

**6.3.3 PROFESSIONAL DEVELOPMENT/ADMINISTRATIVE TRAINING
PROGRAMMES ORGANIZED BY THE INSTITUTION FOR TEACHING AND
NON-TEACHING STAFF**

**BROCHURES / REPORTS ALONG WITH PHOTOGRAPHS
WITH DATE AND CAPTION**

2021-2022


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REPORT OF ORIENTATION PROGRAMME ON PREPARATION OF SSR UNDER REVISED ACCREDITATION FRAMEWORK OF NAAC

On 6th November 2021, St. Thomas College of Teacher Education, Pala organised an Orientation Programme aimed to provide comprehensive guidance on the preparation of the Self Study Report (SSR) under the Revised Accreditation Framework of NAAC (National Assessment and Accreditation Council). The session was attended by faculty members and administrative staff, eager to enhance their understanding of the accreditation process.

The event commenced with a welcome speech by Dr. T.C. Thankachan, Principal of St. Thomas College of Teacher Education. Dr. Thankachan highlighted the significance of NAAC accreditation in ensuring quality education and institutional development. He expressed gratitude to the resource person, Dr. Sony Kuriakose, for sharing his expertise on the subject. Dr. Sony Kuriakose, IQAC Coordinator at Nirmala College, Muvattupuzha, delivered an insightful orientation talk. He began by explaining the Revised Accreditation Framework of NAAC, emphasizing its key components and the importance of the SSR. Dr. Kuriakose provided practical tips on collecting and organizing data, documenting institutional achievements, and presenting information effectively. He also addressed common challenges faced during the preparation of the SSR and offered solutions to overcome them. His interactive session included a Q&A segment, where participants sought clarifications and shared their experiences. The programme concluded with a vote of thanks by Dr. Lavina Dominic, IQAC Coordinator.




Prof. Dr. BEENAMMA MATHEW
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ORIENTATION PROGRAMME ON PREPARATION OF SSR UNDER REVISED ACCREDITATION FRAMEWORK OF NAA- 6th November 2021



Dr. Sony Kuriakose, IQAC Coordinator at Nirmala College, Muvattupuzha, taking class on Preparation of SSR Under Revised Accreditation Framework of NAA- 6th November 2021



Participants of Orientation Programme on Preparation of SSR Under Revised Accreditation Framework of NAA - 6th November 2021

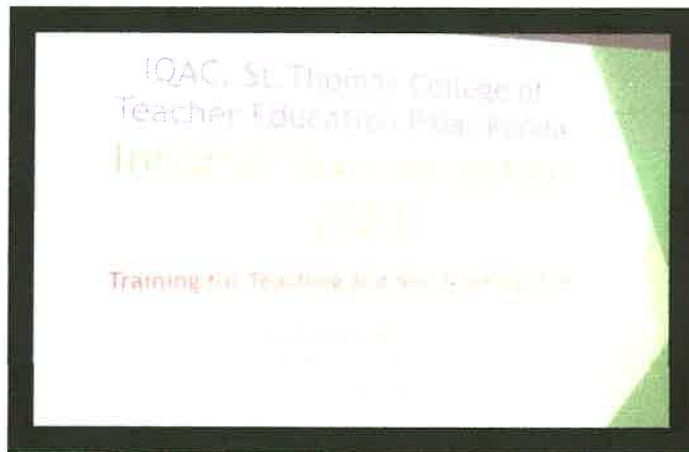


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REPORT OF TRAINING ON INCOME TAX CALCULATION 2020

IQAC, St. Thomas College of Teacher Education, Pala organised a Training programme for teaching and non-teaching staffs on Income Tax Calculation 2020. The programme was scheduled on 17th December 2021 at the college conference hall. The class was under taken by Dr. Pratheesh Abraham, Assistant Professor, St. Thomas College of Teacher Education, Pala. An abacus spreadsheet was used for the workshop on income tax computation.

The main emphasis was given on estimation of tax deduction based on gross salary, income tax slab rate (based on income level and filing status), other deductions like health insurance, retirement fund and other pre tax deduction. The session was a detailed one arranged with well-prepared power point presentation.




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REPORT OF INTERACTION WITH DCDC REGARDING NAAC (SSR PREPARATION)

St. Thomas College of Teacher Education, Pala organised an Interaction with Director of College Development Council (DCDC), Dr. Baburaj P. T., Professor & HOD, School of Behavioural Science, Mahatma Gandhi University, Kottayam.

The programme was scheduled on 17th September 2021 at the college seminar hall. The event was for teaching staffs of St. Thomas College of Teacher Education, Pala. Dr. T. C. Thankachan, Principal St. Thomas College of Teacher Education, Pala addressed the gathering. The main discussion of the interaction was regarding the SSR preparation. The staff clarified the doubts regarding various criteria included in the SSR.




Prof. Dr. BEENAMMA MATHEW
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REPORT OF 30 DAYS INTERNATIONAL ONLINE WORKSHOP ON ACADEMIC WRITING AND COMMUNICATION SKILLS, RESEARCH METHODOLOGY, REFERENCE MANAGEMENT AND ACADEMIC PUBLISHING IN COLLABORATION WITH NATIONAL INSTITUTE OF PHYSICAL MEDICINE AND REHABILITATION

St. Thomas College of Teacher Education, Pala organized a Thirty-day International Online Workshop on Academic Writing and Communication Skills, Research Methodology, Reference Management, and Academic Publishing in collaboration with National Institute of Physical Medicine and Rehabilitation (NIPMR), Thrissur and Lore & Ed. Research Associates from 23 November to 31 December 2021.



The workshop was inaugurated by Dr. R. Bindu, Minister of Higher Education and Social Justice Government of Kerala on 17th November 2021. The event underscored the importance of academic writing and communication skills, research methodology, reference management and academic publishing

ACADEMIC WRITING AND COMMUNICATION SKILLS, RESEARCH METHODOLOGY, REFERENCE MANAGEMENT, AND ACADEMIC PUBLISHING

Jointly Organised by



National Institute of Physical Medicine and Rehabilitation (NIPMR), Thrissur

 Mahatma Gandhi University Library, Kottayam	 CMS College (Autonomous), Kottayam	 Fareed College (Autonomous), Calicut	 Assumption College (Autonomous), Changanacherry	 Marion College (Autonomous), Kozhikode	 Alphonsa College, Pala	 St. Peter's College, Kollam	 St. Stephen's College, Othman
 St. Thomas College of Teacher Education, Pala	 St. Dominic's College, Kanyakumari	 St. Joseph's College for Women, Alappuzha	 Ighal College, Perumbam	 Poyyannur College, Poyyannur	 The Crozier College, Kochi	 St. Alphas College, Edappally, Thrissur	 Lore & Ed College of Allied Health Sciences, Cochin
 St. Joseph's College, Madhavaram	 Al-Anwar College, Edathala	 St. Xavier's College, Vellanur	 RMSA College of Arts and Science, Rameswaram	 NIPMR SH Trusts College, Shoranur	 St. Thomas College, Pala	 St. Thomas College, Pala	 St. Thomas College, Pala



Dr. R. Bindu
Hon. Minister for Higher Education
and Social Justice
Government of Kerala

Date: 17 November 2021
Time: 12:00 PM IST

Technical support
LORE & ED
Research Associates



SCAN ME

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5

INAUGURATION

Date: 17 November 2021
Time: 12:00 PM IST

Welcome	: Shri. Jinto Michael Director Lore & Ed Research Associates	Felicitations:	Rev. Dr. Roy Abraham P. Principal Marian College Kuttikkanam (Autonomous)
Presidential Address	: Shri. Chandrababu C. Executive Director (In-Charge) NIPMR, Thrissur		Smt. Lally K. Cyriac Principal St. Stephen's College, Uzhavoor
Inauguration	: Dr. R. Bindu Hon. Minister for Higher Education and Social Justice Government of Kerala		Dr. T. C. Thankachan Principal St. Thomas College of Teacher Education, Pala
Keynote Address	: Prof. (Dr). Sabu Thomas Vice-Chancellor Mahatma Gandhi University, Kottayam		Dr. Shaju Varghese Principal St. Peter's College, Kolanchery
Felicitations	: Smt. Mini G. Pillai University Librarian (In-Charge) Mahatma Gandhi University Library, Kottayam		Dr. Shabeer S. Iqbal Principal Lisle College of Allied Health Sciences Cochin
	Dr. Varghese C. Joshua Principal CMS College (Autonomous), Kottayam		Dr. Sheela Shenal N. A. Principal M.O.S.C. College of Nursing, Kolanchery
	Dr. K. M. Naseer Principal Farook College (Autonomous), Calicut		Dr. Anat Suman Jose Librarian & Head Dept. of Library & Information Science St. Peter's College, Kolanchery
	Dr. Anitha Jose Principal Assumption College (Autonomous) Changanacherry	Vote of Thanks:	Smt. Jeena Jayan Librarian The Cochlin College, Kochi

DISCUSSION TOPICS

Module 1: Information Literacy, Importance of Information Literacy, Components of Information Literacy - Digital Literacy, Media Literacy, Library Literacy, Resources Literacy, Ethical Literacy; Information - Values and Characteristics; Types of Information Sources- Primary, Secondary and Tertiary Sources; Finding Accessing and Evaluating Information; Information Access Tools; Search Engines- Concepts, Types and Advantages; Search Techniques - Basic Search and Advanced Search

Module 2: Academic Information Retrieval, Knowledge Organisation and Information Retrieval; Library Organisation; Overview of Library Classification; Open Access Catalogue and Web OPAC; Digital Libraries and Institutional Repositories; Information Sources- Open Educational Resources (OERs); INFLIBNET and its Services N-List, e-ShodhSindhu; Thesis Reservoirs-Shodhganga Ethical Use of Information, Evaluation of Information - Authority, Currency, Purpose and Content; Intellectual Property Rights; Cyber Safety and Privacy Measures.

Module 3: Academic Writing, Various Forms of Scientific Writing - Theses, Technical Papers, Reviews & Manuals, Article Publishing and Peer Reviewing Process; Various Parts of Thesis and Research Communications - Title Page, Authorship, Contents Page, Preface, Introduction, Review of Literature, Material and Methods, Experimental Results and Discussion; Writing of Abstracts, Summaries, Precise, and Citations; Commonly used Abbreviations in Theses and Research Communications; Illustrations, Photographs, Drawings with Suitable Captions; Pagination, Numbering of Tables and Illustrations; Writing of Numbers and Dates in Scientific Write-ups; Editing and Proofreading; Writing a Review Article.

Module 4: Research Paradigms; Basic Principles of Research; Preparation of a Reading List Prior to Research; Formulating Research Questions; Conducti-

-ng Research Ethically; Writing an Effective Review of Literature. Quantitative Research Methodology; Quantitative Methods of Data Collection; Data Analysis Qualitative Research Methodology; Qualitative Methods of Data Collection; Focus Groups and Field Observations. Mixed Methodology Tools Used for Research Data Analysis.

Module 5: Reference Management; Citation Style Manuals; Reference Management Software (Mendeley, Zotero)

Module 6: Communication Skills, Academic Presentation Skills; Presentation of Scientific Papers; Facing Viva Voce/ Open Defence; English Grammar; Sentences Concord, Clauses, Use of Punctuation; Error Analysis (Common Errors), Speech Sounds in English; Weak forms in Connected Speech

Module 7: Academic Publishing, Books and Journals; ISBN, ISSN, DOI; Open Access Initiatives; Open Access and Creative Commons, Open Access Journals; Open Access Databases; SHERPA/RoMEO Publication Ethics - Plagiarism and Anti-plagiarism Tools; How to Avoid Plagiarism, Consequences of Plagiarism; Committee on Publication Ethics (COPE); Predatory Publishers and Journals Journal Metrics/ Databases; Abstracting and Indexing Services - Science Citation Index, Social Sciences Citation Index, Biological Abstracts, Chemical Abstracts, CABI Abstracts, Research Metrics and Impact Factor of Journals; SNIP, SJR, IPP, CiteScore; h-index, g-index, i10 index, altmetrics, Journal Finder/ Journal Suggestion Tools viz. JANE; Elsevier Journal Finder, Springer Journal Suggester, Journal Databases- Scopus, Web of Science, UGC CARE List

Module 8: Tools for Academic Collaboration; Research Collaboration Tools; Scholar Networks (Academia ResearchGate); Research Profile Tools - ORCID ID, Researcher ID, Google Scholar

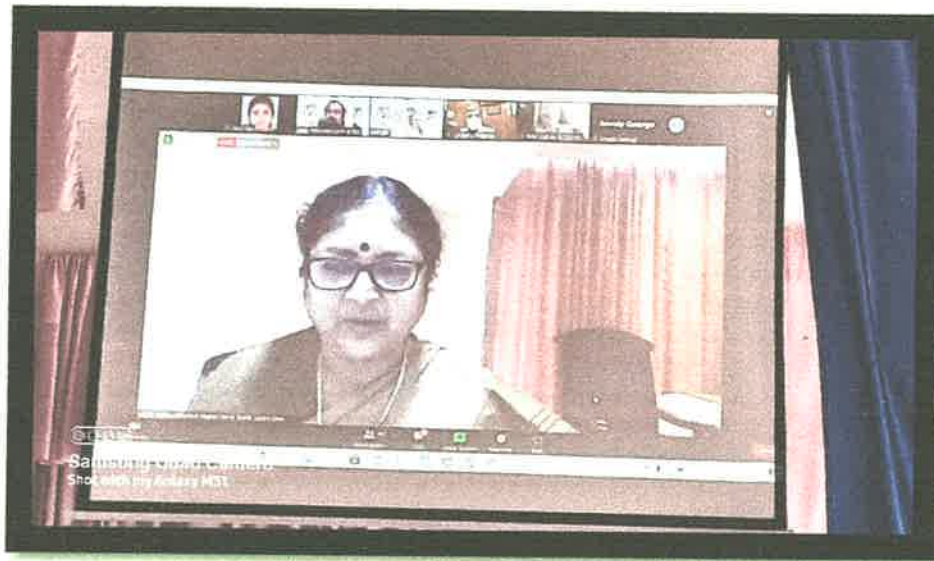
Module 9: Intellectual Property and its Management; Intellectual Property Right Regime; TRIPs and Various Provisions in TRIPs Agreement; Intellectual Property and Intellectual Property Rights (IPR), Benefits of Securing IPRs; Indian Legislations for the Protection of Various Types of Intellectual Properties; Fundamentals of Patents, Copyrights; Geographical Indicators, Designs and Layout; Trade Secrets and Traditional Knowledge, Trademarks; Licensing of Technologies, Material Transfer Agreements; Research Collaboration Agreement; License Agreement, BIS, WIPO, ISO etc.

Module 10: Massive Open Online Courses; Foreign Universities; EdX, Coursera, MOOCs in India; SWAYAM Open Educational Resources (OERs); MIT OpenCourseWare, The Open University, e-PG Pathshala, egyptankosh, Vidya-mitra, NDL India.



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30 DAYS INTERNATIONAL ONLINE WORKSHOP ON ACADEMIC WRITING AND COMMUNICATION SKILLS, RESEARCH METHODOLOGY, REFERENCE MANAGEMENT AND ACADEMIC PUBLISHING - 17TH NOVEMBER 2021




Inauguration of 30 Days International Online Workshop On Academic Writing And Communication Skills, Research Methodology, Reference Management And Academic Publishing by Dr. R. Bindu, Minister of Higher Education and Social Justice Government of Kerala on 17th November 2021



Sri. Jinto Michael, Director, Lore & Ed. Research Associates delivers the welcome speech of 30 Days International Online Workshop On Academic Writing And Communication Skills, Research Methodology, Reference Management And Academic Publishing by Dr. R. Bindu, Minister of Higher Education and Social Justice Government of Kerala on 17th November 2021




Prof. Dr. BEENAMMA MATHIEW
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A Session on SLIDO - One Week National Online Workshop Reaching Out Through Digital Classrooms 19 - 25 May 2020



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REPORT OF WEBINAR ON EDUCATIONAL RESEARCH IN COLLABORATION WITH ASSOCIATION OF INTERNATIONAL RESEARCHERS OF INDIAN ORIGIN (AIRIO)

M.Ed. Department of St. Thomas College of Teacher Education, Pala organised Webinar on Educational research in collaboration with Association of International Researchers of Indian Origin (AIRIO) on 14 August 2021. Dr. T.M. Mollykutty, Head of Department, PG Studies of St. Thomas College of Teacher Education, Pala as the chief resource person.

The key concepts presented by the resource person were identifying a research problem, conducting a literature review to understand the topic, formulating specific research questions or hypotheses, selecting an appropriate research design, and defining the scope and boundaries of the study.

ST. THOMAS COLLEGE OF TEACHER EDUCATION PALA
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POST GRADUATE DEPARTMENT
WORKSHOP SERIES
on
EDUCATIONAL RESEARCH
In collaboration with
Association of International Researchers of
Indian Origin (AIRIO)

Day 2 10.30 am 14th August 2021
Resource person

Topic-First Phase of
Research

Co-ordinator
Dr. TM Mollykutty
Associate Professor
PG Dept.
STCTE Pala

Join on

Dr. TM Mollykutty
Associate Professor
PG Dept.
STCTE Pala



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REPORT OF IQAC WEBINAR ON INTELLECTUAL PROPERTY RIGHTS IN COLLABORATION WITH ASSOCIATION OF INTERNATIONAL RESEARCHERS OF INDIAN ORIGIN (AIRIO)

Webinar on Intellectual Property Rights in collaboration with Association of International Researchers of Indian Origin (AIRIO), was conducted on 23rd June 2021 via Google Meet at 2.00 PM. Ms. Aswathy G Krishnan, Lecturer, Department of Law, University of Kerala as the chief resource person given the keynote address. The event started with a silent prayer and Dr. Mollykutty, HOD, M.Ed. Department welcomed the group, Dr. T. C. Thankachan, Principal, St. Thomas College of Teacher Education, Pala, given the presidential address.

The session was fruitful enough to understand about the Intellectual Property Rights. The session provided a comprehensive understanding of Intellectual Property Rights, their significance, and their impact on creativity and innovation. The participants gained valuable insights into the legal aspects of Intellectual Property Rights and its practical applications. The event comes to an end with the vote of thanks by Dr. Lavina Dominic, IQAC convenor.

IQAC Webinar on INTELLECTUAL PROPERTY RIGHTS
23rd June 2021
02:00 PM

PROGRAMME

Silent Prayer	
Welcome Speech	:Dr. T. M. Mollykutty (HOD, M. Ed. Dept.)
Presidential Address	:Dr. T. C. Thankachan (Principal)
Keynote Address	:Aswathy G Krishnan (Lecturer Dept. of Law University of Kerala)
Discussion	
Vote of Thanks	:Dr. Lavina Dominic (Convenor IQAC)
National Anthem	

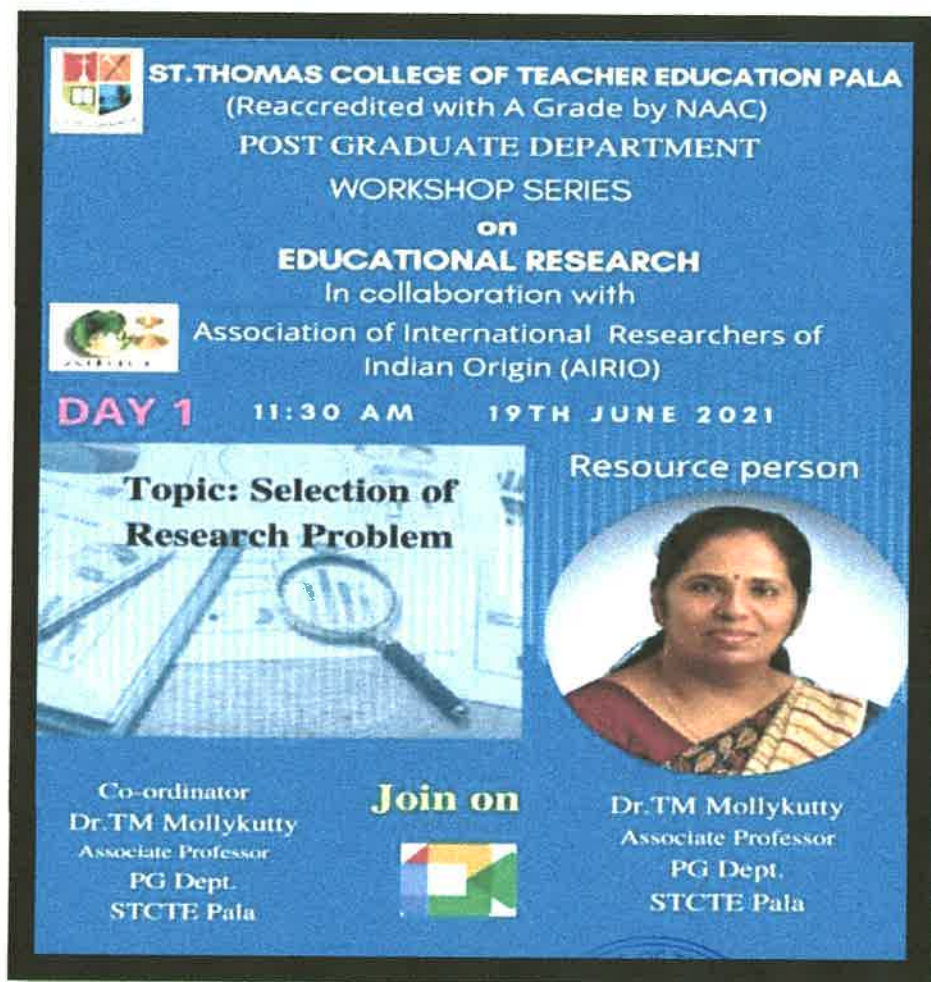


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REPORT OF ONLINE WORKSHOP ON EDUCATIONAL RESEARCH IN COLLABORATION WITH ASSOCIATION OF INTERNATIONAL RESEARCHERS OF INDIAN ORIGIN (AIRIO)

An Online Workshop Series on Educational Research In collaboration with Association of International Researchers of Indian Origin (AIRIO) with Dr. T. M. Mollykutty, HOD, PG Studies of St. Thomas College of Teacher Education, Pala as the chief resource person. The programme was conducted on 19th June 2021 at 11.30 AM via Google Meet.

Selection of Research Problem was the topic for the programme, the interactive session gave insightful thoughts among the participants and a commendable discussion session was the main highlight of the programme. The class provided a comprehensive understanding of the importance and process of selecting a research problem in educational research. The participants gained valuable insights and skills to identify and formulate meaningful research problems.



The poster is a blue rectangular graphic with white and yellow text. At the top left is the logo of St. Thomas College of Teacher Education Pala. The text reads: 'ST. THOMAS COLLEGE OF TEACHER EDUCATION PALA (Reaccredited with A Grade by NAAC) POST GRADUATE DEPARTMENT WORKSHOP SERIES on EDUCATIONAL RESEARCH In collaboration with Association of International Researchers of Indian Origin (AIRIO)'. Below this, it says 'DAY 1 11:30 AM 19TH JUNE 2021'. On the left, there is an image of a magnifying glass over a document with the text 'Topic: Selection of Research Problem'. On the right, there is a circular portrait of a woman with the text 'Resource person'. At the bottom left, it lists 'Co-ordinator Dr. TM Mollykutty Associate Professor PG Dept. STCTE Pala'. In the center, it says 'Join on' with a Google Meet logo. At the bottom right, it lists 'Dr. TM Mollykutty Associate Professor PG Dept. STCTE Pala'.

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WORKSHOP SERIES
on
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Association of International Researchers of
Indian Origin (AIRIO)

DAY 1 11:30 AM 19TH JUNE 2021

Topic: Selection of Research Problem

Resource person

Co-ordinator
Dr. TM Mollykutty
Associate Professor
PG Dept.
STCTE Pala

Join on

Dr. TM Mollykutty
Associate Professor
PG Dept.
STCTE Pala



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REPORT OF WEBINAR TITLED "INDIA AND NIGERIA - TEACHER PREPARATION: PERSPECTIVES"

A Webinar titled "India and Nigeria - Teacher Preparation: Perspectives" was held on Wednesday, June 2nd, 2021, fostering collaboration between St. Thomas College of Teacher Education (STCTE) in Pala, India and the University of Calabar in Nigeria. Centered on the crucial theme of teacher preparation, the program aimed to enrich the professional development of educators.

Held on Google Meet from 2:30 to 3:30 pm IST (10:00 to 11:00 am Nigeria), the program enjoyed wide participation from STCTE. The entire teaching faculty of the college actively engaged in the session, gaining valuable insights from the esteemed resource persons. Dr. Bernedette U. Cornelius-Ukpepi from the University of Calabar, Nigeria, shared her expertise alongside Dr. T.C. Thankachan, Associate Professor at STCTE.

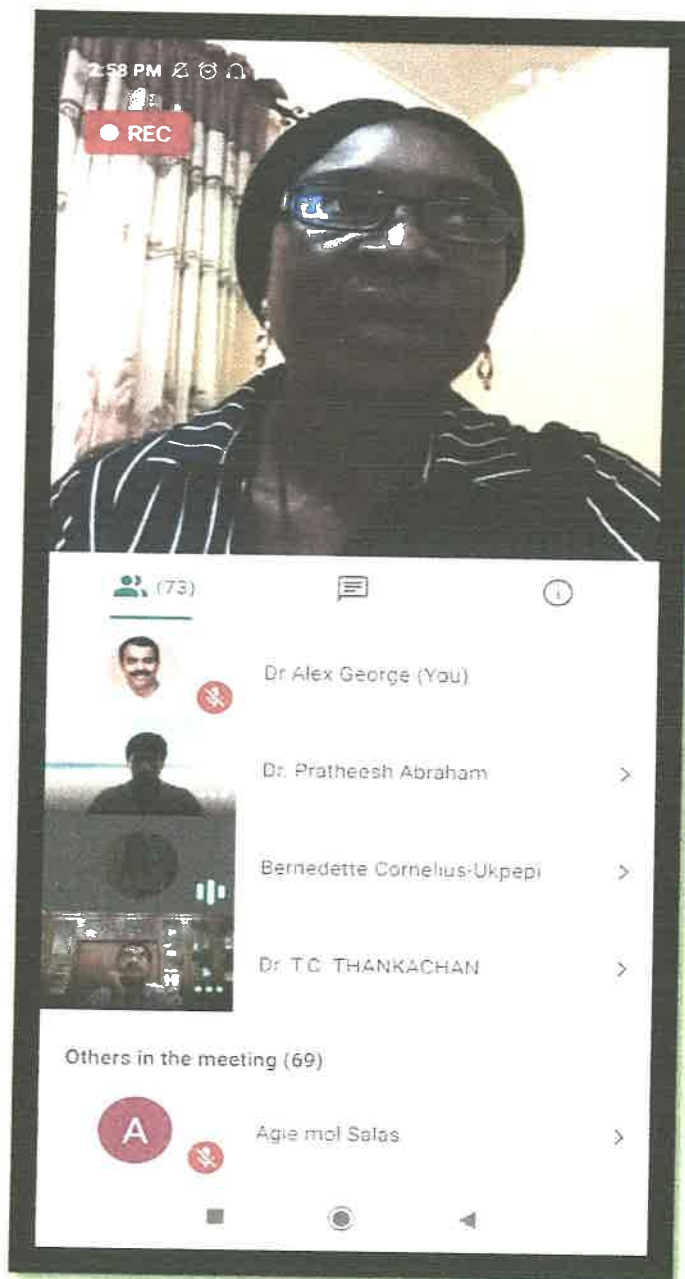
This webinar with Dr. Bernedette U. Cornelius-Ukpepi as the resource person offered a multitude of benefits for the teaching staff at STCTE. This allowed them to critically examine their own practices and identify areas for potential improvement.

The poster is for an international faculty webinar. At the top left is the logo of St. Thomas College of Teacher Education, Pala. The text reads: 'ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA'. Below this is the title 'INTERNATIONAL FACULTY WEBINAR PROGRAMME' and 'TEACHER PREPARATION: PERSPECTIVES'. There are two photographs of the speakers: Dr. T.C. Thankachan on the left and Dr. Bernedette U. Cornelius-Ukpepi on the right. Below the photos are their names and titles. At the bottom, the date and time are given as '02/06/2021 (Wednesday) 2.30-3.30 p.m. (IST) 10.00-11.00 a.m. (NIGERIA)'. The platform is listed as 'GOOGLE MEET' with a link icon.



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**WEBINAR ON "INDIA AND NIGERIA - TEACHER PREPARATION:
PERSPECTIVES"- 2nd June 2021**



Dr. Bernedette U. Cornelius-Ukpepi from the University of Calabar, Nigeria, sharing experience on Webinar on "India and Nigeria - Teacher Preparation: Perspectives"- 2nd June 2021



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REPORT OF WORKSHOP ON 'LEADING EDGE' HANDS ON EXPERIENCE – OBS STUDIO, YOUTUBE MANAGEMENT

IQAC and Student Council of St. Joseph's College of Education, Mysuru, Karnataka and St. Thomas College of Teacher Education, Pala jointly organised a workshop on 'Leading Edge' Hands on Experience – OBS Studio, YouTube Management on 30th July 2021 at 10.30 AM on virtual mode through Google Meet. The resource person was Fr. Manoj Kakkonal, Department of Media & Communication, Eparchy of Mananthavady, Wayanad. The theme of the programme was 'A Smart way to become cognoscenti in the field of technology'.

The programme was during the Covid pandemic and all the students and teachers of both the education institution were participated and discussed the application level of it. The OBS (Open broadcaster Software) was very informative and need of the hour, audience participation was ensured by the host, hand on experience, active participation and discussion part of the programme was commendable. The organizing committee include the Dr. T. C. Thankachan, Principal, St. Thomas College of Teacher Education, Pala, Dr. Priya Mathew, Principal, St. Joseph's College of Education, Mysuru, Karnataka, Dr. Lavina Dominic, IQAC coordinator, St. Thomas College of Teacher Education, Pala and Dr. Asha P. Pathrose, IQAC coordinator, St. Joseph's College of Education, Mysuru, Karnataka.

**IQAC & Student Council of
St. Joseph's College of Education
Mysuru - Karnataka**
&
**St. Thomas College of Teacher Education
Pala - Kerala**
Jointly organise a WORKSHOP on
"LEADING EDGE"
Hands-on experience
1) OBS Studio
2) YouTube Management

On Date: 30 July 2021
Time: 10:30 A.M.

ORGANISING COMMITTEE
Dr. Priya Mathew Principal, SJCE
Dr. T. C. Thankachan Principal, STCTE
Dr. Asha P. Pathrose IQAC Co-ordinator, SJCE
Dr. Lavina Dominic IQAC Co-ordinator, STCTE

FR. MANOJ KAKKONAL
DIRECTOR - DEPARTMENT OF
MEDIA & COMMUNICATION,
Eparchy of Mananthavady
Wayanad - KERALA

**"A smart way to become
cognoscenti
in the field of technology"**

CONTACT
94954 43393
91013 38786

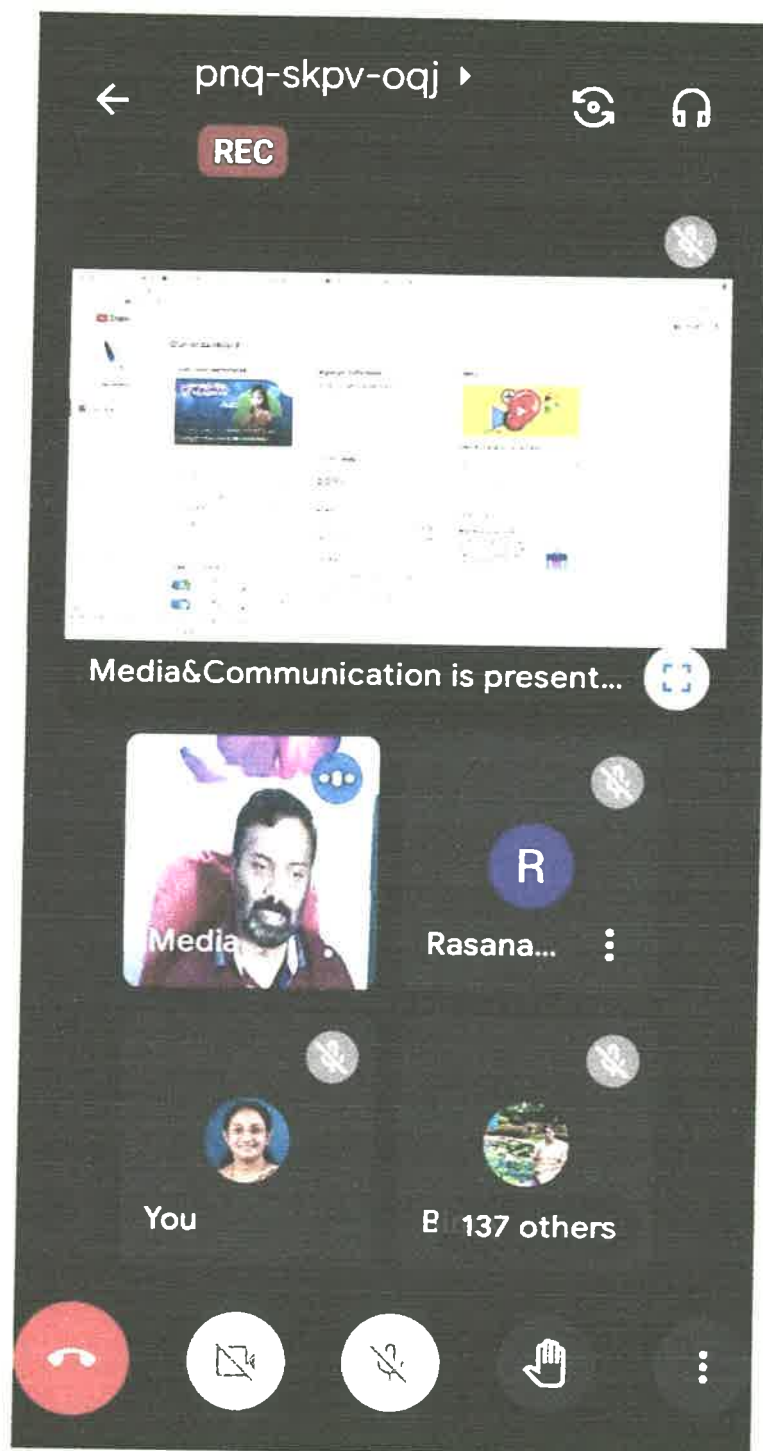
Register Here!

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**WORKSHOP ON 'LEADING EDGE' HANDS ON EXPERIENCE – OBS
STUDIO, YOUTUBE MANAGEMENT- 30th July 2021**



Presentation by the resource person was Fr. Manoj Kakkonal, Department of Media & Communication, Eparchy of Mananthavady, Wayanad 30-7-2021



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