

**7.1.9 Reports/ Minutes of the periodic programmes  
to appraise adherence to the code of conduct:**


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#### iv. Ethics Committee

An Ethics committee functions in the college as per Govt. orders to check the misuse of information technology at college. The duty of the ethics committee is to enhance the worth, dignity, potential, and uniqueness of each individual within the institution and, thereby, serve the society. The main duty of the committee is to contribute to the comprehensive education of students, protect human rights, and enhance students' growth and development.

1. Mar Jacob Muricken (Manager)
2. Dr. Sr. Beenamma Mathew (Principal & Chairman)
3. Dr. T.C. Thankachan (Vice Principal & Convenor)
4. PTA Vice President (Vice Chairman)
5. Dr. Sunil Thomas
6. Dr. Pratheesh Abraham
7. Staff Secretary
8. College Union Chairperson (Joint Convenor)
9. Management Representative
10. Municipal Councillor
11. Anti - Sexual Harassment



  
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2022 - 23Date:  
19/7/2022Time:  
2.30 pmNotice

The meeting of the Ethics Committee will be held at 2.30 pm in the Principal's office. All the members are requested to attend the meeting.

Members

1. Dr So. Beenamma Mathew Beem
2. Dr. T C Tharabachan Tharabachan
3. PTA Vice President (Sr. Sunny Antony) Sunny
4. Dr. Sanil Thomas Sanil
5. Dr. Poatheesh Abraham Poatheesh
6. Dr. Lavina Dominic Lavina Dominic
7. Cynia Thomas Cynia
8. Management Representative (Fr. Joe Kattakallil) Joe Kattakallil
9. Smt Biji Jijo (Municipal Councilor) Biji Jijo



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## Agenda

- Familiarising the new batch of students with the discipline and code of behaviours
- Ways and means for general discipline and code of behaviour given in the college calendar and handbook

The meeting began with a silent prayer at 2.30 pm. The principal welcomed the gathering and explained the agenda of the meeting. The committee discussed the agenda of the meeting and the following decisions were taken:

## Decisions

1. Decided to explain the general discipline and code of behaviour to the students on the commencement of the course.
2. Decided to conduct various activities for the students during the academic year to instill the code of behaviour and dignity of





teaching profession

3. Decided to distribute the handbook and calendar among the students at the earliest

The vote of thanks was proposed by Dr T.C. Thankachan and the meeting ended with a silent prayer at 4. pm.

### Members Present

1. Dr S. Beenamma Mathew Beem
2. Dr T.C. Thankachan Thankachan
3. Sr. Sunny Antony (PTA Vice President) Sunny
4. Dr. Sunil Thomas Sunil
5. Dr Pratheesh Abraham Pratheesh
6. Dr Lavinia Domini Lavinia Domini
7. Cyraie Thomas (College Union) Cyraie
8. Fr Jose Kakkallil (Mgmt. Rep) Kakkallil
9. Sant Biji Jijo (Municipal Councillor) Biji Jijo



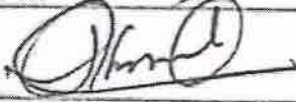
Date: 22/6/2021

Time: 3.30 pm


Notice:


A meeting of the ethics committee will be held at 3.30 pm in the principal's office. All the members are requested to attend the meeting.


Members:


Dr. T.C. Thekkachan 

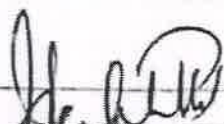
Dr. Dr. Beenamamma Mathew 

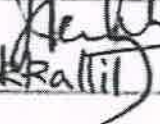
PTA Vice President (Sri. Jayakumar P.V.) 

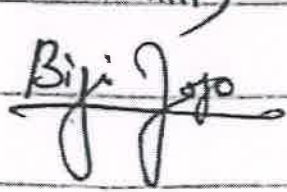
Dr. Burcha David, 

Dr. Pratheesh Abraham 


Dr. Staff Secretary 

College Union Chair person, 

Management Representative (Rev. Fr. Jose Kakkallil) 

Municipal Councillor (Smt. Biji Jojo) 



  
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Agenda:

To introduce ways and means to familiarise new students with general discipline and code of behaviour.

To insist all students to read the general discipline & code of behaviour given in the calendar.

The meeting began with a silent prayer. The principal welcomed the gathering and explained the agenda of the meeting. The committee discussed over the issues and the following decisions were taken

- (1) The general discipline and code of behaviour are explained to students on the commencement of the course.
- (2) The "Handbook & Calendar" will be distributed among students at the earliest and ensure that all are to read the

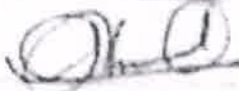


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general discipline and code of behaviour.  
The meeting ended with a silent prayer  
at 4:30 pm.


Members present


Dr. T C Thambachan 

S. Beename Mathew 

PTA Vice President (Sri Jayakumar P.V.) 

Dr. Bindu David 

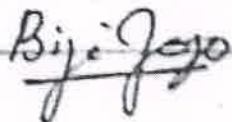
Dr. Prathish Abraham 


Staff Secretary 

College Union Chairperson

Management Representative (Rev. Fr. Jose Kakkalil) 

Municipal Councilor (Smt. Biji Jojo)

  
Biji Jojo

Sri Sunil Thomas 



PRINCIPAL - IN - CHARGE

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Prof. Dr. BEENAMMA MATHEW

PRINCIPAL

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#### iv. Ethics Committee

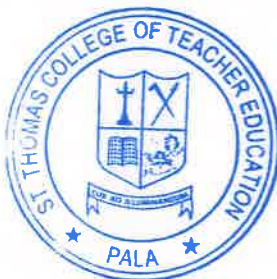
An Ethics committee functions in the college as per Govt. orders to check the misuse of information technology at college. The duty of the ethics committee is to enhance the worth, dignity, potential, and uniqueness of each individual within the institution and, thereby, serve the society. The main duty of the committee is to contribute to the comprehensive education of students, protect human rights, and enhance students' growth and development.

1. Mar Jacob Muricken (Manager)
2. Dr. T.C. Thankachan (Principal & Chairman)
3. Dr. Sr. Beenamma Mathew (Vice Principal & Convenor)
4. PTA Vice President (Vice Chairman)



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5. Mr. Sunil Thomas
6. Dr. Pratheesh Abraham
7. Staff Secretary
8. College Union Chaiperson (Joint Convenor)
9. Management Representative
10. Municipal Councilor



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## Report of the year 2020-2021

### Meeting I.

A meeting of the ethics committee was held on 2<sup>nd</sup> July 2021 at 2.30 pm on College office.

The following members were present:

1. Sr. Beenamna Mathew. BM
2. Dr. TC Karthanas. TK
3. PTA Vice President. Bryant
4. Dr. Brada David. BD
5. Dr. Pratheesh Abraham. PA
6. Staff secretary. SA
7. College Union Representatives. Chau pures
8. Management Representatives. MR

### Agenda:

- 1) To include the new code of revised general discipline and code of behaviour in the calendar.
- 2) Discussion on ways to familiarise the new students with general discipline and code of behaviour.



The meeting began with a short prayer followed by the welcome speech by the principal. Then started the discussion on the agenda.

The following decisions were taken

- (1) To familiarise the new students with the code of behaviour and general discipline to be adhered.
- (2) To insist all stakeholders to read the Code of Behaviour and general discipline given in the college calendar.


The meeting concluded at 3.30 pm -

Dr. Beename Mathew

(Convener)

Beame



  
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## Ethics Committee meeting II

The second meeting of the committee was held on 18<sup>th</sup> March 2021. The following are the members of the committee.

1. Dr. T.C. Thankachan
2. Sr. Beenamma Mathew
3. PTA vice President
4. Dr. Bindu David
5. Dr. Pratheesh Abraham
6. Staff Secretary
7. College Union Chairperson
8. Management Representative
9. Municipal Councillor

### Agenda

(1) Review the adherence of various stake holders to the code general discipline & Code of Behaviour

The meeting started with formal welcome of all members by the principal.




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The committee reviewed the status of the decision taken in the previous meeting. The members found that all the action plans were implemented. The meeting ended with a silent prayer at 3.30 pm.

Dr. Beenamma Mathew  
Convenor



  
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**24. ADMINISTRATIVE SUPPORT WINGS****i. Grievance Redressal Cell**

Any complaint /grievance regarding the student, staff, institution, etc. can be made to this cell directly or can be put into the grievance box kept at an easily accessible place. The complaints will be dealt immediately and necessary measures will be taken at the earliest, by the committee handling this cell.

**ii. Grievance Redressal Cell - for Staff**

1. Mar Jacob Muricken (Manager)
2. Dr. T. C. Thankachan (Principal, Convenor)
3. Rev. Dr. Jose Kakkallil (Management Nominee)
4. Dr. Sr. Beenamma Mathew (Vice Principal)

**iii. Grievance Redressal Cell - for Students**

1. Dr. T. C. Thankachan (Principal, Convenor)
2. Dr. Sr. Beenamma Mathew (Vice Principal)
3. Dr. T.M. Mollykutty (M.Ed., HOD)
4. Mr. M.J. Thomas (Principal, ITE)
5. Dr. P.P. Shajimon (Secretary)
6. Sr. Mini Thomas (Head Accountant)

**iv. Ethics Committee**

An Ethics committee functions in the college as per Govt orders to check the misuse of information technology at college. The duty of the ethics committee is to enhance the worth, dignity, potential, and uniqueness of each individual within the institution and, thereby, serve the society. The main duty of the committee is to contribute to the comprehensive education of students, protect human rights, and enhance students' growth and development.

1. Dr. T.C. Thankachan (Principal & Chairman)
2. Dr. Sr. Beenamma Mathew (Vice Principal & Convenor)
3. PTA Vice President (Vice Chairman)
4. Dr. Bindu David

5. Dr. Pratheesh Abraham
6. Staff Secretary
7. College Union Chairperson (Joint Convenor)
8. Management Representative
9. Municipal Councilor

**v. Anti - Sexual Harassment Cell**

As per the guidelines of the UGC, NAAC and the Supreme Court an Anti-Sexual Harassment Cell has been established by the College to provide a healthy and congenial atmosphere to the staff and students of the College.

1. Dr. T. C. Thankachan (Principal)
2. Dr. Sr. Beenamma Mathew (Vice Principal)
3. Dr. Sr. Mary Thomas
4. Dr. Sunu Austin (Convenor)
5. Dr. Lavina Dominic
6. Mrs. Gilu G. Ettaniyil

**vi. Anti-Ragging Committee**

The aim of Anti-Ragging Committee is to eliminate ragging in all its forms from the educational institution. This will be achieved by preventing its occurrence and punishing those who indulge in ragging and to check cases of ragging.

1. Dr. T.C. Thankachan (Principal & Chairman)
2. Dr. Sr. Beenamma Mathew (Vice Principal)
3. Dr. T.M. Mollykutty
4. Mr. M.J. Thomas
5. Mr. Sunil Thomas (Co-ordinator)
6. Dr. Lavina Dominic
7. Dr. Pratheesh Abraham (Staff Advisor to the College Union)
8. Dr. Alex George
9. Dr. Manju Joseph
10. PTA Vice President
11. Alumni President



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## Report of the year 2019-2020.

Ethics committee of the academic year consists of the following members.

Dr. Sr. Celene Joseph (Principal & Chairman)

Dr. Sr. Beenamamma Mathew

PTA President - Thambakan

Dr. T. C. Thankachan OMD

Dr. Prashanth Abraham Predees

Staff secretary SD

College Union Chair persons Sindas

Management Representative Jacobll.

Municipal Councillor - Biji Jojo

The meeting of the ethics committee was conducted under the leadership of Dr. Sr. Celene Joseph the Chairman of the committee. The meeting started with a formal welcome of members by the Chairman. They discussed the previous year



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**2019 – 2020**

**ETHICS COMMITTEE**

- 1.Dr.Sr. Celene Jospheh (Principal and Chairman)
- 2.Dr.Sr.Beenamma Mathew (Vice Principal and Convenor)
- 3.PTA President (Vice Chairman)
- 4.Sr.Mary Thomas
- 5.Dr.T.C.Thankachan
- 6.Mr. Pratheesh Abraham
- 6.Staff secretary
- 7.College Union Chairman
- 8.College Union Chairman
- 9.Management Representative
- 10.Municipal Councillor

**2018 – 2019**  
**ETHICS COMMITTEE**

1. Dr. Sr. Celene Joseph (Principal and Chairman)
2. Dr. Sr. Beenamma Mathew (Vice Principal and Convenor)
3. PTA President (Vice Chairman)
4. Sr. Mary Thomas
5. Dr. T. C. Thankachan
6. Mr. Pratheesh Abraham
7. Staff secretary
8. College Union Chairman
9. Management Representative
10. Municipal Councillor



ethics breaches if any and the counter  
action for the ethical breaches by following  
code of ethics

### Resolutions

It is resolved that no need  
of modification of ethics and decided  
to continue the same for the present  
academic year

*Beenamamma Mathew*  
Convenor



Report of the year - 2018 - 2019.

Ethics Committee of this academic year consists of the following members

1. Dr. Sr. Celeste Joseph - Chairman
2. P.T.A. President *Dusep*
3. Sr. Mary Thomas *MA*
4. Dr. T.C. Thankachan. *Dr. T.C.*
5. Mr. Pratheesh Abraham *Pratheesh*
6. Staff Secretary - *Kevin Dominic*
7. College Union Chairman *John*
8. Management Representative *John*
9. Municipal councillor. *Biji Jojo*

The committee convened in the beginning of the academic year; discussed and evaluated the healthy personal relations among





teacher trainees, and teachers and non teaching staff."

Resolutions:-

Since there was no ethical breaches in the previous year, among teacher trainees, the committee did not suggest any new strategies for implementation.

Dr. Mary Thomas  
Convener



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