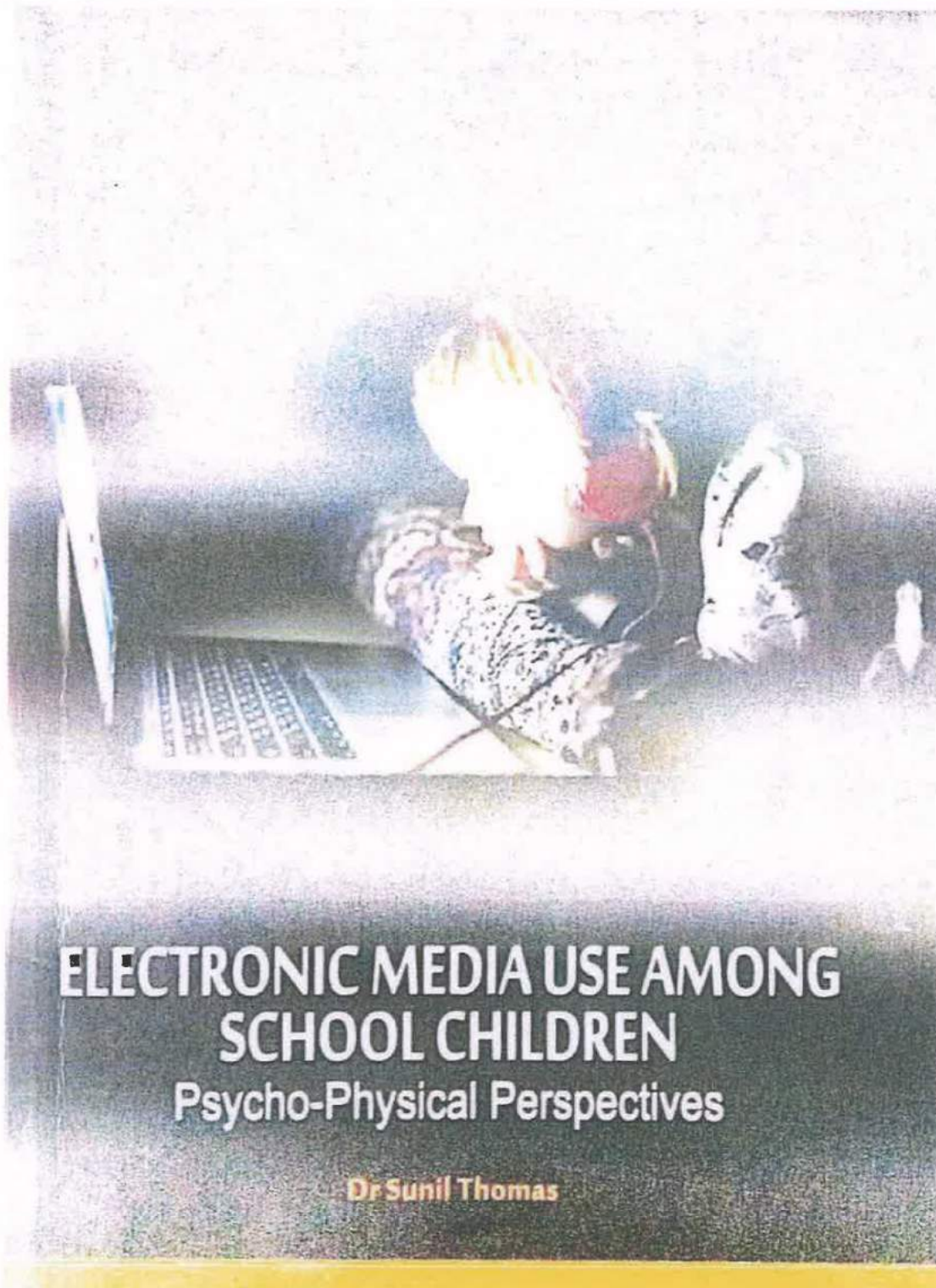
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ELECTRONIC MEDIA USE AMONG SCHOOL CHILDREN

Psycho-Physical Perspectives

Dr Sunil Thomas




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2022

**ELECTRONIC MEDIA USE AMONG
SCHOOL CHILDREN
Psycho-Physical Perspectives**

by Dr. Sunil Thomas

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ELECTRONIC
MEDIA USE
AMONG
SCHOOL CHILDREN
Psycho-Physical
Perspectives

Dr Sunil Thomas



About the Book

The book is the doctoral dissertation of the author about the impact of electronic media on the health related physical fitness and psychological variables among school children. The book delves into the psycho-physical perspectives to measure and evaluate the impact of electronic media. The book manifests the inner struggles our youngsters undergo during their grooming to a mature personality.

About the Author

Dr Sunil Thomas (BA, M.P.Ed, Ph.D) is Assistant Professor of Physical Education at St. Thomas College of Teacher Education, Pala, Kottayam, Kerala. He is international technical official of Roll Ball and State Joint Secretary and Technical Committee Chairman. Also, he is Secretary to Kottayam District Netball Association. His prior experience as a Physical Education Teacher in a school helps him evaluate each child and reach conclusions. His concern about the younger generation is visible in his dissertation.

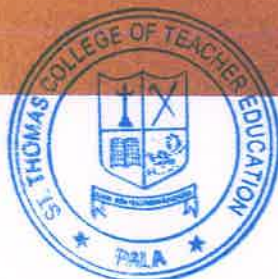


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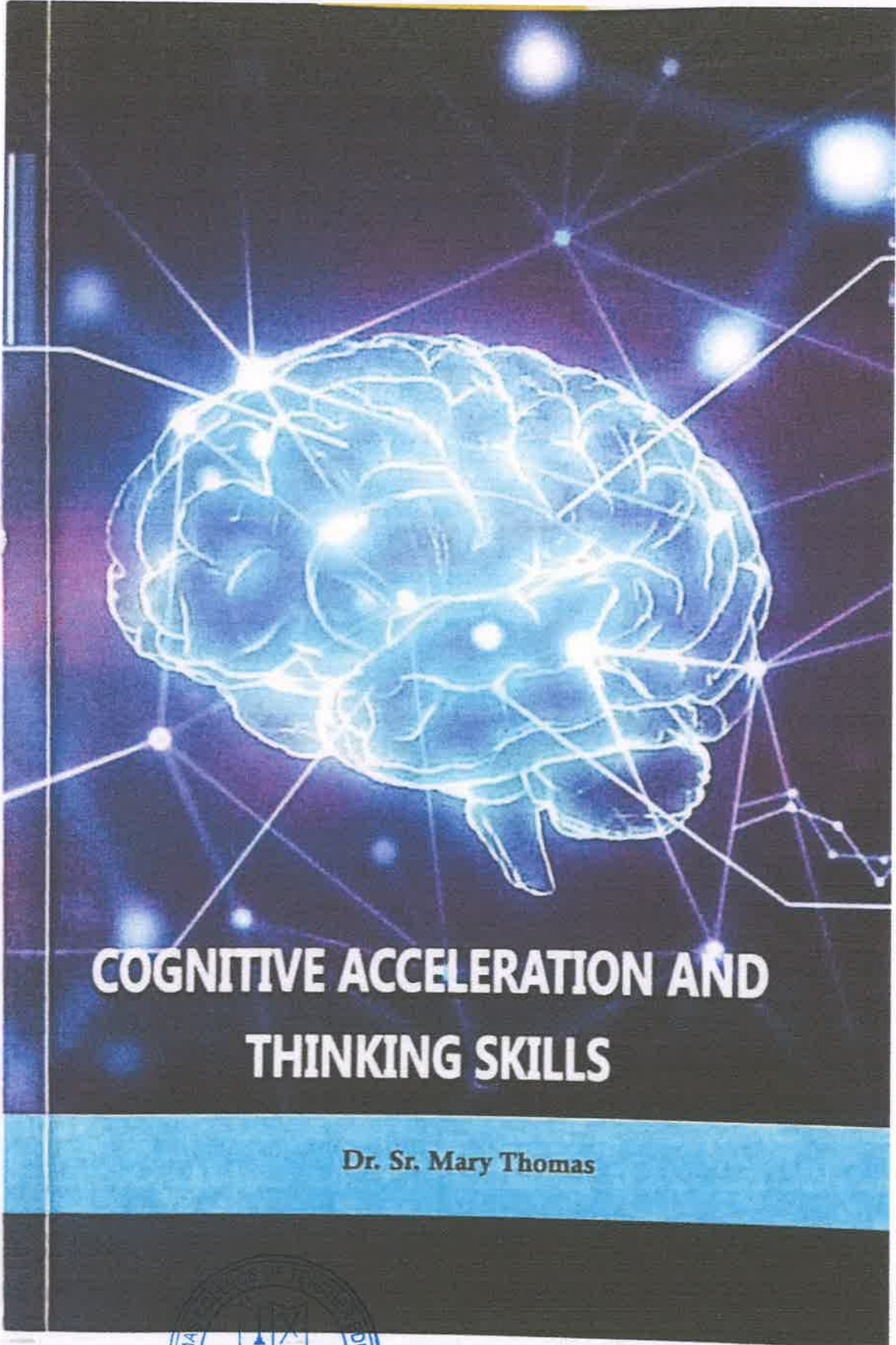
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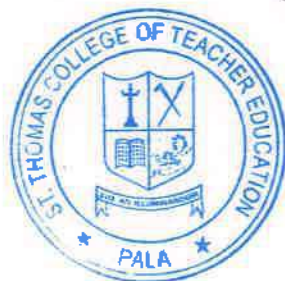



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2022

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by Dr. Sr. Mary Thomas

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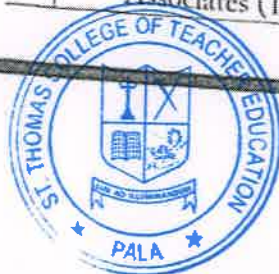
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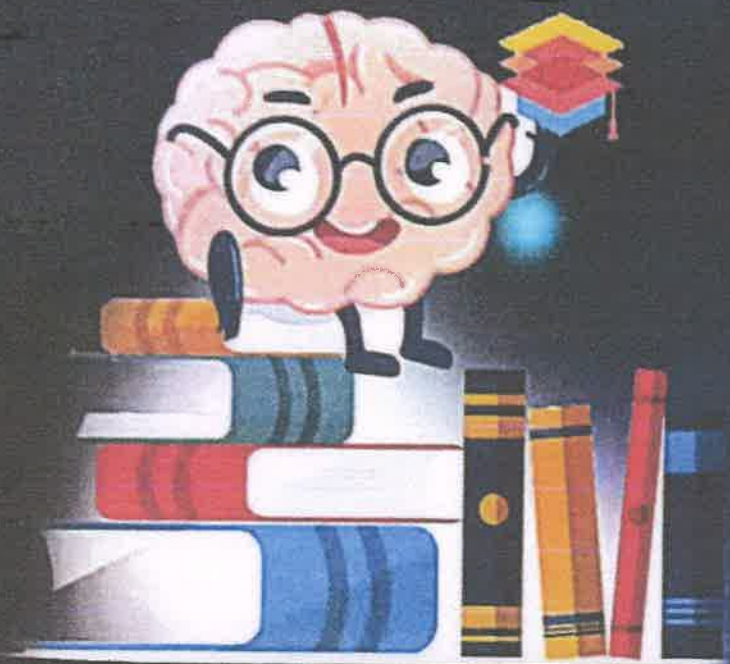
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ABOUT THE BOOK

The book is the doctoral dissertation of the author. This experimental study is based on the Cognitive Acceleration through Science Education(CASE) programme of Michael Shayer and Philip Adey, to develop students' thinking ability. Cognitive Acceleration is the process of accelerating students' natural development of thinking ability, through different stages, towards abstract, logical and multivariate thinking.

ABOUT THE AUTHOR

Dr. Mary Thomas (M.Sc., M.Ed., Ph.D.) is Assistant Professor of Physical Science Education at the St. Thomas College of Teacher Education, Pala, Kottayam, Kerala.



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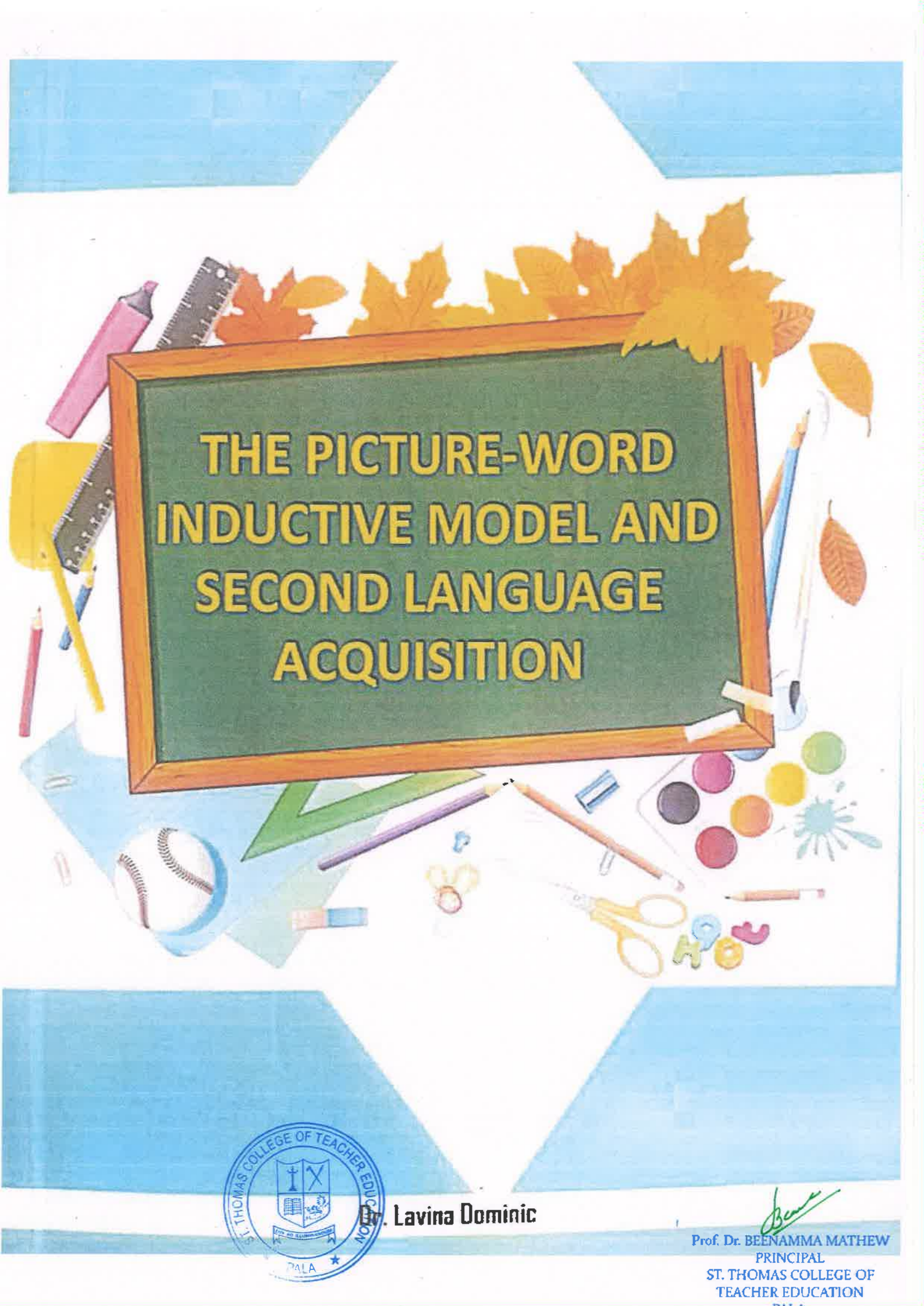
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THE PICTURE-WORD INDUCTIVE MODEL AND SECOND LANGUAGE ACQUISITION




Dr. Lavina Dominic


Prof. Dr. BEENAMMA MATHEW
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THE PICTURE-WORD INDUCTIVE MODEL AND SECOND LANGUAGE ACQUISITION

Dr. Lavina Dominic




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2022

**The Picture-Word Inductive Model and Second
Language Acquisition**

by Dr Lavina Dominic

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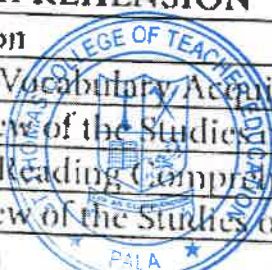
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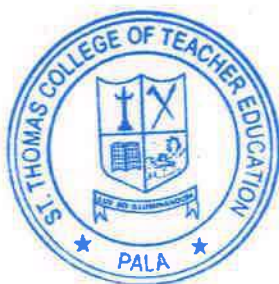
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About the Book

The book is the doctoral dissertation of the author. The study is based on the Picture-Word Inductive Model developed by Emily Calhoun, an innovative strategy that capitalises on children's ability to make inquiries and think inductively.



About the Author

Dr. Lavina Dominic (M.A., M.Ed., Ph.D.) is Assistant Professor of English Education at the St. Thomas College of Teacher Education, Pala, Kottayam, Kerala.



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by Dr. Alex George & Dr. T.C. Thankachan

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CONTINUING EDUCATION AND EDUCATION FOR ALL

About the Book

The book titled, 'Continuing Education and Education for All' is prepared on the basis of the doctoral research completed by Alex George in Department of Education, Bharathiar University, Tamilnadu. This book elaborately discusses the various continuing education programmes and the influence of these programmes for education for all in Kerala state. It is clear that, the various programmes implemented in Kerala state helped to achieve 100% literacy and initiation to higher education. The book contains nine chapters such as, Education For All, Literacy Programmes And Achievements, Continuing Education Programmes, Researches in Continuing Education Programmes, Researches in Education For All, History and Development of Continuing Education in India, Methodology of the Study, Influence of Continuing Education in EFA and Research Findings and Conclusions. This book will be useful for teachers, researchers and also the continuing education practitioners in the country. This book will enlighten and help all the academicians working for Education for All and committed for social empowerment.

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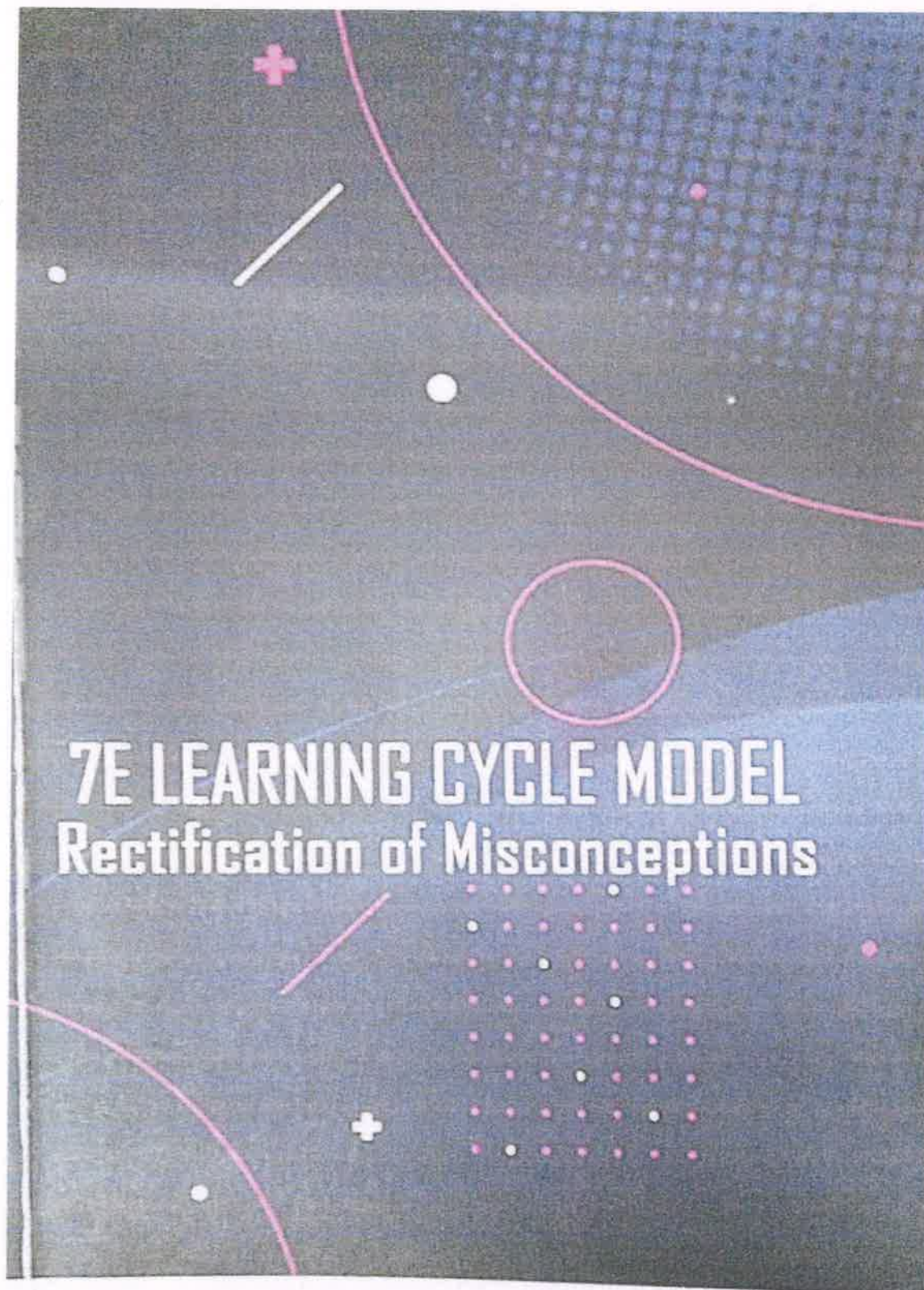


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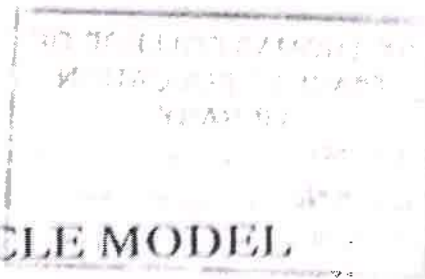
7E LEARNING CYCLE MODEL

Rectification of Misconceptions

Dr. Sr. Beenamma Mathew



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Rectification of Misconceptions

by Dr. Sr. Beenamma Mathew

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About the Book

The book is based on the doctoral dissertation of the author. The study is based on the 7E Learning Cycle Model, developed by Arthur Eisenkraft, which emphasizes establishing a connection with the prior knowledge the learners have. The author attempts to augment the above approach by identifying and correcting the defects in prior knowledge.

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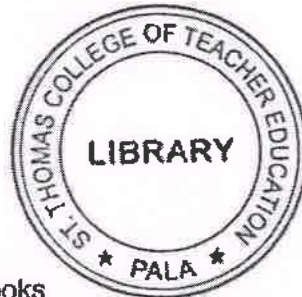
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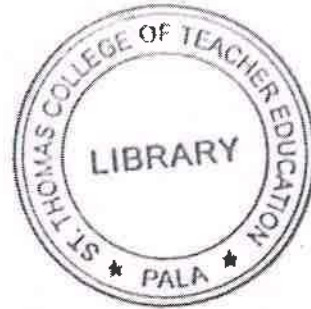
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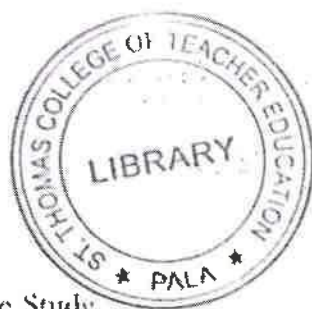
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VALUE ANALYSIS MODEL OF TEACHING

Dr. T.C. Thankachan

Concern for value education has been on the rise in recent years as a result of value crisis in our present society. The National Policy on Education (1986) declares that the growing concern over the erosion of essential values in society has brought to focus the need for readjustment in the curriculum in order to make education a forceful tool for the cultivation of social and moral values. Value Education is 'training of the heart' and consists of developing the right feelings and emotions. In every individual, there is not one value but many and often life finds itself in contradiction with a value or another. When different values make claim on man at the same time and in the same situation, then he makes use of his own principle by which he has to choose the one and give secondary preference to the other value or a set of other values.

The book titled, 'Value Analysis Model: Theory and Practice' elaborately discusses the steps of value analysis model, and how this model is effective in developing the value processing skills. It is clear that the value dilemmas which the students and the younger generation face in their practical life can be handled by this comprehensive model. The book contains seven chapters such as; concept of values, value education, value analysis model of teaching, studies on values and value education, aims and objectives of the study, methodology of the study, and analysis, findings and implications. This book will be useful for teacher educators, teachers, teacher trainees, researchers in the field of value education, and help all the academicians working for the scientific way of taking value based moral decisions with respect to their value preferences.

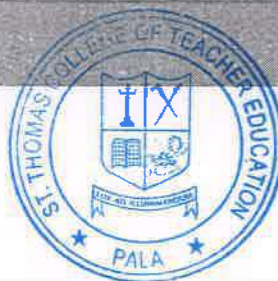


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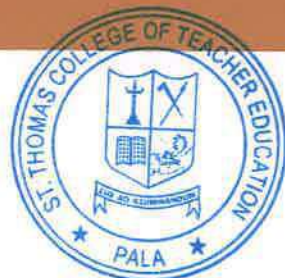
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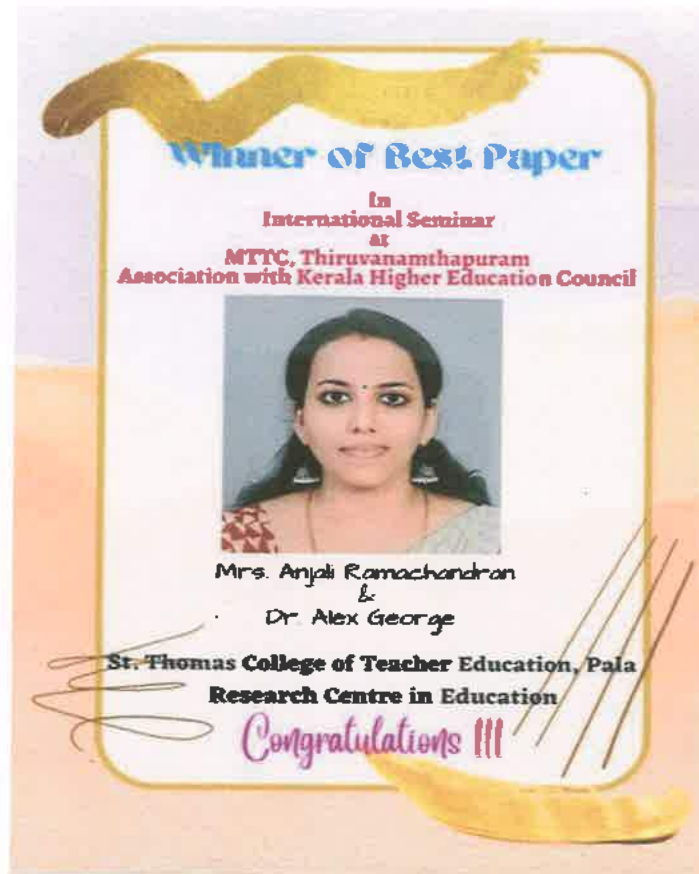
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H.No:1-1223, Narasally Ghatkesar (M),
Medchal-Malkajgiri Dist. Csk: 9032965784



MEMORANDUM OF UNDERSTANDING (MoU)


Between

St. Ann's College of Education (Autonomous), Secunderabad, Telangana, India.

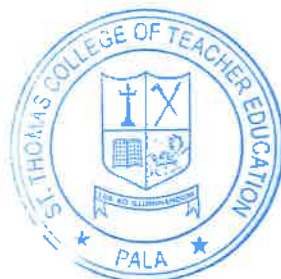
And


St. Thomas College of Teacher Education, Pala, Kerala, India.

This Agreement is made on the 23rd day of October, 2022 between St. Ann's College of Education (Autonomous), Secunderabad, Telangana, India, represented by its Principal, Prof. Dr. Sr. Mary Kuttu P.J (hereinafter referred to as "SACOE") as the first party and St. Thomas College of Teacher Education, Pala, Kerala, India, represented by its Principal, Dr. Sr. Beenamma Mathew (hereinafter referred to as "STCTE") as the second party.


Prof. Dr. Sr. Mary Kuttu P.J
Principal
St. Ann's College of Education
(Autonomous) Devi Road
Secunderabad-3, Telangana T.S
Districtal Province, Reg. No. 67 of 1958


Dr. Sr. Beenamma Mathew
Principal PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
Pala, Kerala, PALA
India.




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

PURPOSE

Whereas

- a) **St. Ann's College of Education (Autonomous), Accredited by NAAC with 'A' Grade, (3rd Cycle), Secunderabad, Telangana, India** is founded in 1966 is a Catholic Minority Institution managed by the Society of the Sisters of St. Ann. This college is the first fully private aided college of education focusing exclusively on women empowerment in and around the state. It is affiliated to Osmania University. It is included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956. The college offers B.Ed & M.Ed Programme as per the NCTE guidelines.

St. Thomas College of Teacher Education, Pala was established in 1957 as one of the pioneer institutions in the field of teacher education. The college is included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956. The College is a Catholic Minority Institution owned and run by the Catholic Diocese of Pala and is affiliated to Mahatma Gandhi University, Kottayam. The college offers D.EL.Ed, B.Ed & M.Ed Programme as per the NCTE & MG University guidelines. It is the first of its kind to be accredited at four star level by NAAC in the State of Kerala and re-reaccredited with A+ Grade (2nd cycle) and with A Grade (3rd cycle). The college has established a tradition of excellence in enriching the teaching community, academicians and researchers.


- b) SACOE is desirous to associate with STCTE on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both institutions.


Whereas

- c) **St. Thomas College of Teacher Education, Pala, Kerala, India, (herein after referred to as "STCTE")**


- d) STCTE is desirous to associate with SACOE, on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both institutions.

That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfilment, and relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.


Prof. Dr. Sr. Marry Kutty, P.J.
Principal
St. Ann's College of Education
St. Ann's College of Education
(Autonomous) Devi Road
Secunderabad - 500 075
India
(Society of the Sisters of St. Ann of Providence)
Central Province, Reg. No. 67 of 1959)


Dr. Sr. Beenamma Mathew
Principal
St. Thomas College of Teacher Education
Pala, Kerala,




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES
AS FOLLOWS**

1. OBJECTIVE:

- e) The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the development of students, academics and researchers for the promotion and development of their respective areas of interest.

2. METHOD FOR ACHIEVING THE OBJECTIVES:


- f) In order to achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

3. AREAS OF CO-OPERATION:

- g) Whereas, SACOE and STCTE recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall:

- i. Sharing of human resources (faculty) in scholarly pursuits
- ii. Student Development Programmes focusing on education and skill development area
- iii. Value Education for psycho-social wellbeing
- iv. Collaborations for Seminars/Webinars/Workshops at national and international level
- v. Capacity building programmes
- vi. Joint qualitative and experiential Research Projects and Publications and IPR
- vii. Sharing of Best Practices like e-resources, e-books, repository services
- viii. Collaboration in the area of Education and Teacher Training in Emerging Pedagogical Practices
- ix. Social action - Community Extension Activities
- x. Formulation of certificate courses
- xi. Joint Efforts for Improving Research Quality
- xii. Coaching Programmes for Students (e.g. NET)




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

4. FUNDING:


- h) Expenses for airfare, transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual. Students will pay their registration fee for any courses or professional practices at their home institution, so that they can be recognized afterwards.
- i) Students, interns and officers shall be responsible for requesting and obtaining lodging by inquiring with the host institution, which shall provide every help necessary for them to obtain safe, convenient lodging arrangements.
- j) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors / researchers remain in their positions at their home institution, which will continue to pay their salaries.
- k) Students, professors and officers must acquire a medical insurance policy for international purpose. The institutions may offer them advice in seeking appropriate insurance.


5. NO EMPLOYMENT RELATIONSHIP:

- l) The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labor nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.


6. CREDITS / ACCREDITATION:

- m) Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution. The institutions would follow the acceptance of credit as stipulated by national/ international standards and deposit them in the ABC appropriate in the degree awarded.
- n) SACOE and STCTE shall issue a certification recognizing the grades obtained, as well as the hours invested or projects/papers completed by the students and appropriate credentials to the faculty involved.


Prof. Dr. Sr. Marykutty P.J.
Principal
St. Ann's College of Education
St. Ann's College of Education
(Autonomous)
Sarpinti Devi Road
Secunderabad - 500 003, T.S
India, Central Province, Reg. No. 674


Dr. Sr. Beenamma Mathew
Principal PRINCIPAL
St. Thomas College of Teacher Education
Pala, Kerala,
India




Prof. Dr. BEENAMMA MATHIEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

7. RIGHTS AND DUTIES:

- o) The host Institution is committed to counseling and supporting exchange students through advice on academic and administrative procedures, as well as to foster their integration, inviting and encouraging guest students to become involved in student life.
- p) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviors or financial aspects of the students / participants involved in the exchange.
- q) The students / participants shall enjoy the same rights and privileges as regular students / faculty, and shall observe the norms and rules of the Host Institution and in the host country. Any violation of the laws of the receiving country and / or the rules of the Host Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this agreement.
- r) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

8. AUTONOMY:


- s) This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.


9. TERM:

- t) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.
- u) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a forceful suspension of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.


10. CONFLICT RESOLUTION:

- v) Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and common agreement by the persons delegated to such end by each Institution. Either party may propose to the other a modification of the Agreement at any time in writing.


Prof. Dr. Sr. Marry Kutty, P.J.
Principal Principal
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Sri Devi Road
Secunderabad, Telangana TS
India
(Unit of The Sisters of St. Ann of Providence
Central Province, Reg. No. 67 of 1955)


Dr. Sr. Beenamma Mathew
PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
St. Thomas College of Teacher Education
Pala, Kerala,
India.




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

11. ACTION PLANS:

- w) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each Institution, and which shall define the following aspects:

I. Area: Sharing of Best Practices

- a. e-Resources
- b. e-Books
- c. Capacity Building Programmes

II. Objectives:

1. Mutual Exchange of Innovative Pedagogical Practices on:

- a. Constructivist Approach
- b. Experiential Learning
- c. Reciprocal Teaching
- d. Blended Learning/Flipped Learning
- e. Multiple Intelligence Approach
- f. Theatre Arts in Education and so on

2. Open Access to the Libraries of SACOE and STCTE

3. Capacity Building Series on


- a. Happiness Quotient
- b. Crowd funding
- c. Academic Writing
- d. Language Across Curriculum
- e. Student-Teacher Parliament
- f. Expository Writing
- g. Teacher Entrepreneurship
- h. Assistive Tools for Children With Special Educational Needs (CWSEN)
- i. Intellectual Property Rights


III. Areas of Co-operation -- Modalities

- a. On-line sessions -- faculty exchange.
- b. Webinars
- c. Newsletter Publications
- d. Journal article publication


IV. Tentative Schedule for Operationalizing Areas of Co-operation

- a. Webinars (2-3 days)
- b. On-line deliberations on teacher education (1 week)
- c. Referencing e-Books & e-Resources (1 year)
- d. Capacity Building Programs (3-6 months)


Prof. Dr. Sr. Marry Kutty P.J.
Principal,
St. Ann's College of Education,
(Autonomous) Jini Devi Road
Secunderabad, 500 003, T S
India. (Part of The Sisters of St. Ann of Providence
Central Province, Reg. No. 67 of 1958)


Dr. Sr. Beenamma Mathew
Principal,
St. Thomas College of Teacher Education,
Pala, Kerala,




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

V. Credits and Award of Certificate/Degree Pursuant to Norms

VI. Funding

- a. Fee stipulation for students
- b. Faculty Honorarium
- c. Nominal registration fee for repositories
- d. News Letter publication fee
- e. Journal Publication fee


VII. Report of the Action Plan Accomplished

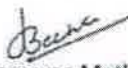
12. CONFIDENTIALITY:

- x) Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.


13. AMENDMENTS:

- y) The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.



Prof. Dr. Sr. Marry Kutty P.J.
Principal
Principal
St. Ann's College of Education,
Autonomous
(Autonomous)
Jini Devi Road
Secunderabad-500003 T.S.
A unit of The Sisters of St. Ann of P
India, Province, Reg. No. 67 of 1980.



Dr. Sr. Beenamma Mathew
PRINCIPAL
PRINCIPAL
COLLEGE OF TEACHER EDUCATION
St. Thomas College of Teacher Education
Pala, Kerala,






Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

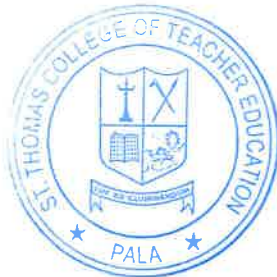
And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.



Prof. Dr. Sr. Marry Kutty P.J
Principal Principal
St. Ann's College of Education
St. Ann's College of Education
(Autonomous) Sarojini Devi Road
Secunderabad - 500 003, T.S
Secunderabad, Telangana, India
Central Province Reg. No. 67 of 1968


Prof. Dr. Ruma Roy
Coordinator IQAC
IQAC Coordinator
St. Ann's College of Education
St. Ann's College of Education
Secunderabad, Telangana, India
(A unit of The Sisters of St. Ann)


Dr. Sr. Beenamma Mathew
Principal
ST. THOMAS COLLEGE OF TEACHER EDUCATION
St. Thomas College of Teacher Education
Pala, Kerala, India.


Dr. Lavina Dominic
IQAC Co-ordinator
St. Thomas College of Teacher Education
Pala, Kerala, India




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

RESEARCH CIRCLE/SEMINAR

Report of Seminar on e-Lesson Plans

On June 2, 2022, St. Thomas College of Teacher Education, Pala, organized a seminar focused on e-Lesson Plans for its esteemed faculty members. The resource person was Mr. Cherish Abraham, Teacher, St. Thomas Higher Secondary School, Pala. The seminar aimed to equip educators with modern teaching methodologies that integrate technology into lesson planning and delivery with special reference to Samagra Portal, SCERT Kerala.

All the faculty members of the college participated in the seminar. The seminar featured interactive sessions where participants actively engaged with Mr. Abraham, seeking clarification on various aspects of e-Lesson Plans. These sessions fostered a collaborative atmosphere, allowing educators to exchange ideas and best practices for integrating technology seamlessly into their teaching methodologies.

In essence, the seminar on e-Lesson Plans served as a catalyst for empowering educators at St. Thomas College of Teacher Education, Pala, to embrace digital transformation in education, ensuring enhanced learning outcomes for students and sustained growth in teaching methodologies.



**ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA , KOTTAYAM**

Seminar

For the Faculty Members of St. Thomas College of Teacher Education, Pala


e-Lesson Plan


Resource Person
CHERISH ABRAHAM
Teacher,
St. Thomas Higher Secondary School
Pala

02 JUNE 2022


college.edu.in




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA



Unit Plan



Medium: Malayalam **Standard:** 8
Subject: English **Chapter:** Wings and Wheels


Unit Plan Name Reading and comprehension (paragraphs 6 to 11) Channel Reporting Adjectives Prefixes and suffixes

Learning Outcome


- Develop courage and confidence to face critical situations in life.
- Prepare texts for breaking news, newspaper report, interview, etc.
- Read aloud with proper stress and intonation.
- Read various literary texts like novel, story and poems.
- Use language elements like articles, comparatives, superlatives, possessives, etc. in relevant contexts.

Activity

- Reading and comprehension (paragraphs 6 to 11)
- Channel Reporting
- Adjectives
- Prefixes and suffixes



Unit Plan



Medium: Malayalam **Standard:** 8
Subject: Maths **Chapter:** തുല്യത്വകോണങ്ങൾ

Unit Plan Name തുല്യവശങ്ങൾ ചേർത്തുവയ്ക്കുമ്പോൾ കോണുകളും ചേർന്നിരിക്കുന്നു.


Learning Outcome
 രണ്ടു ത്രികോണങ്ങളിലെ ചില അളവുകൾ തുല്യമാണെങ്കിൽ മറ്റുള്ളവകളും തുല്യമാകുന്ന വിവിധ സാഹചര്യങ്ങൾ വിശദീകരിക്കുന്നു.

Activity 1. തുല്യവശങ്ങൾ ചേർത്തുവയ്ക്കുമ്പോൾ കോണുകളും ചേർന്നിരിക്കുന്നു.

Resources പാഠ്യപുസ്തകം, ജിയോമെട്രിക്സ് യൂണിറ്റിലെ ജ്യോമിട്രിയിൽ കിട്ടുകൾ, വർക്ക്ഷീറ്റ്

Ideas, Understanding, Values
 ഒരു ത്രികോണത്തിന്റെ വശങ്ങൾ മറ്റൊരു ത്രികോണത്തിന്റെ വശങ്ങൾക്ക് തുല്യമാണെങ്കിൽ, ഈ ത്രികോണങ്ങളുടെ കോണുകളും തുല്യമാണ്.




 Prof. Dr. BEENAMMA MATHEW
 PRINCIPAL
 ST. THOMAS COLLEGE OF
 TEACHER EDUCATION
 PALA

Report of One Day Workshop on NEP 2020

On June 7, 2022, the Post Graduate Department of Education at St. Thomas College of Teacher Education, Pala, organized a one-day workshop focused on the National Education Policy (NEP) 2020. This workshop aimed to familiarize participants with the key aspects, goals, and implications of NEP 2020, which is a significant reform in the Indian education system.

Dr. Mollykutty, Head of the Post Graduate Department of Education at St. Thomas College of Teacher Education, Pala, delivered an insightful keynote address. She elucidated the foundational principles of NEP 2020, emphasizing its aims to foster a holistic and multidisciplinary approach to education, promote research and innovation, and enhance the employability of students.


The workshop on NEP 2020 served as a platform for critical discourse and collaborative learning, equipping educators and students with the knowledge and insights needed to navigate and implement the transformative changes envisaged by the policy.

**ST. THOMAS COLLEGE OF TEACHER
EDUCATION, PALA**
(Reaccredited by NAAC with A Grade)

**POST GRADUATE DEPARTMENT
ORGANISES**


ONE DAY WORKSHOP ON NEP 2020


RESOURCE PERSON



DR. T M MOLLYKUTTY
HOD, POST GRADUATE
DEPARTMENT
ST. THOMAS COLLEGE OF
TEACHER EDUCATION, PALA

7 JUNE 2022
AT 10.00 AM
VENUE SEMINAR HALL




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

Report of One-Day Research Colloquium on Implementing the M.Ed. Curriculum- Action Plan

The research colloquium commenced promptly on 10/11/2022 at 10:00 AM in the Seminar Hall of St. Thomas College of Teacher Education, Pala. The event began with a warm welcome extended to all participants, Dr. Mollykutty and Dr. K. K. John, highlighted the significance of the colloquium in promoting research excellence and academic discourse and highlighting the implementation of M.Ed. curriculum.

Topics ranged from innovative teaching methodologies to challenges in educational policy implementation, reflecting the breadth and depth of contemporary educational scholarship in M.Ed. curriculum.

Keynote address emphasized the emerging trends and critical issues in education today. All the faculty members of M.Ed. Department of St. Thomas College of Teacher Education, Pala, were present in the session and it was a fruitful event.

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA
(Reaccredited with A Grade by NAAC)
POST GRADUATE DEPARTMENT
organises
ONE-DAY RESEARCH COLLOQUIUM
in collaboration with
Association of International Researchers of Indian Origin (AIRIO)


Time: 10.00 AM Date: 10th November 2022

Participants: M. Ed Faculty

VENUE
SEMINAR HALL

Co-Ordinators
Dr. K. K. John
Dr. T. M. Mollykutty





Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

Participants

1. Dr. K K John Principal, Mar Sevarios College of Teacher Education, Chengaroor.
2. Dr.Sam V Daniel, HOD, M.Ed Department, Titus 11Teachers College , Thiruvalla
3. Dr.Mini John, Associate Professor, Titus 11Teacher's College , Thiruvalla
4. Dr.Binu Mariam Jacob, Titus 11Teacher's College , Thiruvalla
5. Dr. Anne Mary Thomas, St.Joseph's Training College, Mannanam
6. Rosamma Kurian, St.Joseph's Training College, Mannanam
7. Anu M Kuriakose, St.Joseph's Training College, Mannanam
8. Sheeba A S, St. Joseph's College of Teacher Education for Women, Ernakulam
9. Aswathy D V, Associate Professor, St. Joseph's College of Teacher Education for Women, Ernakulam
10. Preetha P M , Associate Professor, SNM Training College, Moothakunnam
- 11.Dr. Sijimol S, Associate Professor, SN College of Education , Moovattupuzha
- 12.Dr.Shimna Paul, Associate Professor, St. Thomas College of Teacher Education, Mylacompu.
- 13.Lincymol Mathew, Associate Professor, St. Thomas College of Teacher Education, Mylacompu.
- 14.Dr. Rajeswari K V, National College for Teacher Education, Vengola.
- 15.Dr. Pooja S, Assistant Professor, Mangalam College of Education, Ettumanoor.
- 16.Preethy K Kumar, Assistant Professor, Mangalam College of Education, Ettumanoor.
- 17.Dr.P P Shajimon, St. Thomas College of Teacher Education, Pala
- 18.Aneeta George, St. Thomas College of Teacher Education,Pala.
- 19.Dr. TM Mollykutty, St. Thomas College of Teacher Education, Pala.




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

Report of One-Day Research Colloquium on Discussion on Evaluation System of M.Ed. Programme

The "One-Day Research Colloquium" hosted by the Post Graduate Department of Education at St. Thomas College of Teacher Education, Pala, on 7/12/2022 in collaboration with the Association of International Researchers of Indian Origin, aimed to foster scholarly discourse and collaboration among educators and researchers in the field of education and discussion on evaluation system of M.Ed. programme.

The colloquium participants included all the faculty members of M.Ed. Department of St. Thomas College of Teacher Education, Pala, educators and researchers. The outcomes of the event are exchange of innovative ideas and best practices in educational research. Identification of potential research collaborations among researchers. Exploration of new methodologies and approaches to address current challenges in education and the evaluation system.

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA
(Reaccredited with A Grade by NAAC)
POST GRADUATE DEPARTMENT
organises
ONE-DAY RESEARCH COLLOQUIUM
in collaboration with
Association of International Researchers of Indian Origin (AIRIO)


Time: 7.25 PM **Date: 7th December 2022**

Participants: M. Ed Faculty

Google Meet
<https://meet.google.com/opj-deyf-tpz>

Co-Ordinator
Dr. T. M. Molykuttu




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA



- **Research Colloquium 7th December 2022**




ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA
(Recognized with A Grade by NAAC)
POST GRADUATE DEPARTMENT
organizes
ONE-DAY RESEARCH COLLOQUIUM
in collaboration with
Association of International Researchers of Indian Origin (AIRIO)

Time: 7.25 PM **Date: 7th December 2022**


Participants: M. Ed Faculty

Google Meet
<https://meet.google.com/ujj-dcyl-fqps>



Co-Ordinator
Dr. T. M. Mollykutty




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

The workshop on tool preparation for the SCERT Kerala project, titled "Developing Aesthetic-based Theatrical Instructional Package for Enhancing Language Competency among Secondary School Students,"

The workshop on tool preparation for the SCERT Kerala project, titled "Developing Aesthetic-based Theatrical Instructional Package for Enhancing Language Competency among Secondary School Students," was successfully conducted on June 18, 2022. The event took place at St. Thomas College of Teacher education, Pala, and it was particularly significant as the principal investigator of the project is an esteemed alumnus of the college. The college staff played a crucial role in ensuring the smooth execution of the workshop. They were cooperative, proactive, and attentive to the needs of the organizers and participants.



Beena
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

SCERT KERALA



DEVELOPING AESTHETICS BASED THEATRICAL INSTRUCTIONAL PACKAGE TOOL PREPARATION WORKSHOP

Subject Experts

- Dr. Sr. Beename Mathew (Principal, St. Thomas College of Tr. Edu., Pala)
- Dr. T. C. Thankachon (Vice-Principal, St. Thomas College of Tr. Edu., Pala)
- Dr. Lavina Dominic (Assistant Professor, St. Thomas College of Tr. Edu., Pala)
- Dr. Azeel Jaseem (Assistant Professor, Alphonsa College, Pala)
- Dr. Jaleem Mathew (Senior Lecturer, DIET Kottayam)
- Mrs. Balfakky C J (Lecturer, St. Thomas TE, Pala)
- Mr. Ditty Sebastian (HSS, St. Sebastian H.S.S, Kadanad)
- Mrs. Annie Cyriac (HST, Amrutha High School, Moolamad, Kottayam)
- Mrs. Ranjuneel Joseph (HST, St. Dominica HSS, Konjirapally)

Researchers

- Dr. Anandakrishnan HST, St. Agnes MS, Alutticherry
- Rajeev Joseph (HST), St. Thomas NS, Erumali

18th JUNE 2022
ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA



GPS Map Camera



Pala, Kerala, India
PM6H+3FQ, SH32, Pala, Kerala 686575, India
Lat 9.71042°
Long 76.678654°
18/06/22 10:30 AM



GPS Map Camera



Pala, Kerala, India
PM6H+3FQ, SH32, Pala, Kerala 686575, India
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Beena
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

RESEARCH GUIDANCE AT PG LEVEL

2023-2018

ST THOMAS COLLEGE OF TEACHER EDUCATION PALA

PG LEVEL RESEARCH TOPICS (2018 to 2023)

Sl.No	Reg.No	Name of the Scholar	Title	Guide	Year
1.	180061001182	Aparna Muralidharan	Relationship between Competency in Mother Tongue and Vocabulary Acquisition in English among Secondary School Students	Manju Joseph	2018-2020
2.	180061001183	Bincy A M	Relationship between Scientific Attitude, Scientific Observation and Achievement in Science among Secondary School Students	Aneeta George	2018-2020
3.	180061001184	Bincy Antony	Vocational Skill in Banking in relation to Interest and Attitude in Commerce of Higher Secondary School Students	Anju K Paul	2018-2020
4.	180061001185	Chrissy Jose	Relationship between Creativity, Scientific Temper and Academic Achievement among Secondary School Students	Aneeta George	2018-2020
5.	180061001186	Jalaja S	Relationship between Logical Thinking and Achievement in Mathematics among Secondary School Students	Anju K Paul	2018-2020
6.	180061001187	Jayasree K T	Relationship between Emotional Intelligence and Home Environment among Secondary School Students	Manju Joseph	2018-2020
7.	180061001188	Marie Mathew	Effectiveness of Flipped Classroom Model on Achievement in Mathematics among Secondary School Students	Anju K Paul	2018-2020
8.	180061001189	Pushpa George	Labelling Information Awareness and its Influence on Consumer Behaviour among Student Teachers at Secondary Level	Aneeta George	2018-2020



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9.	180061001190	Riya Roy	Acquisition of Geometrical Skills in relation to Creative Thinking among Secondary School Students	Anju K Paul	2018-2020
10.	180061001191	Selva Pramila L	Influence of Advertisements on Vocabulary Acquisition in English Language among Secondary School Students	Manju Joseph	2018-2020
11.	180061001192	Sheeja Jose	Effectiveness of Cooperative Learning on Creative Expression in Malayalam Language of Secondary School Students	Dr. TM Mollykutty	2018-2020
12.	180061001193	Somniya T K	Effectiveness of Multimedia Package on Achievement in Biology among Secondary School Students	Dr. TM Mollykutty	2018-2020
13.	180061001194	Subi Mariya Zacharia	Implementation of Haritha Kerala Mission-Vegetable Garden of Kerala State at St. Mary's Higher Secondary School Kidangoor: A Case Study	Dr. TM Mollykutty	2018-2020
14.	193140610236	Jobin Thomas	Relationship between Financial Literacy and Reasoning Ability among Students at Undergraduate Level	Manju Joseph	2019-21
15.	193140610237	Joice Ruby Sen	Preparing an Instructional Package in Science based on 4MAT Instructional Design at Secondary School Level	Aneeta George	2019-21
16.	193140610238	Manu Antony	Awareness and Practices of Sustainable Waste Management among Secondary School Students	Dr. TM Mollykutty	2019-21
17.	193140610239	Meera Varghese	Awareness of Life Style Diseases and its Influence on Food Habits among Higher Secondary School Students	Dr. TM Mollykutty	2019-21



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30.	203140610211	Kamala Vartra G	Environmental Consciousness and Conservational Commitment among Students at Undergraduate Level	Dr. Bindu David	2020-22
31.	203140610212	Akthila Rose Abey	Adversity Quotient and Prosocial Behaviour among Secondary School Students	Dr. T C Thankachan	2020-22
32.	203140610213	Alphons Joseph	Emotional Intelligence, Learning Style and Academic Achievement among Secondary School Students	Dr. Alex george	2020-22
33.	203140610214	Kochurani Joseph	Creative Adaptability and Student's Learning Enhancement Practices among Secondary School Teachers during Covid Times	Dr. Sunu Austin	2020-22
34.	203140610215	Malavika B	Economic and Social Values Embedded in the Social Science Text Book of Standard Nine	Dr. TM Mollykutty	2020-22
35.	203140610826	Vineetha George	Civic Literacy and Social Empathy among Secondary School Students	Aneeta George	2020-22
36.	203140610191	Neethu Tomy	Writing Difficulties in relation to Achievement in English among Secondary School Students	Dr. Pratheesh Abraham	2021-23
37.	203140610192	Sijo Jose K	The Influence of the Language of Social Media on Written Communication in English among Secondary School Students	Dr. Pratheesh Abraham	2021-23
38.	203140610193	Varghese Pulikkan Antony	Eco-Spirituality for Sustainable Development with special reference to Green Bible	Dr. T C Thankachan	2021-23
39.	203140610194	Alan John Sunny	Eco-Friendly Perspective in the Literary Work 'Randu Malsyangal' of Ambikasuthan Mangad in Malayalam Text Book of Standard Eight	Dr. T C Thankachan	2021-23
40.	203140610195	Anchu Jose	Influence of Traditional Art Forms Depicted in Malayalam Text Book of Standard Nine on Aesthetic Values of Students.	Dr T C Thankachan	2021-23
41.	203140610196	Fine Sebastian	The Influence of Social Media on Spoken Language among Elementary School Students	Dr T M Mollykutty	2021-23



Prof. Dr. STEPHANAMA MATTHEW
 PRINCIPAL
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Steph

42.	203140610197	Jyothi KR	School Mental Health Programmes in Kerala	Dr T M Mollykutty	2021-23
43.	203140610198	Alfi PC	Environmental Consciousness and Pro-Environmental Behaviour among Higher Secondary School Students	Dr.Alex George	2021-23
44.	203140610199	Josmy M Sebastian	Relationship between Logical Mathematical Intelligence and Problem Solving Ability in Mathematics among Secondary School Students	Pushpa George	2021-23
45.	203140610200	Nimi Jose	Metacognitive Awareness based on Thinking Styles of Pre-service Teachers	Dr. Sr. Beernamma Mathew	2021-23
46.	203140610201	Alphy Francis	Emotional Intelligence and Social Competence among Secondary School Students	Dr Shajimon P P	2021-23
47.	203140610202	Anita James	Relationship between Environmental Awareness and Green Consumerism among Secondary School Students	Dr Bindu David	2021-23
48.	203140610203	Asha Mathew	Awareness and Practices of Responsible Consumption among Secondary School Students	Dr T M Mollykutty	2021-23
49.	203140610204	Divya Mohanan	Academic Buoyancy and Self-Efficacy among Secondary School Students	Dr T M Mollykutty	2021-23
50.	203140610204	Elizabeth Joseph	Cognitive Flexibility and Goal Orientation among Secondary School Students	Dr Sr Mary Thomas	2021-23
51.	203140610205	Janet Varghese Celine	Spiritual Intelligence and Social Adjustment among Secondary School Students	Dr Sr Mary Thomas	2021-23
52.	203140610206	Julymol Joseph	Altruistic Behaviour and Psychological Well-Being among Students at Undergraduate Level	Ms Aneeta George	2021-23
53.	203140610207	Nikhil Joseph	Nature Deficit Disorder and Stress Perception among Secondary School Students	Ms Aneeta George	2021-23



Prof. Dr. P. S. DAMISA MATHEW
 HONORARY PRINCIPAL
 ST. THOMAS COLLEGE OF
 EDUCATION, PALA

(Signature)

54.	203140610208	Arun Robert	Financial Literacy and Financial Behaviour among Students at Undergraduate Level	Dr. Sunu Austin	2021-23
55.	203140610209	Grace Mary	Human Rights Consciousness and Democratic Attitude among Student Teachers at Elementary Level	Dr. Sunu Austin	2021-23
56.	203140610210	Shinimol TC	Self-Esteem and Social Commitment among Higher Secondary School Students	Dr. P. P. Shajimon	2021-23
57.	203140610211	Meera S	Self-Concept and Social Intelligence among Students at Undergraduate Level	Dr. Lavina Dominic	2021-23
58.	203140610212	Neenu Mary Joseph	Academic Stress and Procrastination among Students at Undergraduate Level	Dr. Lavina Dominic	2021-23
59.	203140610213	Neenum Dittu	Preparing Film-based Instructional Package in Business Studies for Higher Secondary School Students	Dr. Alex George	2021-23




Prof. Dr. BEENAMMA MATHEW
 PRINCIPAL
 ST. THOMAS COLLEGE OF
 TEACHER EDUCATION
 PALA

2021-2022

STUDY LEAVE

From,

Aneeta George
Assistant Professor (M.Ed. Department)
St. Thomas College of Teacher Education, Pala

To,

The Principal
St. Thomas College of Teacher Education, Pala

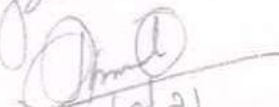
Subject: Issue of Relieving Order.

Respected Sir,

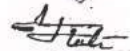
I kindly request for the issue of relieving order w.e.f 01-09-2021, since I have to attend the Ph-D course work, at School of Pedagogical Studies, Mahatma Gandhi University, Kottayam.

Pala

31-08-2021

Granted

31/8/21

Yours faithfully



Aneeta George




PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



Phone: 04822 - 216537, 216536, Fax: 04822-216537

ST. THOMAS COLLEGE OF TEACHER EDUCATION

PALA - 686 575, KOTTAYAM (DT.) KERALA STATE

Re-accredited at A Grade by NAAC

E-mail: stcepala@gmail.com Website: www.stce-pala.info, www.stctepala.org

01/9/2021

Relieving Order

Smt. Aneeta George, Assistant Professor (M.Ed section) is relieved from her duties of this college w.e.f. 1/9/2021 F.N for attending the Ph.D course work at School of Pedagogical Sciences, Mahatma Gandhi University, Kottayam.



MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



MAHATMA GANDHI UNIVERSITY

School of Pedagogical Sciences

Priyadarshini Hills P. O., KOTTAYAM, Kerala - 686 560

Tel : 0481- 2731042

Ref. No. : SPS

15/SPS/2022

28.02.2022

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Aneeta George was a student of Ph.D Degree Programme (2020 admission) and has attended six months Ph.D course work from 01/09/2021 to 28/02/2022 .

Prof. (Dr.) MINIKUTTY A.
HEAD OF THE DEPARTMENT

Head of the Department
School of Pedagogical Sciences
Mahatma Gandhi University
Priyadarshini Hills P.O. 686 560
Kottayam



PRINCIPAL
ST THOMAS COLLEGE OF TEACHER EDUCATION
PALA

From,

Aneta George

Assistant Professor

St Thomas College of Teacher Education, Pala.

To,

The Principal

St Thomas College of Teacher Education, Pala.


Respected Sir,

I have completed my course work in connection with Ph.D (from 1/09/2022 to 28/02/2022 (FN)) and I request you to kindly permit me to rejoin duty as on 28/02/2022 (AN).

28/02/2022

Pala.

Granted


28/2/22

Yours faithfully

~~Aneta~~

Aneta George.




PRINCIPAL
ST THOMAS COLLEGE OF TEACHER EDUCATION
PALA

UNDERTAKING APPRAISALS

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA



ACADEMIC AND ADMINISTRATIVE AUDIT REPORT-(2021-2022)

The Academic and Administrative Audit for the year 2021-2022 was conducted by the team assigned by the Governing Body of the college. The team comprised Prof. Jose P. Mattam and Dr. Ancel Maria. The audit was conducted on 22 September, 2022.


The audit was done as per the *Revised Accreditation Framework* (2017) of NAAC based on the following set of 7 criteria:

1. Curricular Aspects
2. Teaching, Learning, and Evaluation
3. Research, Innovations, and Extension
4. Infrastructure and Learning Resources
5. Student Support and Progression
6. Governance, Leadership, and Management
7. Institutional values and best practices

I. Curriculum Aspects Observations by Academic Advisors

- At the beginning of each academic year, the faculty and staff create a well-structured academic calendar.
- The institution follows a decentralized policy for executing its plans.
- The college provides a range of Value-Added Courses
- The institution maintains a record of feedback collected from various stakeholders and takes appropriate actions based on the analysis of that feedback.
- The college encourages students to join self-study courses especially through online platforms such as SWAYAM, NPTEL
- The college conducts a 'Bridge Course' for freshers to orient them towards the teacher education programme.




Prof. Dr. BEENAMAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

Recommendations/Suggestions

- Documentation must be made more meticulously and systematically.
- Feedback must be collected and documented in a more systematic manner.
- Encourage students who enroll in MOOC courses to complete them successfully – as it was found many students drop out in between.
- The curriculum needs to be supplemented with more programmes involving local schools.

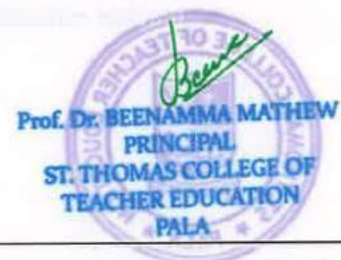
II. TEACHING - LEARNING AND EVALUATION

Observations by Academic Advisors

- The institution systematically equips its students for a teaching career through a series of well-structured preparatory activities.
- The student teachers undergo different phases of training including induction and internship programs, which are conducted with utmost rigor and adherence.
- An efficient mentoring system is in place in the college.
- The faculty collaborate and conduct various academic programmes at college.
- The faculty employs learner-centric and activity-based teaching methods, including assignments, practicums, seminars, projects, field trips, and study tours, to enhance the teaching-learning process.
- The faculty incorporates ICT for effective teaching- learning experience.
- Formative and summative assessments are conducted in a systematic manner.
- Faculty members provide remedial teaching, counseling, and mentoring support to students.
- The college strives to attain an all round development of its students- organizes various scholastic and co scholastic programmes which ensures wholehearted participation of the students.
- The pass percentage of B.Ed. and M.Ed. students is 100%, and their performance in university examinations is commendable.

Recommendations/Suggestions

- The institution needs to establish an LMS like MOODLE. This can be utilized for offering course such as Value Added courses in the online mode.
- More seminars and lectures on recent trends in teacher education to be organized for students
- Remedial teaching and counselling services are to be documented in a systematic manner.



Criterion III- Research and Outreach Activities

Observations by Academic Advisors

- The institution has forged academic partnerships with prestigious establishments.
- By engaging in various programs with these institutions, the college upholds its Memorandums of Understanding (MoUs).
- The faculty of the college collaborated in publishing an edited book on 'NEP 2020'.
- The college journal is published biannually.
- The faculty encourage students to participate and present papers in seminars.
- Faculty and students publish research papers in the college journal and journals of other colleges.
- The faculty of the college organised a 'Tool preparation workshop' for a SCERT sponsored project on 'Developing Aesthetics Based Theatrical Instructional package'. The project was won by one the alumni of the college. The faculty of the college were the chief resource persons of the workshop.
- The institution plans to provide financial incentives to faculty for research purposes or attending seminars and conferences.
- The college has applied for recognition as research centre under Mahatma Gandhi university, Kottayam
- Three of the faculty of the college have applied for research supervisorship.

Recommendations/Suggestions

- The institution can establish Memorandums of Understanding (MoUs) with nearby and local institutions. Through these agreements, both institutions can efficiently leverage their physical and human resources to enhance the overall learning experience and academic growth of their students.
- Faculty need to scale up publications in UGC/peer reviewed journals.

Criterion IV - Infrastructure and Learning Resources

Observations by Academic Advisors

- The floors have been tiled by the RUSA and management funds.
- Maintenance of electronic equipment (computers, LCD projectors, UPS) is a financial challenge.
- Disposal of unrepairable computer systems is a problem. Accumulation of such unusable electronic gadgets has led to loss of valuable space in the college.
- Faculty and students contributed books to the library.



Recommendations/Suggestions

- Faculty should prepare e-content.
- The institution should have a Learning Management System and Management Information System.
- The library resources may be increased by buying latest books, subscribing to more educational journals.
- A fund for maintenance expenses may be raised from contributions of faculty and staff.
- The old biometric time and attendance terminal at the library is not suitable for the new Koha software version. There is an emergency requirement of a new one.

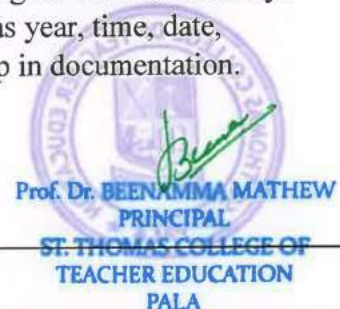
Criterion V- Student Support and Progression

Observations by Academic Advisors

- The pass rate for B.Ed. and M.Ed. programs is a remarkable 100%.
- A commendable number of students have successfully cleared the NET/SET examinations.
- The college has a strong track record of successful placements for its students.
- Various scholarships are offered by the college to support students in their educational journey.
- Students are actively encouraged to participate in intercollegiate academic programs to enhance their learning experiences.
- Diverse programs are organized to cater to the varied interests and backgrounds of the students.
- The college takes pride in its registered alumni association, fostering a strong bond between past and present students.
- Regular PTA meetings ensure effective communication between faculty and parents, promoting a supportive learning environment.
- The student council plays a proactive role in institutional affairs, contributing to the overall welfare of students.
- The institution hosts numerous arts and sports events, with 100% student participation, fostering a vibrant and inclusive campus culture.

Recommendation/Suggestions

- Contributions of the Alumni may be mentioned in the Income and Expenditure account.
- All circulars and notices should be available both soft and hard copies for uploading evidences of circulating communications among students and faculty.
- Brochures of various events should contain details such as year, time, date, venue, event/programme etc. for evidence. This will help in documentation.
- Documents should be stored in a retrievable format.



Criterion VI: Governance, Leadership and Management

Observations by Academic Advisors

- The governance of the institution reflects effective leadership and participatory mechanism in tune with the vision and mission.
- The institution practices decentralization and participative management, maintains transparency in its financial, academic, administrative, and other functions.
- The institution conducts training programmes for the administrative staff, especially in the field of digital office work.
- The institution IQAC encourages and makes provisions for the professional updating of the faculty and staff.
- The institution has welfare schemes for its staff and faculty like the Staff cooperative society and Care and Share Programme.
- The institution has implemented a performance appraisal system both for the staff and faculty.
- The institution makes optimal use of its infrastructure facilities to ensure all round development of its students.

Recommendation/Suggestions

- The college has to provide funds to attend seminars and FDPs.
- All teachers must participate in FDPs or short term courses or SWAYAM MOOCs. At least one must be done by each.
- Funds have to be mobilized for

Criterion VII- Institutional Values and Best Practices

Observations by Academic Advisors

- The institution organizes several activities in connection with the local community to uphold its social commitment and values.
- The institution adopts the policy of sustainable development and environmental friendliness.
- Initiatives like 'Jagratha' webinar series and 'Nirakoot' are worth appreciation

Recommendations/Suggestions

- The institution is making strides in the right direction and should persist in its endeavors to shape teachers who possess professional competence, emotional intelligence, social awareness, and spiritual growth – qualities that are crucial in today's context.

1. Prof. Jose P Mattam
2. Dr. Ancel Maria



PROFORMA – PERFORMANCE APPRAISAL

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA



Assessment Period: 1st June 2021 to 31st May 2022

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters): LAVINA DOMINIC
 2. Father's Name/Mother's Name: Dominic Thomas
 3. Department: Education
 4. Current Designation: Assistant Professor
 5. Date and Place of Birth: 11/12/1973, Bharnanganam
 6. Date of appointment: 22/03/2006
 7. Date of retirement: 22/03/2030
 8. Sex: Female
 9. Marital status: Married
 10. Nationality: Indian
 11. Address for correspondence (with Pin code): Kadiamkuttiyil House, Kadaplamattom PO, 686571
 12. Permanent Address (with Pin code): Kadiamkuttiyil House, Kadaplamattom PO, 686571
- Telephone No: 0482225113
Email: lavina@stcte.ac.in
Mobile Ph. No.: 9495443393

13. Academic Qualifications (Matric till post-graduation):

Examination	Name of the Board/University	Year of Passing	Percentage of marks obtained	Division / Class/Grade	Subject
M.A.	Mahatma Gandhi University, Kottayam	1996	62.3	First Class	English Language & Literature
M.Ed.	Mangalore University, Mangalore	1998	71.25	Distinction	Education
NET	UGC	1999	--	---	Education
Ph.D.	Bharathiar University, Coimbatore, Tamil Nadu	2016	----	-----	Education



14. Posts held after appointment at this Institute:

Designation	Department	Date of actual Joining		Grade/Level
		From	To	
ASSISTANT PROFESSOR	EDUCATION	22/03/2006	21/03/2012	ASSISTANT PROFESSOR - STAGE I (AGP 6000)
ASSISTANT PROFESSOR	EDUCATION	22/03/2012 (LWA w.e.f. 05/05/2012 - 04/05/2015)	21/03/2020	ASSISTANT PROFESSOR - STAGE II (AGP 7000)
ASSISTANT PROFESSOR	EDUCATION	22/03/2021	21/03/2022	ASSISTANT PROFESSOR - STAGE III (AGP 8000)

CATEGORY 1 TEACHING

Lectures, Seminars, Tutorials, Practicals, Contact Hours

Year	Mode of Activity *	Total class Assigned	Number of classes engaged as per documented record	Number of classes engaged X100 Total class Assigned
2021-2022	L,S,T,P,C	640	625	97.66

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

CATEGORY: II

INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENTS

RELATED ACTIVITIES/RESEARCH ACTIVITIES

A) Administrative responsibilities

Sl.No	Type of Responsibility	Role Performed
01	Internal Quality Assurance Cell (IQAC)	Co-ordinator
02	Steering Committee	Member
03	Staff	Secretary
04	RUSA Project monitoring committee	Renovation Committee Convener)
	Total	04

B) Examination and evaluation duties assigned by the college/university

Sl.No	Name of Duty	Role Performed
01	B.Ed. Practical Exam – II & IV Sem – UO No. 79916/EB 6-3/2020/EB 6 Dated: 30/06/2021	Zonal Chairman of Practical Board
02	Attended Board of Studies meeting UO. No. 114808/AC A 12-3/2021/AC A 12	Member, Board of Studies



03	B.Ed. Sem I – Valuation – UO No. 132194/EB 6-3 /2021/EB 6 Dated : 14/12/2021	Chief Examiner
Total number of activities		03

Student related co-curricular, extension and field based activities

Sl.No	Type of Activity	Role Performed
01	Women's Counselling Centre	Member
02	Modern Media Laboratory	Teacher in Charge
03	English Club	Teacher in Charge
04	Quiz Club	Teacher in Charge
Total number of activities		04

C) Organizing seminars/conferences/workshops and other college/university activities

Serial No	Type of Activity	Role Performed
	Nil	

D) Invited lectures /Resource Person/paper presentation in Seminars/Conferences/full paper in Conferences proceedings

S.No.	Activity	International (abroad)/International (within country)/ National / State /University
1	Paper presented	International (within country)

(F) Details of Publications in Peer-reviewed or UGC Listed Journals

Sl. No.	Title with page Nos.	Journal	No in the UGC List of Journals	Whether peer reviewed or not	ISSN/ ISBN	Whether you are the main Author
01	A Study on the Inter disciplinary awareness among students of standard nine	Educational Extracts, 2021 9(2), 51-62		Yes	ISSN 2320-7612	No
02	Enhancing English Language Skills through Self-Deigned Audio Packages	Rabindra Bharati Journal of Philosophy, 2022 23(10), 77-86	(UGC -CARE LIST Group -I Journal),	Yes	ISSN -0973-0087	No
Total number of publications					02	




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Research Guidance, Projects and Consultancy

(G) Research Guidance

Category	Number Enrolled	Thesis
M.Ed	1	English Language Anxiety and Reticence among Secondary School Students 2022 Anitta Maria Sunny

Other Information:

Chapter in Edited Book

Dominic, L. (2022). NEP and Promotion of Indian Languages. In Thankachan, T.C. & Prashar, A., National Education Policy 2020: Concerns and Challenges (pp.299-307). Media House Delhi.

*I have verified the Performance Appraisal of Dr. Lavina Dennis
→ submits more articles in UIC CARE listed journal.*

[Signature]
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ST THOMAS COLLEGE OF TEACHER EDUCATION
PALA





**ST. THOMAS COLLEGE OF TEACHER EDUCATION,
PALA, KOTTAYAM, KERALA, INDIA**

SELF-APPRAISAL FORM (NON-TEACHING STAFF)

(Assessment Period 1st June 2021 to 31st May 2022)

PART A: GENERAL INFORMATION

Name : *Sonia Joseph*
 Date of Birth : *Clerk*
 Date of Appointment : *13/2/2006*
 Educational qualifications : *B.A*
 Designation : *Clerk*
 PEN No. : *467319*
 Date of retirement : *31/3/2032*

PART B: DETAILS OF PROFESSIONAL DEVELOPMENT (TRAINING PROGRAMS ATTENDED)

Sl. No.	Type of Training	
1.	<i>Orientation Programme for Administrative staff 6/1/2021</i>	
2.	<i>Training on SSR Preparation on: 17/9/21</i>	
3.	<i>Training on IT calculation on 17/12/21</i>	



PART C: APPRAISER OBSERVATIONS

Sl. No.	Particulars	Rating		
		Good	Fair	Satisfactory
1.	Knowledge about the work		✓	
2.	Interpersonal Skill		✓	
3.	Accessibility		✓	
4.	Punctuality	✓		
5.	Ability to organise work and carry it out		✓	
6.	Proven ability to manage multiple tasks effectively during emergencies		✓	
7.	Maintenance of files and records	✓		
8.	Completion of work on schedule	✓		
9.	Cooperation with colleagues	✓		
10.	Mutual motivation with colleagues	✓		

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Verified
Attend more training
programmes

Sonia
 Sonia Joseph



[Signature]
 PRINCIPAL - IN - CHARGE
 ST THOMAS COLLEGE OF TEACHER EDUCATION
 PALA

ORGANIZATIONAL SUPPORTS

Minutes of the meeting of the academic year 2021-2022.

Date: 25/6/2021

* Venue: St. Thomas College of Teacher Edu. Sem. Hall

Time: 3.00 PM.

Agenda: Make research plans of the
academic year.

Minutes:

The meeting started with a silent prayer. The committee evaluated the implementation of the resolutions taken in the last academic year.

① The pre-phi presentation of Gibe Cr. & Harigil was conducted on 21st April 2021.

② Research proposal of Mr. Ananta George was submitted before the research committee for getting expert suggestions.

③ Since it was covid time, none of the faculty members requested for financial support.




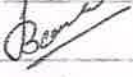


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ST. THOMAS COLLEGE OF

PALA


- 4) Few of our students published papers.
 5) None of the faculty members applied for study leave for research field work during this period.






Resolutions.

- ① Conduct workshops and seminars on educational research in collaboration with MOU institutions and other research organisations.
 - ② Continue to implement the resolutions taken in the academic year 2020-21.
 - ③ Develop the institution as research centre.
- Members present.

- ① Dr T.C Thankachan 
- 2) Dr Sr Beenamamma Mathew 
- 3) Dr Sr Mary Thomas 
- 4) Dr. Isom Vanchigurackal 




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- 5) Dr. T. M. Mollykutty 
- 6) Dr. Bindu David 
- 7) Dr. Lavina Dominic Lavina Dominic
- 8) Dr. Sunu Austin 
- 9) Dr. Pratheesh Abraham 
- 10) Dr. Gile G. Ettamylil 




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ISSN 2320-7612

EDUCATIONAL EXTRACTS

Vol. 9


Issue 2

July 2021



**A Peer Reviewed Educational Journal of
St. Thomas College of Teacher Education, Pala
Kerala – 686 575**




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
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PALA

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January 2022



**A Peer Reviewed Educational Journal of
St. Thomas College of Teacher Education, Pala
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Prof. Dr. BEENAMMA MATHEW
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PALA

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PALA

Congratulating the Ph.D. awardee, Gilu G Ettaniyil (UGC librarian)

The college organized a meeting on 11/10/21 to celebrate a significant academic achievement of Gilu G. Ettaniyil. During the event, faculty members congratulated her for her hard work and dedication. In recognition of this accomplishment, we presented a memento to commemorate the occasion.



Ben
Prof. Dr. BENAMMA MATHEW
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MEMORANDUM OF UNDERSTANDING (MoU)

BETWEEN

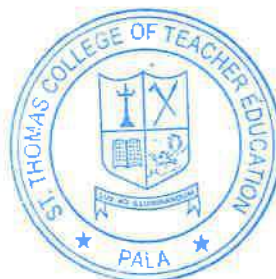
TRINITY COLLEGE, JALANDHAR


&

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

FOR

**MUTUAL EXCHANGE OF RESOURCE PERSONS AND FACULTY,
ARRANGING FACULTY DEVELOPMENT PROGRAMMES,
PUBLICATIONS, ORGANISATION OF SEMINARS, WORKSHOPS
AND CONFERENCES, OUTCOME BASED TRAINING AND
CULTURAL EXCHANGE PROGRAMMES**




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
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PALA

MEMORANDUM OF UNDERSTANDING (MoU)

This Memorandum of Understanding (hereinafter called as the 'MoU') is entered on the 21st August 2021 by and between

TRINITY COLLEGE, JALANDHAR represented herein by its Principal Dr. Ajay Prashar (hereinafter referred to as "First Party", unless excluded by or repugnant to the subject or context, shall include its successors – in-office, administration and assigns).

AND

St. Thomas College of Teacher Education represented herein by its Principal Dr. T. C. Thankachan (hereinafter referred as 'Second Party', unless excluded by or repugnant to the subject or context shall include its successors – in-office, administration and assigns).

(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party')

CLAUSE 1: INSTITUTIONS, IDENTITY AND MUTUAL CONCERNS

- 1.1. Trinity College, Jalandhar, the First Party is a Self Finance College affiliated to the Guru Nanak Dev University, Amritsar and is managed by the Catholic Diocese of Jalandhar. Trinity College imparts Graduation and Post-Graduation education with academic, intellectual, moral and social importance so as to make the students participants in the building up of the nation;
- 1.2. St. Thomas College of Teacher Education, (STCTE), the Second Party, is a prestigious Educational institution that promotes the progress and integrity of the nation through the formation of future teachers;
- 1.3. First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.
- 1.4. The Parties intent to cooperate and focus their efforts on cooperation within the area of Education, soft Skill Based Training, Quality Enhancement, Moral and Social and Cultural formation etc. of the students of both parties.
- 1.5. Both Parties, being legal entities in themselves desire to sign this MoU for advancing their mutual as well as academic interests of both parties.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MoU, THE PARTIES HERE TO AGREE AS FOLLOWS:

CLAUSE 2: COOPERATION

- 2.1. Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective

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agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party.

First Party

Second Party

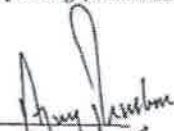
AGREED:

For

For

Trinity College, Jalandhar

St. Thomas College of Teacher Education, Pala


Authorized Signatory


Principal
Trinity College



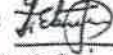
Authorized Signatory
PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Name of Jalandhar	Name of Institution
Trinity College, Jalandhar	St. Thomas College of Teacher Education, Pala
Church Nagar, Guru Gobind Singh Avenue, Chopitty, Jalandhar, Punjab 144009	Pala P.O., Kottayam Dt., Kerala - 686575
Email: trinitycollege2002@gmail.com	E-Mail: stcepala@gmail.com
Web site: www.trinitycollegejal.com	Web site: stcepala.ac.in, stcepala.org

Witness 1:



Mrs. Neeta Khurana
Assistant Professor & IQAC (Co-ord.)
Dept. of Commerce

Witness 3:

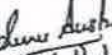

Sec. B. Secana
H.O.D., Faculty of Arts

Place: Jalandhar

Witness 2:



Dr. Lavina Dominic
Asst. Professor [IQAC - Coordinator]
St. Thomas College of Teacher Education, Pala,
Kerala

Witness 4:


Anus Asthi
Assistant Professor
St. Thomas College of Teacher Edn
Pala - Kerala

Date: 21/8/2021




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operations within the Institutions and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.

2.2. The mutual co-operation between First Party and Second Party will facilitate effective utilization of the intellectual capabilities of the authority of First Party providing significant inputs to them in developing suitable teaching / training systems, keeping in mind the needs of the Institution, and vice versa.

CLAUSE 3: SCOPE OF THE MOU

3.1. Mutual Exchange of Resource Persons from the institutions could play a key role in resource sharing, technological up-gradation, innovation and competitiveness of an educational institution. Both parties believe that close co-operation between the two would be of major benefit to the teacher and student community to enhance their skills and knowledge.

3.2 Curriculum Design: Both Parties will give valuable inputs to each other in teaching / training methodology and suitably customize the curriculum so that the students fit into the industrial scenario meaningfully.

3.3 Skill Development Programs: Both Parties will train the students of each other on the emerging technologies in order to bridge the skill gap and make them industry ready.

3.4 Faculty Development Programs: Second Party to train the Faculties of First Party and vice-versa for imparting training as per the industrial requirement considering the National Occupational Standards in concerned sector, if available.

3.5 Publications: Both parties will share research articles and projects for publication in their Journals and Edited Books.

3.6 Cultural Exchange Program: Both the parties will organize cultural events in order to exchange cultural enrichments of their states.

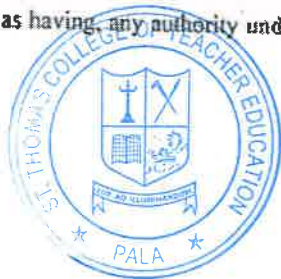
3.7 Both Parties to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required for offering the Programme on the terms specified above.


This agreement will automatically be terminated on 20th August 2024. This Agreement may be terminated even before that on mutually agreed term terms of either party.

Both Parties may terminate this MOU upon 30 calendar days' notice in writing. In the event of Termination, both parties have to discharge their obligations.

CLAUSE 4: RELATIONSHIP BETWEEN THE PARTIES

4.1 It is expressly agreed that First Party and Second Party are acting under this MOU as independent contractors, and the relationship established under this MOU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party. Neither Party shall have, nor represent itself as having, any authority under the terms of this MOU to make




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**MEMORANDUM OF UNDERSTANDING
(MoU)**

BETWEEN

SNM TRAINING COLLEGE, MOOTHAKUNNAM

&

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

FOR

**Mutual exchange of resource persons and academic staff, arranging
faculty development programmes, organization of seminars and
conferences, and outcome based training**

Principal



Beena
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

MEMORANDUM OF UNDERSTANDING (MoU)

This Memorandum of Understanding (hereinafter called as the 'MOU') is entered on the July 23, 2021 by and between

SNM Training College, Moothakunnam, represented herein by **Dr. Asha O S**, the Principal of the College (hereinafter referred to as "First Party", unless excluded by or repugnant to the subject or context, shall include its successors – in-office, administration and assigns).

AND


St. Thomas College of Teacher Education, Pala, Kerala, represented herein by **Dr. T C Thankachan**, the Principal of the College (hereinafter referred as 'Second Party', unless excluded by or repugnant to the subject or context shall include its successors – in-office, administration and assigns).
(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party')

CLAUSE 1: INSTITUTIONS, IDENTITY AND MUTUAL CONCERNS

- 1.1. **SNM Training college, Moothakunnam**, the First Party is one of the pioneer institutions in the field of teacher education affiliated to the Mahatma Gandhi University, kottayam and is managed by the Vadakkekara HMDP Sabha, Moothakunnam.
- 1.2. **St. Thomas College of Teacher Education, Pala, (STCTE)**, the Second Party, is a prestigious Educational institution that promotes the progress and integrity of the nation through the formation of future teachers;
- 1.3. **First Party & Second Party** believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.
- 1.4. **The Parties** intent to cooperate and focus their efforts on cooperation within the areas of Student Development and Faculty Exchange programmes for the students of both parties.
- 1.5. **Both Parties**, being legal entities in themselves desire to sign this MOU for advancing their mutual as well as academic interests of both parties.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MOU, THE PARTIES HERE TO AGREE AS FOLLOWS:




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

CLAUSE 2: COOPERATION

- 2.1. Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the Institutions and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.
- 2.2. The mutual co-operation between First Party and Second Party will facilitate effective utilization of the intellectual capabilities of the authority of First Party providing significant inputs to them in developing suitable teaching / training systems, keeping in mind the needs of the Institution, and vice versa.

CLAUSE 3: SCOPE OF THE MoU

- 3.1. Mutual Exchange of Resource Persons from the institutions could play a key role in resource sharing, technological up-gradation, innovation and competitiveness of an educational institution. Both parties believe that close co-operation between the two would be of major benefit to the teacher and student community to enhance their skills and knowledge.
- 3.2 Student Development Programs: First Party to provide developmental support to the students of second Party and vice-versa to prepare them for the professional arena.
- 3.3 Both Parties to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required for offering the Programme on the terms specified above.

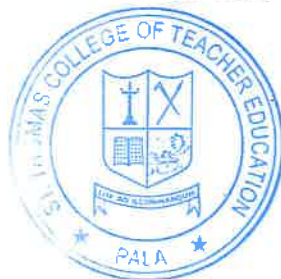
This agreement will automatically be terminated on 31st May 2024. This Agreement may be terminated even before that on mutually agreed term terms of either party.


Or

Both Parties may terminate this MOU upon 30 calendar days' notice in writing. In the event of termination, both parties have to discharge their obligations.

CLAUSE 4: RELATIONSHIP BETWEEN THE PARTIES

- 4.1 It is expressly agreed that First Party and Second Party are acting under this MOU as independent contractors, and the relationship established under this




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obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party. Neither Party shall have, nor represent itself as having, any authority under the terms of this MOU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party.



First Party

[Signature]

Principal
S.N.M. Training College
Moothakunnam

For
SNM Training College, Moothakunnam

Second Party

[Signature]

PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

For
St. Thomas College of Teacher
Education, Pala



Authorized Signatory
Signatory

Authorized

Name of Institution	Name of Institution
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Website: www. http://snmtrainingcollege.org	Web site: stcepala.ac.in, stcepala.org

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Witness 2: *[Signature]*
Dr. Lavina Dominic

Witness 3: *[Signature]*
Dr. Renu V. Anthony

Witness 4: *[Signature]*
Dr. Sunu Anshu

Place: Pala



[Signature]
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ST. THOMAS COLLEGE OF
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PALA



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DM 296820

MEMORANDUM OF UNDERSTANDING (MoU)

Between

Don Bosco Arts & Science College, Angadikadavu

&

St. Thomas College of Teacher Education, Pala, Kerala

This Agreement is made on the 14th day of May 2022 between Don Bosco Arts & Science College, Angadikadavu, represented by its Principal Fr. Dr. Francis Karackat, as the first party (hereinafter referred to as "DBASC") and St. Thomas College of Teacher Education, Pala, Kerala (hereinafter referred to as "STCTE") represented by its Principal Dr. T. C. Thankachan as the second party.

Fr. Dr. Francis Karackat
Principal,
Don Bosco Arts & Science College,
Angadikadavu



Dr. T.C. Thankachan
Principal,
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ON - 13-05-2022

P.V.GANGADHARAN
STAMP VALDOR
S.R.O.ULIVIL AT IRITTY



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

Whereas

- c) St. Thomas College of Teacher Education, Pala was established in 1957 as one of the pioneer institutions in the field of teacher education. The Institution was accredited with 4 star level by NAAC in 2000. It is the first teacher education institution to be reaccredited with A+ grade by NAAC (National Assessment and Accreditation Council 2007) with an institutional score of 92, and third cycle with A grade (2014). This institution is owned and run by the Catholic Diocese of Palai, and is affiliated to Mahatma Gandhi University, Kottayam and recognized by NCTE and UGC
- d) STCTE is desirous to associate with DBASC on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations. That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfilment, And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU

NOW THERE FORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS

1. OBJECTIVE:

- e) The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

2. METHOD FOR ACHIEVING THE OBJECTIVES:

- f) In order to achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

3. AREAS OF CO-OPERATION:

- g) Whereas, DBASC and STCTE recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall:

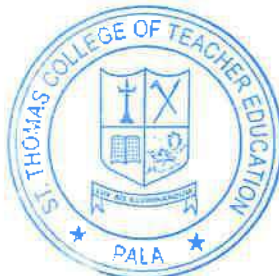




Fr. Dr. Francis Karackat
Principal,
Don Bosco Arts & Science College,
Angadikadavu

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Dr. T.C. Thankachan
Principal,
St. Thomas College of Teacher Education, Pala,
Kerala




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

- i. **Research Collaborations:** Faculty / Researchers / Students of DBASC and STCTE can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to, efforts toward developing proposals for collaborative research, co-authoring publication, conducting joint research projects, or establishing joint research centers etc.
- ii. **Faculty Exchange with Partner Universities:** Faculty members of DBASC and STCTE can travel between to participate in activities that can enhance their international / national experience and knowledge and also to foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc.
- iii. **Student Exchange with Partner Universities:** Students can be given an opportunity to travel among parties to participate in activities / events that will enhance their international / intercultural experience and knowledge.
- iv. **Promotion of integrated studies for related studies:** The parties can look at integrating an international / intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.
- v. **Cooperate in the exchange of information** relating to their activities in teaching and research in fields of mutual interests; sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.
- vi. **Conduct cultural projects, study tours, as mutually agreed in writing** between the parties prior to commencement of this activity.
- vii. **To promote and enhance academic, research interest** between DBASC and STCTE
- viii. **To provide summer training for UG and PG students** during their course and providing professional manpower to support the programme.
- ix. **Provide academic interaction by delivering special lecturers** at DBASC and STCTE on topics of relevance to current research trends.

4. FUNDING:

- h) **Expenses for airfare, transportation, room and board and personal expenses** of exchange students, teachers or officers shall be covered by each individual. Students will pay their registration, courses or professional practices at their home university, so that they can be recognized afterwards

Fr. Dr. Francis Karackat
Principal,
Don Bosco Arts & Science College,
Angadikadavu



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Dr. T.C. Thankachan
Principal,
St. Thomas College of Teacher Education, Pala,
Kerala



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA



കേരളം **KERALA**
MEMORANDUM OF UNDERSTANDING (MoU)

DE 452707

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION
FOR WOMEN, ERNAKULAM, KERALA**

And

**ST. THOMAS COLLEGE OF TEACHER EDUCATION,
PALA KERALA**

This Agreement is made on 14th May 2022 between ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM represented by Dr. (Sr.) ALICE JOSEPH Principal (herein after referred to as 'ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM' as the first party and ST THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA, INDIA represented by Dr T C Thankachan, Principal (hereinafter referred to as ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA") as the second party.

Alice Joseph
Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam
No. 37
11/05/2022



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PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



SUB TREASURY
'28 APR 2022
MEENACHIL

MEENACHIL VENDOR
SHILPA K. SURESH



Beenamathew
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA



കേരളം കേരള KERALA

DE 452708

PURPOSE

Whereas

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM is desirous to associate with ST THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

Alice Joseph
Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
No. 36, Ernakulam

11/05/2022



Dr. Alice Joseph
Principal
St. Thomas College of Teacher Education
Pala

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PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



SUB TREASURY
'28 APR 2022
MEENACHIL

Shilpa K. Suresh
MEENACHIL VENDOR
SHILPA K. SURESH



Beena
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS

1. OBJECTIVE:

- a) The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

2. METHOD FOR ACHIEVING THE OBJECTIVES:

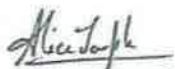
- b) In order to achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs

AREAS OF CO-OPERATION:

- a) Whereas, ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA and ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA recognize that the academic collaboration would be of mutual benefit and would provide strength in research and education and the mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall have

b) :

- i. *Research Collaborations:* Faculty / Researchers / Students of ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA AND ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to efforts toward developing proposals for collaborative research, co-authoring publication, conducting joint research projects, etc.
- ii. *Faculty Exchange with Partner Colleges:* Faculty members of ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN



Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
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Ernakulam



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PRINCIPAL
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Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
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PALA

ERNAKULAM, KERALA AND ST THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA can travel between to participate in activities that can enhance their international / national experience and knowledge and also to foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc.

- iii. *Student Exchange with Partner Colleges:* Students can be given an opportunity to travel among parties to participate in activities/events that will enhance their international/intercultural experience and knowledge.
 - iv. *Promotion of integrated studies for related studies:* The parties can look at integrating an international/intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.
 - v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; faculty and student publications; sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.
- c) Conduct cultural projects, study tours, as mutually agreed in writing between the parties prior to commencement of this activity



Dr. Alice Joseph
Principal in Charge
Joseph College of Teacher
Education for Women,
Ernakulam



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PRINCIPAL
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Prof. Dr. BEENAMMA MATHEW
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PALA

3. FUNDING:

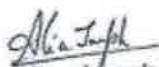
- d) Expenses for transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual. Students will pay their registration, courses or professional practices at their home university, so that they can be recognized afterwards.
- e) Students, interns and officers shall be responsible for requesting and obtaining lodging by inquiring with the university, which shall provide every help necessary for them to obtain safe, convenient lodging arrangements.
- f) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors/ researchers remain in their positions at their home institution, which will continue to pay their salaries.
- g) Students, professors and officers must acquire a medical insurance policy. The universities may offer them advice in seeking appropriate insurance.

4. NO EMPLOYMENT RELATIONSHIP:

- h) The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labor nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

5. CREDITS /ACCREDITATION:

- i) Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution/Host University/Government. However, the home university / Institution reserves the right to accept or reject any accreditation leading to an academic degree.
- j) The Host University / Institution shall issue a certification recognizing the grades obtained, as well as the hours invested or projects/papers completed by the students.



Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam



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Principal
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

6. RIGHTS AND DUTIES:

- k) The host university / Institution is committed to counseling and supporting exchange students through advice on academic and administrative procedures, as well as to foster their integration, inviting and encouraging guest students to become involved in student life.
- l) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviors or financial aspects of the students / participants involved in the exchange.
- m) The students/participants shall enjoy the same rights and privileges as regular students/faculty, and shall observe the norms and rules of the Host University/Institution and in the host country. Any violation of the laws of the receiving country and / or the rules of the Host University/Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this Agreement.
- n) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

7. AUTONOMY:

- o) This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

8. TERM:

- p) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.
- q) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a forceful suspension of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

9. CONFLICT RESOLUTION:

- r) Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and common agreement by the persons

H. T. J. delegated
Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam



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[Signature]
PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



[Signature]
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

to such end by each university / Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

10. ACTION PLANS:

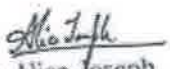
- s) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:
- i. Foundations or considerations that warrant the plan for inter-institutional collaboration;
 - ii. Objective of the action plan for inter-institutional collaboration;
 - iii. General conditions of the plan;
 - iv. Academic conditions of the plan;
 - v. Administrative and organizational conditions of the plan;
 - vi. Duration of the protocol;
 - vii. Intellectual property;
 - viii. Differences between the parties;
 - ix. Development of the collaboration project;
 - x. Project and/or program to be carried out;
 - xi. Financial budget;

11. CONFIDENTIALITY:

- t) Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

12. AMENDMENTS:

- u) The parties may amend or amplify this Agreement through agreements in writing to that



Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
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Ernakulam



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Principal
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
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PALA

effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

(Sign) *Alice Joseph*
 Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher Education for Women,
 Ernakulam, Kerala
 India



(Seal)
 (Sign) *[Signature]*
 PRINCIPAL
 ST. THOMAS COLLEGE OF TEACHER EDUCATION
 PALA
 Principal
 St. Thomas College of Teacher Education, Pala, Kerala
 India



(Seal)

Witnesses

Name, Designation and Signature

1. Dr. Sr. BETTY P.J. Assistant Professor *Betty P.J.*
2. Dr. Sr. Sicily A.A. Assistant Professor *Sicily*

Name, Designation and Signature

1. Dr. Beenamma Mathew *Beena*
2. Dr. SUNU AUSTIN *Sunu*

Alice Joseph
 Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women,
 Ernakulam



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[Signature]
 PRINCIPAL
 ST. THOMAS COLLEGE OF TEACHER EDUCATION
 PALA



Beena
 Prof. Dr. BEENAMMA MATHEW
 PRINCIPAL
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 PALA

REPORT OF IQAC WEBINAR ON INTELLECTUAL PROPERTY RIGHTS IN COLLABORATION WITH ASSOCIATION OF INTERNATIONAL RESEARCHERS OF INDIAN ORIGIN (AIRIO)

Webinar on Intellectual Property Rights in collaboration with Association of International Researchers of Indian Origin (AIRIO), was conducted on 23rd June 2021 via Google Meet at 2.00 PM. Ms. Aswathy G Krishnan, Lecturer, Department of Law, University of Kerala as the chief resource person given the keynote address. The event started with a silent prayer and Dr. Mollykutty, HOD, M.Ed. Department welcomed the group, Dr. T. C. Thankachan, Principal, St. Thomas College of Teacher Education, Pala, given the presidential address.

The session was fruitful enough to understand about the Intellectual Property Rights. The session provided a comprehensive understanding of Intellectual Property Rights, their significance, and their impact on creativity and innovation. The participants gained valuable insights into the legal aspects of Intellectual Property Rights and its practical applications. The event comes to an end with the vote of thanks by Dr. Lavina Dominic, IQAC convenor.

IQAC Webinar on INTELLECTUAL PROPERTY RIGHTS
23rd June 2021
02:00 PM

Ms. Aswathy G. Krishnan
Lecturer
Dept. of Law
University of Kerala

PROGRAMME

Silent Prayer	
Welcome Speech	: Dr. T. M. Mollykutty (HOD, M.Ed. Dept.)
Presidential Address	: Dr. T. C. Thankachan (Principal)
Keynote Address	: Aswathy G. Krishnan (Lecturer Dept. of Law University of Kerala)
Discussion	
Vote of Thanks	: Dr. Lavina Dominic (Convenor IQAC)
National Anthem	



Beena
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

**REPORT OF 30 DAYS INTERNATIONAL ONLINE WORKSHOP ON
ACADEMIC WRITING AND COMMUNICATION SKILLS, RESEARCH
METHODOLOGY, REFERENCE MANAGEMENT AND ACADEMIC
PUBLISHING IN COLLABORATION WITH NATIONAL INSTITUTE
OF PHYSICAL MEDICINE AND REHABILITATION**

St. Thomas College of Teacher Education, Pala organized a Thirty-day International Online Workshop on Academic Writing and Communication Skills, Research Methodology, Reference Management, and Academic Publishing in collaboration with National Institute of Physical Medicine and Rehabilitation (NIPMR), Thrissur and Lore & Ed. Research Associates from 23 November to 31 December 2021.

The workshop was inaugurated by Dr. R. Bindu, Minister of Higher Education and Social Justice Government of Kerala on 17th November 2021. The event underscored the importance of academic writing and communication skills, research methodology, reference management and academic publishing

**ACADEMIC WRITING AND COMMUNICATION SKILLS,
RESEARCH METHODOLOGY, REFERENCE MANAGEMENT,
AND ACADEMIC PUBLISHING**

Jointly Organised by

NIPMR
National Institute of Physical Medicine and Rehabilitation (NIPMR), Thrissur

Dr. R. Bindu
 Hon. Minister for Higher Education
 and Social Justice
 Government of Kerala

 Date: 17 November 2021
 Time: 12:00 PM IST

 Technical support

LORE & ED
 Research & Publishing Solutions



Prof. Dr. BEENAMMA MATHEW
 PRINCIPAL
 ST. THOMAS COLLEGE OF
 TEACHER EDUCATION
 PALA

2020-2021

UNDERTAKING APPRAISALS

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA



ACADEMIC AND ADMINISTRATIVE AUDIT REPORT-(2020-2021)

The Academic and Administrative Audit for the year 2020-2021 was conducted by the team assigned by the Governing Body of the college. The team comprised Prof. Jose P. Mattam and Dr. Ancel Maria. The audit was conducted on 18 November, 2021.

The audit was done as per the *Revised Accreditation Framework (2017)* of NAAC based on the following set of 7 criteria:

1. Curricular Aspects
2. Teaching, Learning, and Evaluation
3. Research, Innovations, and Extension
4. Infrastructure and Learning Resources
5. Student Support and Progression
6. Governance, Leadership, and Management
7. Institutional values and best practices

I. Curriculum Aspects Observations by Academic Advisors

- The curriculum is in alignment with the vision and mission of the college.
- The college strives to implement the curriculum through various activities that integrate issues relevant to environment and sustainability, human values, and professional ethics.
- A well laid-out Academic calendar is chalked out by the faculty and staff at the beginning of the academic year.
- The institution follows a decentralised policy in the execution of its plan.
- The college offers several Value-Added Courses. A new Value-Added Course relevant to the needs of the times has been started, Media Literacy and Information
- The college has two representatives in the University UG Board of Studies: Education and Library Science. Thus, the college can communicate important suggestions to the university through them for the betterment of its programmes.



- The institution provides academic and infrastructural support to the students who have enrolled in self-study courses
- There is a 'Bridge course' for the freshers at the onset of the B.Ed. and M.Ed. programmes.
- Student teachers are familiarized with the varied school systems in India and abroad.
- The institution maintains a report of the analysis and action taken based on the feedback collected from the various stakeholders.

Recommendations/Suggestions

- Course outcomes to be evaluated and communicated to stakeholders
- Encourage more students to join self-study courses especially through online platforms such as SWAYAM, NPTEL – courses which are in line with the teacher education programme.
- Strategic plans to be prepared with a futuristic view, considering the long term benefits of the students and the changing needs of the society.
- There should be a syllabus for the 'Bridge course'. This will make it more systematic and effective.

II. TEACHING- LEARNING AND EVALUATION

Observations by Academic Advisors

- The admission process strictly adheres to the norms of the Kerala State government, Mahatma Gandhi university, the affiliating university, and the NCTE
 - Mentoring is done by the faculty for all students.
 - There is a good mentoring programme with the mentor to mentee ratio being approximately 1 :5 for each batch.
 - Entry level tests – teaching aptitude test for the new entrants are conducted but not every year on a systematic basis.
 - The faculty comprises experienced teachers and a few juniors guided by the seniors. This has ensured the quality of the programme.
 - Learner-centric and activity-based methods (experiential, participative and problem-solving methods) such as assignments, practicums, seminars, projects, field trips and study tours are employed by the faculty to enhance the teaching learning process.
 - ICT-enabled classrooms and ICT-enabled teaching techniques are employed by the faculty.
 - During the COVID 19 pandemic, effective management of learning was done through online mode. Classes were managed through Google Workspace. Teaching – learning, internship programme, evaluation and feedback were carried entirely through online mode.
 - Student-Learning outcomes are assessed through written examinations, classroom performance and practicums.
 - All members of the faculty except one in the B.Ed. section are Ph.D. holders. One faculty has submitted the thesis.
 - The college librarian is a Ph.D. holder.
 - Remedial teaching, counselling, and mentoring is rendered by the faculty.
- The pass percentage of the students of B.Ed. and M.Ed. is 100. The performance of the students in the university examinations is worth appreciation.



Recommendations/Suggestions

- Entry level tests need to be conducted in a systematic way every year.
- The institution needs to establish an LMS like MOODLE for smooth transaction of curriculum in the online mode.
- More seminars and lectures on recent trends in teacher education to be organized for students
- Remedial teaching and counselling are to be documented in a systematic manner.
- Students may be encouraged to take new generation courses offered by online platforms like SWAYAM, NPTEL along with the existing programme to keep updated.

Criterion III- Research and Outreach Activities

Observations by Academic Advisors


- The institution has academic linkages with institutions of academic excellence.
- Signed MoUs with St. Joseph College of Education, Mysuru and Yuvakshetra Institute of Management Studies (YIMS)
- Organised online programmes with the institutions with MoU during COVID times.
- Online Faculty sharing programmes were organized with Higher Education institutions and Universities of Nigeria and with institutions within the State.
- The institution has no provision for providing financial incentives to faculty for research purposes, attending seminars, conferences, etc. However, the institution felicitates faculty on their noted achievements – honours Ph.D. awardees
- No Research Projects and Grants have been sanctioned to any of the teachers.
- The college engages in effective and fruitful extension services:
 - Initiated 'Sparsham' – a counselling programme for students and parents of local schools
 - Initiated 'Jagratha 2021' a national yearlong webinar series for rural women in collaboration with Archana Women's centre an NGO for upliftment of rural women
 - Organised a webinar on organic farming for the local farmers

Recommendations/Suggestions

- The institution needs to mobilise funds to provide incentives for research work.
- Efforts may be made to increase consultancy services and charge a nominal fee to obtain funding for research.
- Faculty can conduct workshops on research proposal preparation for schoolteachers of the locality.
- The institution can sign MoUs with neighbouring and local institutions. The institutions can make optimal use of the physical and human resources of each other for the betterment of each's students.

Faculty need to scale up publications in UGC/peer reviewed journals.




Dr. T.C. Thankachan
PRINCIPAL - IN - CHARGE
ST. THOMAS COLLEGE OF
TEACHER EDUCATION,

- Scope exists for introducing sharing/exchange programmes for both faculty and student.
- More workshops / seminars and guest lectures maybe organized, regularly for students to provide opportunities to interact with experts

Criterion IV - Infrastructure and Learning Resources

Observations by Academic Advisors

- The college has made optimal use of its land area.
- The floors have been tiled by the RUSA and management funds.
- The institution has a well-equipped and fully automated Library Management System (LMS).
- Maintenance of electronic equipment (computers, LCD projectors, UPS) is a financial challenge.
- Disposal of unrepairable computer systems is a problem. Accumulation of such unusable electronic gadgets has led to loss of valuable space in the college.
- The institution has no Learning Management System and Management Information System of its own.

Recommendations/Suggestions

- Library resources may be increased by buying latest books, subscribing to more educational journals
- Invite contributions of books from faculty, staff, students, and the alumni.
- Funds for maintenance of electronic equipment may be raised from contributions of faculty

Criterion V- Student Support and Progression

Observations by Academic Advisors

- There is cent percent pass for B.Ed. and M.Ed.
- A good number, almost 50 percent students have secured A+ grades.
- The college has a registered alumni association.
- A commendable percentage of students have cleared the NET/SET/ examinations
- The placement record is good.
- The college offers several scholarships.
- Students are encouraged to participate in academic programmes at the intercollegiate level.
- Variety programmes are organized for students to cater to their diversities
- The college has a registered alumni association
- PTA meetings are held regularly and the contact between the faculty and the parents are good
- The student council plays a proactive role in the institutional functioning and contributes for students' welfare.



- Several arts and sports events are organized by the institution. The participation of the student community in the events is cent percent.

Recommendation/Suggestions

- Alumni may be engaged to increase the number of private scholarships already available to students in the college.
- Students should be encouraged to publish papers in seminars, conferences, and approved journals.
- There should be a separate file for student progression and placements
- Economically weak students may be given more financial assistance.
- More students can be encouraged to use the gym.
- The gym can be opened to the neighbouring model school for a small fee.

Criterion VI: Governance, Leadership and Management


Observations by Academic Advisors

- The governance of the institution reflects effective leadership and participatory mechanism in tune with the vision and mission.
- The institution practices decentralization and participative management, maintains transparency in its financial, academic, administrative, and other functions.
- The institution conducts training programmes for the administrative staff, especially in the field of digital office work.
- The institution IQAC encourages and makes provisions for the professional updating of the faculty and staff.
- The institution has welfare schemes for its staff and faculty like the Staff cooperative society and Care and Share Programme.
- The institution has implemented a performance appraisal system both for the staff and faculty.
- The institution makes optimal use of its infrastructure facilities to ensure all round development of its students.

Recommendation/Suggestions

- The coverage of e-governance to be enhanced.
- Computer literacy of the non-teaching staff to be improved
- The minutes books of some committees do not reflect all the activities undertaken by them. The minutes books should include agenda, resolutions and action taken reports.




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Criterion VII- Institutional Values and Best Practices

Observations by Academic Advisors

- The institution upholds its social commitment and values in all its activities.
- The institution adopts the policy of sustainable development and environmental friendliness.
- 'Sparsham' the counselling programme for students and parents of local schools initiated in the wake of COVID 19 evidences the institution's social sensitivity and responsibility.
- 'Jagratha 2021' a yearlong national webinar series for the rural women is another initiative that substantiates the institution's claim to social obligation.

Recommendations/Suggestions

- An institution is always accountable to its immediate community. The students of the institution are the future teachers of our country. So, every activity must be planned looking into the future and the long term goals to be achieved.
- The institution is on the right path and may continue in its efforts towards moulding professional, emotionally, socially and spiritually intelligent teachers which is the need of the times.



1. Prof. Jose P Mattam
2. Dr. Ancel Maria



Dr. T.C. Thankachen
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PALA

St Thomas College of Teacher Education, Pala



PERFORMANCE APPRAISAL

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

Assessment Period: 1st June 2020 to 31st May 2021

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters) :Dr. SUNU AUSTIN
2. Father's Name/Mother's Name :Austin Michael
3. Department :Education
4. Current Designation :Assistant Professor
5. Date and Place of Birth :1-12-1973
6. Date of appointment :6-07-2011
7. Date of retirement :31-03-2030
8. Sex :Female
9. Marital status :Married
10. Nationality :Indian
11. Address for correspondence (with Pin code) :Vypana House,
Mundanckal p.o, Pala

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12. Permanent Address (with Pin code) : Vypana House,

Mundanckal p.o, Pala

686573

Telephone No : 9446204425

Email : sunuaustin@gmail.com

Mobile Ph. No.: : 9446204425

13. Academic Qualifications (Matric till post-graduation):

Examination	Name of the Board/University	Year of Passing	Percent age of marks obtained	Division / Class/Grade	Subject
M.A./M.Sc./M.Com	Mahatma Gandhi University, Kerala, India	2002	55%	II	Economics
M.Ed	Mahatma Gandhi University, Kerala, India	2006	64%	I	Education
NET	Reg.No.E161607 -U G C, New Delh	Dec 2007			Education
Ph.D	Bharathiar University, Coimbatore	2017			Education




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14. Posts held after appointment at this Institute:

Designation	Department	Date of actual Joining		Grade/Level
		From	To	
Assistant Professor	Education	6.7.2011	6.7.2017	AGP 6000
Assistant Professor	Education	6.7.2017	Till date	AGP 7000

CATEGORY 1 TEACHING- LEARNING PROCESS

Lectures, Seminars, Tutorials, Practicals, Contact Hours

Year	Mode of Activity *	Total class Assigned	Number of classes engaged as per documented record	Number of classes engaged X100 Total class Assigned
1 June 2020- 31 May 2021	L,S,T,P,C	640 hours	625 hours L-10 S-1 T-1 P-3 C-1	97.65

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)



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CATEGORY: II

**INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENT
RELATED ACTIVITIES/RESEARCH ACTIVITIES**

A) Administrative responsibilities

Sl.no.	Type of Responsibility	Role Performed
01	IQAC	Member
02	College Council	Member
03	Research Assessment Committee	Member
04	Ek Bharath Shreshtha Bharat Club	College Coordinator
05	Anti-Sexual Harassment Cell	Member
06	Women's Counselling	Member
07	Women's Cell	Coordinator
08	MOOC – Organic Farming	College Coordinator

**B) Examination and evaluation duties assigned by the
college/university**

Sl.No.	Name of Duty	Role Performed
01	Invigilation	Invigilator of university exam
02	Valuation of answer sheets	Chief examiner
03	Question Bank Preparation (B.Ed. Semester 4)	Member

C) Student related co-curricular, extension and field based activities

Sl. No.	Type of Activity	Role Performed
01	Grievance Redressal Cell	Member
02	Guidance and counseling	Convener
03	Anti-Ragging Committee	Co-ordinator
04	Social Science Club	Teacher in charge
05	Arts and Sports festival – Organizing Committee	Member
06	Work experience	Convener
07	SC/ST Monitoring Cell	Secretary
08	Social science club	Teacher in charge




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D) Organizing seminars/conferences/workshops and other college/university activities

Serial No	Type of Activity	Role Performed
Nil		

E) Invited lectures /Resource Person/paper presentation in Seminars/Conferences/fullpaper in Conferences proceedings

S.No.	Activity	International (abroad)/International (within country)/ National / State /University

F) Details of Publications in Peer-reviewed or UGC Listed Journals

Sl. No	Title with Page Nos.	Journal	No. in the UGC List of Journals	Whether peer reviewed or not	ISSN/ ISBN	Whether you are the main Author
	Nil	Nil	Nil	Nil	Nil	Nil

G) Research Guidance

Category	Number Enrolled	Thesis
M.Ed	1	Ongoing




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Other Information

1. Completed Online Short Term Course on INCLUSIVE LEARNING ENVIRONMENT conducted through MOOC platform from 10-6-2020 to 18-6-2020 by Inter University Centre for Disability Studies, MGU, Kottayam, Kerala in collaboration with MES's Pillai College of Education and Research, Mumbai
2. SWAYAM ARPIT ONLINE COURSE - Online Refresher Course in Education (Concerns in Educational Research and Assessment) – 1st Dec 2020 to 31st March 2021.
3. Refresher programme-(Online) HRDC Bangalore University 24/02/21 -09/03/2021 Teacher Educators: Learning outcomes and Educational Reform-Pedagogy, Assessment and Quality Assurance.
4. Attended a Two Day Online Workshop on 'A Hands – on Experience in Live Streaming' organised by AKTCTA on 19 and 20 May 2021

I have verified the performance Appraisal of Dr. Soma Austin. She is active in academic as well as administrative activities of the institution.

- The teaching-learning process including use of innovative strategies is highly commendable.
- As convenor of different committees she co-ordinates the activities of the college.
- I recommend her to publish more articles in VJEC Core listed journals.




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**ST. THOMAS COLLEGE OF TEACHER EDUCATION,
PALA, KOTTAYAM, KERALA, INDIA**

SELF-APPRAISAL FORM (NON-TEACHING STAFF)

(Assessment Period 1st June 2020 to 31st May 2021)

PART A: GENERAL INFORMATION

Name : Dennis Mathew
Date of Birth : 28/6/1983
Date of Appointment : 14/10/2005
Educational qualifications : SSLC
Designation : Library Assistant
PEN No. : 467327
Date of retirement : 30/6/2039

PART B: DETAILS OF PROFESSIONAL DEVELOPMENT (TRAINING PROGRAMS ATTENDED)

Sl. No.	Type of Training	
1.	Training on Implementation LMS and MIS College on 29/5/21	



PART C: APPRAISER OBSERVATIONS

Sl. No.	Particulars	Rating		
		Good	Fair	Satisfactory
1.	Knowledge about the work	✓		
2.	Interpersonal Skill	✓		
3.	Accessibility	✓		
4.	Punctuality	✓		
5.	Ability to organize work and carry it out	✓		
6.	Proven ability to manage multiple tasks effectively during emergencies	✓		
7.	Maintenance of files and records	✓		
8.	Completion of work on schedule	✓		
9.	Cooperation with colleagues	✓		
10.	Mutual motivation with colleagues	✓		

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Verified

[Signature]
Dermis Mathew



[Signature]
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ORGANIZATIONAL SUPPORTS

Minutes of the academic year 2020-21.

Date: 24/6/2020.

Venue: Conference Hall, St. Thomas College
of Teacher Education, Pala.


Time: 3.00 PM.

Meeting agenda: Make research plans
for the academic year as part of
the implementation of Research policy,
St. Thomas College of Teacher Education
Pala.

Minutes and Resolutions:

1. Provide venue and guidance for
pre-PhD presentations for faculties
those who are going to submit thesis
this year.
2. Faculty members submit their research
proposals before the research committee
for guidance and suggestions.
3. The students are informed of
seminars, conferences and encouraged.




Prof. Dr. BEENAMMA MATHEW
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to present research papers. They are provided all support and guidance
 4. Grant study leave for teachers those who are pursuing PhD if necessary
 5) Provide financial support to the faculties to participate in national and international seminars, conferences, workshops etc. (50% of the registration fee)

Members Present:

- | | | |
|----|------------------------|------------------------|
| 1 | Dr. T.C. Thankachan | <u>Thankachan</u> |
| 2 | Dr. Sr. Beename Mathew | <u>Beename</u> |
| 3 | Dr. Sr. Mary Thomas | <u>Mary Thomas</u> |
| 4 | Dr. Stany Thomas | <u>Stany Thomas</u> |
| 5 | Dr. T.M. Mollykutty | <u>Mollykutty</u> |
| 6 | Dr. P.P. Shajimon | <u>Shajimon</u> |
| 7 | Dr. Baidus David | <u>Baidus David</u> |
| 8 | Dr. Lavina Dominic | <u>Lavina Dominic</u> |
| 9 | Dr. Sunn Aashvi | <u>Sunn Aashvi</u> |
| 10 | Dr. Pralish Abraham | <u>Pralish Abraham</u> |
| 11 | Dr. Maryin Joseph | <u>Maryin Joseph</u> |



Prof. Dr. BEENAMMA MATHEW
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ISSN 2320-7612



EDUCATIONAL EXTRACTS

Vol. 8


Issue 2

July 2020



**A Peer Reviewed Educational Journal of
St. Thomas College of Teacher Education, Pala
Kerala – 686 575**




Prof. Dr. BEENAMMA MATHEW
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St. Thomas College of Teacher Education, Pala, Kottayam, Kerala - 686 575
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January 2021



**A Peer Reviewed Educational Journal of
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Prof. Dr. BEENAMMA MATHEW
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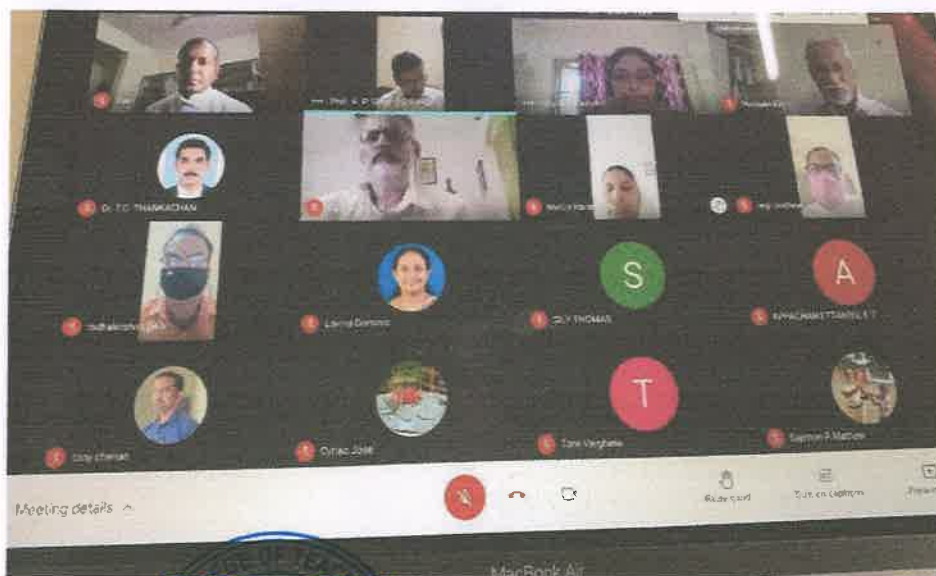



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7. INSTITUTIONAL SUPPORT BY PARTICIPATING IN PHD OPEN DEFENCE

PhD Open Defence of Gilu G Ettaniyil (UGC librarian) on 23/04/2021

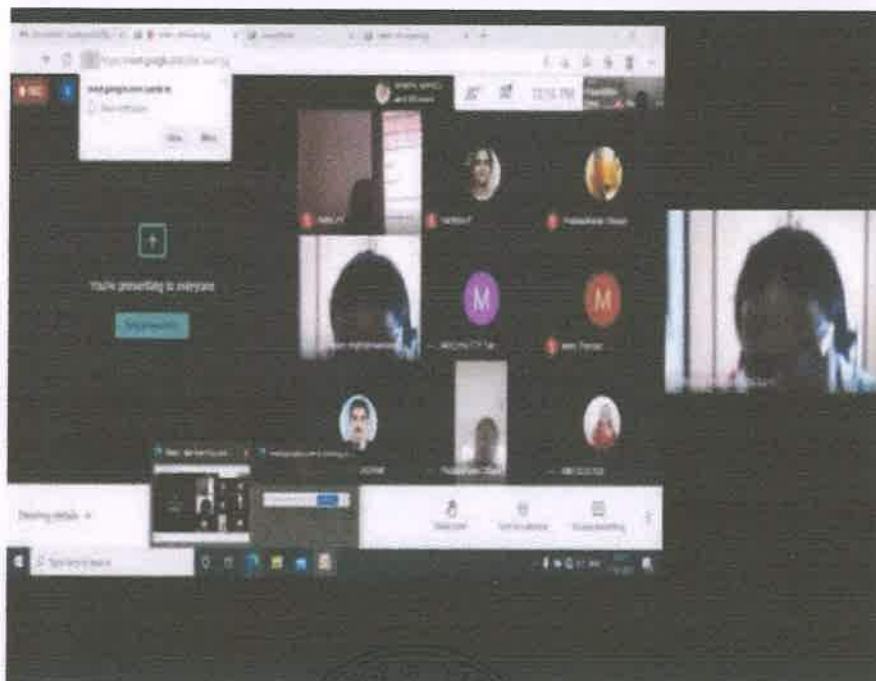
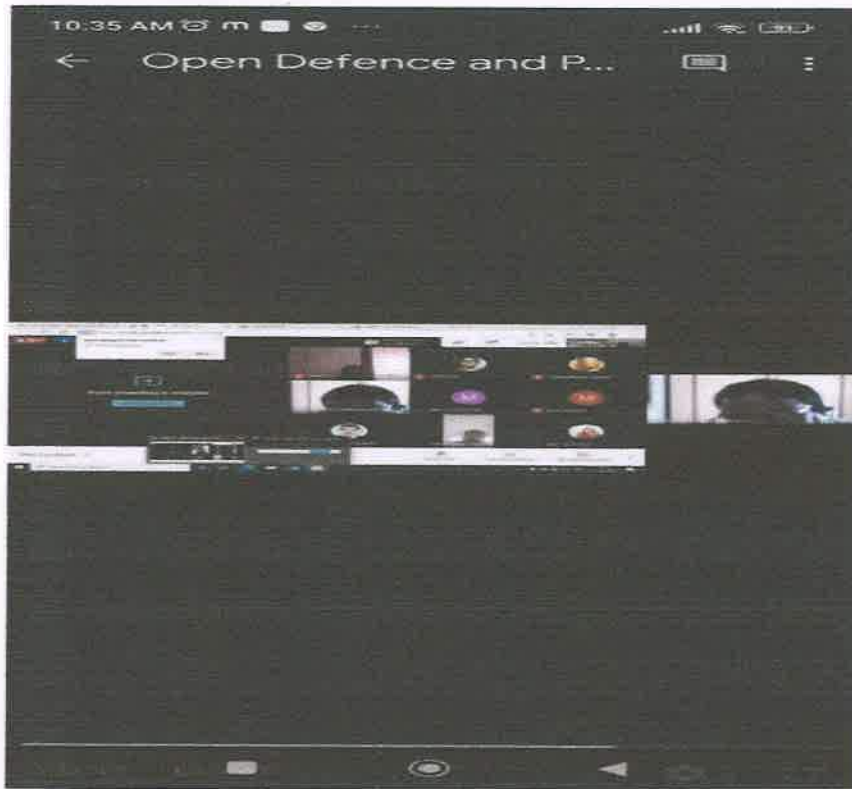
The PhD Open Defence of Gilu G Ettaniyil, UGC Librarian, took place on 23/04/2021 via an online platform, adapting to the constraints imposed by the pandemic. Despite the virtual setting, the event was marked by a strong sense of community and support. Numerous faculty members joined the online session, demonstrating their solidarity and encouragement. Their presence provided Gilu with much-needed emotional support, contributing to a positive and successful defence experience.



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PhD Open Defence of Suja S on 17/02/2021

The PhD Open Defence of faculty member, Suja S was held on 17/02/2021 through an online platform. Faculty members actively participated in the virtual program, showing their support and engagement. Their presence added to the significance of the event, contributing to a collaborative and encouraging atmosphere.



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MEMORANDUM OF UNDERSTANDING (MoU)

BETWEEN

ST JOSEPH'S COLLEGE OF EDUCATION, MYSURU, KARNATAKA

&

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA
St. Joseph's College of Education



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 PALA

MEMORANDUM OF UNDERSTANDING (MoU)

This Memorandum of Understanding (hereinafter called as the 'MOU') is entered on 26 June 2020 by and between

St Joseph's College of Education, Mysuru, Karnataka, represented herein by Dr. Priya Mathew, the Principal of the College (hereinafter referred to as "First Party", unless excluded by or repugnant to the subject or context, shall include its successors - in-office, administration and assigns).

AND

St. Thomas College of Teacher Education, Pala, Kerala, represented herein by Dr. (Sr.) Beenamma Mathew, the Principal of the College (hereinafter referred as 'Second Party', unless excluded by or repugnant to the subject or context shall include its successors - in-office, administration and assigns).


(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party')

CLAUSE J: INSTITUTIONS, IDENTITY AND MUTUAL CONCERNS

- 1.1. St Joseph's College of Education, Mysuru, the First Party is one of the pioneer institutions in the field of teacher education affiliated to the University of Mysore and is managed by the Mysore Diocesan Educational Society under the Diocese of Mysore.
- 1.2. St. Thomas College of Teacher Education, Pala, (STCTE), the Second Party, is a prestigious Educational institution that promotes the progress and integrity of the nation through the formation of future teachers;
- 1.3. First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.
- 1.4. The Parties intent to cooperate and focus their efforts on cooperation within the area of Education, Soft Skill Based Training, Quality Enhancement, etc.

NOTARY



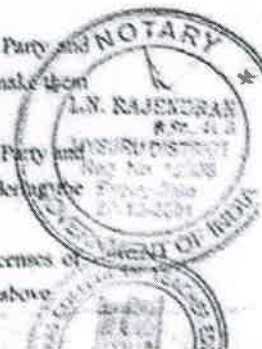

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PALA


CLAUSE 2: COOPERATION

21. Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the Institutions and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.
22. The mutual co-operation between First Party and Second Party will facilitate effective utilization of the intellectual capabilities of the authority of First Party providing significant inputs to them in developing suitable teaching / training systems, keeping in mind the needs of the Institution, and vice versa.

CLAUSE 3: SCOPE OF THE MoU

- 3.1. Mutual Exchange of Resource Persons from the institutions could play a key role in resource sharing, technological up-gradation, innovation and competitiveness of an educational institution. Both parties believe that close co-operation between the two would be of major benefit to the teacher and student community to enhance their skills and knowledge.
- 3.2. Curriculum Design: First party will give valuable inputs to the second Party and vice-versa in teaching / training methodology and suitably customize the curriculum so that the students fit into the industrial scenario meaningfully.
- 3.3. Skill Development Programs: First Party to train the students of second Party and vice-versa on the emerging technologies in order to bridge the skill gap and make them ready for the professional arena.
- 3.4. Faculty Development Programs: First Party to train the Faculties of second Party and vice-versa for imparting training as per the professional requirement considering the National Occupational Standards in concerned sector, if available.
- 3.5. Both Parties to obtain all internal approvals, consents, permissions, and licenses of the respective authorities for offering the Programme on the terms specified above.




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

CLAUSE 4: RELATIONSHIP BETWEEN THE PARTIES

4.1 It is expressly agreed that First Party and Second Party are acting under this MOU as independent contractors, and the relationship established under this MOU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party. Neither Party shall have, nor represent itself as having, any authority under the terms of this MOU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party.

AGREED:

For
St. Joseph's College of Education, Mysuru
St. Joseph's College of Education
 Jayalakshimpuram, MYSORE - 570 012.
 First Party

For
St. Thomas College of Teacher Education, Pala
 Second Party



[Signature]
 26/6/2020
 Authorizing Signatory
PRINCIPAL
 St. Joseph's College of Education
 Jayalakshimpuram Mysuru - 570 012

[Signature]
 26/06/2020
 Authorizing Signatory
PRINCIPAL
 ST. THOMAS COLLEGE OF TEACHER EDUCATION
 PALA

Name of Institution	Name of Institution
St. Joseph's College of Education, Mysuru, Karnataka	St. Thomas College of Teacher Education, Pala, Kerala
Jayalakshimpuram, Temple Road, VV Mohalla, Mysore 570012	Pala P.O., Kottayam Dt., Kerala - 686575
E-mail: stjosephcollege2012@gmail.com	E-Mail: stcepala@gmail.com
Website: www.stjcollegeofeducationmysuru.in	Web site: stotepala.ac.in, stotepala.org

Witness 1: *[Signature]*
Anne Jaya Sheela
 Asst. Prof. in Edu.

Witness 2: *[Signature]*
Dr. J. C. Thambakan
 Associate Professor



[Signature]
Prof. Dr. BEENAMMA MATHEW
 PRINCIPAL
 ST. THOMAS COLLEGE OF
 TEACHER EDUCATION
 PALA

MOU with Yuvakshetra



കേരളം KERALA

CT 390450

excluded by or repugnant to the subject or context shall include its successors – in office, administration and assigns).

(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party')

CLAUSE I: INSTITUTIONS, IDENTITY AND MUTUAL CONCERNS

- 1.1. Yuvakshetra Institute of Management Studies, (YIMS) the First Party is a Self Finance College affiliated to the University of Calicut and is managed by the Catholic Diocese of Palakkad. YIMS imparts Graduation and Post Graduation education with academic, intellectual, moral and social importance so as to make the students participants in the building up of the nation;
- 1.2. St. Thomas College of Teacher Education, (STCTE), the Second Party, is a prestigious Educational institution that promotes the progress and integrity of the nation through the formation of future teachers;
- 1.3. First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.
- 1.4. The Parties intent to cooperate and focus their efforts on cooperation within the area of Education, soft Skill Based Quality Enhancement, Moral and Social and Cultural formation etc of the both parties.

NO: 30711

18/12/2020

Principal Yuvakshetra Institute of Management Studies (YIMS) Palakkad

A. DILIPKUMAR STAMP VENDOR KONGAD



Prof. Dr. BEENAMMA MATHEW PRINCIPAL ST. THOMAS COLLEGE OF TEACHER EDUCATION PALA

- 1.5. **Both Parties**, being legal entities in themselves desire to sign this MOU for advancing their mutual as well as academic interests of both parties.

Now therefore, in consideration of the mutual promises set forth in this MoU, the parties here to agree as follows:

CLAUSE 2: COOPERATION, CONSIDERATION AND AGREEMENT

- 2.1. **Both Parties** are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the **Institutions** and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.
- 2.2. **The mutual co-operation** between First Party and Second Party will facilitate effective utilization of the intellectual capabilities of the authority of First Party providing significant inputs to them in developing suitable teaching / training systems, keeping in mind the needs of the Institution, and vice versa.

CLAUSE 3: SCOPE OF THE MOU

- 3.1. **The budding graduates/ Post graduates/ future teachers** from the institutions can play a key role in upgrading of teaching and learning process, innovation and competitiveness of teaching and learning so as to enhance the capability of the students each other. Both parties believe that the close co-operation between the two would be of major benefit to the student community to enhance their skills and knowledge.
- 3.2. **Skill Development Programs:** The First Party will give training to the staff as well the students of the second Party when help is sought by the First Party and vice versa for their skill, academic and professional development.
- 3.3. **Faculty Development Programs:** The Second Party to train the Faculties of the First Party for the improvement of the First Party considering the National building up standards in concerned sector, if available.
- 3.4. **Both Parties** to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required for offering the Programme on the terms specified as per the need of the time.
- 3.5. **There is no financial commitment** from the either parties as per the MoU. If there is any financial consideration, it will be dealt separately.

CLAUSE 4: TERMINATION OF THE MoU

- 4.1. **This Agreement** will be valid until it is expressly terminated by either Party on mutually agreed term.
- 4.2. **Both parties** may terminate this MOU upon 30 calendar days' notice in writing. In the event of Termination, both parties have to discharge their obligations.



Principal
Yuvakshreya Institute of
Management Studies (YIMS)
Ezheri, Mundur, Palakkad Dist
Kerala India Pin - 678 531



3


PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

CLAUSE 5: RELATIONSHIP BETWEEN THE PARTIES

5.1 It is expressly agreed that First Party and Second Party are acting under this MoU as independent contractors, and the relationship established under this MoU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party. Neither Party shall have, nor represent itself as having, any authority under the terms of this MoU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party.

AGREED:

For
Yuvakshetra Institute of Management Studies

For
St. Thomas College of Teacher Education

First Party

Second Party

Authorized Signatory

Authorized Signatory

Name of Institution	Name of Institution
Yuvakshetra Institute of Management Studies Ezhakkad P.O, Mundur, Palakkad, 678 600	St. Thomas College of Teacher Education, Pala, Kottayam, Kerala, 686 575.
Contact Details: 0491-2846426, 9961233888	Contact Details: 04822 216537
E-mails: yuvakshetra@gmail.com : yims@yuvakshetra.org	E-mails: stcepala@gmail.com
Web: www.yuvakshetra.org	Web: www.stcepala.org

Witness 1: *Dr. Joseph Chakkal*
Vice Principal
YIMS

Witness 2: *Beenamamma Mathew*
Vice Principal
STCE

Witness 3: *Joseph P. Jose (supdt)*
YIMS

Witness 4: *Swini Thomas*
Swini
Asst. professor
STCE Pala.



Beenamamma Mathew

Prof. Dr. BEENAMAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA



Beena
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

2019-2020

STUDY LEAVE

From,

Sunil Thomas
Assistant Professor Physical Education
St. Thomas College of Teacher Education, Pala

To ,

The Principal
St. Thomas College of Teacher Education, Pala

Sub: Request for leave for Research Purpose

Respected Sister,

I request you to kindly grant me leave of absence for a period of 5 days from 13/2/2020 to 17/2/2020, on personal affairs. I wish to concentrate on the submission of my doctoral thesis.

Thanking You.


Yours Faithfully



Sunil Thomas

Pala

12/02/2020



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

FORM No. 13
APPLICATION FOR LEAVE

[Rule 113 Part I]

Note: Items 1 to 16 must be filled in by all applicants whether Gazetted or Non-Gazetted

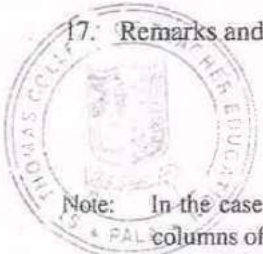
1. Name of applicant - SUNIL THOMAS
2. Date of birth - 30-05-1972
3. Post held - ASSISTANT PROFESSOR
4. Department, Office and Section - St. Thomas College of Teacher Education, Pala, Edulathur
5. Pay and scale of pay - (15600-39100+6000 A.C.P) 20590/-
6. Date of entry in service - 7/5/2012.
7. Date of commencement of continuous service - 7/5/2012.
8. Whether the applicant has got confirmation in any post, if so from which date and in which posts - 7/5/2012.
9. Address during leave - Sunil Thomas, Mekkalattu Plassanal P.O Kottayam.
10. House rent allowance, conveyance allowance, or other compensatory allowance drawn in the present post - No.
11. Nature and period of leave applied for and date from which required - 13/2/2020 to 17/2/2020. 5 days.
12. Sunday and holidays, if any proposed to be prefixed / Suffixed to leave - No.
13. Ground on which leave is applied for - Personal affairs.
14. Date of return from leave and the nature and period of that leave - commuted leave for 4 days from 19/6/18 to 22/6/18
15. a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half-pay leave which would not have been admissible in the event of my retirement from service at the end of or during the currency of leave.
b) I undertake to refund the leave salary during 'leave not due' which would not have been admissible had Rule 85, Part I, not been applied in the event of my voluntary retirement or resignation from service at any time until half-pay leave not less than the amount of leave not due availed of by me.

16. Place : Pala.

Sunil
12/2/2020
Signature of Applicant (with date)

17. Remarks and / or recommendation of the controlling Officer :

[Signature]
PRINCIPAL
St. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



Note: In the case of a Government Servant who is mentally unsound and / or physically unable to fill in the columns of this form and sign it the guardian of the appointed under the Indian Lunacy Act 1912 (Central Act IV of 1912) or person authorised by the authority competent to grant the leave may fill in the column and sign the application for and on behalf of the Government Servant.



[Signature]
PRINCIPAL P.T.O.
St. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE

(By Accountant General in the case of Gazetted Officers)

18. "Certified that Commuted Leave.....(nature of leave)
for 5 days..... from 13/2/2020 FN to 17/2/2020 AN
is admissible under rule 84 Part I..... of the Kerala Service Rules."



Signature (with date)

[Handwritten Signature]
MANAGER

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Designation

19. *Orders of the Sanctioning Authority :

Signature (with date)



[Handwritten Signature]
MANAGER

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Designation



[Handwritten Signature]

PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

*If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on the expiry of leave he is likely to return to the same post or to another post carrying similar allowance.

Vide P.O. (P) No.955/80/Fin. dated 30-12-1980



[Handwritten Signature]
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

Place : Pala
Date :12/02/2020

MEMO

Sri. Sunil Thomas is granted Commuted leave for 5 days from 13/02/2020 F.N to 17/02/2020 A.N with permission to prefixing and suffixing Nil.

It is certified that but for his proceeding of leave Sri. Sunil Thomas would have actually continued to officiate as Assistant Professor.

On return from leave he will rejoin duty as Assistant Professor in this college.



Signature

Designation

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

To

Sri. Sunil Thomas
Assistant Professor,
St. Thomas College of Teacher Education, Pala.



PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

From

Sri.Sunil Thomas
Assistant Professor
St.Thomas College of Teacher Education,
Pala.

To

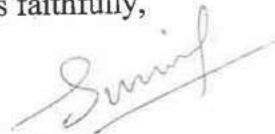
The Manager,
St.Thomas College of Teacher Education
Pala.

Your Excellency,

I may be permitted to rejoin duty on 18/02/2020 after completing Commuted leave for 5 days from 13/02/2020 F.N to 17/02/2020 A.N.

Thanking you.

Yours faithfully,

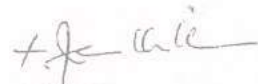


Sunil Thomas

Pala

18/02/2020

Permitted to rejoin duty on 18/2/2020



MANAGER

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



PRINCIPAL

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



PRINCIPAL

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UNDERTAKING APPRAISALS

St. Thomas College of Teacher Education, Pala
Academic and Administrative Audit (AAA)
Report (2019- 2020)

Criteria	Item	Recommendation/Suggestions/ Remark by Academic Advisors	Impression of Academic Advisor with grade A(Good)/B (Satisfactory)/C (poor) after observation	
			Grade	Actual Status
I	CURRICULAR ASPECTS			
1.1	Curriculum Planning and Implementation	The institution has a clear vision about the implementation of the prescribed university curriculum in accordance with the need of the students, society of which it is part , and the capability of the institution to provide the same. The institution follows a decentralised policy in the execution of its plan. Documents related to the implementation of the various scholastic and co-scholastic activities are well maintained and update. <i>More certificates courses that are relevant to the need of the times can be started.</i>	A	A
1.2	Academic Flexibility	The institution offers need based value added courses which help in bridging the gap between the prescribed university curriculum and need of the times. Besides this the institution extends academic and infrastructural support to the students who have enrolled in self study courses on online digital learning platforms such as SWAYAM, NPTEL <i>More students are to be encouraged to join MOOCs.</i>	A	A




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1.4	Feedback System	curricular activities enrich the professional acumen of the student teachers. The institution strives to improve its functioning, with respect to various stakeholders, through a sound structured feedback system. The feedback collected is documented, analysed and action plans are chalked out and implemented effectively. The institution maintains a report of the analysis and action taken on the basis of the feedback collected from the various stakeholders.	A	A
II				
TEACHING- LEARNING AND EVALUATION				
2.1	Student Enrolment and Profile	The process of enrolling students to the programmes is through a transparent, well-administered mechanism, complying with all the norms of the concerned regulatory/governing agencies including state and central governments.	A	A
2.2	Catering to Student Diversity	The institution conducts an entry level level test to identify different learning needs of students and their level of readiness to undergo professional education programme and provides the necessary support – has a well-defined mentoring system and maintains a cumulative record of each student to identify the student diversities and provide the support for the differential needs of the students.	A	A
2.3	Teaching Learning Process	The faculty of the institution adopt multiple mode approach to teaching-learning which includes experiential learning, participative learning, problem solving methodologies, field trip, workshops, seminar, brain storming, focused group discussion, online mode, etc. for enhancing student learning Teachers integrate ICT for effective teaching with Learning Management Systems like Google classroom. Students are also encouraged to use ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning. Continual mentoring is provided by teachers for developing professional attributes in students. The institution provides exposure to students about recent developments in the field of education through various activities like seminars, live interaction with experts in the field, discussions, debates, etc, all conducted under the auspices of the various and general and option courses' clubs.	A	A



Be...

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ST. THOMAS COLLEGE OF
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		<p>All these varied experiences nurture creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students.</p> <p>The institution provides opportunities for developing competencies and skills in different functional areas like arts, sports, teaching, through specially designed scholastic and co-scholastic activities / experiences during the program.</p> <p><i>The institution needs to establish an LMS like MOODLE for smooth transaction of curriculum.</i></p>		
2.4	Teacher Profile and Quality	The institution has a set of qualified and professionally updated teachers. All faculty of the institution except one are Ph.D. holders. The only faculty without Ph.D. has submitted the Ph.D. thesis.	A	A
2.5	Evaluation Process and Reforms	The institution has a transparent , robust and time bound evaluation system . There is also an effective Mechanism for grievance redressal related to examination.	A	A
2.6	Student Performance and Learning Outcomes	The teaching learning process of the institution is aligned with the stated PLOs and CLOs. The pass percentage of the students of B.Ed. and M.Ed. is 100. The performance of the students in the university examinations is worth appreciation.	A	A
2.7	Student Satisfaction Survey	The results of the Students Satisfaction Survey show a clear appreciation for the institution among students.	A	A
III RESEARCH, INNOVATIONS AND EXTENSION				
3.1	Resource Mobilization for Research	The institution has no provision for providing incentives to faculty who have won recognition and awards. However, they are honoured and presented with mementoes for their achievements in specially organized functions.	B	A
		<i>The institution needs to mobilise funds to provide incentives for research work.</i>		
3.2	Innovation	<i>The institution must encourage faculty in bringing up more innovations in the teaching through research work and experimentation.</i>	B	B




 Prof. Dr. BEENMAMA MATHEW
 PRINCIPAL
 ST. THOMAS COLLEGE OF
 TEACHER EDUCATION
 PALAI A

3.3	Research Publications and Awards	The faculty of the institution have research publications in national and international refereed and peer reviewed journals. They have also published chapters in edited books, and papers in national and international conference and seminar proceedings. The faculty also have attended workshops, seminars at local, State, national and international levels. A few of the faculty have been resource persons at various seminars at local, State, national and international levels.	A	A
3.4	Extension Activities	The institution organized several extension and outreach programmes, like counselling service, contribution to flood victims, anti-drugs awareness programmes, environment protection, gender issues, swachhharath, etc. to sensitise students towards social issues and contribute to community development during the year. These programmes were attended by the entire student and teacher community.	A	A
3.5	Collaborations	The institution has linkages with local schools for conducting internship programmes. MoUs were signed with two prestigious institutions during the year. One of them is an inter -State MoU. There exists functional MoUs between the institutions. <i>The institution can sign MoUs with neighbouring and local institutions. The institutions can make optimal use of the physical and human resources of each other for the betterment of their students.</i>	A	A
IV INFRASTRUCTURE AND LEARNING RESOURCES				
4.1	Physical Facilities	No new physical facilities were added to the existing ones during the year.	A	A
4.2	Library as a Learning Resource	The institution has a fully automated Library Management System. The institution subscribes to the National Library and Information Services Infrastructure for Scholarly Content (N-LIST). The Digital Library of the institution can be accessed through the Local Area Network within the campus. The library has an organized collection of M.Ed. dissertations, faculty publications, subscribed and open-access e-journals, digitized books, educational	A	A



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PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
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		articles and various commission reports, question papers of B.Ed. And M.Ed., Seminar Proceedings, etc. <i>The institution has no LMS of its own. However, faculty make use of Google Classroom effectively for classroom management.</i>		
4.3	IT Infrastructure	The institution tries to make available the latest ICT Infrastructure for use by its students and staff; has adopted appropriate policies and procedures for optimal allocation and utilization of the available financial resources for the maintenance of infrastructure facilities; sufficient to satisfy all the academic, co-curricular and extracurricular activities of the institution, and are upgraded and maintained on a regular basis. The institution has well-maintained ICT enabled classrooms, Seminar Hall, Computer lab, Wi-Fi, facility, networked printing facility, Visualizer, Printers in Library and Office, LCD Projectors, Interactive Boards, Whiteboards, and Green Boards.	A	A
4.4	Maintenance of Campus Infrastructure	<i>Maintenance of digital equipment must be ensured. Necessary upgradation must be done for smooth teaching learning process.</i>	A	A
V	STUDENT SUPPORT AND PROGRESSION			
5.1	Student Support	The institution undertakes a range of capability building and skill enhancement initiatives such as Remedial coaching, Language lab classes, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring, guidance for competitive examinations and career counselling, has adequate student support facilities. The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. The institution provides financial support to needy students by way of contributions by faculty.	A	A
5.2	Student Progression	The students of the institution have secured good jobs in several reputed institutions inside and outside Kerala, has a well functioning placement cell. A high percentage of students have cleared the NET, SET examinations. The student council plays a proactive role in the institutional functioning and contributes for students' welfare. Several arts and sports events are organized by	A	A




 Prof. Dr. BEENNAMMA MATHEW
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 ST. THOMAS COLLEGE OF
 TEACHER EDUCATION
 PALA

	<p>the institution. The participation of the student community in the events is cent percent.</p> <p>The Alumni Association contributes significantly for the development of the institution.</p> <p><i>The alumni is not registered. The institution should register its alumni.</i></p>		
5.3	<p>Student Participation and Activities</p> <p>To improve active participation of students, the institution provides facilities for different activities on campus for students and staff.</p> <p>The institution also shares its facilities like gym, multipurpose hall with the community people. The institution makes best use of its infrastructure for developing various skills and competencies and thereby foster holistic development of students and staff.</p>	A	A
5.4	<p>Alumni Engagement</p> <p>The alumni of the institution participates actively in various activities of the institution. The association extends financial support to various activities of the institution.</p>	A	A
VI	GOVERNANCE, LEADERSHIP AND MANAGEMENT		
6.1	<p>Institutional Vision and Leadership</p> <p>The governance of the institution reflects effective leadership and participatory mechanism in tune with the vision and mission. The institution practices decentralization and participative management.</p> <p>The institution maintains transparency in its financial, academic, administrative and other functions.</p> <p>The admission process is strictly in adherence with the rules and regulations of the government and the university</p> <p>The institution has collaboration with 18schools in the neighbourhood. They arethe cooperating schools during theinternship programme.</p> <p>The institution effectively utilises itsrich human resources, viz, the faculty, and staff .The institution IQAC encourages and makesprovisions for the professionalupdating of the faculty and staff. Theinstitution recognizes its students asthe most important resource for thefuture of the nation building.</p>	A	A




Prof. Dr. BEENAMMA MATHEW
 PRINCIPAL
 ST. THOMAS COLLEGE OF
 TEACHER EDUCATION
 PALA

It provides all opportunities for the allround development of the students not just academic but also arts, drama, crafts, yoga, sports, social extension activities, etc. The institution strives to develop adequate infrastructure for the smooth conduct of classes, co scholastic and extension activities. The institution ensures the usage of these adequate facilities among stakeholders. The institution has well-maintained ICT enabled classrooms.

The library supports the academic needs of students, research scholars, and faculty of the institution by providing information resources such as books, journals, periodicals, CDs, Proceedings, reference books, Project Reports, Braille collections, and theses. The institution subscribes to the National Library and Information Services Infrastructure for Scholarly Content (N-LIST). The Digital Library of the institution can be accessed through the Local Area Network within the campus.

The institution has a Research Assessment Committee to encourage and render all support in research to the faculty. The committee reviews the project proposals before final submission, conducts mock VIVAs for Ph.D. candidates (faculty). The committee also provides research consultancy services to research students from other institutions.

The institution library also provides reference services to research students from other institutions.

The committee encourages the faculty to participate in national and international seminars, workshops, conferences, refresher/Orientation/Short term courses.

The institution educational journal is published biannually. The institution encourages the teachers to undertake and successfully complete research programmes like Ph.D., minor/major projects etc.

The committee also offers wholehearted support to the faculty who are resource persons at various academic programmes. Three faculty members are Ph.D. Research Guides.

The institution lacks a fully digital Management Information System

The existing system is partially digitalized. The institution should aim at paper



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

less office in near future.

The Institution has functional MoU with St. Joseph's Institution of Education, Mysuru. The institution encourages the faculty to excel in their efficiency by giving opportunities for their professional growth in all respects.

The institution ensures fair conduct of exam. Internal assessment is conducted by way of periodic tests and practicum work based on the theory courses under the guidance of the concerned teachers and the institution coordinator. The students are given timely feedback and necessary support.

The institution IQAC prepares the Plan of Action for the academic year. At the beginning of the academic year the Principal convenes a staff meeting to finalise the dates for each academic event scheduled for the year. The decisions of the meeting are detailed in the institution calendar and handbook, published at the beginning of each academic year.

It is ensured that the events are conducted at the right time internal exam tests and model exam. The IQAC monitors the timely completion of various academic programmes.

The core of B.Ed. programme- discussion classes, demonstration classes by experts, criticism classes, school induction, internship are carried out within the stipulated time period.

The institution being affiliated to M.G. university follows the curriculum implemented by the university. However, the faculty of the institution have participated in the curriculum revision (B.Ed. M.Ed.) workshops conducted by the university.

Two of the faculty are members of the Board of Studies of Mahatma Gandhi University. All members of faculty actively participated in the review of the two-year B.Ed. and M.Ed. Programmes.

The institution offers Value Added Courses which fill the gap in the curriculum designed by the university. A Value-Added Course in 'Online Assessment Tools' was initiated besides the existing ones, namely, Adolescent Counselling, Pro-Active Gender Responsibility, Value education, Yogic Practices, and Aerobics. A

Prof. Dr. BEENAMMA MATHEW
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		<p>certificate course on – Bottle Art was also offered during the year.</p> <p>The institution has brought out publications on topics related to the B.Ed. syllabus. One of the faculty has published a collection of theory papers written by students on various topics related to Education Psychology.</p> <p>The institution administration works in a partially digitalised system.</p> <p>The institution has welfare schemes for its staff and faculty like the Staff cooperative society and Care and Share Programme.</p> <p>The PTA extends financial support to needy students, publication of institution journal and running of or Value Added Courses</p> <p>The institution conducts training programmes both for staff and faculty.</p> <p><i>The institution must conduct more training programmes for the administrative staff, especially in the field of digital office work.</i></p>		
6.2	Strategy Development and Deployment	<p>The institution formulates development objectives, directives and guidelines with specific plans for implementation by aligning the academic and administrative aspects to improve the overall quality of the institutional provisions. It makes strategic plans to realise long term outcomes- such as helping student teachers clear teacher eligibility tests</p>	A	A
6.3	Faculty Empowerment Strategies	<p><i>The institution needs to have a performance appraisal mechanism for both its faculty and staff.</i></p>	B	B
6.4	Financial Management and Resource Mobilization	<p>Institution conducts internal and external financial audits regularly: Internal audit is conducted regularly by the management. External audit is carried out by the Department of audit. A.G audit is done regularly. The institution receives a statement with regard to audit after the department audit. Apart from this, there is UG Audit for all the schemes of University Grants Funds.</p>	A	A
	Internal Quality Assurance System	<p>The institution has mechanisms for academic and administrative auditing. It adopts quality management strategies in all academic and administrative</p>	A	A

Prof. Dr. BEENAMMA MATHEW
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		aspects. The institution has an IQAC and adopts a participatory approach in managing its provisions.		
VII	INSTITUTIONAL VALUES AND BEST PRACTICES			
7.1	Institutional Values and Social Responsibilities	<p>The concerns for social responsibilities as well as the values held by the institution are explicit in its regular activities.</p> <p>The institution organizes gender equity promotion programmes. The institution displays sensitivity to issues like climate change and environmental issues. It adopts environment friendly practices and takes necessary actions such as – energy conservation.</p>	A	A
7.2	Best Practices	<p>Two best practices of the institution are :</p> <p>1. Collective Social Responsibility during COVID 19 Pandemic</p> <p>The students of the institution distributed five thousand masks in the context of pandemic, Covid19, under the leadership of Assistant Professor Sunil Thomas, Department of Physical Education, during the onset of COVID beside providing food to COVID patients. Equipped the faculty and students for the creative adaptation in teaching and learning in Corona times by conducting an online workshop on digital teaching.</p> <p>2. Sustainable Campus</p> <p>The motto of the institution is 'Sustainable Campus'. The green drive is led by the Nature Club and Green Protocol Samithi functioning in the institution.</p>	A	A
7.3	Institutional Distinctiveness	<p>Go Green Initiative</p> <p>The 'Go Green' initiative is one area in which the institution has been able to perform in a distinctive manner during the academic year. Despite the semi urban locality and limitations of space, the institution maintains a clean and green environment in its campus. The institution has a lush lawn, bordered by flowering plants, well maintained by the staff and students. The institution strives to maintain effective waste management and keeping the campus plastic free.</p>	A	A



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Future Plans of Actions for Next Academic Year

Fostering social sensitivity and responsibility among young teacher trainees

- An active 'Nature Club' and 'Green Protocol Samithi' function in the institution. The students are active members of the club. The 'Nature Club' under the guidance of the supervising teacher, conducted programmes on environmental consciousness, sustainable development, as part of the observance of 'World Environmental Day'. They also organized campus cleaning programmes as part of Gandhi Jayanthi Day observance. Students, faculty, and staff actively participated in the cleaning programme. An oath on 'environmental conservation' was taken by students, faculty, and staff of the institution on the occasion. The Green Protocol Samithi organized campus cleaning programmes at regular intervals in the campus. During the COVID times, the 'Samithi' called for cleaning of one's own premises as the students were restricted to their respective homes. Students and faculty posted photos and videos of their cleaning work in the institution's WhatsApp group.
- To convey the message of 'The need to protect and conserve Nature and attaining self-reliance in food', vegetable seeds and saplings were distributed to students and faculty under the auspices of the Green Protocol Samithi. Students were encouraged to maintain a kitchen garden at home and grow the vegetables needed by their family and share their products with their neighbours.
- The 'Go Green' initiative of the institution got a boost by the Vocational Education Naitalim Experiential Learning (VENTEL) webinars for teacher-educators and thereafter for student teachers of the institution by the Mahatma Gandhi National Council of Rural Education, Hyderabad (MGNCRE). Under the VENTEL guidance, the students at the institution were divided into four groups under a mentor teacher. Each of the groups conducted programmes to go forward with the 'Green initiative'. The students also prepared informative videos on techniques of preparing vermi compost, budding, pruning, etc. One of the groups did micro farming in their homes. The institution even hosted a webinar on organic farming for the local community with local resource persons.

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PALAKKAD

through community engagement

- envisage community related programmes that help the students identify themselves with the community in which they live
- render their knowledge, expertise, skills and service to the society- **Preparing for the new normal times**

- The pandemic has resulted in various problems especially mental problems among the student community

- the institution plans to offer counselling services to students of the local schools and their parents the institution already offers an add on course in adolescent counselling and now it plans to train its students in adolescent counselling and utilise their service in dealing with the vast community of students this will also provide the student teachers with hands own experience in counselling

- **Pooling resources** - The experience and knowledge of the retired faculty and staff is a rich resource for the institution. The institution has always sought their help in the past at critical times. The institution plans to seek their help in a more constructive and effective way. The institution plans to utilise the wisdom and service of retired faculty and staff, alumni, parents of students to provide multi faceted orientation, awareness and experience related to the teaching profession to teacher trainees and also to the new generation of staff and faculty of the institution.

Sharing of resources - The institution owes its existence to the great visionaries and philanthropists of the community. Therefore, it is the duty of the institution to share its resources both human and physical with the local and immediate community

- the institution plans to open up its library resources, modern media lab, auditorium, classroom, gymnasium to the society.

Conduct community based programmes for rural women, the aged, and student community in the locality- The institution has always stood for the needy sections of the society.



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		<p>-It plans to come forward in a more systematic manner to empower the rural women. The institution plans to conduct programmes to create awareness about health, money management, child rearing, organic farming, means of living, etc. among the rural women, mothers, etc.</p> <p>-The institution also plans to conduct programmes for the senior citizens, the aged who lead a secluded life. COVID has made them more isolated - programmes to enliven their lives. Conduct visits to orphanages, old age homes, homes for the destitute, etc in the locality and share in their happiness and sorrow.</p> <p>-The institution also plans to offer tuition to poor students of the local schools.</p> <p>Go green initiative - The institution plans to extend and expand its Go Green through its student community spread the message of organic farming to the local farming community.</p> <p>Improve infrastructural facilities - The institution plans to improve its infrastructure with the help of RUSA funds.</p> <p>Value Added courses - Start more Value Added Courses to meet the needs of the changing times</p>	
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Name and Signature of the Auditors/Experts

1. Prof. Jose P Mattam
(Member College Governing Body & Former Principal)
2. Dr. Sr. Ancel Maria
(Member, College Governing Body)






 Prof. Dr. BEENNAMMA MATHEW
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 PALA

PROFORMA – PERFORMANCE APPRAISAL

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA




Assessment Period: 1st June 2019 to 31st May 2020

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters) : MARY THOMAS
 2. Father's Name/Mother's Name : THOMAS GEORGE
 3. Department : EDUCATION
 4. Current Designation : Assistant Professor
 5. Date and Place of Birth : 01-06-1968, Monippally
 6. Date of appointment : 16-03-2006
 7. Date of retirement : 31-05-2024
 8. Sex : Female
 9. Marital status : Religious
 10. Nationality : Indian
 11. Address for correspondence (with Pin code): Carmel Hostel, Pala, 686575
 12. Permanent Address (with Pin code): Carmelite Provincial House, Pala, 686575
- Telephone No : 04822212226
Email : srmarythom@gmail.com
Mobile Ph. No. : 8606683227




Dr. (Sr.) Beenaamma Mathew
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PALA

13. Academic Qualifications (Matric till post-graduation):

Examination	Name of the Board/University	Year of Passing	Percentage of marks obtained	Division / Class/ Grade	Subject
SSLC	Kerala State Board	1983	81.6%	I	
Pre degree	MahatmaGandhi University, Kottayam	1985	60.5%	I	Physics, Chemistry, Biology
B.Sc (Chemistry)	MahatmaGandhi University, Kottayam	1988	78%	I class	Chemistry
M.Sc	MahatmaGandhi University,	1990	68.6%	I class	Chemistry
M.Ed	Mangalore University	1998-1999	71.6%	Distinction	Education
NET		June 1999			
Ph.D	Bharathiar University, Coimbatore	2016			

14. Posts held after appointment at this Institute:

Designation	Department	Date of actual Joining		Grade/Level
		From	To	
Assistant Professor	Education	16-03-2006	15-03-2012	Grade I/Acd level 10
Assistant Professor	„	16-03-2012	15-03-2017	Grade II/ Acd level 11
Assistant Professor	„	16-03-2017	15-03-2020	Grade III/Acd level 12
Associate Professor	„	16-03-2020	Till date	Grade IV/Acd level 13A

CATEGORY 1 TEACHING

Lectures, Seminars, Tutorials, Practicals, Contact Hours

Year	Mode of Activity *	Total class Assigned	Number of classes engaged as per documented record	Number of classes engaged x100 Total class assigned
1 st June 2019 to 31 st May 2020	L,S,T,P,C	640 hours (16 Hours per week: L – 10, S- 01, T- 01, P- 03, C -01	624 hours	97.5

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)



CATEGORY: II
INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENTS
RELATED ACTIVITIES/RESEARCH ACTIVITIES

A) Administrative responsibilities

Sl.No.	Type of Responsibility	Role Performed
01	IQAC	Member
02	Advisory committee for library	Member
03	Research Assessment committee	member
05	Anti-ragging committee	Member
06	College Admission committee	Member
07	Guidance and counselling cell	Member

B) Examination and evaluation duties assigned by the college/university

Sl.No.	Name of duty	Role Performed
1	Pre-Valuation Board Meeting of the Board of Examiners for valuation of Answer Scripts of University Examinations of II SEM B.Ed as per UO.No.EB. VI/01/980/ 2018 dtd 15.1.2019	Chief examiner

C) Student related co-curricular, extension and field based activities

Sl.No.	Type of Activity	Role Performed
01	College Magazine committee	Member
02	Calendar committee	Member
03	Discipline committee	Member
05	Women's counselling cell	Member
06	Health and first aid	Member
07	Science Club	Teacher in Charge
08	Music Club	Teacher in Charge
Total number of activities		8

D) Organizing seminars/conferences/workshops and other college/university activities

Serial No	Type of Activity	Role Performed
Nil	Nil	Nil



E) Invited lectures /Resource Person/paper presentation in Seminars/Conferences/ full paper in Conferences proceedings

S.No.	Activity	International (abroad)/International (within country)/ National / State /University
	Nil	Nil

(F) Details of Publications in Peer-reviewed or UGC Listed Journals

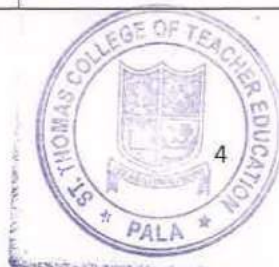
Sl. No.	Title with Page Nos.	Journal	No. in the UGCList of Journals	Whether peer reviewed or not	ISSN/ ISBN	Whether you are the main Author
1	Involvement in Science Club activities among secondary school students,	Educational Extracts	-	peer reviewed	ISSN 2320-7612	Yes
	Metacognitive awareness among secondary level prospective Teachers, Vol.10, No.1, pp.11-15.,	Journal of Contemporary Educational Research and Innovations' Available online at http://www.jceri.com	-	peer reviewed	ISSN 2249-9636	Yes
2	Disaster Management in schools- paradigm shift in the attitude of teachers.	National seminar proceedings, organised by UGC-HRDC University of Kerala & SIRAI, on Disaster and crisis-preparedness, management and resilience	-	-	11 th and 12 th October 2019, ISBN: 978-81-927201-7-3	Yes

Research Guidance, Projects and Consultancy

(G) Research Guidance

Category	Number Enrolled	Thesis
Nil		

Other Informations:



Verified the Signature Appraisal of Dr Mary Thomas

PRINCIPAL - IN - CHARGE
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Lijo



**ST. THOMAS COLLEGE OF TEACHER EDUCATION,
PALA, KOTTAYAM, KERALA, INDIA**

SELF APPRAISAL FORM (NON- TEACHING STAFF)

(Assessment Period 1st June 2019 to 31st May 2020)

PART A: GENERAL INFORMATION

Name : Lijo k Joseph
Date of Birth : 24/3/1978
Date of Appointment : 7/2/2011
Educational qualifications : BA
Designation : Office Attendant
PEN No. : 677747
Date of retirement : 31/3/2034

PART B: DETAILS OF PROFESSIONAL DEVELOPMENT (TRAINING PROGRAMS ATTENDED)

Sl. No.	Type of Training
1.	Training on New UGC Regulations 13/12/19
2.	Orientation on Procedure to take loans PF 20/03/2020.
3.	Training programme on Salary fixation and service matters. 11/03/2020



PART C: APPRAISER OBSERVATIONS

Sl. No.	Particulars	Rating		
		Good	Fair	Satisfactory
1.	Knowledge about the work	✓		
2.	Interpersonal Skill	✓		
3.	Accessibility	✓		
4.	Punctuality	✓		
5.	Ability to organize work and carry it out	✓		
6.	Proven ability to manage multiple tasks effectively during emergencies	✓		
7.	Maintenance of files and records	✓		
8.	Completion of work on schedule	✓		
9.	Cooperation with colleagues	✓		
10.	Mutual motivation with colleagues	✓		

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Verified the self appraisal of Lijo K. Joseph

Lijo K. Joseph



[Signature]
PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

ORGANIZATIONAL SUPPORTS



MAHATMA GANDHI UNIVERSITY, KERALA

Abstract

Recognition as Research Centre - St. Thomas College of Teacher Education, Pala (M.Ed. -Self financing) - Approval as Research Guides - Dr. Lavina Dominic, Dr. Sunu Austin & Dr. Alex George, Assistant Professors, St. Thomas College of Teacher Education, Pala - Sanctioned - Orders - issued.

ACADEMIC A 6 SECTION

No. 11155/AC A 6/2022/MGU

Priyadarsini Hills, Dated: 03.11.2022

- Read:-1. Application dated 30.05.2022 from the Principal-in-Charge, St. Thomas College of Teacher Education, Pala
2. U. O. No: 8879/AC A 6/2022/MGU dated 26.08.2022
3. Item No. 70/22.08/3238/ACAVI-3/2022 of the minutes of the meeting of the Syndicate held on 22.10.2022

ORDER


The Principal-in-Charge, St. Thomas College of Teacher Education, Pala had submitted an application, read as (1) to grant recognition to St. Thomas College of Teacher Education, Pala (M.Ed - Self financing) as a Research Centre, under Mahatma Gandhi University and to approve Dr. Lavina Dominic, Assistant Professor, St. Thomas College of Teacher Education, Pala., Dr. Sunu Austin, Assistant Professor, St. Thomas College of Teacher Education, Pala . & Dr. Alex George, Assistant Professor of General Education, St. Thomas College of Teacher Education, Pala as Research Guides in the proposed Research Centre.

As per U.O read as (2) above an Inspection Commission was constituted to ascertain the facilities available at St. Thomas College of Teacher Education, Pala. The Commission visited the proposed Research Centre, examined the facilities, documents etc., and recommended that, St. Thomas College of Teacher Education, Pala may be sanctioned the status of Research centre .

The meeting of the Syndicate held on 22.10.2022 considered the application and Inspection Commission report and vide item read as (3) above, and " Resolved to accord sanction for initiating research centre, at St. Thomas College of Teacher Education, Pala (M.Ed - Self financing) and further resolved to approve, Dr. Lavina Dominic, Assistant Professor, St. Thomas College of Teacher Education, Pala, Dr. Sunu Austin, Assistant Professor, St. Thomas College of Teacher Education, Pala & Dr. Alex George, Assistant Professor of General Education, St. Thomas College of Teacher Education, Pala, as research guides in St. Thomas College of Teacher Education, Pala. "



Orders are issued accordingly.


Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

ANILKUMAR G

ASSISTANT REGISTRAR II
(ACADEMIC)
For REGISTRAR

Copy To

1. The Principal, St. Thomas College of Teacher of Education, Pala
2. Dr. Lavina Dominic, Assistant Professor , St. Thomas College, Pala
3. Dr. Sunu Austin, Assistant Professor ,St. Thomas College, Pala
4. Dr. Alex George, Assistant Professor of General Education, St. Thomas College Pala
5. P. S to V. C/P.V.C
6. P. A to Registrar/C. E
7. JR II (Admn)/DR II/AR II (Academic)
8. P.R.O/Enquiry/I.Q.A.C/Content Management Sections/University Website
9. ACA II/ X/XI/ XIII/EB X / XIV Sections
10. S S1 Section(With ATR)
11. Records Section
12. Stock File/File Copy

Forwarded / By Order

Section Officer




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA



മഹാത്മാഗാന്ധി സർവ്വകലാശാല, കേരളം

സംഗ്രഹം

റിസർച്ച് ഗൈഡ്സ് എറണാകുളം, സെൻറ് ജോസഫ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ ഫോർ വിമനിലെ മാത്തമാറ്റിക്സ് എഡ്യൂക്കേഷനിൽ അസിസ്റ്റന്റ് പ്രൊഫസറായ ഡോ. ബറ്റി പി.ജെ (Dr. Betty P.J.), പാലാ, സെൻറ് തോമസ് ട്രെയിനിങ് കോളേജിൽ എഡ്യൂക്കേഷനിൽ അസിസ്റ്റന്റ് പ്രൊഫസറായ ഡോ. തങ്കച്ചൻ റ്റി. സി.(Dr.Thankachan T.C.), എന്നിവരെ റിസർച്ച് ഗൈഡ്മാരായി അംഗീകരിച്ചുകൊണ്ട് ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു.

അക്കാദമിക് എ 6 സെക്ഷൻ

നമ്പർ. 2647/AC A 6/2020/എം.ജി.യു

പ്രിയദർശിനി ഹിൽസ്, തീയതി: 17.06.2020

പരാമർശം:-1. ഡോ. ബറ്റി പി.ജെ, ഡോ. തങ്കച്ചൻ റ്റി. സി. എന്നിവർ 17.10.2019-ൽ സമർപ്പിച്ച അപേക്ഷകൾ.

2. 26.05.2020-ൽ കൂടിയ സിൻഡിക്കേറ്റ് യോഗത്തിൻറെ മിനിറ്റ്സ് ഇനം നമ്പർ. 131/20.02/DDFS-AcAVI/1/RG/475/2019

ഉത്തരവ്

മഹാത്മാഗാന്ധി സർവ്വകലാശാലയുടെ ന്യൂൾ ഓഫ് പെഡഗോഗിക്കൽ സയൻസസിൽ റിസർച്ച് ഗൈഡ്മാരായി അംഗീകാരം ലഭിക്കുന്നതിനായി, എറണാകുളം, സെൻറ് ജോസഫ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ ഫോർ വിമനിലെ മാത്തമാറ്റിക്സ് എഡ്യൂക്കേഷനിൽ . അസിസ്റ്റന്റ് പ്രൊഫസറായ ഡോ.ബറ്റി പി.ജെ, പാലാ, സെൻറ് തോമസ് ട്രെയിനിങ് കോളേജിൽ എഡ്യൂക്കേഷനിൽ അസിസ്റ്റന്റ് പ്രൊഫസറായ ഡോ. തങ്കച്ചൻ റ്റി. സി., എന്നിവർ പരാമർശം (1) പ്രകാരം അപേക്ഷകൾ സമർപ്പിച്ചിരുന്നു.

അപേക്ഷകൾ പരിഗണിച്ച സിൻഡിക്കേറ്റ് യോഗം പരാമർശം (2) പ്രകാരം താഴെപ്പറയുംവിധം തീരുമാനിച്ചു. "Resolved to approve Dr. Betty P.J., Assistant Professor, Mathematics education, St. Joseph College of Teacher. Education for Women, Ernakulam and Dr. Thankachan T.C., Assistant Professor, St. Thomas Training College, Pala as research guides in Education at School of Pedagogical Sciences, Mahatma Gandhi University, Kottayam."

തദനുസരണം ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു.

ഒപ്പ്

ജെസ്സി ജോൺ



പകർപ്പ്

Prof. Dr. BEENAMMA MATHEW PRINCIPAL ST. THOMAS COLLEGE OF TEACHER EDUCATION PALA

അസിസ്റ്റന്റ് രജിസ്ട്രാർ 2 (അക്കാദമിക്) രജിസ്ട്രാർക്ക് വേണ്ടി

1. ഡോ. ബറ്റി പി.ജെ
2. ഡോ. തങ്കച്ചൻ റ്റി. സി.
3. ഡയറക്ടർ, സ്കൂൾ ഓഫ് പെഡഗോഗിക്കൽ സയൻസസ്, മഹാത്മാഗാന്ധി സർവ്വകലാശാല
4. പ്രിൻസിപ്പൽ, സെൻറ് ജോസഫ് കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ ഫോർ വിമൻ, എറണാകുളം
5. പ്രിൻസിപ്പൽ, സെൻറ് തോമസ് ട്രെയിനിങ് കോളേജ്, പാലാ
6. വൈസ് ചാൻസലർ, പ്രൊ- വൈസ് ചാൻസലർ എന്നിവരുടെ പ്രൈവറ്റ് സെക്രട്ടറിമാർ
7. രജിസ്ട്രാർ, പരീക്ഷാ കൺട്രോളർ എന്നിവരുടെ പി.എ മാർ
8. എസി.എ II / X / XI / ഇ.ബി. X / ഇ.ബി. XIV സെക്ഷനുകൾ
9. പി.ആർ.ഒ / ഐ.ക്യൂ.എ.സി / കണ്ടെന്റ് മാനേജ്മെന്റ് / എൻക്വയറി സെക്ഷനുകൾ
10. എസി.സി | സെക്ഷൻ
11. റെക്കോർഡ്സ് സെക്ഷൻ
12. സ്റ്റോക്ക് ഫയൽ / ഫയൽ കോപ്പി

ഉത്തരവിൻ പ്രകാരം
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 സെക്ഷൻ ഓഫീസർ



Beema
 Prof. Dr. BEENAMMA MATHEW
 PRINCIPAL
 ST. THOMAS COLLEGE OF
 TEACHER EDUCATION
 PALA

ISSN 2320-7612



EDUCATIONAL EXTRACTS

Vol. 7


Issue 2

July 2019



**A Peer Reviewed Educational Journal of
St. Thomas College of Teacher Education, Pala
Kerala – 686 575**




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
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St. Thomas College of Teacher Education, Pala, Kottayam, Kerala – 686 575

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EDITOR: Prof. Jose P. Mattam (Rtd.)




Prof. Dr. BEENAMMA MATHEW
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Vol. 8

Issue 1

January 2020




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
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PALA

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EDITOR: Prof. Jose P. Mattam (Rtd.)




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

Congratulating the PhD awardees Dr. Pratheesh Abraham, Dr. Alex George and Dr. Anju K. Paul

On 4/4/2020, the college held a special ceremony to congratulate the Ph.D. awardees Dr. Pratheesh Abraham, Dr. Alex George, and Dr. Anju K. Paul, all esteemed faculty members. During the event, each of these distinguished scholars was felicitated for their remarkable academic achievements. As a token of appreciation and recognition, the college presented them with commemorative mementos. This gesture highlighted the institution's pride in their accomplishments and its commitment to celebrating academic excellence.



Bene
DR. B. THAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

Memorandum of Understanding for Library Services

Between


**Marian College
Kuttikkanam (Autonomous)**



&

St. Thomas College of Teacher Education, Pala




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

**MEMORANDUM OF UNDERSTANDING
[MOU]**

BETWEEN
Marian College Kuttikkanam (Autonomous)
AND
St. Thomas College of Teacher Education, Pala

This Memorandum of Understanding (hereinafter called as the MoU) is entered on this 17th day of January, 2020

BETWEEN

Marian College Kuttikkanam(Autonomous) the **first party** represented herein by its Librarian (herein after referred as first party which expression shall unless excluded by or Repugnant to the context or meaning thereof to be deemed to mean and include its successors and assigns).

AND

St. Thomas College of Teacher Education, Pala the **second party** represented herein by its Librarian (herein after referred as second party which expression shall unless excluded by or repugnant to the context or meaning thereof to be deemed to mean and include its successors and assigns).

The first party and the second party are hereafter jointly referred to as parties and individually as party)

WHEREAS:

The parties which are institutions imparting and offering educational courses herein after have intended agreed and consented in the following terms and deeds in pursuance of a common intent to promote and strengthen the integral development of their students and research scholars which are specifically explained the objectives and field of co-operation as:

1. Inter library loan transactions; which includes exchange of academic materials, (articles, books chapters) and publications on reciprocal basis under the provisions of this MoU.
2. Sharing of reference service reciprocally
3. Jointly organize seminars/webinars, conferences, or workshops,
4. Participating in seminars/webinars and similar academic discussions
5. Extension of the use of library facility to students, and faculty members reciprocally with specific prior sanction of the principal of the college concerned
6. Offering research consultancy service
7. Offering inter institutional certificate courses
8. Extend support in research conducted by faculty and students of both colleges- including assistance in plagiarism checking
9. Mutual support in the purchase of books and resources
10. Organising training for librarians, faculty members and students




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

Both the parties have agreed to develop the above collaborative activities in the academic areas of mutual interest, on a basis of equality and reciprocity. The objectives stated above define the framework for the cooperation of the parties in the following sections.

2. SCOPE OF MOU

Nothing in this Memorandum is intended to or shall be deemed to establish an exclusive relationship between the parties or to restrict any activities that either party would otherwise be able to undertake. Nothing in this Memorandum is intended to or shall be deemed to establish any partnership or joint venture between the parties or constitute any activities that either party would otherwise be able to undertake.

The details for the efficacious implementation of the memorandum of understanding shall be jointly worked out on mutually acceptable terms within the parameters of the policies, rules and regulations of both the institutions.

There is no financial commitment on the part of Marian College Kuttikkanam (Autonomous) and St. Thomas College of Teacher Education, Pala to take-up any program mentioned in the MoU. If there is any financial consideration, it will be dealt separately.

3. PERIOD

This MoU shall remain in force for a period of five years from the date of its signature and seal and may be terminated by either side by giving six months' notice to that affect in writing.

The parties to the memorandum with the consent and approval of their principals may, by mutual consent, add, modify, amend, delete, review, or revise any term (s) and condition(s) of this agreement

4. DISPUTE RESOLUTION AND ARBITRATION


This memorandum of understanding shall be governed by the laws of Union of India and State of Kerala. Any dispute arising with this MoU shall be first brought to the notice of the Principals of both the parties who shall try to resolve them, failing which legal reasoning be taken in the jurisdiction of court in Idukki.

The terms and conditions of this memorandum of understanding shall not be disclosed to any third parties by any party of this memorandum of understanding without the prior written consent of both parties.

5. FORCE MAJEURE

Without prejudice to accrued liabilities and rights, no party shall have any liability whatsoever to the other Party or be deemed to be in default by reason of delay or failure in performance under this memorandum of understanding to the extent that such delay or failure is caused by or arises from acts or circumstance or events beyond the reasonable control of that party, including but not limited to acts of god, acts or regulations of any




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

governmental authority, war or national emergency, accident, fire, riot, strikes, lock-outs, industrial disputes, natural catastrophes or epidemics. Each Party shall bear its own losses arising from such force majeure event(s), if any.

6. INTELLECTUAL PROPERTY

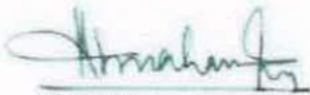
Nothing contained in the MoU shall, by express grant, implication, Estoppels or otherwise, create either party any right, title, interest or license in or to the intellectual property (including but not limited to know-how, inventions, patent, copy right, and designs) of the other party.

We agree to the terms and conditions stated above

IN WITNESS WHEREOF, the parties hereto have caused this memorandum of understanding to be executed in duplicate, through their representatives in the day and year first above written.

Now the memorandum of understanding witnesses as follows.

Signed on this the 17th day of January, 2020



Principal

Marian College Kuttikkanam

(Autonomous)

Idukki, Kerala



Principal

St. Thomas College of Teacher

Education, Pala

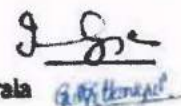
Kottayam, Kerala



Witness:

1. The Librarian, Marian College Kuttikkanam (Autonomous), Idukki, Kerala

2. The Librarian, St. Thomas College of Teacher Education, Pala, Kottayam, Kerala



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA



2018-2019

STUDY LEAVE

FORM No. 13


APPLICATION FOR LEAVE

[Rule 113 Part I]

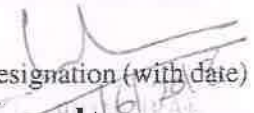
Note: Items 1 to 16 must be filled in by all applicants whether Gazetted or Non-Gazetted

1. Name of applicant - PRATHEESH ABRAHAM
2. Date of birth - 11/08/1977
3. Post held - Assistant Professor
4. Department, Office and Section - St. Thomas College of Teacher Education
5. Pay and scale of pay - Pala - 19810, 15600 - 39100 + AGP 6000
6. Date of entry in service - 06/07/2011
7. Date of commencement of continuous service - 6/7/2011
8. Whether the applicant has got confirmation in any post, if so from which date and in which posts - Yes, 6/7/2011
9. Address during leave - Maramattam(H) Melampara P.O. Kottayam (Dt), Kerala state
10. House rent allowance, conveyance allowance, or other compensatory allowance drawn in the present post - 1250/-
11. Nature and period of leave applied for and date from which required - Commuted leave for 26 days from 5/6/2018 to 30/6/2018
12. Sunday and holidays, if any proposed to be prefixed / Suffixed to leave - Prefixing nil, suffixing 1/7/2018
13. Ground on which leave is applied for - Research
14. Date of return from leave and the nature and period of that leave - 31/1/2018 Commuted leave for 20 days from 29/1/2018 F.N.E 30/1/2018 AM
15. a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half-pay leave which would not have been admissible in the event of my retirement from service at the end of or during the currency of leave.
b) I undertake to refund the leave salary during 'leave not due' which would not have been admissible had Rule 85, Part I, not been applied in the event of my voluntary retirement or resignation from service at any time until half-pay leave not less than the amount of leave not due availed of by me.

16. Place : Pala


Signature of Applicant (with date)

17. Remarks and / or recommendation of the controlling Officer :


Signature and designation (with date)

Note: In the case of a Government Servant who is mentally unsound and / or physically unable to fill in the columns of this form and sign it the guardian of the appointed under the Indian Lunacy Act 1912 (Central Act IV of 1912) or person authorised by the authority competent to grant the leave may fill in the column and sign the application on and on behalf of the Government Servant.




PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

PTO

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE

(By Accountant General in the case of Gazetted Officers)

18. "Certified that commuted leave (nature of leave)
for 26 days from 5/6/2018 FN to 30/6/2018 AN
is admissible under rule 84 Part I of the Kerala Service Rules."

Signature (with date)



[Signature]
MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

19. *Orders of the Sanctioning Authority : Signature (with date)



[Signature]
MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

[Signature]
PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

*If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on the expiry of leave he is likely to return to the same post or to another post carrying similar allowance.

Vide P.O. (P) No.955/80/Fin. dated 30-12-1980



[Signature]
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

Place : Pala
Date :4/6/2018

MEMO

Sri. Pratheesh Abraham is granted Commuted leave for 26 days from 5/6/2018 F.N to 30/6/2018 A.N with permission to prefixing Nil and suffixing 1/7/2018.

It is certified that but for his proceeding of leave Sri. Pratheesh Abraham would have actually continued to officiate as Assistant Professor.

On return from leave he will rejoin duty as Assistant Professor in this college.

Signature



MANAGER

Designation

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

To

Sri. Pratheesh Abraham
Assistant Professor,
St. Thomas College of Teacher Education, Pala.



PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

From

Sri. Pratheesh Abraham
Assistant Professor
St. Thomas College of Teacher Education,
Pala.

To

The Manager
St. Thomas College of Teacher Education
Pala.

Your Excellency,

I may be permitted to rejoin duty on 2/7/2018 after completing Commuted leave for 26 days from 5/6/2018 to 30/6/2018.

Thanking you.

Yours faithfully,


Pratheesh Abraham

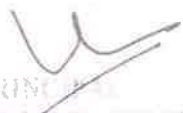
Pala
2/7/2018

Permitted to rejoin duty on 2/7/2018




PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA


MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA


PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

FORM No. 13
APPLICATION FOR LEAVE

[Rule 113 Part I]

Note: Items 1 to 16 must be filled in by all applicants whether Gazetted or Non-Gazetted

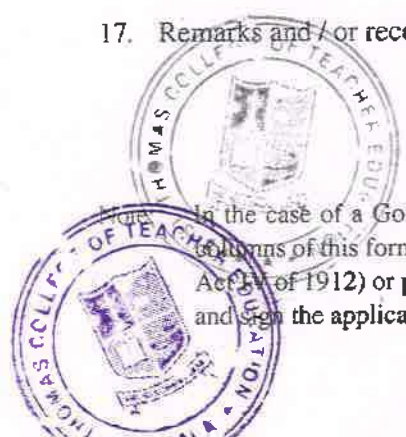
1. Name of applicant - Pratheesh Abraham
2. Date of birth - 11/08/1977
3. Post held - Asst. Professor
4. Department, Office and Section - Education
5. Pay and scale of pay - 20590 + AGP 6000, 15600 - 39100 AGP 6000
6. Date of entry in service - 6/07/2011
7. Date of commencement of continuous service - 6/07/2011
8. Whether the applicant has got confirmation in any post, if so from which date and in which posts - Yes, 6/7/2011
9. Address during leave - Maramattam(H), Melampala P.O. Kottayam Kerala state
10. House rent allowance, conveyance allowance, or other compensatory allowance drawn in the present post - 1250/-
11. Nature and period of leave applied for and date from which required - Commuted leave for 6 days from 1/10/2018 to 6/10/2018
12. Sunday and holidays, if any proposed to be prefixed / Suffixed to leave - Prefixing 30/9/18, sufficing 7/10/2018
13. Ground on which leave is applied for - Research
14. Date of return from leave and the nature and period of that leave - 5/7/2018 commuted leave for 26 days from 5/6/2018 F.N. to 30/6/2018
15. a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half-pay leave which would not have been admissible in the event of my retirement from service at the end of or during the currency of leave.
b) I undertake to refund the leave salary during 'leave not due' which would not have been admissible had Rule 85, Part I, not been applied in the event of my voluntary retirement or resignation from service at any time until half-pay leave not less than the amount of leave not due availed of by me.

16. Place: Pala

Pratheesh
29/9/2018
Signature of Applicant (with date)

17. Remarks and / or recommendation of the controlling Officer :

[Signature]
29/9/18
Signature and designation (with date)



In the case of a Government Servant who is mentally unsound and / or physically unable to fill in the columns of this form and sign it the guardian of the appointed under the Indian Lunacy Act 1912 (Central Act of 1912) or person authorised by the authority competent to grant the leave may fill in the column and sign the application or and on behalf of the Government Servant.

PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION P T O
PALA

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE

(By Accountant General in the case of Gazetted Officers)

18. "Certified that Commuted Leave(nature of leave)
for 6 days from 11/10/2018 PM to 6/11/2018 AM
is admissible under rule 84 Part II of the Kerala Service Rules."



Signature (with date)

[Handwritten Signature]

Designation

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

19. *Orders of the Sanctioning Authority : Signature (with date)



Designation

[Handwritten Signature]

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



[Handwritten Signature]
PRINCIPAL

ST. THOMAS COLLEGE OF TEACHER EDUCATION
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*If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on the expiry of leave he is likely to return to the same post or to another post carrying similar allowance.

Vide P.O. (P) No.955/80/Fin. dated 30-12-1980



[Handwritten Signature]
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

Place : Pala
Date :29/10/2018

MEMO

Sri. Pratheesh Abraham is granted Commuted leave for 6 days from 1/10/2018 to 6/10/2018 with permission to prefixing 30/9/18 and suffixing 7/10/2018.

It is certified that but for his proceeding of leave Sri. Pratheesh Abraham would have actually continued to officiate as Assistant Professor.

On return from leave he will rejoin duty as Assistant Professor in this college.



Signature

MANAGER

Designation ST. THOMAS COLLEGE OF TEACHER EDUCATION ON
PALA

To

Sri. Pratheesh Abraham
Assistant Professor,
St. Thomas College of Teacher Education, Pala.



PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

From

Sri. Pratheesh Abraham
Assistant Professor
St. Thomas College of Teacher Education,
Pala.

To

The Manager
St. Thomas College of Teacher Education
Pala.

Your Excellency,

I may be permitted to rejoin duty on 8/10/2018 after completing Commuted leave for 6 days from 1/10/2018 to 6/10/2018 .

Thanking you.

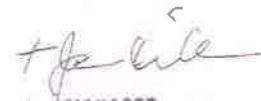
Yours faithfully,



Pratheesh Abraham

Pala
8/10/2018

Permitted to rejoin duty on 8/10/2018



MANAGER

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



PRINCIPAL

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

PRINCIPAL

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Form No.13
APPLICATION FORM FOR LEAVE
[Rule 113 Part I]

Note: Items 1 to 16 must be filled in by all applicants whether Gazetted or Non-Gazetted

- | | |
|--|---|
| 1. Name of Applicant | Pratheesh Abraham |
| 2. Date of birth | 11/08/1977 |
| 3. Post held | Assistant Professor |
| 4. Department, Office and Section | Education, St. Thomas College of Teacher Education
Pala |
| 5. Pay and scale of pay | 20590+AGP 6000, 15600-39100 AGP 6000 |
| 6. Date of entry in service | 06/07/2011 |
| 7. Date of commencement of continuous service | 06/07/2011 |
| 8. Whether the applicant has got confirmation in any post, if so from which date and in which post | Yes, 06/07/2011 |
| 9. Address during leave | Maramattam(H), Melampara P.O. Kottayam (dt) |
| 10. House rent allowance, conveyance or other compensatory allowance drawn in the present post | Rs-1250/- |
| 11. Nature and leave applied for and date from which required | Commuted leave for 7 days from 06/12/2018 to 12/12/2018 |
| 12. Sunday and holidays, if any proposed to be prefixed/suffixed to leave | Prefixing Nil, Suffixing Nil |
| 13. Ground on which leave is applied for | Research – Ph.D. Thesis submission |
| 14. Date of return from leave and the nature and period of that leave | 08/10/2018; commuted leave for 6 days from 01/10/2018 F.N. to 06/10/2018 A.N. |
| 15. a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half pay leave which would not have admissible in the event of my retirement from service at the end of or during the currency of leave. | |
| b) I undertake to refund the leave salary during 'leave not due' which would not have been admissible had Rule 85, Part I, not been applied in the event of my voluntary retirement or resignation from service at any time until half-pay leave not less than the amount of leave not due availed of by me. | |

16. Place : Pala



Pratheesh
5/12/18
Signature of Applicant (with date)

Beene
PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

17. Remarks and/or recommendation of the controlling officer :



DR.(Sr.) CELENE JOSEPH
PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

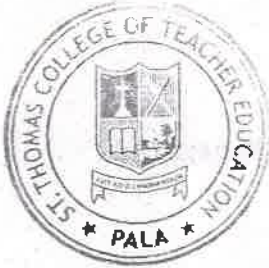
Signature and designation (with date)

18. Note: In case of Government servant who is mentally unsound and/or physically unable to fill in the columns of this form and sign it the guardian of the appointed under the Indian Lunacy Act 1912
19. (Central Act IV of 1912) or person authorised by the authority competent to grant the leave may fill in the column and sign the application or and on behalf of the Government Servant.

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE

(by Accountant General in the case of Gazetted Officers)

1. "Certified that Commuted Leave.....(nature of leave)
for 7 days..... from 6/12/2018 Fri to 12/12/2018 A.M
is admissible under rule 84 Part I.....of Kerala Service Rules."



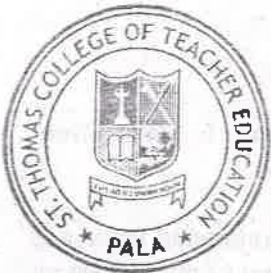
Signature (with date)

[Signature]

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Designation

2. *Orders of the Sanctioning Authority: Signature (with date)



Designation

[Signature]

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



[Signature]
PRINCIPAL

If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on expiry of leave he is likely to return to the same post or to another post carrying similar allowance. LA
Vide P.O.(P) No. 955/80/Fin. Dated 30-12-1980



[Signature]
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

Place : Pala
Date : 5/12/2018

MEMO

Sri. Pratheesh Abraham is granted Commuted leave for 7 days from 6/12/2018 to 12/12/2018 with permission to prefixing Nil and suffixing Nil.

It is certified that but for his proceeding of leave Sri. Pratheesh Abraham would have actually continued to officiate as Assistant Professor.

On return from leave he will rejoin duty as Assistant Professor in this college.



Signature

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Designation

To

Sri. Pratheesh Abraham
Assistant Professor,
St. Thomas College of Teacher Education, Pala.



PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

From

Sri.Pratheesh Abraham
Assistant Professor
St.Thomas College of Teacher Education,
Pala.

To

The Manager
St.Thomas College of Teacher Education
Pala.

Your Excellency,

I may be permitted to rejoin duty on 13/12/2018 after completing Commuted leave for 7 days from 6/12/2018 to 12/12/2018.

Thanking you.


Yours faithfully,



Pratheesh Abraham

Pala
13/12/2018

Permitted to rejoin duty on 13/12/2018.




MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA


PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA


PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

From,

Sunil Thomas
Assistant Professor Physical Education
St. Thomas College of Teacher Education, Pala

To,

The Principal
St. Thomas College of Teacher Education, Pala

Sub: Request for leave for Research Purpose

Respected Principal,

I request you to kindly grant me leave of absence for a period of 10 days from 05/06/2018 to 14/06/2018, on personal affairs. I wish to concentrate on my doctoral work.

Thanking You.

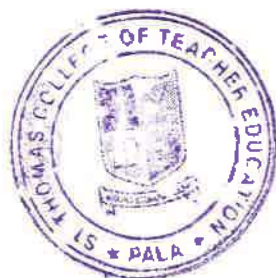
Yours Faithfully



Sunil Thomas

Pala

04/06/2018



PRINCIPAL
ST THOMAS COLLEGE OF TEACHER EDUCATION
PALA

4

FORM No. 13
APPLICATION FOR LEAVE

[Rule 113 Part I]

Note: Items 1 to 16 must be filled in by all applicants whether Gazetted or Non-Gazetted

1. Name of applicant - SUNIL THOMAS
2. Date of birth - 30-5-1972
3. Post held - Assistant Professor
4. Department, Office and Section - Physical Education, St. Thomas College of Teacher Education, Pala.
5. Pay and scale of pay - 19050 - 25600 - 39100 + 6000 A.C.P.
6. Date of entry in service - 7/5/2012.
7. Date of commencement of continuous service - 7/5/2012.
8. Whether the applicant has got confirmation in any post, if so from which date and in which posts - YES
Sunil Thomas, Meekkalattam
9. Address during leave - Plassamal P.O. 686579.
10. House rent allowance, conveyance allowance, or other compensatory allowance drawn in the present post - 1250
11. Nature and period of leave applied for and date from which required - 10 days from commuted leave for 15/6/2018
12. Sunday and holidays, if any proposed to be prefixed / Suffixed to leave - 16, 14/6/2018 (14/6/2018) & Prefixing 15, 16/7 June 2018
13. Ground on which leave is applied for - Personal
14. Date of return from leave and the nature and period of that leave - (20-6-2012) (23-6-2017) holidays. Commuted leave.
15. a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half-pay leave which would not have been admissible in the event of my retirement from service at the end of or during the currency of leave.
b) I undertake to refund the leave salary during 'leave not due' which would not have been admissible had Rule 85, Part I, not been applied in the event of my voluntary retirement or resignation from service at any time until half-pay leave not less than the amount of leave not due availed of by me.

16. Place : Pala

Signature of Applicant (with date)
Sunil Thomas
6/6/18

17. Remarks and / or recommendation of the controlling Officer :

Signature and designation (with date)
[Signature]
6/6/18
PRINCIPAL



Note: In the case of a Government Servant who is mentally unsound and / or physically unable to fill in the columns of this form and sign it the guardian of the appointed under the Indian Lunacy Act 1912 (Central Act IV of 1912) or person authorised by the authority competent to grant the leave may fill in the column and sign the application or and on behalf of the Government Servant.

[Signature]
PRINCIPAL

PTO

ST. THOMAS COLLEGE OF TEACHER EDUCATION

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE
(By Accountant General in the case of Gazetted Officers)

18. "Certified that Commuted Leave.....(nature of leave)
for 10 days..... from 5/6/2018 EN to 14/6/2018 AN.....
is admissible under rule 84 Part I..... of the Kerala Service Rules."

Signature (with date)



[Handwritten Signature]
MANAGER

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Designation

19. *Orders of the Sanctioning Authority : Signature (with date)



[Handwritten Signature]
MANAGER

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Designation



[Handwritten Signature]
PRINCIPAL

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

*If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on the expiry of leave he is likely to return to the same post or to another post carrying similar allowance.

Vide P.O. (P) No.955/80/Fin. dated 30-12-1980



[Handwritten Signature]
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

Place : Pala
Date :4/6/2018

MEMO

Sri. Sunil Thomas is granted Commuted leave for 10 days from 5/6/2018 F.N to 14/6/2018 A.N with permission to prefixing Nil and suffixing 15,16 & 17 June 2018.

It is certified that but for his proceeding of leave Sri. Sunil Thomas would have actually continued to officiate as Assistant Professor.

On return from leave he will rejoin duty as Assistant Professor in this college.

Signature



MANAGER

ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Designation

To

Sri. Sunil Thomas
Assistant Professor,
St. Thomas College of Teacher Education, Pala.



PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION,
PALA

From

Sri.Sunil Thomas
Assistant Professor
St.Thomas College of Teacher Education,
Pala.

To

The Principal
St.Thomas College of Teacher Education
Pala.

Dear Sister,

I may be permitted to rejoin duty on 18/6/2018 after completing Commuted leave for 10 days from 5/6/2018 F.N to 14/6/2018 A.N.

Thanking you.

Yours faithfully,

Sunil Thomas



Pala
18/6/2018

Permitted to rejoin duty on 18/6/2018



[Signature]
MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

[Signature]
PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

[Signature]
PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

From,

Sunil Thomas
Assistant Professor Physical Education
St. Thomas College of Teacher Education, Pala

To,

The Principal
St. Thomas College of Teacher Education, Pala

Sub: Request for leave for Research Purpose

Respected Principal,

I request you to kindly grant me leave of absence for a period of 10 days from 19/06/2018 to 22/06/2018, on personal affairs. I wish to concentrate on my doctoral work.

Thanking You.

Yours Faithfully



Sunil Thomas

Pala

18/06/2018



PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

FORM No. 13
APPLICATION FOR LEAVE

[Rule 113 Part I]

Note: Items 1 to 16 must be filled in by all applicants whether Gazetted or Non-Gazetted

1. Name of applicant - SUNIL THOMAS
2. Date of birth - 30-5-1972
3. Post held - Assistant Professor
4. Department, Office and Section - Physical Education, St. Thomas College of Teacher Education, Pala.
5. Pay and scale of pay - 19050 (15600 - 39100 + 6000 ACP)
6. Date of entry in service - 2/5/2012
7. Date of commencement of continuous service - ~~4~~ 2/5/2012
8. Whether the applicant has got confirmation in any post, if so from which date and in which posts - Yes
9. Address during leave - SUNIL THOMAS, Mekkathattu Plassamatt P.O. Kottayam 686579
10. House rent allowance, conveyance allowance, or other compensatory allowance drawn in the present post - 1250
11. Nature and period of leave applied for and date from which required - Commuted leave for 4 days from 19-6-2018 to 22-6-2018
12. Sunday and holidays, if any proposed to be prefixed / Suffixed to leave - Nil, Suffixing 23, 24-6-2018
13. Ground on which leave is applied for - Personal
14. Date of return from leave and the nature and period of that leave - 5-6-2018 to 14-6-2018 (10 days)
15. a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half-pay leave which would not have been admissible in the event of my retirement from service at the end of or during the currency of leave. (Commuted)
b) I undertake to refund the leave salary during 'leave not due' which would not have been admissible had Rule 85, Part I, not been applied in the event of my voluntary retirement or resignation from service at any time until half-pay leave not less than the amount of leave not due availed of by me.

16. Place: Pala

Sunil
Signature of Applicant (with date) 18/6/2018

17. Remarks and / or recommendation of the controlling Officer :

[Signature]
Signature and designation (with date)

Note: In the case of a Government Servant who is mentally unsound and / or physically unable to fill in the columns of this form and sign it the guardian of the appointed under the Indian Lunacy Act 1912 (Central Act IV of 1912) or person authorized by the authority competent to grant the leave may fill in the column and sign the application on and on behalf of the Government Servant.



Beene
PRINCIPAL P.T.O.
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE

(By Accountant General in the case of Gazetted Officers)

18. "Certified that commuted leave (nature of leave)
for 4 days from 19/6/2018 FN to 22/6/2018 AN
is admissible under rule 84 Part I of the Kerala Service Rules."



Signature (with date)

[Handwritten Signature]

Designation

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

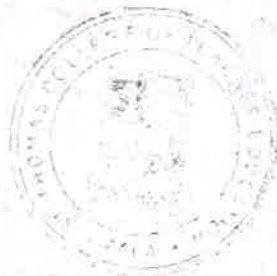
19. *Orders of the Sanctioning Authority :

Signature (with date)

[Handwritten Signature]

Designation

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

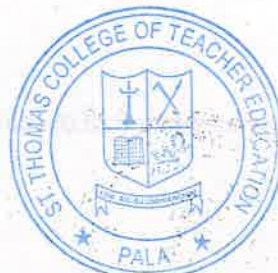


[Handwritten Signature]

PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

*If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on the expiry of leave he is likely to return to the same post or to another post carrying similar allowance.

Vide P.O. (P) No.955/80/Fin. dated 30-12-1980



[Handwritten Signature]
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

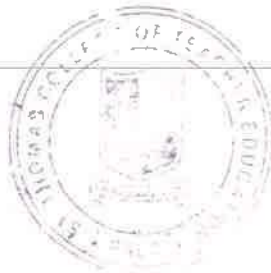
Place : Pala
Date :18/6/2018

MEMO

Sri. Sunil Thomas is granted Commuted leave for 4 days from 19/6/2018 F.N to 22/6/2018 A.N with permission to prefixing Nil and suffixing 23rd & 24th June 2018.

It is certified that but for his proceeding of leave Sri. Sunil Thomas would have actually continued to officiate as Assistant Professor.

On return from leave he will rejoin duty as Assistant Professor in this college.



Signature

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Designation

To

Sri. Sunil Thomas
Assistant Professor,
St. Thomas College of Teacher Education, Pala.



PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

From

Sri. Sunil Thomas
Assistant Professor
St. Thomas College of Teacher Education,
Pala.

To

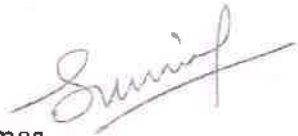
The Principal
St. Thomas College of Teacher Education
Pala.

Dear Sister,

I may be permitted to rejoin duty on 25/6/2018 after completing Commuted leave for 4 days from 19/6/2018 F.N to 22/6/2018 A.N.

Thanking you.

Yours faithfully,




Sunil Thomas

Pala
25/6/2018

Permitted to rejoin duty on 25/6/2018




MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA


PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

From

Gilu G. Ettaniyil
UGC Librarian
St. Thomas College of Teacher Education, Pala

To

The Principal
St. Thomas College of Teacher Education, Pala


Sub: Request for leave of absence

Respected Sister,

I request you to kindly grant me leave of absence for a period of 12 days from 22/10/2018 to 02/11/ 2018, on personal affairs. I wish to concentrate on my doctoral work.

Thanking You

Yours Faithfully


Gilu G. Ettaniyil

Pala

17/10/2018




PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

FORM No. 13

APPLICATION FOR LEAVE

[Rule 113 Part I]

Note: Items 1 to 16 must be filled in by all applicants whether Gazetted or Non-Gazetted

1. Name of applicant : Gideu G. Elhanryal
2. Date of Birth : 2/3/1977
3. Post held : College Librarian
4. Department, Office and Section : St. Thomas College of Teachers Education Pala
5. Pay and Scale of pay : 24840, 15600 - 39100 + AGP 6000
6. Date of entry in service : 22/11/2001
7. Date of commencement of continuous service : 22/11/2001
8. Whether the applicant has got confirmation in any post, if so from which date and in which posts : Yes, 22/11/2001
9. Address during leave : Panachuppurathu, Moorhoor P.O, Kottayam
10. House rent allowance, conveyance allowance, or other compensatory allowance drawn in the present post : Rs. 1500/-
11. Nature and period of leave applied for and date from which required : Commuted leave for 12 days from 22/10/18 FN. to 2/11/18 AN
12. Sunday and holidays, if any proposed to be prefixed/ Suffixed to leave : Prefixing at 25th October 2018 and suffixing Nil
13. Ground on which leave is applied for : Personal Affairs
14. Date of return from leave and the nature and period of that leave : 22/9/18. (Commuted leave for 16 days from 4/9/18 FN to 19/9/18 A.N)
15. a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half-pay leave which would not have been admissible in the event of my retirement from service at the end of or during the currency of leave.
- b) I undertake to refund the leave salary during 'leave not due' which would not have been admissible had Rule 85, Part 1, not been applied in the event of my voluntary retirement or resignation from service at any time until half-pay leave not less than the amount of leave not due availed of by me.

16. Place: Pala

Gideu G. Elhanryal
20/10/18
Signature of Applicant (with date)

17. Remarks and/or recommendation of the controlling Officer :

DR. S. CELENE JOSEPH
PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Note: In the case of a Government Servant who is mentally unsound or physically infirm, the applicant should fill in the columns of this form and sign in the guardian of the appointed under the Indian Lunacy Act 1912 (Central Act IV of 1912) or person authorised by the authority competent to grant the leave may fill in the column and sign the application or and on behalf of the Government Servant.



Beena P.T.O.
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE

(By Accountant General in the case of Gazetted Officers)

18. "Certified that Commuted Leave (nature of leave)
for 12 days from 22/10/2018 PM to 2/11/2018 AM
is admissible under rule 85 Part I of the Kerala Service Rules."



Signature (with date)

Designation

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

19. *Orders of the Sanctioning Authority: Signature (with date)



Designation

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

*If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on the expiry of leave he is likely to return to the same post or to another post carrying similar allowance.

Vide P.O. (P) No.9595/80/Fin. dated 30-12-1980

DR. (S) BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

Place : Pala
Date :20/10/2018

MEMO

Smt.Gilu G Ettaniyil is granted Commuted leave for 12 days from 22/10/2018 F.N to 2/11/2018 A.N with permission to prefixing 21st October 2018 and suffixing Nil.

It is certified that but for her proceeding of leave Smt.Gilu G Ettaniyil would have actually continued to officiate as Librarian.

On return from leave she will rejoin duty as Librarian in this college.



Signature

Designation **MANAGER**
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA


To

Smt.Gilu G Ettaniyil

College Librarian,

St. Thomas College of Teacher Education, Pala.




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

From

Gilu G Ettaniyil
College Librarian
St. Thomas College of Teacher Education,
Pala.

To

The Manager
St. Thomas College of Teacher Education
Pala.

Your Excellency,

I may be permitted to rejoin duty on 3/11/2018 after completing Commuted leave for 12 days from 22/10/2018 F.N to 2/11/2018 A.N.

Thanking you.

Yours faithfully,



Gilu G Ettaniyil


Pala
3/11/2018

Permitted to rejoin duty on 3/11/2018




MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA


PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA


Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

From,

Gilu G. Ettaniyil
UGC Librarian
St. Thomas College of Teacher Education, Pala

To ,

The Principal
St. Thomas College of Teacher Education, Pala

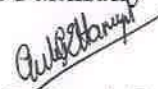
Sub: Request for leave for Research Purpose

Respected Sister,

I request you to kindly grant me leave of absence for a period of 16 days from 04/9/2018 to 19/9/ 2018, on personal affairs. I wish to concentrate on the submission of my doctoral thesis.

Thanking You.

Yours Faithfully



Gilu G. Ettaniyil

Pala

01/09/2018



PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

FORM No. 13
APPLICATION FOR LEAVE

[Rule 113 Part 1]

Note: Items 1 to 16 must be filled in by all applicants whether Gazetted or Non-Gazetted

- | | |
|--|---|
| 1. Name of applicant | - G. I. G. Ethanyil |
| 2. Date of birth | - 3/3/1977 |
| 3. Post held | - College Librarian |
| 4. Department, Office and Section | - St. Thomas College of Teacher Education |
| 5. Pay and scale of pay | - 24840, 15600 - 39100 + A.G.P 6000 |
| 6. Date of entry in service | - 22/11/2001 |
| 7. Date of commencement of continuous service | - 22/11/2001 |
| 8. Whether the applicant has got confirmation in any post, if so from which date and in which posts | - Yes, 22/11/2001 |
| 9. Address during leave | - Panachippurathu, Moorhoor P.O, Kottayam |
| 10. House rent allowance, conveyance allowance, or other compensatory allowance drawn in the present post | - Rs. 1500/- |
| 11. Nature and period of leave applied for and date from which required | - Commuted leave for 16 days from 4/9/18 to 19/9/18 A.M. |
| 12. Sunday and holidays, if any proposed to be prefixed / Suffixed to leave | - Prefixing Nil, Suffixing 20 th and 21 st September 2018 |
| 13. Ground on which leave is applied for | - Personal affairs |
| 14. Date of return from leave and the nature and period of that leave | - 27/1/18 (Commuted leave for 4 days from 22/1/18 to 25/1/18 A.M) |
| 15. a) I undertake to refund the difference between the leave salary drawn during commuted leave and that admissible during half-pay leave which would not have been admissible in the event of my retirement from service at the end of or during the currency of leave. | |
| b) I undertake to refund the leave salary during 'leave not due' which would not have been admissible had Rule 85, Part I, not been applied in the event of my voluntary retirement or resignation from service at any time until half-pay leave not less than the amount of leave not due availed of by me. | |

16. Place: Pala

G. I. G. Ethanyil
3/9/18
Signature of Applicant (with date)

17. Remarks and / or recommendation of the controlling Officer :

[Signature]
DR. (Sr.) CELENE JOSEPH
Signature and designation (with date)
PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Note: In the case of a Government Servant who is mentally unsound and / or physically unable to fill in the columns of this form and sign it the guardian of the appointed under the Indian Lunacy Act 1912 (Central Act IV of 1912) or person authorised by the authority competent to grant the leave may fill in the column and sign the application or and on behalf of the Government Servant.



[Signature]
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

CERTIFICATE REGARDING ADMISSIBILITY OF LEAVE

(By Accountant General in the case of Gazetted Officers)

18. "Certified that Commuted Leave (nature of leave)
for 16 days from 4/9/2018 PM to 19/9/2018 AM
is admissible under rule 84 Part II of the Kerala Service Rules."



Signature (with date)

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

Designation

19. *Orders of the Sanctioning Authority : Signature (with date)

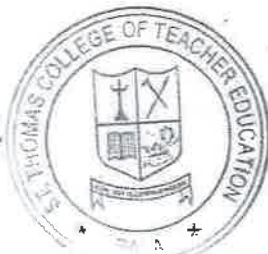


Designation

MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

*If the applicant is drawing any compensatory allowance the Sanctioning Authority should state whether on the expiry of leave he is likely to return to the same post or to another post carrying similar allowance.

Vide P.O. (P) No.955/80/Fin. dated 30-12-1980



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
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PALA.



ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

Place : Pala
Date : 3/9/2018

MEMO

Smt.Gilu G Ettaniyil is granted Commuted leave for 16 days from 4/9/2018 F.N to 19/9/2018 A.N with permission to prefixing Nil and suffixing 20th & 21st September 2018.

It is certified that but for her proceeding of leave Smt.Gilu G Ettaniyil would have actually continued to officiate as Librarian.

On return from leave she will rejoin duty as Librarian in this college.

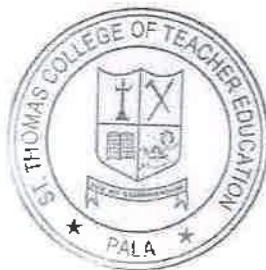


Signature

Designation MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

To

Smt.Gilu G Ettaniyil
College Librarian,
St. Thomas College of Teacher Education, Pala.



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

From
Gilu G Ettaniyil
College Librarian
St. Thomas College of Teacher Education,
Pala.

To
The Manager
St. Thomas College of Teacher Education
Pala.

Your Excellency,

I may be permitted to rejoin duty on 22/9/2018 after completing Commuted leave
for 16 days from 4/9/2018 F.N to 19/9/2018 A.N.

Thanking you.

Yours faithfully,




Gilu G Ettaniyil

Pala
22/9/2018


Permitted to rejoin duty on 22/9/2018




MANAGER
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
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Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

UNDERTAKING APPRAISALS

St. Thomas College of Teacher Education, Pala

Academic and Administrative Audit (AAA)

Report (2018- 2019)

The annual Academic and Administrative Audit (AAA) for the year 2018-2019 was conducted on October 10, 2019. The internal audit was carried out by

Dr. Sr. PT Mary, former principal and member of the Governing Body.

Recommendations of the Academic and Administrative Audit

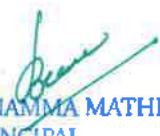
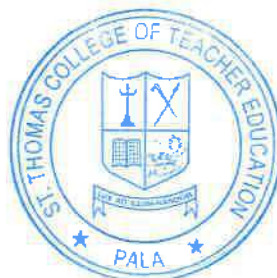
1. Encourage students to join MOOCs
2. Promote self-study courses
3. Initiate Value Added Courses
4. Faculty need to attend FDPs
5. Publish papers in peer reviewed and UGC CARE journals
6. Digitalise teaching methods - digitalise college administration
7. Apply for recognition as a research centre in education under the affiliating university
8. Sign MoUs with reputed institutions
9. Enhance library facilities
10. Promote student capacity building programmes
11. Foster social responsibility among student teachers
12. Conduct seminars, faculty development programmes for faculty and staff,
13. Promote green campus- zero waste management



Dr. Sr. PT Mary (Member, Governing Body)

Place: Pala

Date: 17/10/2019



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
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PALA

ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

PERFORMANCE APPRAISAL

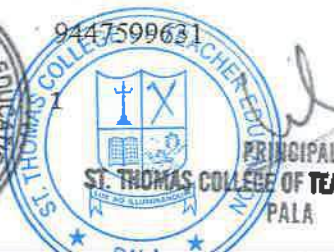


Assessment Period: **01st June 2018 to 31st May 2019**

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters): Shri. ALEX GEORGE
 2. Father's Name/Mother's Name: George
 3. Department: Education
 4. Current Designation: Assistant Professor
 5. Age, Date and Place of Birth: 39, 29-05-1984, Arunapuram
 6. Date of appointment: 29-02-2016
 7. Date of retirement: 31-05-2044
 8. Gender: Male
 9. Marital status: Married
 10. Nationality: Indian
 11. Address for correspondence (with Pin code): St. Thomas College of Teacher Education, Pala – 686575, Kottayam Dt, Kerala
 12. Permanent Address (with Pin code): Kavukattu House, Padinjattinkara PO-686571
- Telephone No: 9400431589
- Email: kavukattugalex@gmail.com

Mobile Ph. No.:



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
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PALA

13. Academic Qualifications (Matric till post-graduation):

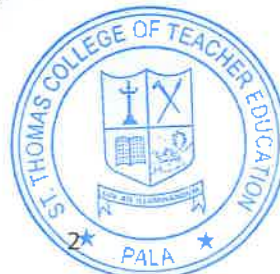
Examination	Name of the Board/University	Year of Passing	Percentage of marks obtained	Division / Class/Grade	Subject
S.S.L.C.	Department of General Education, Kerala	2000	70%	First Class	S.S.L.C.
HSE (+2)	Board of Higher Secondary, Kerala	2002	71.33%	First Class	Humanities
T.T.C (D.Ed.)	Department of General Education, Kerala	2004	60%	Second Class	Social Science
B.A	Mahatma Gandhi University, Kerala	2007	70.4%	First Class	Economics
M.A	Mahatma Gandhi University, Kottayam	2009	68%	First Class	Economics
B.Ed.	Mahatma Gandhi University, Kottayam	2010	85.5%	3.42	Social Science
M. Ed.	Mahatma Gandhi University, Kottayam	2011	78.5%	3.13	M. Ed
UGC -NET		December 2011	N.A	N. A	Education
M.Sc.	Madras University	2015	75 %	First Class	Psychology

14. Posts held after appointment at this Institute:

Designation	Department	Date of actual Joining		Grade/Level
		From	To	
Assistant Professor	Education	29/02/2016		Stage I /Acad Level 10



[Handwritten Signature]
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[Handwritten Signature]
 Prof. Dr. BEENAMMA MATHEW
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CATEGORY I TEACHING

Lectures, Seminars, Tutorials, Practicals, Contact Hours

Year	Mode of Activity*	Total class Assigned	Number of classes engaged as per documented record	Number of classes engaged _____ X100 Total class Assigned
2018-2019 June-May	L, S, T, P, C	640 hours	590 hours	92.18

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

CATEGORY: II

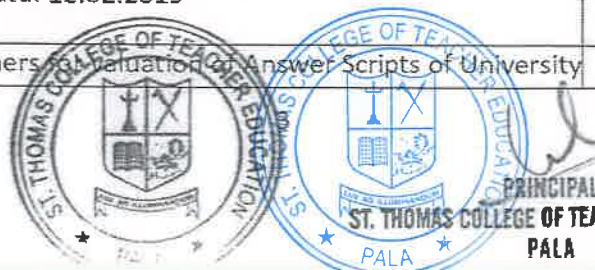
INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENTS RELATED ACTIVITIES/RESEARCH ACTIVITIES


A) Administrative responsibilities

Sl.No	Type of Responsibility	Role Performed
.	Alumni Association Staff in Charge	Secretary
Total number of activities		1

B) Examination and evaluation duties assigned by the college/university

Sl. No.	Name of Duty	Role Performed
01	Board of Examiners for valuation of Answer Scripts of University Examinations of II SEM B.Ed.as per UO.No.EB. VI/01/966 / 2018 dtd. 28.11.2018	Additional Examiner for EDU 202 (July 2018)
02	Board of Examiners for valuation of Answer Scripts of University Examinations of III SEM B.Ed.as per UO.No.EB. VI/01/980 / 2018 dtd. 07.02.2019	Additional Examiner for EDU 301 (December 2018)
03	Board of Examiners for Re-evaluation of Answer Scripts of University Examinations of I SEM B.Ed. as per UO.No.EB. III/B.Ed. / 2019 dtd. 12.02.2019	Additional Examiner for EDU 102 (January 2018)
04	Board of Examiners for valuation of Answer Scripts of University	1




Prof. Dr. BEENAMMA MATHEW
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	Examinations of IV SEM B.Ed.as per UO.No.EB. VI/01/5607 / 2019 dtd. 06.05.2019	Additional Examiner for EDU 402 (April 2019)
05	Board of Examiners for Re-evaluation of Answer Scripts of University Examinations of II SEM B.Ed. as per UO.No.EB. III/B.Ed./ 1/ 2019 dtd. 14.05.2019	Additional Examiner for EDU 202 (July 2018)
06	Invigilation work for the B.Ed. Degree Examination, April, 2019	University Exam Invigilation as per allotment
Total number of activities		06

C) Student related co-curricular, extension and field based activities

Sl. No.	Type of Activity	Role Performed
01	Tourism Club	Teacher in Charge
02	The Quiz Club	Teacher in Charge
03	De- Addiction Club	Teacher in Charge
04	Study Tour	Co-ordinator
Total number of activities		04

D) Organizing seminars/conferences/workshops and other college/university activities

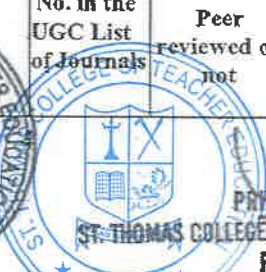
Sl. No	Type of Activity	Role Performed
1	All Kerala Malayalam Story Writing & Elocution Competitions for School Students	Co-ordinator
Total number of activities		1

E) Invited lectures /Resource Person/paper presentation in Seminars/Conferences/full paper in Conferences proceedings

Sl.No.	Activity	International (abroad)/International (within country)/ National / State /University
01		
02		
Total number of activities		06

(F) Details of Publications in Peer-reviewed or UGC Listed Journals

Sl. No.	Title with PageNos.	No. in the UGC List of Journals	Peer reviewed or not	ISSN/ ISBN	Whether you are the main Author



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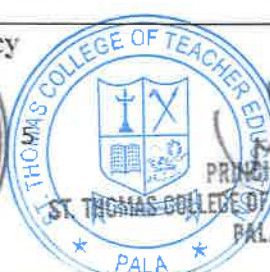
Prof. Dr. BEENAMMA MATHEW
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PALA

01	Relationship between Continuing Education Programmes and Achievement of Education for All (EFA) in Kerala State (Pp. 187-193)	Mirror - International Research Journal of Commerce, Management & Social Science	64272 (June 2018 Vol. 8 No. 4)	YES	June 2018 ISSN No.2249-8117	Yes
02	Continuing Education Programmes and Education For All (EFA) Among Transgenders (Pp.6-11)	International Journal of Innovative Research Explorer (IJIRE)	(Jan-June, 2018 Vol. 7, No.2)	Yes	ISSN No. 2347-6060	Yes
03	A Study on Influence of Emotional Maturity on Learning among High School Students(Pp. 53-57)	EDUCATIONAL EXTRACT, A Peer Reviewed Educational Journal	(Vol.VI Issue.1 January 2019)	Yes	ISSN: 2320-7612).	No (Co-author with Anoop A. Francis)
04	Education For All (EFA): A Pre Requisites for Social Development and Well Being of Tribal People” Pp 15-24)	ASIAN RESEARCH REVIEW, Bi-annual peer reviewed International Journal of Management, Technology and Social Sciences	(Vol.1 Issue.1 January 2019,	Yes	ISSN: 2637-1278)	Yes
Total						04

G) Book / Article/ Chapter Published

Book Name/ Article	Publisher & Month/Year	ISBN
Total		00

Research Guidance, Projects and Consultancy



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
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PALA

(H) Research Guidance

Category	Number Enrolled	Title (Name of the Student)	Dissertation /Thesis
	Total		02

(I) Official Responsibilities for Government of Kerala

Title	Organised by	Government Order Details


Other Information:

Dr. Alex George
31/05/2018




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PALA



**ST. THOMAS COLLEGE OF TEACHER EDUCATION,
PALA, KOTTAYAM, KERALA, INDIA**

SELF APPRAISAL FORM (NON- TEACHING STAFF)

(Assessment Period 1st June 2018 to 31st May 2019)

PART A: GENERAL INFORMATION

Name : *Shini K. K*
Date of Birth : *6/2/1974*
Date of Appointment : *7/10/2005*
Educational qualifications : *B. A*
Designation : *Typist*
PEN No. : *467317*
Date of retirement : *28/2/2030*

PART B: DETAILS OF PROFESSIONAL DEVELOPMENT (TRAINING PROGRAMS ATTENDED)

Sl. No.	Type of Training
<i>1.</i>	<i>Attended RWA-PEMS Workshop at College of Engineering TVM on 23/02/2019</i>



[Signature]
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PART C: APPRAISER OBSERVATIONS

Sl. No.	Particulars	Rating		
		Good	Fair	Satisfactory
1.	Knowledge about the work	✓		
2.	Interpersonal Skill		✓	
3.	Accessibility		✓	
4.	Punctuality	✓		
5.	Ability to organize work and carry it out		✓	
6.	Proven ability to manage multiple tasks effectively during emergencies	✓		
7.	Maintenance of files and records	✓		
8.	Completion of work on schedule	✓		
9.	Cooperation with colleagues	✓		
10.	Mutual motivation with colleagues	✓		

Declaration

I hereby declare that the information provided is true to the best of my knowledge.




PRINCIPAL
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA

ORGANIZATIONAL SUPPORTS

**TECHNO-PEDAGOGICAL SKILLS AND COGNITIVE
CORRELATES OF STUDENT TEACHERS AT
SECONDARY LEVEL**

**THESIS SUBMITTED TO BHARATHIAR UNIVERSITY IN PARTIAL
FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF
DOCTOR OF PHILOSOPHY IN EDUCATION**

**BY
ANJU K PAUL**

Reg. No Ph.D-CB-JUL 2014-0205


**UNDER THE GUIDANCE OF
Dr. T.C. THANKACHAN
ASSISTANT PROFESSOR, ST. THOMAS COLLEGE OF TEACHER
EDUCATION, PALA, KERALA**



**RESEARCH AND DEVELOPMENT CENTRE
BHARATHIAR UNIVERSITY, COIMBATORE - 641 046
TAMILNADU, INDIA**

OCTOBER 2018




**Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA**

**CONTINUING EDUCATION PROGRAMMES AND
EDUCATION FOR ALL IN KERALA STATE**

**THESIS SUBMITTED TO BHARATHIAR UNIVERSITY IN PARTIAL
FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF
DOCTOR OF PHILOSOPHY IN EDUCATION**

**BY
ALEX GEORGE
Reg. No: Ph. D-CB-JUL 2014-0201**

**UNDER THE GUIDANCE OF
Dr. T.C. THANKACHAN
ASSISTANT PROFESSOR
ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA,
KOTTAYAM, KERALA.**



**RESEARCH AND DEVELOPMENT CENTRE
BHARATHIAR UNIVERSITY, COIMBATORE - 641 046
TAMILNADU, INDIA**

OCTOBER 2018




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

**EFFECTIVENESS OF 7E MODEL ON METACOGNITIVE
SKILLS, SCIENCE PROCESS SKILLS, SCIENTIFIC
INTEREST AND ACHIEVEMENT IN SCIENCE
AMONG SECONDARY STUDENTS**

**THESIS SUBMITTED TO BHARATHIAR UNIVERSITY IN PARTIAL
FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF
DOCTOR OF PHILOSOPHY IN EDUCATION**

**BY
VISWALAKSHMI T.V**

Reg.No. Ph.D-CB-JUL 2014-0236

**UNDER THE GUIDANCE OF
Dr. T.C. THANKACHAN
ASSISTANT PROFESSOR, ST. THOMAS COLLEGE OF TEACHER
EDUCATION, PALA, KERALA, INDIA**



**RESEARCH AND DEVELOPMENT CENTRE
BHARATHIAR UNIVERSITY, COIMBATORE - 641 046
TAMILNADU, INDIA**

OCTOBER 2018



Beena
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

**INFLUENCE OF EDUCATION ON THE SOCIO-ECONOMIC
DEVELOPMENT OF TRIBAL PEOPLE IN KERALA**

THESIS SUBMITTED TO BHARATHIAR UNIVERSITY IN PARTIAL
FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF
DOCTOR OF PHILOSOPHY IN EDUCATION

BY

JAMES JOSEPH

Ph. D-CB-JUL 2013-0363

UNDER THE GUIDANCE OF

Dr. P.P. SHAJIMON

ASSISTANT PROFESSOR

ST. THOMAS COLLEGE OF TEACHER EDUCATION


PALA, KERALA



**RESEARCH AND DEVELOPMENT CENTRE
BHARATHIAR UNIVERSITY, COIMBATORE - 641 046
TAMILNADU, INDIA**

APRIL 2019




Prof. Dr. **BEENAMMA MATHEW**
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

**INFLUENCE OF NSS ON SELECTED PSYCHOLOGICAL
VARIABLES IN RELATION TO THE ACADEMIC ACHIEVEMENT
OF HIGHER SECONDARY STUDENTS**

**THIS IS SUBMITTED TO BHARATHIAR UNIVERSITY IN PARTIAL
FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF
DOCTOR OF PHILOSOPHY IN EDUCATION**

BY

**DOMINIC SAVIO
Ph.D-CB-DEC2013-0012**

UNDER THE GUIDANCE OF


**Dr. P.P. SHAJIMON
ASSISTANT PROFESSOR
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA, KERALA**



**RESEARCH AND DEVELOPMENT CENTRE
BHARATHIAR UNIVERSITY, COIMBATORE – 641 046
TAMILNADU, INDIA**



APRIL 2019


Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

**EFFECTIVENESS OF DOMAIN BASED INSTRUCTIONAL
PACKAGE ON DEVELOPING SELECT LIFE SKILLS
AMONG LATE BLOOMERS AT PRIMARY LEVEL**

THESIS SUBMITTED TO BHARATHIAR UNIVERSITY IN PARTIAL
FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF
DOCTOR OF PHILOSOPHY IN EDUCATION

By

SUJITHRAN.P

Ph.D-CB-DEC2013-0041

UNDER THE GUIDANCE OF

DR. P.P. SHAJIMON

ASSISTANT PROFESSOR

ST. THOMAS COLLEGE OF TEACHER EDUCATION

PALA, KERALA



**RESEARCH AND DEVELOPMENT CENTRE
BHARATHIAR UNIVERSITY, COIMBATORE – 641 046
TAMILNADU, INDIA**

APRIL 2019



Beena
**Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA**

**RELATIONSHIP BETWEEN PROBLEMS AND
PERFORMANCE OF SCHOOLS
IN KERALA**

THESIS SUBMITTED TO BHARATHIAR UNIVERSITY IN
PARTIAL FULFILLMENT OF REQUIREMENT FOR THE DEGREE
OF DOCTOR OF PHILOSOPHY IN EDUCATION

BY

TENNY VARGHESE

PH.D-CB-JUL.2013-0368

UNDER THE GUIDANCE OF

Dr. P.P. SHAJIMON

ASSISTANT PROFESSOR

ST. THOMAS COLLEGE OF TEACHER EDUCATION

PALA, KERALA



RESEARCH AND DEVELOPMENT CENTRE
BHARATHIAR UNIVERSITY, COIMBATORE - 641 046
TAMILNADU, INDIA

JULY 2018




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

**EFFECTIVENESS OF MULTIMEDIA INSTRUCTIONAL
PACKAGE IN DEVELOPING CIVIC SENSE AMONG
SECONDARY STUDENTS**

THESIS SUBMITTED TO BHARATHIAR UNIVERSITY IN PARTIAL
FULFILLMENT OF THE REQUIREMENTS FOR THE DEGREE OF
DOCTOR OF PHILOSOPHY IN EDUCATION

BY

JOGIMON GEORGE
Ph.D-CB-DEC 2013-0014

UNDER THE GUIDANCE OF

Dr. P.P. SHAJIMON
ASSISTANT PROFESSOR
ST. THOMAS COLLEGE OF TEACHER EDUCATION
PALA, KERALA



**RESEARCH AND DEVELOPMENT CENTRE
BHARATHIAR UNIVERSITY, COIMBATORE – 641 046
TAMILNADU, INDIA**

APRIL 2019



Beena
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

**EFFECTIVENESS OF THE PICTURE-WORD
INDUCTIVE MODEL IN LEARNING ENGLISH
AMONG PUPILS OF STANDARD FIVE**

**THESIS SUBMITTED TO BHARATHIAR UNIVERSITY IN
PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR
THE DEGREE OF DOCTOR OF PHILOSOPHY IN
EDUCATION**

**BY
LAVINA DOMINIC
Reg. No. R-Ph. D - E- 2009 - 1277**

**UNDER THE GUIDANCE OF
Dr. T.M. MOLLYKUTTY
ASSOCIATE PROFESSOR,
ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA**



**RESEARCH AND DEVELOPMENT CENTRE
BHARATHIAR UNIVERSITY, COIMBATORE - 641 046
TAMILNADU, INDIA**

**DECEMBER
2014**



Beena
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

607

**EFFECTIVENESS OF EXPERIENTIAL
LEARNING MODEL IN DEVELOPING
SOCIO-EMOTIONAL COMPETENCIES**

**THESIS SUBMITTED TO BHARATHIAR UNIVERSITY IN
PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR THE
DEGREE OF DOCTOR OF PHILOSOPHY IN
EDUCATION**

BY

ROSELIT MICHAEL
Reg. No. R-Ph.D – E- 2009 - 1273

UNDER THE GUIDANCE OF

Dr. T. M. MOLLYKUTTY

**ASSOCIATE PROFESSOR,
ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA**



**RESEARCH AND DEVELOPMENT CENTRE
BHARATHIAR UNIVERSITY, COIMBATORE – 641 046
TAMILNADU, INDIA**

JULY 2014



Beena
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

**EFFECTIVENESS OF REFLECTIVE TEACHING
METHOD IN DEVELOPING PEACE VALUES
AMONG PUPILS OF STANDARD SEVEN**

**THESIS SUBMITTED TO BHARATHIAR UNIVERSITY IN
PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR
THE DEGREE OF DOCTOR OF PHILOSOPHY IN
EDUCATION**

**BY
SUNU AUSTIN
Reg. No. R-Ph. D - E- 2009 - 1275**

**UNDER THE GUIDANCE OF
Dr. T.M. MOLLYKUTTY
ASSOCIATE PROFESSOR,
ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA**



**RESEARCH AND DEVELOPMENT CENTRE
BHARATHIAR UNIVERSITY, COIMBATORE - 641 046
TAMILNADU, INDIA**

**JULY
2016**



Beena
Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

**EFFECTIVENESS OF VALUE ANALYSIS MODEL
AND VALUE DISCUSSION MODEL IN DEVELOPING
VALUING COMPETENCIES**

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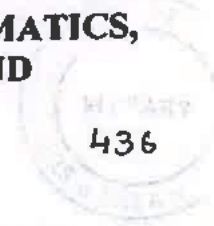
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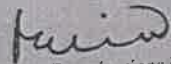
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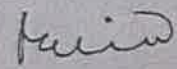
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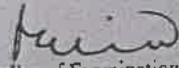
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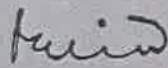
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Faculty : Education
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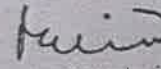
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Faculty : Education
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PhD open defence of Pratheesh Abraham -06/05/2019

The PhD open defence of our faculty member, Pratheesh Abraham was held offline on 06/05/2019 at the School of Pedagogical Sciences, MG University, Kottayam. Faculty members actively participated in the event, showing their support and engagement. Their presence provided emotional support, contributing to a positive and encouraging atmosphere for Pratheesh.



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PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA

PhD open defence of Shalby P. Jose on 12/02/2019

The PhD open defence of our faculty member Sr. Shalby P. Jose was held offline on 12/02/2019 at the School of Pedagogical Sciences, Kannur University. Faculty members actively participated in the event, showing their support and engagement.



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MOU



Letter of Intent

AIMST University (Malaysia) and St. Thomas College of Teacher Education, Pala, Kerala (India)

AIMST University (Malaysia) and St. Thomas College of Teacher Education, Pala, Kerala (India) agreed to explore collaboration on academic related activities. This Letter of Intent allows for negotiations towards an official Memorandum of Understanding (MOU) following further discussions and sharing of information related to common areas of interest.

Scope

The scope of possible collaboration on academic related by in this Letter of Intent includes the following categories:

- Explore on offering programme(s) on franchise and/or twinning basis;
- Promote staff and/or student mobility or exchange programme
- Joint seminars, workshops and research relevant academic activities.

This Letter of Intent is effective from 6th April 2019 as the date of execution by the appropriate officer of each signatory institution. The letter of Intent covers a period of three (3) years from the final date of signing, with the understanding that it may be terminated by either party giving a notice of at least six (6) months-notice to the other party in writing.


This Letter of Intent is not intended to be legally binding and may be replaced by a formal Memorandum of Understanding when agreed to by both parties.

Signed


for AIMST University, Malaysia


Snr. Assoc. Prof. Kathiresan V. Sathasivam
Registrar

for St. Thomas College of Teacher Education,
Pala, Kerala, India


Dr. T. C. Thankachan,
Assistant Professor




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA



Letter of Intent

University of Malaya (Malaysia) and St. Thomas College of Teacher Education, Pala, Kerala (India)

University of Malaya (Malaysia) and St. Thomas College of Teacher Education, Pala, Kerala (India) agreed to explore collaboration on academic related activities. This Letter of Intent allows for negotiations towards an official Memorandum of Understanding (MOU) following further discussions and sharing of information related to common areas of interest.

Scope

The scope of possible collaboration on academic covered by in this Letter of Intent includes the following categories:

- Explore on offering programs/sets on franchise and/or twinning basis;
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Signed

for University of Malaya, Malaysia

Dr. Krishanan Manian
Head, Department of Indian Studies

for St. Thomas College of Teacher Education,
Pala, Kerala, India

Dr. T. C. Thankachan,
Assistant Professor



Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA



**Geneva
Business School®**
Real Business. Future Leaders.



Letter of Intent

Geneva Business School, Geneva (Switzerland) and St. Thomas College of Teacher Education, Pala, Kerala (India)

Geneva Business School, Geneva (Switzerland) and St. Thomas College of Teacher Education, Pala, Kerala (India) agreed to explore collaboration on academic related activities. This Letter of Intent allows for negotiations towards an official Memorandum of Understanding (MOU) following further discussions and sharing of information related to common areas of interest.

Scope

The scope of possible collaboration on academic related by in this Letter of Intent includes the following categories:


- Explore on offering programme(s) on franchise and/or twinning basis;
- Promote staff and/or student mobility or exchange programme
- Joint seminars, workshops and research relevant academic activities.

This Letter of Intent is effective from 6th April 2019 as the date of execution by the appropriate officer of each signatory institution. The letter of Intent covers a period of three (3) years from the final date of signing, with the understanding that it may be terminated by either party giving a notice of at least six (6) months-notice to the other party in writing.


This Letter of Intent is not intended to be legally binding and may be replaced by a formal Memorandum of Understanding when agreed to by both parties.

Signed


for Geneva Business School, Geneva


Dr. Krupal Trivedi,
Director, Geneva Business School

for St. Thomas College of Teacher Education,
Pala, Kerala, India


Dr. T. C. Thankachan,
Assistant Professor




Prof. Dr. BEENAMMA MATHEW
PRINCIPAL
ST. THOMAS COLLEGE OF
TEACHER EDUCATION
PALA