

## ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA

### 7.1.9 Details of the monitoring committee, professional ethics programmes if any

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## 7.1.9 Committee To Monitor Adherence To The Code Of Conduct

2022 – 2023


### iv. Ethics Committee

An Ethics committee functions in the college as per Govt. orders to check the misuse of information technology at college. The duty of the ethics committee is to enhance the worth, dignity, potential, and uniqueness of each individual within the institution and, thereby, serve the society. The main duty of the committee is to contribute to the comprehensive education of students, protect human rights, and enhance students' growth and development.

1. Mar Jacob Muricken (Manager)
2. Dr. Sr. Beenamma Mathew (Principal & Chairman)
3. Dr. T.C. Thankachan (Vice Principal & Convenor)
4. PTA Vice President (Vice Chairman)
5. Dr. Sunil Thomas
6. Dr. Pratheesh Abraham
7. Staff Secretary
8. College Union Chairperson (Joint Convenor)
9. Management Representative
10. Municipal Councillor

Anti - Sexual Harassment



  
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2021 – 2022

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3. Dr. Sr. Beenamma Mathew (Vice Principal & Convenor)
4. PTA Vice President (Vice Chairman)

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5. Mr. Sunil Thomas
6. Dr. Pratheesh Abraham
7. Staff Secretary
8. College Union Chairperson (Joint Convenor)
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## 24. ADMINISTRATIVE SUPPORT WINGS

### i. Grievance Redressal Cell

Any complaint / grievance regarding the student, staff, institution, etc. can be made to this cell directly or can be put into the grievance box kept at an easily accessible place. The complaints will be dealt immediately and necessary measures will be taken at the earliest, by the committee handling this cell.

### ii. Grievance Redressal Cell - for Staff

1. Mar Jacob Muricken (Manager)
2. Dr. T. C. Thankachan (Principal, Convenor)
3. Rev. Dr. Jose Kakkallil (Management Nominee)
4. Dr. Sr. Beenamma Mathew (Vice Principal)

### iii. Grievance Redressal Cell - for Students

1. Dr. T. C. Thankachan (Principal, Convenor)
2. Dr. Sr. Beenamma Mathew (Vice Principal)
3. Dr. T.M. Mollykutty (M.Ed., HOD)
4. Mr. M.J. Thomas (Principal, ITE)
5. Dr. P.P. Shajimon (Secretary)
6. Sr. Mini Thomas (Head Accountant)

### iv. Ethics Committee

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1. Dr. T.C. Thankachan (Principal & Chairman)
2. Dr. Sr. Beenamma Mathew (Vice Principal & Convenor)
3. PTA Vice President (Vice Chairman)
4. Dr. Bindu David



5. Dr. Pratheesh Abraham
6. Staff Secretary
7. College Union Chairperson (Joint Convenor)
8. Management Representative
9. Municipal Councilor

### v. Anti - Sexual Harassment Cell

As per the guidelines of the UGC, NAAC and the Supreme Court an Anti-Sexual Harassment Cell has been established by the College to provide a healthy and congenial atmosphere to the staff and students of the College.

1. Dr. T. C. Thankachan (Principal)
2. Dr. Sr. Beenamma Mathew (Vice Principal)
3. Dr. Sr. Mary Thomas
4. Dr. Sunu Austin (Convenor)
5. Dr. Lavina Dominic
6. Mrs. Gilu G. Ettaniyil

### vi. Anti-Ragging Committee

The aim of Anti-Ragging Committee is to eliminate ragging in all its forms from the educational institution. This will be achieved by preventing its occurrence and punishing those who indulge in ragging and to check cases of ragging.

1. Dr. T.C. Thankachan (Principal & Chairman)
2. Dr. Sr. Beenamma Mathew (Vice Principal)
3. Dr. T.M. Mollykutty
4. Mr. M.J. Thomas
5. Mr. Sunil Thomas (Co-ordinator)
6. Dr. Lavina Dominic
7. Dr. Pratheesh Abraham (Staff Advisor to the College Union)
8. Dr. Alex George
9. Dr. Manju Joseph
10. PTA Vice President
11. Alumni President

**2019 – 2020**  
**ETHICS COMMITTEE**

1. Dr. Sr. Celene Joseph (Principal and Chairman)
2. Dr. Sr. Beenamma Mathew (Vice Principal and Convenor)
3. PTA President (Vice Chairman)
4. Sr. Mary Thomas
5. Dr. T.C. Thankachan
6. Mr. Pratheesh Abraham
6. Staff secretary
7. College Union Chairman
8. College Union Chairman
9. Management Representative
10. Municipal Councillor

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Report of the year 2019-2020.

Ethics committee of the academic year consists of the following members.

Dr. Sr. Celene Joseph (Principal & Chairman)

Dr. Sr. Beenamma Mathew

PTA President - Thankachan

Dr. T.C. Thankachan Dr.

Dr. Pratheesh Abraham Pratheesh

Staff secretary Dr.

College Union Chair persons Seetha

Management Representative John

Municipal Councillor: Biji



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2018 – 2019

ETHICS COMMITTEE

1. Dr. Sr. Celene Joseph (Principal and Chairman)
2. Dr. Sr. Beenamma Mathew (Vice Principal and Convenor)
3. PTA President (Vice Chairman)
4. Sr. Mary Thomas
5. Dr. T.C. Thankachan
6. Mr. Pratheesh Abraham
7. Staff secretary
8. College Union Chairman
9. Management Representative
10. Municipal Councillor

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Report of the year - 2018 - 2019.

Ethics Committee of this academic year consists of the following members.

1. Dr. Sr. Celene Joseph - Chairman
2. P.T.A. President *Dusepp*
3. Sr. Mary Thomas *MA*
4. Dr. T.C. Thankachan. *Dr. T.C.*
5. Mr. Pratheesh Abraham *Pratheesh*
6. Staff Secretary - *Lamin Dominic*
7. College Union Chairman *Joseph*
8. Management Representative *Joseph*
9. Municipal councillor. *Biji Jijo*



### 7.1.9 Sensitisation of Code of Conduct among Faculty, Staff and Students

At our institution, we have established a code of conduct that places a strong emphasis on fostering mutual respect, upholding academic integrity, and creating a safe and inclusive learning environment for both students and faculty. To ensure that everyone is well-informed about this code, we employ a variety of methods, including Bridge Courses and Orientation programs for new students, daily morning assemblies, interactions with the college manager, meetings of the Institutional Quality Assurance Cell (IQAC), staff meetings, classroom instruction, union meetings, induction and internship program orientations, as well as events like sports meets and Arts festivals.

These initiatives have a fundamental goal of instilling core values such as respect, integrity, and inclusivity in every member of our community. We stress the importance of these principles, encouraging students to exhibit ethical behavior and make positive contributions to the academic environment. A key objective is to promote a harmonious and respectful community, and the faculty actively play a role in modeling these behaviors, emphasizing the significance of the code of conduct. Through interactive sessions and discussions, students become aware of the expected standards of behavior and the consequences of violating them. This process not only instills a sense of responsibility but also encourages students to become responsible and considerate members of the college community. By integrating these principles into daily practices, our institution aims to create a safe, supportive, and conducive learning environment for all.

These measures include the following:

-Managing Body: The college patron convenes an annual meeting of the managing body to assess the college's performance.

-Manager's Meetings: During the manager's visits on important occasions, the well-being, discipline, and smooth operation of the college are ensured.

-IQAC Meetings: The college's IQAC meetings serve as reminders to faculty, staff, and students of their respective duties and responsibilities.


-Staff Meetings: The principal fosters a cooperative and collaborative atmosphere at the college, reiterating the duties and responsibilities of the faculty and staff concerning students, colleagues, and management.

-Orientation Programs: New batches of M.Ed. and B.Ed. students are oriented towards the code of conduct during the orientation programs held on the first day of college by the principal.

-Bridge Course: New students undergo a week-long Bridge Course to aid in their transition to their roles as student teachers in teacher education programs.

-Morning Assemblies: Each day commences with a morning assembly conducted by optional classes, where the principal's message enlightens and reiterates the etiquette and ethics expected of student teachers and teachers.



  
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**-Classroom Interactions:** Teachers emphasize proper behavior for student teachers during both formal and informal interactions with students. Sensitization to the code of conduct occurs in various classroom scenarios, with teacher-pupil interactions exemplifying respectful communication and role modeling. Peer discussions encourage understanding and tolerance, promoting inclusivity and cooperation.

**-Union Meetings:** The Dean of Students Welfare provides formal instructions to student leaders on the etiquette to be followed during various co-scholastic events, including club programs, inter-collegiate competitions, Sports Day, Arts Day, and more.


**-Library Usage Orientation:** The college librarian sensitizes students to the guidelines for using the library.

**Internship Orientation:** The principal, along with the faculty, orients students regarding the conduct of internships and general behavior at schools during internships. This experience instills essential values and skills necessary for their future teaching careers, ensuring responsible and ethical conduct within the educational context.

**-Orientation for Sports Meets and Arts Fests:** These orientations emphasize fair play, teamwork, and sportsmanship. Students learn to exhibit respect for opponents and appreciate diverse talents. The code emphasizes integrity, discouraging cheating or plagiarism, and underscores the importance of punctuality and responsibility.

These efforts ultimately cultivate a culture of respect, ethics, and harmonious coexistence within the college community. To ensure the effective implementation of the code of conduct, the faculty's behavior is regularly evaluated by the college principal. This assessment involves a comprehensive review of the code's implementation, examining whether faculty members uphold principles of integrity, respect, and professionalism. The principal assesses the code's effectiveness in promoting an inclusive and conducive learning environment while also evaluating how well it safeguards against conflicts of interest. Additionally, the principal examines whether the code adequately supports academic freedom, encourages student welfare, and reinforces compliance with institutional policies and regulations. Through this evaluation, the principal ensures that the code continues to foster a culture of excellence and ethical conduct within the college community.



  
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