



**St. Thomas College of Teacher Education, Pala, Kerala – 686 575**

*Affiliated to Mahatma Gandhi University, Kottayam*

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# **Criterion I – Curricular Aspects**

## **1.1 Curriculum Planning**

### **1.1.2 (a) MEETING NOTICE AND MINUTES OF THE MEETING FOR IN-HOUSE CURRICULUM PLANNING**



**ST. THOMAS COLLEGE  
OF TEACHER EDUCATION, PALA  
ESTD. 1957**

**SSR Submitted to  
NAAC  
Fourth Cycle of  
Accreditation**

**1.1.2 (a) MEETING NOTICE AND  
MINUTES OF THE MEETING FOR IN-  
HOUSE CURRICULUM PLANNING**

<b>Sl. No:</b>	<b>Notice and Minutes of In-house Curriculum Planning</b>	<b>Page No:</b>
<b>1.</b>	<b>2022-2023</b>	<b>1-14</b>
<b>2.</b>	<b>2021-2022</b>	<b>15-26</b>
<b>3.</b>	<b>2020-2021</b>	<b>27-41</b>
<b>4.</b>	<b>2019-2020</b>	<b>42-50</b>
<b>5.</b>	<b>2018-2019</b>	<b>51-59</b>



ST. THOMAS COLLEGE OF TEACHER EDUCATION PALA

NOTICE


1/06/2022

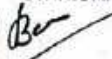
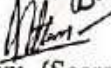




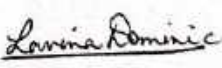
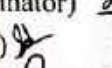



There will be an in-house Curriculum Committee meeting at 3:00 p.m. in the Seminar Hall of the college on 03-06-2022. All committee members are cordially invited to attend.

The agenda for the meeting is as follows:

1. Preparation of Action Plan for the Academic Year, Semester 3 Practical Exam
2. AQAR 2020-21 (Annual Quality Assurance Report)
3. Arts and Sports Fest, College Day
4. B.Ed. Induction,
5. Bridge course
6. M Ed Internship at primary level and D El Ed, B.Ed, Special School Visit
7. College Magazine
8. Samagra Sakshara Pala
9. Practice Teaching
10. Orientation to Self-Study Courses and Value Added courses
11. Activities for Capacity Building and Social Interaction
12. Collaboration with Local Bodies
13. Observance of Important Days
14. B Ed internship
15. Club Programs
16. Discussion on Online Coaching
17. Calendar and Timetable preparation
18. B Ed semester III internship



  
Principal  
PRINCIPAL  
ST. THOMAS COLLEGE OF TEACHER EDUCATION  
PALA

1. Dr. Sr. Beenamma Mathew (Principal) 
2. Prof. Jose P Mattam (Expert) 
3. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) 
4. Dr. T.C. Thankachan (Vice-Principal, Core course) 
5. Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.) 
6. Dr. Sr. Mary Thomas (Assoc. Prof. Physical Science Edn.) 
7. Dr. Lavina Dominic (Asst. Prof. English Edn. IQAC Coordinator) 
8. Dr. Sunu Austin (Asst. Prof. Social Science Edn. Convenor) 
9. Dr. Pratheesh Abraham (Asst. Prof. Dean Student's Welfare) 
10. Dr. Bindu David (Asst. Prof. Natural Science Edn.) 
11. Mr. Joffy J Njavallil (Asst. Prof. Commerce Education,) 



Minutes of the meeting held on 03.06.2022

Venue: Seminar Hall

Time: 3pm

The meeting began with a prayer. The principal Dr. Beename Mathew, then welcomed all the attendees. The members reviewed the progress made on implementing the decisions from the previous meeting.

### Action taken report

- (1) The staff council scheduled the timetable and conducted the model examinations for the B.Ed Semester I, Semester II and Semester III. The union election for the year 2021-22 was conducted on March 15<sup>th</sup>.
- (2) The editorial boards of the college magazine started their work on the college magazine.
- (3) 'Nikallectu' - the local school beautification project as an extension activity - functioned successfully and covered more than 15 schools during the summer vacation.
- (4) The publication of research papers in UGC approved and peer-reviewed journals by the staff is in progress.

The principal provided an update on the college's activities since the last meeting. The committee discussed the agenda items and made the following decisions.

- (1) Prepared a schedule for academic work and activities for the year 2022-2023
- (2) The following arrangements need to be made for the practical exams: arrange the classrooms.



with ICT provisions, prepare physical education videos for

- (3) Instruct teachers to expedite AGAR preparation.
- (4) The principal informed the committee that MOUs have been signed with St. Joseph College of Teacher Education for Women, Ernakulam and Don Bosco College, Angadikadavu.
- (5) Duration of B.Ed Sem II Induction: 11/07/2022 to 11/08/2022. Art Fest, Sports Day, and College Day will be conducted in mid-July. The College magazine will be published at the earliest.
- (6) M-Ed internship will take place in July.
- (7) 'Samagra Salsheha Pala' project inauguration. 26/07/2022. Invites include Ministers, Bishop's Eparchy of Palai, Headmasters of UP and LP Schools, Students of TTI, Mutholy and Edamatten. Committees will be formed for effective functioning of the inauguration ceremony.
- (8) Celebrate Independence Day.
- (9) Discuss the significance of observing National and International Days and instil to plan programs and activities to celebrate and raise awareness.
- (10) Decided to give orientation on self study courses and Value-added courses and a bridge course for the new batch.
- (11) Discuss the need for and implementation of online coaching for NET, SET and TET exams and recommended preparing a training schedule.
- (12) Decided to identify initiatives for community engagement.
- (13) Suggested brainstorming ideas for activities aimed at enhancing students capacity and



and fostering social interaction.

- (14) Prepare a calendar with new updates, form a timetable committee and prepare the timetable
- (15) Implement SEM III Internship according to the B-Ed syllabus and guidelines of BOS

The meeting ended with a short prayer.

Members Present:

1. Prof. Dr. Beenamma Mathew (Principal) *Ben*
2. Dr. T. C. Thankachan (Vice Principal) *Thankachan*
3. ~~Prof. Dr. Sr. Beenamma (Principal)~~
3. Prof. Jose P Mathom *Mathom*
4. Rev. Fr. Beechamans Kennampareans *Fr. Beechamans*
5. Mr. Georgekally Jacob (H.M. Model school) *Georgekally*
6. Dr. Mathews T. Thelley (Alumni) *Thelley*
7. Dr. T.M. Mollakutty (HOD, M.Ed) *Mollakutty*
8. Dr. Lavina Dominic *Dominic*
9. Dr. Sunu Austin *Austin*
10. Dr. Sr. Mary Thomas *Mary Thomas*
11. Dr. Peatheesh Abraham *Peatheesh*
12. Dr. Bindhu David *Bindhu*
13. Mr. Jitty J. Njavallil *Jitty*
14. Mrs. Aneta George *Aneta*
15. Mr. Cyria Thomas *Cyria*





ST. THOMAS COLLEGE OF TEACHER EDUCATION PALA

NOTICE

01/11/2022

There will be an in-house Curriculum Committee meeting at 3:00 p.m. in the Seminar Hall of the college on 08-11-2022. All committee members are cordially invited to attend.

The agenda for the meeting is as follows:

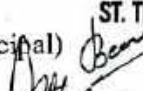
1. School Induction of B Ed Students
2. College Magazine Preparation and Release
3. Inauguration of Research Centre
4. Global Academic Carnival
5. PTA fund revising, initiation of NSS
6. M Ed field trip



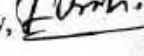
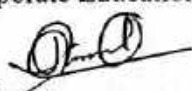


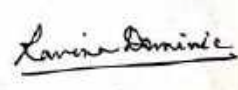





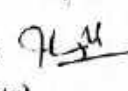
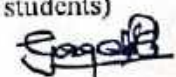
Principal 

PRINCIPAL

ST. THOMAS COLLEGE OF TEACHER EDUCATION  
PALA

Dr. Sr. Beenamma Mathew (Principal) 

Prof. Jose P Mattam (Expert) 

3. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) 
4. Dr. T.C. Thankachan (Vice-Principal, Core course) 
5. Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.) 
6. Dr. Sr. Mary Thomas (Assoc. Prof. Physical Science Edn.) 
7. Dr. Lavina Dominic (Asst. Prof. English Edn., IQAC Coordinator) 
8. Dr. Sunu Austin (Asst. Prof. Social Science Edn. Convenor) 
9. Dr. Pratheesh Abraham (Asst. Prof. Eng. Education, Dean Student's Welfare) 
10. Dr. Bindu David (Asst. Prof. Natural Science Edn.) 
11. Mr. Joffy J Njavallil ( Asst. Prof. Commerce Education,) 
12. Mrs. Aneeta George (M.Ed. Faculty) 
13. Dr. Mathews T.Thelly, (Alumni Executive Member) 
14. Mr. Cyriac Thomas, B.Ed. ( Representative of students)
15. Sri.Georgekutty Jacob, H.M Model School 



# Minutes of the meeting held on 08.11.2022

Venue: Seminar Hall

Time: 3pm

The meeting began with a prayer. The principal Dr. Benamma Mathew, then welcomed all the members. The members reviewed the progress made on implementing the decisions from the previous meeting.

## Action taken report:

- 1) Classrooms have been equipped with necessary ICT provisions to facilitate practical exams.
- 2) Videos for physical education have been prepared, covering physical exercises and so.
- 3) Teachers have been instructed to expedite the preparation of the Annual Quality Assurance Report (AQAR). Guidelines and templates have been provided to streamline the process and ensure timely submission.
- 4) MoUs have been successfully signed with St. Joseph's College of Teacher Education for Women, EKM and Don Bosco College Angadikadavu. These collaborations aim to foster academic exchange, research cooperation and student development initiatives between our institutions.
- 5) The staff council decided tentative dates for various events throughout the year.
- 6) Independence Day and various National and International Days will be celebrated as per the schedule.
- 7) Orientation sessions on Self-Study and Value Added courses have been organised to promote holistic development among students.



8) Online coaching sessions for NET, SET, and KTET examinations have been initiated. A detailed schedule for training has been prepared to guide students through the coaching process effectively.

9) The staff council brainstormed ideas for various activities. These activities aim to engage students in scholastic and non-scholastic pursuits that contribute to their overall development.

The principal provided an update on the college activities since the last meeting. The committee then discussed the agenda items and made the following decisions:

- (1) Complete AQAR of (2021-2022)
- (2) Inauguration of the Research Centre scheduled to be held on 23/11/2023 at 9:00 am. Invites - all aided Training Colleges, neighbouring colleges, neighbouring schools, governing body members, Alumni, Executive members and Co-operate Educational Agency.
- (3) Prepare an action plan for the Research Centre Inauguration
- (4) Participating in the Global Academic Carnival held by Mahatma Gandhi University.
- (5) Agree to revise the PTA and
- (6) Decide on a deadline and release the college magazine.
- (7) Induction programme scheduled for the first week of March



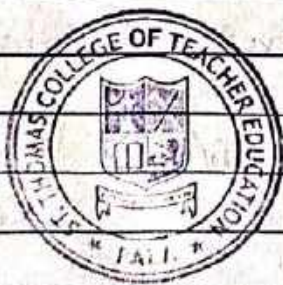
(8) In February, decide on the conduct of M-Ed Field trip.

(9) Support the initiation of Aided Unit of NSS in college.

The meeting ended with a short prayer.

Members present :-

1. Dr. B. Beenamma Mathew (Principal) *Beena*
2. Dr. T. C. Thankachan (Vice-Principal) *Thankachan*
3. Prof. Jose P. Malton *Malton*
4. Rev. Fr. Beechamans Kunnumpuram *F. Beechamans*
5. Mr. Georgekitty Jacobs (H.M. Model School) *Georgekitty*
6. Dr. Mathews T. Thelley *Thelley*
7. Dr. T.M. Mollekitty (HOD, M.Ed) *Mollekitty*
8. Dr. Sr. Mary Thomas *Mary Thomas*
9. Dr. Lavina Dominic *Lavina*
10. Dr. Sunm Austin *Sunm Austin*
11. Dr. Pratheesh Abraham *Pratheesh*
12. Dr. Bindhu David *Bindhu*
13. Mr. Jothy J. Njavallil *Jothy*
14. Mrs. Aneta George *Aneta*
15. Mr. George Thomas *George*



*Beena*  
PRINCIPAL  
ST. THOMAS COLLEGE OF TEACHER EDUCATION  
PALA



ST. THOMAS COLLEGE OF TEACHER EDUCATION PALA

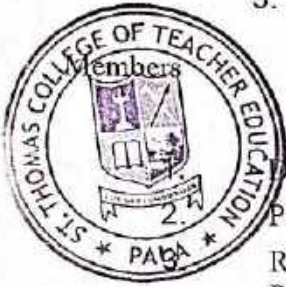
NOTICE

06/01/2023

There will be an in-house Curriculum Committee meeting at 3:00 p.m. in the Seminar Hall of the college on 11/01/2023. All committee members are cordially invited to attend.

The agenda for the meeting is as follows:

1. Academic and Co- scholastic activities 2022-23
2. M Ed dissertation- Data collection
3. B Ed, and M Ed internal and Model examinations



Principal *Be...*  
PRINCIPAL

ST. THOMAS COLLEGE OF TEACHER EDUCATION  
PALA

4. Dr. Sr. Beenamma Mathew ( Principal) *Be...*
5. Prof. Jose P Mattam (Expert) *Math...*
6. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) *P. Berch...*
7. Dr. T.C. Thankachan (Vice-Principal, Core course) *Thank...*
8. Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.) *Molly...*
9. Dr. Sr. Mary Thomas (Assoc. Prof. Physical Science Edn.) *Mary...*
10. Dr. Lavina Dominic (Asst. Prof. English Edn., IQAC Coordinator) *Lavina Dominic*
11. Dr. Sunu Austin (Asst. Prof. Social science Edn. Convenor) *Sunu...*
12. Dr. Pratheesh Abraham (Asst. Prof. English. Education, Dean's Students Welfare) *Pratheesh...*
13. Dr. Bindu Dávid (Asst. Prof. Natural Science Edn.) *Bindu...*
14. Mr. Joffy J Njavallil ( Asst. Prof. Commerce Education,) *Joffy...*
15. Mrs. Anceta George (M.Ed. Faculty) *Anceta...*
16. Dr. Mathews T.Thelly, (Alumni Executive Member ) *Mathews...*
17. Mr. Cyriac Thomas, B.Ed. ( Representative of students)
18. Sri.Georgekutty Jacob, H.M Model School *George...*



Minutes of the meeting held on 11.01.2023

Venue: Seminar Hall

Time: 3:00 pm

The meeting began with a prayer. The principal Dr. Beenamma Mathew welcomed all the attendees. The members reviewed the progress made on implementing the decisions from the previous meeting.

Action taken report:

- 1) The inauguration of the research centre was scheduled for 23rd November 2023 at 9:00 am and the action plan was prepared for the event.
- 2) It was decided that the college would participate in the Global Academy Carnival organised by M.G. University.
- 3) The PTA fund revision was agreed upon after discussion.
- 4) A deadline of 15th December 2023 was set for the release of the college magazine.
- 5) The induction programme for B.Ed students were scheduled for the first week of March and the M.Ed field trip was planned for February.

6) The meeting concluded with a prayer, seeking divine guidance and wisdom to execute the plans effectively.

The principal provided an update on the college activities since last meeting. The committee then discussed the agenda items and made the following decisions.



1. Educational Tours - BEd Sem IV - March 2023
2. College Day March Last Week
3. Sports Day March second / third week
4. Model exams BEd and MEd - February last week / March first and second week
5. Art Fest - March first week.

The meeting ended with a short prayer

Members present:-

1. Dr. Sr. Beenamma Mathew (Principal) *Ben*
2. Dr. T.C. Thankachan (Vice-Principal) *(Thankachan)*
3. Prof. Jose P Mathom *Mathom*
4. Rev. Fr. Beschmanns Kannampuzam *F. Math.*
5. Mr. Georgekully Jacob *George*
6. Dr. Mathews T Thelley *Thelley*
7. Dr. T.M. Molykethy (HOD, M.Ed) *Thelley*
8. Dr. Sr. Mary Thomas *Mary*
9. Dr. Lavina Dominic *Dominic*
10. Dr. Sunu Austin *Sun*
11. Dr. Pratheesh Abraham *Pratheesh*
12. Dr. Bindhu David *Bindhu*
13. Mr. Jobby J. Njavallil *Jobby*
14. Ms. Aneta George *Aneta*
15. Mr. Cejine Thomas *Cejine*



*Ben*  
 PRINCIPAL  
 ST. THOMAS COLLEGE OF TEACHER EDUCATION  
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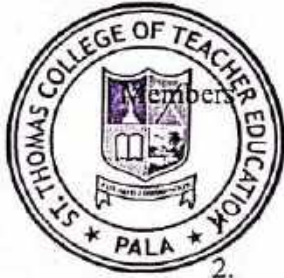
NOTICE

22/03/2023

There will be an in-house Curriculum Committee meeting at 3:00 p.m. in the Seminar Hall of the college on 29/03/2023. All committee members are cordially invited to attend.

The agenda for the meeting is as follows:

1. Academic plan/strategy for 2023-24
2. preparation of AQAR
3. Updating of University Portal



Principal *Beena*  
PRINCIPAL  
ST. THOMAS COLLEGE OF TEACHER EDUCATION  
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1. Dr. Sr. Beenamma Mathew (Principal) *Beena*
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4. Dr. T.C. Thankachan (Vice-Principal, Core course) *Thankachan*
5. Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.) *Mollykutty*
6. Dr. Sr. Mary Thomas (Assoc. Prof. Physical Science Edn.) *Mary Thomas*
7. Dr. Lavina Dominic (Asst. Prof. English Edn., IQAC Coordinator) *Lavina Dominic*
8. Dr. Sunu Austin (Asst. Prof. Social Science Edn. Convenor) *Sunu Austin*
9. Dr. Pratheesh Abraham (Asst. Prof. English Education, Dean Student's Welfare) *Pratheesh*
10. Dr. Bindu David (Asst. Prof. Natural Science Edn.) *Bindu David*
11. Mr. Joffy J Njavallil (Asst. Prof. Commerce Education,) *Joffy*
12. Mrs. Aneeta George (M.Ed. Faculty) *Aneeta George*
13. Dr. Mathews T. Thelly, (Alumni Executive Member) *Mathews*
14. Mr. Cyriac Thomas, B.Ed. (Representative of students)
15. Sri. Georgekutty Jacob, H.M Model School *Georgekutty*



Minutes of the meeting held on 29.03.2023

Venue: Seminar Hall

Time: 3pm

The meeting began with a prayer. The principal, Dr. Sr. Beenamra Mathew welcomed all the members. The members reviewed the progress made on implementing the decisions from the previous meeting.

### Action taken report

1. Assigned M.Ed staff to schedule date for data collection consulting with schools and institutions.
  2. Assigned staff committee to prepare schedule for internal and model examination of M.Ed & B.Ed
  3. The date for Educational Tone for B.Ed Sem IV was scheduled for March 2023.
  4. College day was scheduled for the last week of March and the duty discharged to Dr. Peatheesh Abraham, the Dean student Welfare.
  5. Sports Day was scheduled for March's second / third week and the responsibility was assigned to Dr. Sunil Thomas. Similarly, the Art Fest was also scheduled for March's second / third week and the responsibility was assigned to Dr. Peatheesh Abraham. Model exams for B.Ed and M.Ed were scheduled for February and March.
- A. The meeting concluded with prayer, thanking God for guiding the committee members in their discussion and decisions.

The principal provided an update on the college's activities since last meeting. The committee discussed the agenda items and made the following decisions.

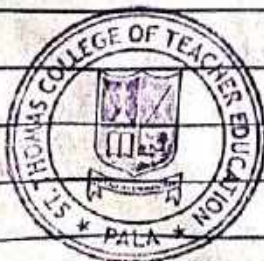


1. Faculty should update their details in the University Portal.
2. Update the College Calendar with additions and deletions of Faculty in each committee; and cell. (Include details of Research Centre and guide.

The meeting ended with a short prayer.

Members present:

1. Dr. Sr. Beenamma Mathew (Principal) *Beenamma*
2. Dr. T. C. Thankachan (Vice-principal) *Thankachan*
3. Prof. Jose P. Mallom *Mallom*
4. Rev. Fr. Beechamans Kunneempuzam *Beechamans*
5. Mr. Georgekutty Jacob (H.M. Model school) *Georgekutty*
6. Dr. Mathews T. Thelley *Thelley*
7. Dr. T.M. Mollekkutty *Mollekkutty*
8. Dr. Sr. Mary Thomas *Mary Thomas*
9. Dr. Lavina Dominic *Lavina Dominic*
10. Dr. Sunu Austin *Sunu Austin*
11. Dr. Prathesh Abraham *Prathesh*
12. Dr. Binhan David *Binhan*
13. Mr. Jitty J. Njavelli *Jitty*
14. Mrs. Aruza George *Aruza*
15. Mr. Gejane Thomas *Gejane*



*Beenamma*  
PRINCIPAL  
ST. THOMAS COLLEGE OF TEACHER EDUCATION  
PALA



ST. THOMAS COLLEGE OF TEACHER EDUCATION PALA

NOTICE

01/06/2021



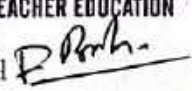



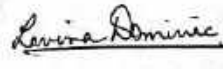





The curriculum planning committee will convene on June 7, 2021, at 2:30 PM in the seminar hall. All committee members are cordially invited to attend.

The agenda for the upcoming meeting is as follows:

1. Action Plan preparation for the Academic Year 2021
2. Schedule of work for Semester II (BE.d) and ME.d internship at Primary School
3. Model Exam Semester I
4. Creation of Student Representative Body
5. Arrangement of classes in online mode
6. LMS and MIS Set up
7. Webinar
8. MoUs, Seminars and Workshops
9. Research Center
10. Coaching classes for Eligibility Test



Members

1. Dr. T. C Thankachan ( Principal) 
2. Prof. Jose P Mattam ( Expert) 
3. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) 
4. Dr. Sr. Beenamma Mathew (Vice-Principal, Mathematics Education) 
5. Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.) 
6. Dr. Sr. Mary Thomas (Assoc. Prof. B.Ed.) 
7. Dr. Lavina Dominic (Asst. Prof. English Edn. IQAC Co-ordinator.) 
8. Dr. Sunu Austin (Asst. Prof., Social Science Edn.) 
9. Dr. Bindu David (Asst. Prof. Natural Science Edn. ) 
11. Mrs. Aneeta George (M.Ed. Faculty) 
12. Ms. Pushpa George (Asst. Prof. Commerce Edn.)
13. Mr. Prakash M Vettom (Alumni Executive Member) 
14. Mr. Sojo John B.Ed. (Representative of students)
15. Sri. Georgekutty Jacob, H.M Model School 

  
Principal  
PRINCIPAL

ST. THOMAS COLLEGE OF TEACHER EDUCATION  
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Minutes of the meeting held on 07.06.2021

Venue: Seminar Hall

Time: 2.30 pm

The meeting began with a prayer. The principal Dr. T.C. Thankachan welcomed all the members. The members reviewed the progress made on implementing the decisions from the previous meeting.

Action taken report:

- (1) The online classes were started as per government order.
- (2) The Sparsham programme was launched in April to support students in dealing with the challenges posed by the Covid-19 pandemic.

The principal provided an update on the activities of the college since the last meeting. The committee then discussed the agenda items and made the following decision:

- (1) Prepared Action plan for the academic year 2021
- (2) A detailed discussion has been done and scheduled for Semester II (B.Ed) and M.Ed Internship
- (3) Model exams for Sem I on the second and third of June.
- (4) A Body of Student Representatives is to be constituted
- (5) Prepared a convenient schedule for online classes
- (6) An initial discussion has been done on the implementation of LMS and MIs
- (7) Propose to Organise a Webinar/Seminar/Workshop on Contemporary issues (NIP 2020, NAAC) for Staff and Students.



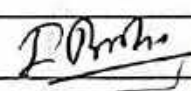

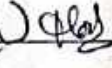


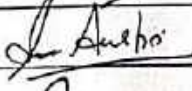


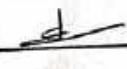



(8) Discussed the need to start the Research Centre and told the staff to take steps to do so.

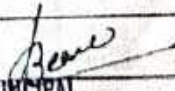
(9) Arrange the coaching classes under the leadership of Alumni.

The meeting ended with a short prayer.

Members present:

1. Dr. F.C. Thankachan 
2. Prof. Jose P. Matton 
3. Rev. Fr. Besechumans Kunnumpuzam 
4. Dr. Beenamma Mathew (Vice-Principal) 
5. Dr. T.M. Mollgkatty (HOD, MEd) 
6. Dr. Sr. Mary Thomas 
7. Dr. Lavina Dominic 
8. Dr. Sunu Austin 
9. Dr. Pratheesh Abraham 
10. Dr. Bindhu David 
11. Mrs. Aneta George 
12. Mrs. Pushpa George
13. Mr. Prakash M. Vellam Prakash M. Vellam
14. Mr. Sojo John
15. Sri. Georgekatty Jacob (H.M Model School) 



  
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NOTICE

11/10/2021

The curriculum planning committee will convene on 20-10-2021, at 2:30 PM in the seminar hall. All committee members are cordially invited to attend.

The agenda for the upcoming meeting is as follows:

1. Commencement of BE.d and ME.d
2. Kootickal Flood
3. NCTE-PAR
4. Semester III Internship
5. Value Education classes

Members

Dr. T. C Thankachan ( Principal)

Prof. Jose P Mattam ( Expert)

Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers)

Dr. Sr. Beenamma Mathew (Vice-Principal, Mathematics Education)

Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.)

Dr. Sr. Mary Thomas (Assoc. Prof. B.Ed.)

Dr. Lavina Dominic (Asst. Prof. English Edn. IQAC co-ordinator.)

Dr. Sunu Austin (Asst. Prof., Social Science Edn.)

Dr. Bindu Dávid (Asst. Prof. Natural Science Edn. )

Mrs. Aneeta George (M.Ed. Faculty)

Ms. Pushpa George (Commerce Edn.)

Mr. Prakash M Vettom (Alumni Executive Member)

Mr. Sojo John B.Ed. (Representative of Students)

Sri. Georgekutty Jacob, H.M Model School

Principal  
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Minutes of the meeting held on 20.10.2021

Venue: Seminar Hall

Time: 2.30 pm

The meeting began with a prayer. The principal Dr. T.C. Thankachan then welcomed the members. The members of the committee reviewed the progress made in implementing the decisions from the previous meeting.

Action Taken report:

- (1) The staff council prepared the action plan of the new year
- (2) Prepared a work schedule for Semester II (B.Ed) and M.Ed Internship
- (3) A Body of Student representatives were executed
- (4) A proposal is prepared to apply for research centre and research guidelines.
- (5) Made arrangement to organise a webinar on NEP 2020.
- (6) The alumni prepared a schedule to conduct NET, SFT, KTET coaching.

The principal provided an update on the activities of the college since the last meeting. The committee then discussed the agenda items and made the following decision.

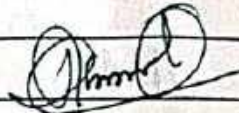
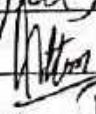
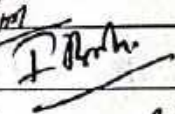







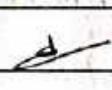
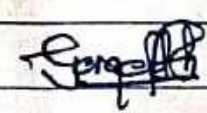
- (1) Decided to start B.Ed and M.Ed classes offline, strictly obeying the Covid protocols.
- (2) Decided to raise fund to support Kodical flood victims.
- (3) Decided to start an internship in November.
- (4) NCTE-PAR details are to be collected and filled out.

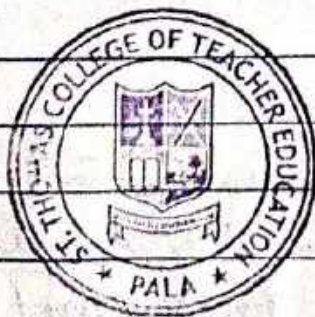


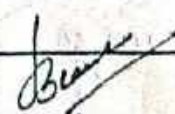
(5) Decided to start the value education classes at the earliest. The classes will be taken by teachers in rotation.

The meeting ended with a short prayer

Members present:

1. Dr. T. C. Thattachan (Principal) 
2. Prof. Jose P Maltom 
3. Rev. Fr. Breehamani Kunniampuzam 
4. Dr. Beenamma Mathew (Vice Principal) 
5. Dr. T. M. Mollgenty (HOD, M-Ed) 
6. Dr. Se. Macy Thomas 
7. Dr. Lavina Dominic 
8. Dr. Sunu Austin 
9. Dr. Pratheesh Abraham 
10. Dr. Bindhu David 
11. Mrs. Aneceta George 
12. Mrs. Puspapa George
13. Mr. Prakash M. Vellom Prakash M. Vellom
14. Mr. Sojo John
15. Sri. Georgyenty Jacob 



  
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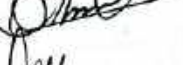





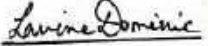





11/12/2021


There will be an in-house Curriculum Committee meeting at 3:00 p.m. in the Seminar Hall of the college on December 21, 2021. All committee members are cordially invited to attend.

The agenda for the meeting is as follows:

1. RUSA building construction
2. AQAR
3. Appraisal of BE.d SEM III Practical



1. Dr. T. C Thankachan (Principal) 
2. Prof. Jose P Mattom ( Expert) 
3. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) 
4. Dr. Sr. Beenamma Mathew (Vice-Principal, Mathematics Education) 
5. Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.) 
6. Dr. Sr. Mary Thomas (Assoc. Prof. B.Ed.) 
7. Dr. Lavina Dominic (Asst. Prof. English Edn. IQAC co-ordinator.) 
8. Dr. Sunu Austin (Asst. Prof., Social Science Edn.) 
9. Dr. Bindu David (Asst. Prof. Natural Science Edn.) 
11. Mrs. Aneeta George (M.Ed. Faculty) 
12. Ms. Pushpa George (Asst. Commerce Edn.)
13. Mr. Prakash M Vettom (Alumni Executive Member) 
14. Mr. Sojo John B.Ed. (Representative of Students)
15. Sri. Georgekutty Jacob, H.M Model School 

  
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## Minutes of the meeting held on 21.12.2021

Venue: Seminar Hall

Time: 3pm

The meeting began with a prayer. The principal, Dr. T.C. Thankachan, then welcomed the meeting members. The meeting reviewed the progress made on implementing the decisions from the previous meeting.

### Action taken report:

- (1) The M.Ed and B.Ed classes have started on time, adhering to Covid protocols.
- (2) The staff voluntarily contributed money, cloth and other materials to support the flood victims in Kottical.
- (3) The details of NCTE-PAR have been collected and uploaded to the portal.
- (4) Value education classes have commenced, and teachers are following a schedule.

The principal provided an update on the college's activities since the last meeting. The committee discussed the agenda items and made the following decisions.

The principal informed the committee of the sanction for building RUSA funded building AQAR 2020-2021, must complete during the vacation time. The senior B.Ed Semester III students are called to the college to appear there internship. The following decisions were taken:

- (1) The principal informed the committee about the sanction for constructing the RUSA-funded

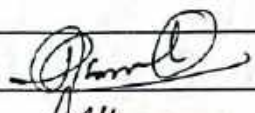

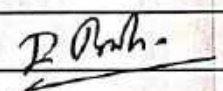





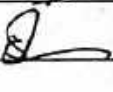



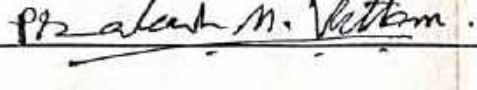




building.


- (2) The AGAR for 2020-2021 must be completed during the vacation period.
- (3) The senior B.Ed Semester III students are invited to the college to present their internship appraisals.

The meeting ended with a short prayer.

Members Present:

- 1. Dr. T. C Thankachan 
- 2. Prof. Jose P. Maltam 
- 3. Rev. Fr. Beethuman Kurumpuzham R. Puth. 
- 4. Dr. Se. Beenamona Mathew 
- 5. Dr. T. M. Mallykuttu (HOD, M.Ed) 
- 6. Dr. Se. Mary Thomas 
- 7. Dr. Lavina Dominic 
- 8. Dr. Sunu Austin 
- 9. Dr. Pratheesh Abraham 
- 10. Dr. Bindhu David 
- 11. Mrs. Anesta George 
- 12. Mrs. Pushpa George 
- 13. Mr. Prakash M. Vellom 
- 14. Mr. Sojo John 
- 15. Sri. Georgekutty Jacob (H.M. Model School) 



  
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NOTICE

24/02/2022

There will be an in-house Curriculum Committee meeting at 3:00 p.m. in the Seminar Hall of the college on 04-03-2022. All committee members are cordially invited to attend.

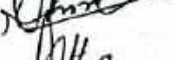





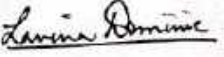



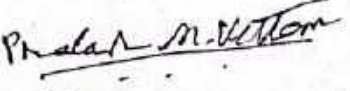

The agenda for the meeting is as follows:

1. Schedule of SEM I to IV
2. Review of the Academic Year 2021-22



  
Principal

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1. Dr. T. C Thankachan (Principal) 
2. Prof. Jose P Mattam (Expert) 
3. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) 
4. Dr. Sr. Beenamma Mathew (Vice-Principal, Mathematics Education) 
5. Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.) 
6. Dr. Sr. Mary Thomas (Assoc. Prof. B.Ed.) 
7. Dr. Lavina Dominic (Asst. Prof. English Edn. IQAC co-ordinator.) 
8. Dr. Sunu Austin (Asst. Prof., Social Science Edn.) 
9. Dr. Bindu David (Asst. Prof. Natural Science Edn.) 
11. Mrs. Aneeta George (M.Ed. Faculty) 
12. Ms. Pushpa George (Asst. Prof. Commerce Edn.)
13. Mr. Prakash M Vettom (Alumni Executive Member) 
14. Mr. Sojo John B.Ed. (Representative of Students)
15. Sri. Georgekutty Jacob, H.M Model School 



## Minutes of the meeting held on 04-03-2022

Venue: Seminars Hall

Time: 3pm

The meeting began with a prayer. The principal Dr. T. C. Thankachan welcomed the meeting. The members reviewed the progress made on implementing the decisions from the previous meeting.

### Action taken report:

- (1) The teachers prepared AQAR 2020-21 for final submission.
- (2) The construction of the building is in progress.
- (3) The B.Ed staff evaluated the performance of students in schools during the internship.

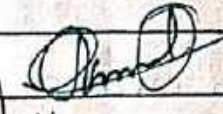
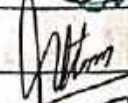
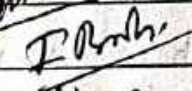
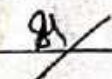






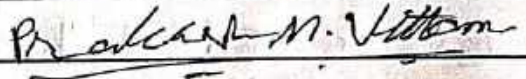
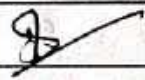

The principal provided an update on the college's activities since the last meeting. The committee then discussed the agenda items and made the following decisions.

- (1) Discussed the conduct of Model Exams Semi II, and Sem III in March.
- (2) Community Living Camp, Educational Tours and Arts Festi are to be carried out during the first week of June.
- (3) Union Election to be conducted on March 15.
- (4) College Magazines of two years to be brought out.
- (5) Students to write Articles during vacation time.
- (6) Initiation of 'Nizakkothu' - the local school beautification as an extension-activity.
- (7) The faculty needs to publish research papers in UGC and peer reviewed journal.

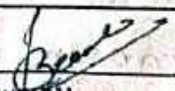
The meeting ended with a short prayer.



## Members present:

1. Dr. T. C. Thankachan (Principal) 
2. Prof. Jose P. Mattam 
3. Rev. Fr. Beekhamane Kunnumparam 
4. Dr. Beamma Mathew (Vice Principal) 
5. Dr. F.M. Molybally (HOD, M-Ed) 
6. Dr. Sr. Mary Thomas 
7. Dr. Lavina Dominiz 
8. Dr. Senu Austin 
9. Dr. Bindu David 
10. Mrs. Aneta George 
11. Mr. Prakash M. Vellam 
12. Mr. Sojo John, B. Ed
13. Dr. Prathesh Abraham 
14. Mrs. Pushpa George
15. Sri. Georgekutty Jacob (H.M Model School) 



  
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NOTICE

23/06/2020

The in-house curriculum planning committee will be holding a meeting on 29/06/2020 at 2pm in the seminar hall. All members are requested to attend

Agenda

1. Action Plan 2020-2021, MoU
2. Timetable
3. Appraisal of the Online Workshop
4. Online class workload
5. College Magazine, calendar, and College Website
6. Academic Activities of B.Ed. Sem III – Online Internship and M Ed internship



1. Dr. Sr. Beenamma Mathew (principal) *Beenamma*
2. Prof. Jose P Mattom (Expert) *J Mattom*
3. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) *R Parakkal*
4. Dr. T. C Thankachan (Vice-Principal, Mathematics Education) *Thankachan*
5. Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.) *Mollykutty*
6. Dr. Sr. Mary Thomas (Assoc. Prof. B.Ed.) *Mary Thomas*
7. Dr. P P Shajimon (Asst. Prof. B.Ed.) *Shajimon*
8. Dr. Lavina Dominic (Asst. Prof. English Edn. IQAC Co-ordinator.) *Lavina Dominic*
9. Dr. Bindu David (Asst. Prof. Natural Science Edn.) *Bindu*
10. Mrs. Aneceta George (M.Ed. Faculty) *Aneceta*
11. Mrs. Suja S (Asst. Prof. Commerce Edn.)
12. Mr. Prakash M Vettom (Alumni Executive Member) *Prakash M. Vettom*
13. Mr. Jestin Joy B.Ed.
14. Sri. Georgekutty Jacob, H.M Model School *Georgekutty*

*Beenamma*  
Principal  
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Minutes of the meeting held on 29/06/2020

Venue: Seminar Hall C

Time: 2.00 pm

The session commenced with a brief invocation. The principal Dr. Sr. Beename Mathias extended a warm greeting to the assembled guests.

### Action Taken Report:

(1) The staff council decided to suggest March 14, 2020 to the Alumni Association to conduct its general body meeting.

(2) A three-day retreat for Catholic students and a life guidance seminar for non-Catholic students were decided to be organised.

The committee discussed the various agendas presented by the principal and the following decisions were taken:

- Schedule the whole year's work semester wise.
- MoU with St. Joseph College of Education Mysuru.
- Prepare timetable for each semester. Formed a committee comprising senior faculty to prepare the timetable according to the changed guidelines issued by the Education Minister Kerala State Government (COVID 19 Protocol)

→ The committee appreciated the College National Webinar organised by the college. The committee appreciated the institution's initiative.

→ Teachers must keep a record of the work load of each week and the attendance of students.




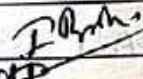
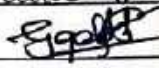
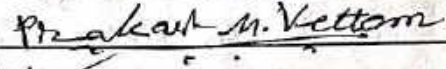



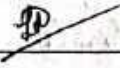


→ Form committee to review or prepare the calendar of the Academic year and the College website.

→ Prepare a schedule for the smooth conduct of the M.Ed internship in B.Ed.

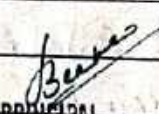


The meeting concluded with a short prayer.

Members Presented.

1. Dr. Benamma Mathu (Principal) 
2. Prof. T. C. Thankachan 
3. Prof. Jose P. Mattam 
4. Rev. Fr. Berchmans Kannaamparam 
5. Mr. Geyyakkutti Jacob 
6. Mr. Prakash Vettom. 
7. Dr. T. M. Mollykutty 
8. Dr. Sr. Mary Thomas 
9. Dr. P. P. Shajimou 
10. Dr. Lavina Dominic 
11. Mrs. Sujai S -
12. Mrs. Aucter George 
13. MA. Jester Joy.
14. Dr. Bindu David 



  
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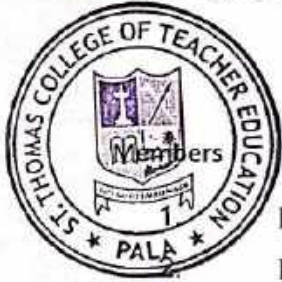
NOTICE

08/10/2020

The in-house curriculum planning committee will be holding a meeting on 12/10/2020 at 2.:30 PM in the seminar hall. All members are requested to attend.

Agenda

1. Organic farming
2. NCTE show cause notice
2. Vocational Education Nai Talim Experiential Learning (VENTAL)
3. Grade Promotion



*Beena*  
Principal  
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3. Dr. Beenamma Mathew (Principal) *Beena*
- Prof. Jose P Mattom ( Expert) *J. P. Mattom*
3. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) *P. Berchmans*
4. Dr. T.C Thankachan (Vice-Principal) *T. C. Thankachan*
5. Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.) *T. M. Mollykutty*
6. Dr. Sr. Mary Thomas (Assoc. Prof. B.Ed.) *M. Thomas*
7. Dr. P P Shajimon (Asst. Prof. B.Ed.) *P. P. Shajimon*
8. Dr. Lavina Dominic (Asst. Prof. English Edn. IQAC Co-ordinator.) *Lavina Dominic*
9. Dr. Bindu Dávid (Asst. Prof. Natural Science Edn. *B. David*
10. Mrs. Anceta George (M.Ed. Faculty) *A. George*
11. Dr. Sunu Austin (Asst. Prof., Social Science Edn.) *S. Austin*
12. Mrs. Suja S ( Asst. Prof. Commerce Edn.)
13. Mr. Prakash M Vettom (Alumni Executive Member) *Prakash M. Vettom*
14. Mr. Jestin Joy B.Ed.
15. Sri. Georgekutty Jacob, H.M Model School *G. Jacob*



## Minutes of the Meeting held on 12.10.2020

Venue:

Time 2-30 pm.

The meeting began with a prayer. Principal Dr. Beename Mathew extended a warm welcome to all. The convenor read the action taken report of last meeting.

### Action Taken Report:

- (i) The committee assigned BEd and MEd staff to prepare a plan of action for both the programs separately.
- (ii) The teams- Principals and IQAC Coordinators started the work to establish an MoU with St. Joseph's College of Education, Mysuru.
- (iii) The time table committee prepared the time table according to the revised guidelines issued by the Education Minister of the Kerala Government.
- (iv) Teachers are asked to forward their workbooks to the principal on a weekly basis.
- (v) The Calendar committee prepared the new calendar and distributed among the staff and students.
- (vi) Mr. Prathish Abraham has been entrusted to do <sup>with</sup> the website updation.

The committee made the following decisions after discussing the <sup>items on the</sup> agenda:



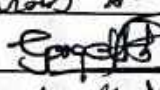
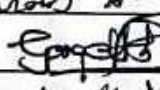






- (1) New batch students are encouraged to register for Organic Farming
- (2) Prepare an action plan to reply to NETG's show cause notice
- File the promotion papers on time



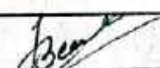
## Action plan for Vocational Education Nai Talus Experiential Learning (VENTAL)

The meeting <sup>conducted</sup> ended at 4:30pm with a final prayer.

### Members Present:

1. Dr. T.C. Thankachan
1. Dr. Beenaamma Mathew 
2. Dr. T.C. Thankachan
3. Prof. Jose P. Mathan 
4. Rev. Fr. Beckmans Kunnampuzha P.P.M.H. 
5. Mr. Georgekutty Jacob 
6. Mr. Prakash Vettom. Prakash M. Vettom.
7. Dr. J.M. Mollykutty 
8. Dr. Shajimen P.P. 
9. Dr. Lavinus Dominic 
10. Dr. Mary Thomas 
11. Dr. Binda David 
12. Mrs. Sujas S.
13. Mrs. Aneta George 
14. Mr. Justin Joy



  
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NOTICE


08/12/2020


The in-house curriculum planning committee will be holding a meeting on 11/12/2020 at 3:30 PM in the seminar hall. All members are requested to attend.

Agenda

1. New batch BE.d and ME.d (2020-2021)
2. Reopening of college in the wake of COVID 19
3. RUSA
4. Scheduled B. Ed Semester IV and Retirement of Dr.P.P Shajiomn.



1. Dr. T. C Thankachan (Principal) 
2. Prof. Jose P Mattam ( Expert) 
3. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) 
4. Dr. Sr. Beenamma Mathew (Vice-Principal, Mathematics Education) 
5. Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.) 
6. Dr. Sr. Mary Thomas (Assoc. Prof. B.Ed.) 
7. Dr. P P Shajimon (Asst. Prof. B.Ed.) 
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9. Dr. Bindu Dávid (Asst. Prof. Natural Science Edn. ) 
10. Mrs. Aneeta George (M.Ed. Faculty) 
11. Dr. Sunu Austin (Asst. Prof., Social Science Edn.) 
12. Mrs. Suja S (Asst. Prof. Commerce Edn.)
13. Mr. Prakash M Vettom (Alumni Executive Member) 
14. Mr. Jestin Joy B.Ed. (Representative of students)
15. Sri. Georgekutty Jacob, H.M Model School 

  
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Minutes of the meeting held on 11.12.2020

Venue: Seminar Hall

Time: 2.30pm

The meeting began with an invocation of God's blessing. Principal Dr. T.C. Thankachan welcomed the members present and presented the agenda to the gathering.

### Action taken Report

(1) Dr. Suman Austin is assigned as the teacher in charge of the Organic Farming course and given the responsibility of enrolling students in the course.

(2) Teachers are encouraged to submit their promotion documents ~~conform~~ to applications and supporting documents in a timely manner to facilitate a smooth transition.

(3) An action plan was prepared to introduce Vocational Education Nai Talim Experiential Learning (VENTAL).

The principal gave an introduction on the agenda to be discussed. The committee started discussions and the following ~~discussions~~ <sup>decisions</sup> were taken.

(1) The classes were planned to be organised owing to the pandemic situation.

(2) An online meeting will be conducted to brief parents on the arrangements in college times during the COVID 19 pandemic.

(3) Teachers in charge of various committees of RUBA are to be assigned.

(4) The BOS decisions regarding B.Ed are informed to the committee. The currently leaving camp is non-residential. Tour-virtual tour report

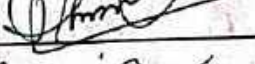


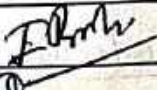
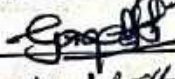
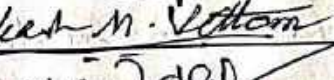






(5) The official retirement meeting held in connection with

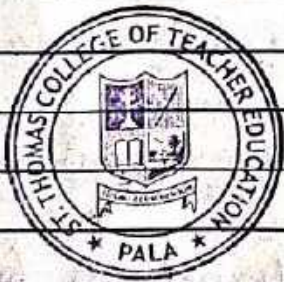


College day.

The meeting ended with short prayer.

Members present:

1. Dr. T. C. Thankachen 
2. Dr. Sr. Benamma Mathew 
3. Prof. Jose P. Mathan 
4. Rev. Fr. Berchmans Kununpuzham 
5. Mr. Georgekutty Jacob 
6. Mr. Prakash Vethan 
7. Dr. T. M. Mollykutty (HOD, M Ed) 
8. Dr. Sr. Mary Thomas 
9. Dr. Shajin PP 
10. Dr. Lavinia Dominic 
11. Dr. Bindu David 
12. Mrs. Sujin S
13. Mrs. Ancefa George 
14. Mr. Justin Joy



  
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NOTICE

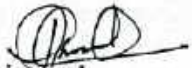
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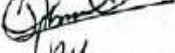
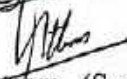







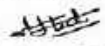

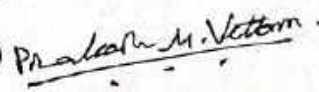

The in-house curriculum planning committee will be holding a meeting on 29/03/2021, at 3:30 PM in the seminar hall. All committee members are kindly requested to attend.

Agenda

1. Schedule of Academic activities during April and May
2. Value-added courses
3. SSR discussion



  
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1. Dr. T. C Thankachan (Principal) 
2. Prof. Jose P Mattam ( Expert) 
3. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) 
4. Dr. Sr. Beenamma Mathew (Vice-Principal, Mathematics Education) 
5. Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.) 
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9. Dr. Bindu David (Asst. Prof. Natural Science Edn.) 
10. Mrs. Aneeta George (M.Ed. Faculty) 
11. Dr. Sunu Austin (Asst. Prof., Social Science Edn.) 
12. Mrs. Suja S (Asst. Prof. Commerce Edn.)
13. Mr. Prakash M Vettom (Alumni Executive Member) 
14. Mr. Jestin Joy B.Ed. (Student Representative)
15. Sri. Georgekutty Jacob, H.M Model School 



Minutes of the meeting held on 29.03.2021

Venue: Seminar Hall

Time: 3:30 pm

The meeting began with a prayer. The principal, Dr. T.C. Thankachari, welcomed all the attendees. The members reviewed the progress made on implementing the decisions from the previous meeting.

### Action taken report

- (1) The committee decided to start classes either in online or offline mode according to the government orders and the facilities available in the college.
- (2) The college conducted online meeting with parents and students, year-wise, to inform them about the arrangements for the classes.
- (3) The committee assigned duties among the teachers to effectively monitor the RUSA project.
- (4) The arrangements for Camp and Tour have been rescheduled in view of the decisions made by the Board of Studies.


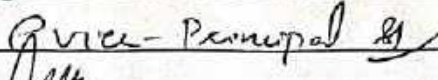

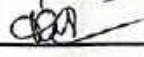





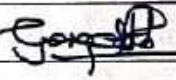
The principal gave an introduction on the agendas to be discussed. The committee then started discussion on the agendas, and the following decisions were taken:

- (1) Make arrangements to conduct the model exam and Communicative English test of Sem IV students.
- (2) Value-added courses would be conducted in April in an online mode.
- (3) Online discussions on SSR preparation to be conducted during vacation.

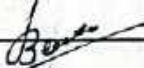
The meeting ended with a short prayer.



Members present:

1. Dr. T. C. Thankachan 
2. Dr. Sr. Beename Mathew Vice-Principal 
3. Prof. Jose P Mathew 
4. Rev. Fr. Beschmanns Kunnampuzham R. Prabh.
4. Dr. F. C. Thankachan Vice (Principal)
5. Dr. T. M. Mollykutty (HOD M-Ed) 
6. Dr. Sr. Mary Thomas 
7. Dr. Shajimoh P. I. 
8. Dr. Lavina Dominic 
9. Dr. Bindhu David Budh
10. Mrs. Aneta George 
11. Dr. Sunny Austin 
12. Mrs. Sujia S
13. Mr. Prakash M Vellom Prakash M. Vellom
14. Mr. Jeslin Jay
15. Sri. Georgekutty Jacob (H.M Model School) 



  
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NOTICE

01/05/2021

The in-house curriculum planning committee will be holding a meeting on 10/05/2021, at 2:30 PM in the seminar hall. All committee members are requested to kindly attend.


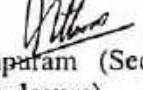





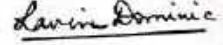



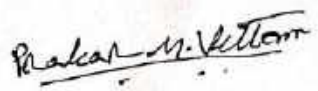
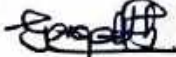
Agenda

1. NAAC – SSR preparation
2. SPARSHAM – Extension programme
3. Commencement of new academic year 2021-2022



  
Principal  
PRINCIPAL

ST. THOMAS COLLEGE OF TEACHER EDUCATION  
PALA

3. Dr. T. C Thankachan (Principal) 
4. Prof. Jose P Mattam ( Expert) 
5. Rev. Fr. Berchmans Kunnumpalam (Secretary, Corporate Educational Agency, Pala-Representative Employers) 
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15. Mr. Prakash M Vettom (Alumni Executive Member) 
16. Mr. Jestin Joy B.Ed. (Student representative)
17. Sri. Georgekutty Jacob, H.M Model School 



The minutes of the meeting held on 10.05.2021

Venue: Seminar Hall

Time : 2.30 pm

The meeting began with a prayer. The principal, Dr. J. C. Thankachari, then welcomed the members. The members reviewed the progress made on implementing the decisions from the previous meeting.

### Action taken report

- (1) The model exam and Communicative English test for test Sem IV students were conducted smoothly and on time.
- (2) The Value-added courses were conducted in April, follow a well-structured schedule.
- (3) The discussions on SSR (Self-Study Report) preparation was conducted online, following a well prepared schedule.

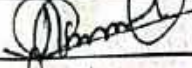


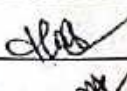

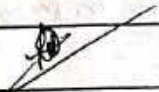
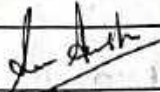




The principal gave an introduction on the agendas to be discussed. The committee then started discussion on the agendas, and the following decisions were taken:

- (1) Consider the five-year period starting from the academic year 2015-2016 to 2020-2021 for SSR preparation.
- (2) Initiate 'Spaesam' an Extension programme (counselling programme) to guide students to overcome the Covid Pandemic's problems. Online classes would start from June second 2021.

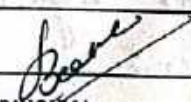
The meeting ended with a short prayer.



Members Present

- 1. Dr. T.C. Thekkachan 
- 2. Prof. Jose P. Mattam 
- 3. Rev. Fr. Beecherians Kunnumpasam IOBh.
- 4. Dr. Sr. Beenamma Mathew (Vice-Principal) 
- 5. Dr. T.M. Mollykatty 
- 6. Dr. Sr. Macey Thomas 
- 7. Dr. Lavina Dominic 
- 8. Dr. Sunu Austin 
- 9. Dr. Pratheesh Abraham 
- 10. Dr. Bindhu David 
- 11. Mrs. Aneta George 
- 12. Mrs. Pushpa George
- 13. Mr. Prakash M. Vellam Prakash M. Vellam
- 14. Mr. Sojo John
- 15. Sri Georgekutty Jacob (H.M Model School) 



  
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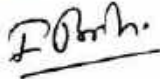








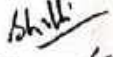
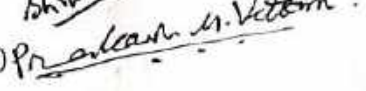

01/06/2019


There will be an in-house curriculum planning committee meeting on 05/06/2019 at 3.00 pm in the seminar hall. All are requested to attend.

Agenda

1. The performance appraisal of the previous academic year
2. Inauguration of the academic year
3. Internship- fixing of date
4. Publication of College Journal
5. Discussion of various academic events to be held in the year
6. Staff Tour, Educational Tour, Educational Camp



1. Dr. Sr.Celene Joseph (Principal) 
2. Prof. Jose P Mattam (Expert) 
3. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) 
4. Dr. Sr. Beenamma Mathew (Vice-Principal, Mathematics Education) 
5. Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.) 
6. Dr. T C Thankachan (Asst. Prof., Core Course) 
7. Dr. Sr. Mary Thomas (Asst. Prof. Physical Science Edn.) 
8. Dr. P P Shajimon (Asst. Prof. Social Science Edn.) 
9. Dr. Lavina Dominic (Asst. Prof. English Edn. IQAC co-ordinator.) 
10. Dr. Bindu Dávid (Asst. Prof. Natural Science Edn.) 
11. Mrs. Anju K Paul (M.Ed. Faculty) 
12. Sr. Shalby P. Jose (Asst. Prof. Commerce Edn.) 
13. Mr. Prakash M Vettom (Alumni Executive Member) 
14. Mr. Jestin Joy, B.Ed. (Representative of Students)
15. Sri. Georgekutty Jacob, H.M Model School 

  
Principal  
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Minutes of the meeting held on 05/06/2019.

Venue: Seminar Hall.

Time: 3:00 pm.

The meeting started with a prayer. Dr. Sr. Celeste Joseph welcomed everyone present. The members reviewed the progress on the implementing the decisions made in the previous meeting.

### Action Items Report.

① The farewell of Sr. Shelby P Jua was arranged on May 24, 2019.

② Ms. The IGAC coordinator of Alphonse College gave a detailed orientation on the revised NAAC manual.

The principal briefed the committee on the decisions made in the last IGAC meeting. The committee then started discussions on the agendas and the following decisions were taken.

→ The committee appreciated the effort taken by the faculty last year and encouraged them to publish papers.

⇒ planned programmes for welcoming the new batch.

→ The internship starts in the third week of July.

→ Decided to initiate Reading Club.

→ To meet the financial crisis on toward publication the committee assigned the staff council to make the decision.

→ Detailed discussions has been done on Vamsi's active to be workout and the staff council has been assigned to prepare a schedule.

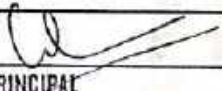
### Members Present.

1. Dr. Sr. Celeste Joseph (Principal) ✓
2. Dr. Sr. Bansiama Mathew (Vice Principal) ✓
3. Dr. T.M. Mollikenthy (HOD, 1454) ✓



- 4 Dr. T. C. Thankachan (Asst. Prof, Core course) Done
- 5 Dr. Sr. Mary Thomas (Asst. Prof. Physical Educ) OK
- 6 Dr. P. P. Shajimma (Asst. Prof, Soil Science) Done
- 7 Dr. Lavinia Dominic (Asst. Prof. Eng, I & A course) Done
- 8 Dr. Bindu David (Asst. Prof. Natural Science Edu) Done
- 9 Dr. Anji K Paul (M. Ed faculty) Done
- 10 Sr. Shalby P Jee (Asst. Prof, Course Edu) Done
- 11 Prof. Jose P Mathias - Done
- 12 Rev. Fr. Bencharans Kurumpanam - Done
- 13 Mr. Prabask M. Vettam - Done
- 14 Mr. Jobby R. Njavallil - Done
- 15 Sri. Georgekutty Jacob, Done



  
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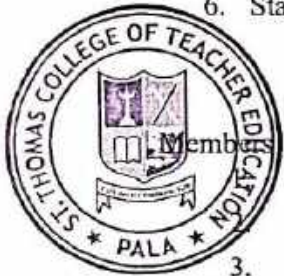
NOTICE

04/10/2019

The in-house curriculum planning committee will be holding a meeting on October 10, 2019, at 3:00 PM in the seminar hall. All members are requested to attend

Agenda

1. The performance appraisal of the previous academic year
2. Inauguration of the academic year
3. Internship- fixing of date
4. Publication of College Journal
5. Discussion of various academic events to be held in the year
6. Staff Tour, Educational Tour, Educational Camp



Principal

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Dr. Sr.Celene Joseph (Principal)

Prof. Jose P Mattam (Expert)

3. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers)
4. Dr. Sr. Beenamma Mathew (Vice-Principal, Mathematics Education)
5. Dr. T. M Mollykutty (Assoc .Prof. HoD M.Ed.)
6. Dr. T C Thankachan (Asst. Prof., Core Course)
7. Dr. Sr. Mary Thomas (Asst. Prof. Physical Science Edn.)
8. Dr. P P Shajimon (Asst. Prof. Social Science Edn.)
9. Dr. Lavina Dominic (Asst. Prof. English Edn. IQAC co-ordinator.)
10. Dr. Bindu Dávid (Asst. Prof. Natural Science Edn.)
11. Mrs. Anju K Paul (M.Ed. Faculty)
12. Sr. Shalby P. Jose (Asst. Prof. Commerce Edn.)
13. Mr. Prakash M Vettom (Alumni Executive Member)
14. Mr. Jestin Joy, B.Ed. (Representative of Students)
15. Sri. Georgekutty Jacob, H.M Model School



Minutes of the meeting held on ~~08/10/2020~~ <sup>10/10/19</sup> :

Venue: Seminar Hall

Time: 3.00pm.

The meeting began with a short prayer. The principal Dr. Sr. Celene Joseph extended a warm welcome to the members gathered. She provided an overview of how the institution functions.

### Action Taken Report :

- The staff council proposed a schedule for welcoming freshmen on opening day.
- Decided to start internship course.
- The reading club inaugurated as Reading Day. The librarian Sr. G. E. Hanjil oversees the club.
- The staff council made an arrangement - contribute money by staff to meet monetary crisis in journal publication.
- The staff council form a tour committee to arrange the staff tour. The BEd staff will prepare a plan of Educational Tour & Camp.

The principal briefed the committee on the decisions made in the last IQAC meeting. The committee then started discussions on the present day agenda and the following discussions were taken.

1. Assigned the staff council to select a Resource person to deliver the Endowment lecture.
2. The principal informed the committee about the installation of biometric systems in the college.
3. The committee evaluated the performance appraisal report.
4. Suggested to organise retirement function and party.



in March 2020.

5. The ICAC reconstituted with new members.

6. The meeting concluded with a short prayer.

### Members Present:

1. Dr. Sr. Colene Joseph ✓
2. Dr. Sr. Bernamma Mathew ✓
3. Dr. T.M. Mallykatty ✓
4. Dr. Sr. Mary Thomas ✓
5. Dr. T.C. Thankachan ✓
6. Dr. P.P. Shajimose ✓
7. Dr. Lavina Dominic ✓
8. Dr. Binda Deviand ✓
9. Mrs. Anji K Paul (M.Ed faculty) ✓
10. Mrs. Sujan P ✓
11. Prof. Jose P Mathew ✓
12. Rev. Fr. Berchmans Kumparan ✓
13. Mr. Jolly K. Njavaldil ✓
14. Mr. Prakash M Vethan Prakash M. Vethan ✓
15. Sri Georgekatty Jacob ✓



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## NOTICE


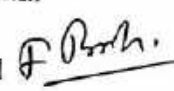


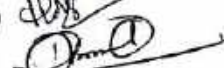


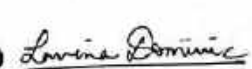



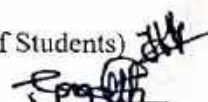
01/01/2020

The in-house curriculum planning committee will be holding a meeting on 03/01/2020 at 3:00 PM in the seminar hall. All members are requested to attend

## Agenda

1. Annual General Body Meeting of Alumni
2. Retreat and Life Guidance Seminar"



1. Dr. Sr. Celene Joseph (Principal) 
2. Prof. Jose P Mattam (Expert) 
3. Rev. Fr. Berchumans Kunnumpuram (Secretary, Cooperative Educational Agency, Pala-Representative Employers) 
4. Dr. Sr. Beenamma Mathew (Vice-Principal, Mathematics Education) 
5. Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.) 
6. Dr. T C Thankachan (Asst. Prof., Core Course) 
7. Dr. Sr. Mary Thomas (Asst. Prof. Physical Science Edn.) 
8. Dr. P P Shajimon (Asst. Prof. Social Science Edn.) 
9. Dr. Lavina Dominic (Asst. Prof. English Edn. IQAC co-ordinator.) 
10. Dr. Bindu Dávid (Asst. Prof. Natural Science Edn.) 
11. Mrs. Anju K Paul (M.Ed. Faculty) 
12. Mrs. Suja. S (Asst. Prof. Commerce Edn.)
13. Mrs. Mili Philip (Alumni Executive Member)
14. Mr. Joffy J Njavallil, M.Ed. (Representative of Students) 
15. Sri. Georgekutty Jacob, H.M Model School 

  
Principal

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Minutes of the meeting held on 03/01/2020

Venue - Seminar Hall

Time - 3pm

The meeting began with a prayer. The principal Dr. Sr. Celene Joseph then welcomed all the attendees. The members reviewed the progress made on implementing the decisions from the previous meeting.

Action taken Report -

- (1) The staff council decided as resource person.
- (2) The college took steps to install biosecurity.
- (3) The retirement party will be in February and the public meeting will be in March.
- (4) The new members of LBAC have been informed about their membership and will meet shortly.

The principal briefed the committee on the decisions made in the last LBAC meeting. The committee then started discussions on the agendas, and the following discussions were taken.

- (1) Conduct the annual general body meeting of Alumni association in March 2020
- (2) Arrange three days retreat and life guidance seminar for the entire college with good resource persons.

The meeting concluded with a short prayer.

Members Present.

(1) Dr. Sr. Celene Joseph.

(2) Prof. Jose P. Mattam.


(3) Rev. Fr. Declanians Kanasampuram.

(4) Dr. Sr. Beensure Matha.



- (5) Dr. T. M. Mollykutty (M.D. H. Ed) ~~OK~~
- (6) Dr. T. C. Thankachan (Asst. Prof. Core Course) ~~OK~~
- (7) Dr. Sr. Mary Thomas (Asst. Prof. Physical Edu.) ~~OK~~
- (8) Dr. P. Rajan PP (Asst. Prof. Social Science Edu.) ~~OK~~
- (9) Dr. Lavina Dominic (GAS Coordinator, Asst. Eng.) ~~OK~~
- (10) Dr. Bindu David (Asst. Prof. Natural Science Edu.) ~~OK~~
- (11) Mrs. Anju K Paul (M. Ed faculty) ~~OK~~
- (12) Mrs. Suya S (Asst. Prof. Commerce Edu.)
- (13) Mrs. Mide Philip (Alumni Executive Member)
- (14) Mr. Joffy J. V. Javallil (Student rep.) ~~OK~~
- (15) Sri Georgekutty Jacob, H. M. Model School ~~OK~~



  
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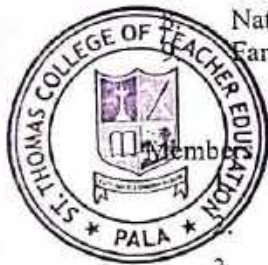
## NOTICE

06/06/2018

There will be an in-house curriculum planning committee meeting on 11/06/2018 at 2:30pm in the seminar hall. All are requested to attend.

## Agenda

1. Inauguration of the academic year
2. Programme schedule for the Academic Year
3. Formation of new Clubs and committees – Electoral Literacy Club, Green Protocol Samithi
4. Change in Office bearers.
5. Proposal to the Research Project, Sem III -Internship
6. Workload of BE.d Faculty -DD College Education
7. RUSA  
National Seminar cum workshop  
Farewell to Mr. M J Joseph



- Dr. Sr.Celene Joseph (Principal) *[Signature]*  
 Prof. Jose P Mattam (Expert) *[Signature]*
3. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) *[Signature]*
  4. Dr. Sr. Beenamma Mathew (Vice-Principal, Mathematics Education) *[Signature]*
  5. Dr. T. M Mollykutty (Asso. Prof. HoD M.Ed.) *[Signature]*
  6. Dr. T C Thankachan (Asst. Prof., Core Course) *[Signature]*
  7. Dr. Sr. Mary Thomas (Asst. Prof. Physical Science Edn.) *[Signature]*
  8. Dr. P P Shajimon (Assis. Prof. Social Science Edn.) *[Signature]*
  9. Dr. Lavina Dominic (Asst. Prof. English Edn. IQAC co-ordinator.) *[Signature]*
  10. Dr. Bindu David (Asst. Prof. Natural Science Edn.) *[Signature]*
  11. Mrs. Anju K Paul (M.Ed. Faculty) *[Signature]*
  12. Sr. Shalby P. Jose (Asst. Prof. Commerce Edn.) *[Signature]*
  13. Mr. Prakash M Vettom (Alumni Executive Member) *[Signature]*
  14. Mr. Joffy J. Njavallil, B.Ed. (Representative of Students) *[Signature]*
  15. Sri. Georgekutty Jacob, H.M Model School *[Signature]*

Principal

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## Minutes of the meeting held on 11/06/2018.

Venue: Seminar Hall

Time 2.30pm

The meeting began by invoking the grace of God. The principal extended a warm welcome to all members of the Council in house curriculum committee and presented the agenda for the meeting. The members discussed each agenda item one by one.

The following discussions were taken:

1. Inaugurate the academic year immediately after the admissions of M.Ed, B.Ed & D.El.Ed.
2. Form clubs, committees and prepare the programme schedule with the necessary rearrangements in the workloads and duties within two weeks as per the order issued by the Government of Kerala.
3. Send research proposals to various govt. bodies.
4. B.Ed third semester internship to commence in third week of July.
5. Prepare a detailed report on the workload of B.Ed faculty as per the order of D.D.
6. Prepare a distribution schedule of fund from RUSA according to the needs and heads prescribed by RUSA.
7. Arrange a national seminar in collaboration with UGC-HRDC or any other associations.
8. Arrange the farewell programme one month before retirement.

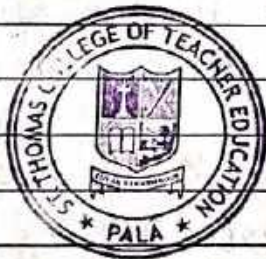
The meeting ended with a short prayer at 4.30pm.

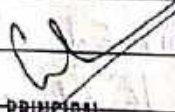
Members Present:

- (1) Dr. Dr. Celene Joseph (Principal) ✓
- (2) Dr. Dr. Benamasa Math (Vice-principal, M.Eds Ed) ✓
- (3) Dr. T.M. Mollykutty (Assoc. Prof. HOD M.Ed) ✓
- (4) Dr. T.C. Thankachan (Asst. Prof. Core Course) ✓
- (5) Dr. Dr. Mary Thomas (Asst. Prof. Phys. Edu) ✓



- (6) Dr. P P Shaji Men (Asst. prof. Social Science) HU
- (7) Dr. Lavinia Dominic (Asst. Prof. Eng Eds.) LD  
16AC Co-ordinator
- (8) Dr. Bindu David (Asst. prof. Natural Science Eds.) BD
- (9) Dr. Anju K Paul (M. Ed faculty) AP
- (10) Sr. Shalby P. Jose (Asst. prof. - Commerce Eds.) Shi
- (11) Rev. Fr. Berchmanas Kunnumpuram PK
- 12. Prof. Jose P Mattam JPM
- 13. Mr. Prakash M. Vettom Prakash M. Vettom
- 14. Mr. Jaffy H. Njavakal JHN
- 15 Sri. Georgette Jacob, H.M Model School. GG



  
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NOTICE

10/10/2018

There will be an in-house curriculum planning committee meeting on 15/10/2018 at 3.00 pm in the seminar hall. All are requested to attend.












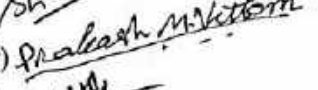


Agenda

1. Feedback section of the National Seminar
2. Reschedule of timetable
3. Fixing the schedule for important events
4. Revised Accreditation Process



  
Principal

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1. Dr. Sr. Celene Joseph (Principal) 
2. Prof. Jose P Mattam (Expert) 
3. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) 
4. Dr. Sr. Beenamma Mathew (Vice-Principal, Mathematics Education) 
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11. Mrs. Anju K Paul (M.Ed. Faculty) 
12. Sr. Shalby P. Jose (Asst. Prof. Commerce Edn.) 
13. Mr. Prakash M Vettom (Alumni Executive Member) 
14. Mr. Joffy J. Njavallil, B.Ed. (Representative of Students) 
15. Sri. Georgekutty Jacob, H.M Model School 



Minutes of the Meeting held on 15/10/2018.

Venue: Seminar Hall

Time 3.00pm

The meeting began with a prayer. Dr. Colene Joseph, the principal of the college, welcomed the gathering. The members reviewed the status of the action taken on the decisions of the previous meeting.

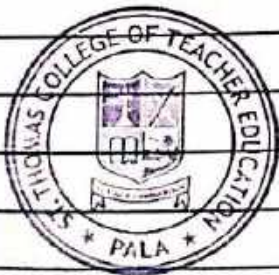
### Action taken Report

- (1) The manager, Mr. Jacob Marichek inaugurated M.Ed & B.Ed courses of 2018-20 batches on.
  - (2) The staff council formed the - Editorial Literary Club, Green Protocol Samathi and assigned teachers in charge.
  - (3) The staff council entrusted B.Ed teachers to prepare research proposals and send <sup>them</sup> to the concerned government bodies.
  - (4) The staff council discussed about the letter from DP and prepared a detailed work load schedule.
  - (5) The staff has been studied the RUSA project and prepared a tentative budget.
  - (6) An initial preparation has done to organize a national seminar in collaboration with UGC-HRDC.
  - (7) The principal then presented the agenda one by one and a discussion took place. The discussions that came out of the meeting were:
    - (1) The committee congratulated <sup>the college</sup> for the smooth conduct of the seminar.
    - (2) Arrange the timetable to get left an hour for physical Education every day.
    - (3) Prepare a schedule for important events to complete on time.
    - (4) Discussed the newly revised accreditation process of NAAC.
- The meeting ended in prayer.



Members present:

1. Dr. Sr. Celene Joseph (Principal) *W*
2. Dr. Sr. Bernamma Matha (Via principal) *J*
3. Dr. T. H. Mallykatty (M. Ed <sup>Mali' ed</sup> HOD) *W*
4. Dr. T. C. Thankachan (Asst. Prof. Core Course) *(P. Math)*
5. Dr. Sr. Mary Thomas (Asst. Prof. phy. Soc. Edu) *W*
6. Dr. P. P. Shajimas (Asst. Prof. Social Sci, Edu) *(W)*
7. Dr. Lavinia Dominic (IOAC, Councilor, Asst. Inf. Eng) *W*
8. Dr. Bindu David (Asst. Prof. Natural Sci Edu) *W*
9. Mrs. Anju K. Paul (M. Ed faculty)
10. Dr. Shelby P Jose (Asst Prof - Commerce Edu) *W*
11. Prof. Jose P Mathan (Ex-put) *W*
12. Rev. Fr. Bencharman Kunnampuzha (Secretary, Cooperative Educational Agency Pala - Representative Employers) *P. Math*
13. Mr. Prakash Vothan (Alumni Executive Member) *P. Math*
14. Mr. Jeffy K. Njaralil (Representative of students) *W*
15. Dr. Georgekatty Jacob, H-D Model School. *W*



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## NOTICE





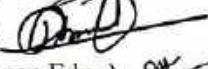


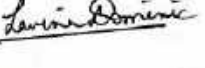



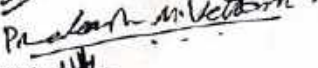


10/022019

There will be an in- house curriculum planning committee meeting on 18/02/2019 at 3.00 pm in the seminar hall. All are requested to attend.

## Agenda

1. Farewell
2. Orientation of new NAAC Manual



- |     |   |   |
|-----|---|---|
|     | Dr. Sr.Celene Joseph (Principal)  |     |
|     | Prof. Jose P Mattam (Expert)  |    |
|     | Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala-Representative Employers) |  |
| 4.  | Dr. Sr. Beenamma Mathew (Vice-Principal, Mathematics Education)   |  |
| 5.  | Dr. T. M Mollykutty (Assoc. Prof. HoD M.Ed.)  |   |
| 6.  | Dr. T C Thankachan (Asst. Prof., Core Course)   |   |
| 7.  | Dr. Sr. Mary Thomas (Asst. Prof. Physical Science Edn.)   |  |
| 8.  | Dr.P P Shajimon (Asst. Prof. Social Science Edn.)   |  |
| 9.  | Dr. Lavina Dominic (Asst. Prof. English Edn. IQAC co-ordinator.)  |  |
| 10. | Dr. Bindu David (Asst. Prof. Natural Science Edn.)  |  |
| 11. | Mrs. Anju K Paul (M.Ed. Faculty)  |    |
| 12. | Sr. Shalby P. Jose (Asst. Prof. Commerce Edn.)  |   |
| 13. | Mr. Prakash M Vettom (Alumni Executive Member)  |  |
| 14. | Mr. Joffy J. Njavallil, B.Ed. (Representative of Students)  |  |
| 15. | Sri. Georgekutty Jacob, H.M Model School  |   |

Principal

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Minutes of the meeting held on 18/02/2019.

Venue - Seminar Hall

Time - 3:00pm

The meeting started with a prayer. The principal Dr. Sr. Celene Joseph welcomed every one present. The members reviewed the progress on implementing the decision made in the previous meeting.

Action taken Report :








- (1) The B.Ed staff rescheduled the timetable to get half an hour for physical Education activities.
- (2) The staff council prepared a schedule on major events for timely completion.
- (3) The IQAC coordinator gave an orientation on newly revised accreditation process of NAAC.

The committee through principal briefed the committee on the decisions made in the last IQAC meeting. The committee then started discussions on the present day agendas, and the following decisions were taken:

- 1. Farewell to Sr. Shalby P. Jose to be organized in April
- 2. Arrange a resource person to orient the staff on the new NAAC Manual.

The meeting ended with a short prayer.


Members Present:

- 1. Dr. Celene Joseph (Principal) 
- 2. Dr. Benamma Mathew (Asst. Prof. Mathematics Edn) 
- 3. Dr. T.M. Mollykully (Asst. Prof. M.Ed HoD) 
- 4. Dr. T. C. Thankachan (Asst. Prof. Core Course) 
- 5. Dr. Mary Thomas (Asst. Prof. physical Educ Edn) 
- 6. Dr. PP Shajimon (Asst. Prof. Social Science) 
- 7. Dr. Louise Dominic (IQAC, Coordinator, Art-Past. Eng.) 



8. Dr. Bindu David (Asst. prof. Natural Science Edu) *Bindu*
9. Mrs. Anju K. Paul (Asst. Prof M. Ed faculty) *Paul*
10. Sr. Shalby P Jose (Asst. Prof. Computer Science) *Shalby*
11. Prof. Jose P. Mathias (Expert) *Mathias*
12. Rev. Fr. Berchmans Kunnumpuram, *Berchmans* *Fr. Berchmans*
13. Mr. Prakash M. Vetham. *Prakash M. Vetham*
14. Mr. Joffy J. Njwallil *Joffy*
15. Sri. Georgekatty Jacob. H.M Model school. *Georgekatty*



  
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