



**ST. THOMAS COLLEGE  
OF TEACHER EDUCATION, PALA  
ESTD. 1957**

## **2.6.2 MECHANISM OF INTERNAL EVALUATION IS TRANSPARENT AND ROBUST AND TIME BOUND**

### **B) 2.6.2 ANNUAL INSTITUTIONAL PLAN OF ACTION FOR INTERNAL EVALUATION**


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**Academic Calendar  
and Schedule of the  
Activities**

**2022 - 2023**




  
Prof. Dr. BEENAMMA MATHEW  
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**June 2022**

Date	Day	Particulars
		<p><b>Course offered during the month</b></p> <p><b>B.Ed semester II</b></p> <p><b>Core courses:</b> EDU 201, EDU 202, EDU 203</p> <p><b>Optional courses:</b> EDU 204, EDU 205</p> <p><b>Practicals:</b> EDU 206.1, EDU 206.2, EDU 206.3, EDU 206.4</p> <p><b>B.Ed Semester IV</b></p> <p><b>Core courses:</b> EDU 401, EDU 402</p> <p><b>Optional courses:</b> EDU 403,</p> <p><b>Practicals:</b> EDU 404.1, EDU 404.2, EDU 404.3, EDU 404.4, EDU 404.5</p> <p><b>M.Ed Semester II</b></p> <p><b>Core course:</b> EDU010201, EDU010202, EDU010203, EDU010204, EDU010205</p> <p><b>M.ED Semester IV</b></p> <p><b>Common Core Courses:</b> EDU010401, EDU010402</p> <p><b>Specialization elective Courses:</b> ED820401 ED820402 ED820406 ED820407 ED820408 ED820409</p>
1	WED	Community Living Camp 2020-22 batch
2	THU	Community Living Camp 2020-22 batch
3	FRI	Community Living Camp 2020-22 batch




  
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6	WED	2021-23 batch (semester II) students were sent to schools to collect topics for preparing the Teaching Manual.
8	FRI	M.Ed. Semester I University exam Ends
11	MON	World Population Day School Induction (B.Ed. Sem II. 2021-23 Batch) Commences
16	SAT	M.Ed. Seniors Educational Tour
18	MON	M.Ed dissertation Model Viva
19	TUE	M.Ed Internship at B.Ed level begins M.Ed tool preparation Workshop
20	WED	Teachers begin school visits to observe students' classes
22	FRI	B.Ed, M.Ed. Sports Day
27	WED	Commemoration of Dr. A.P.J. Abdul Kalam M.Ed Unit test ED010204 Module1
29	FRI	Arts Fest (B. Ed., M.Ed.)



  
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July 2022

Date	Day	Particulars
		<p><b>Course offered during the month.</b></p> <p><b>B.Ed semester II</b>  <b>Core courses:</b> EDU 201, EDU 202, EDU 203  <b>Optional courses:</b> EDU 204, EDU205  <b>Practicals:</b> EDU206.1, EDU206.2, EDU206.3, EDU206.4</p> <p><b>B.Ed Semester IV</b>  <b>Core courses:</b> EDU401, EDU402  <b>Optional courses:</b> EDU403,  <b>Practicals:</b>  EDU404.1, EDU404.2, EDU404.3, EDU404.4, EDU404.5</p> <p><b>M.Ed Semester II</b>  (EDU010201, EDU010202, EDU010203, EDU010204, EDU010205</p> <p><b>M.ED Semester IV</b>  <b>Common Core Courses:</b>  EDU010401, EDU010402</p> <p><b>Specialization elective Courses:</b>  ED820401 ED820402 ED820406  ED820407 ED820408 ED820409</p>
1	FRI	M.Ed. SEM I University. Exam Begins

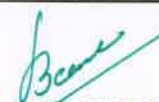


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5	SUN	Environment Day
7	TUE	Study Tour – B.Ed. Seniors IV Semester.
8	WED	Study Tour - B.Ed. Seniors IV Semester M.Ed Research Proposal presentation
9	THU	Study Tour - B.Ed. Seniors IV Semester M.Ed Research proposal presentation
10	FRI	Study Tour - B.Ed. Seniors IV Semester, Discussion teaching Manual preparation 2021-23 batch M.Ed Research proposal presentation
13	MON	M.Ed Proposal Presentation
14	TUE	Blood Donation Day, Environmental Day
15	WED	International Yoga Day
19	SUN	National Reading Day
20	✓ MON	M.Ed. Semester I Model Exam Begins M.Ed Dissertation Chapter 1 submission
21	TUE	B.Ed. Semester III Practical Exam
22	✓ WED	Demonstration classes begin M.Ed. Semester I Model Exam
23	THU	College Union (2021-22) & Arts Club Inauguration, value education class
24	✓ FRI	M.Ed. Semester I Model Exam
26	SUN	International Day Against Drug Abuse
27	✓ MON	M.Ed. Semester I Model Exam
28	TUE	Criticism classes begin
30	THU	Induction programme for 2021-23 batch:- send school leaders to schools with an intimation letter



  
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August 2022

Date	Day	Particulars
		<p><b>Course offered during the month.</b></p> <p><b>B.Ed semester II</b>  <b>Core courses:</b> EDU 201, EDU 202, EDU 203  <b>Optional courses:</b> EDU 204, EDU205  <b>Practicals:</b> EDU206.1, EDU206.2, EDU206.3, EDU206.4</p> <p><b>B.Ed Semester IV</b>  <b>Core courses:</b> EDU401, EDU402  <b>Optional courses:</b> EDU403,  <b>Practicals:</b>  EDU404.1, EDU404.2, EDU404.3, EDU404.4, EDU404.5</p> <p><b>M.Ed Semester II</b>  (EDU010201, EDU010202, EDU010203, EDU010204, EDU010205</p> <p><b>M.ED Semester IV</b>  <b>Common Core Courses:</b> EDU010401, EDU010402</p> <p><b>Specialization elective Courses:</b>  ED820401, ED820402, ED820406  ED820407, ED820408, ED820409</p>
8	MON	M.Ed Unit Test EDU010204 Module 2



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10	WED	Semester II Induction Ends
12	FRI	B.Ed. Semester IV Practical Exam
16	TUE	B.Ed Semester IV model examinations begin, M.Ed Internal Exam ED010201
17	WED	B.Ed Semester IV model examination M.Ed Internal Exam ED010202
18	THU	B.Ed Semester IV model examination M.Ed Internal Exam ED010203
24	WED	B. Ed. (Semester IV) University Exam M.Ed Student Seminar
25	THU	M.Ed Student Seminar
26	FRI	B. Ed. (Semester IV) University Exam M.Ed Student Seminar
27	SAT	M.Ed Dissertation Chapter 2 submission
29	MON	M.Ed. Dissertation Viva Voce M.Ed Student Seminar Unit Test ED010201 Module Three & four
30	TUE	Valedictory function M.Ed 2020-2022
31	WED	B.Ed. Classes 2022-24 begins



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September 2022

Date	Day	Particulars
		<p><b>Course offered during the month.</b></p> <p><b>B.Ed semester I</b>  <b>Core courses:</b> EDU 101, EDU 102, EDU 103  <b>Optional courses:</b> EDU 204, EDU205  <b>Associate Course:</b> EDU 106  <b>Practicals:</b>                      EDU107.1, EDU107.2, EDU107.3, EDU107.4</p> <p><b>B.Ed semester II</b>  <b>Core courses:</b> EDU 201, EDU 202, EDU 203  <b>Optional courses:</b> EDU 204, EDU205  <b>Practicals:</b>                      EDU206.1, EDU206.2 EDU206.3, EDU206.4</p> <p><b>B.Ed Semester III</b>  <b>Course:</b> EDU301  <b>Practicals:</b>                      EDU302.1, EDU 302.2 ,EDU302.3 , EDU 302.4</p> <p><b>M.Ed Semester II</b>                      (EDU010201, EDU010202, EDU010203, EDU010204, EDU010205)</p>



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		<p><b>M.ED Semester IV</b></p> <p><b>Common Core Courses:</b> EDU010401, EDU010402</p> <p><b>Specialization elective Courses:</b> ED820401 ED820402, ED820406, ED820407 ED820408, ED820409</p>
1	THU	Onam Celebrations, College Day
2	FRI	College Closes for Onam Holidays
12	MON	College Reopen after Onam Holidays Bridge Course for B.Ed. Students start. M.Ed Semester I-Seminar ED010205
13	TUE	N ET coaching begins
14	✓ WED	M.Ed Model examination ED010201
16	✓ FRI	M.Ed Model examination ED010202
17	SAT	Bridge Course for B.Ed. Students Semester I Ends K TET coaching by Alumni begins
19	✓ MON	Model Exam B.Ed. Semester II Begins (2021- 23 batch) M.Ed Model Examination ED010203 M.Ed ED010202 seminar
20	✓ TUE	Model Exam B.Ed. Semester II
21	✓ WED	Model Exam B.Ed. Semester II
22	✓ THU	Model Exam B.Ed. Semester II
23	✓ FRI	Model Exam B.Ed. Semester II
24	✓ SAT	Model Exam B.Ed. Semester II
26	MON	ED 010204 Practicum Model Exam ED010205



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27	TUE	M.Ed ED010202 & ED010205 Practicum
28	WED	B.Ed. Semester-II University Exam M.Ed Model examination ED010203
29	THU	M.Ed ED010201 Practical II
30	FRI	B.Ed Workshop on Drama and Art education by Dr. Syamraji, ED010202 & ED010203 practicum



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**October 2022**

Date	Day	Particulars
		<p><b>Course offered during the month.</b></p> <p><b>B.Ed semester I</b>  <b>Core courses:</b> EDU 101, EDU 102, EDU 103  <b>Optional courses:</b> EDU 204, EDU205  <b>Associate Course:</b> EDU 106  <b>Practicals:</b>                      EDU107.1, EDU107.2, EDU107.3, EDU107.4</p> <p><b>B.Ed Semester III</b>  <b>Course:</b> EDU301  <b>Practicals:</b>                      EDU302.1, EDU 302.2 EDU302.3 , EDU 302.4</p> <p><b>M.Ed Semester III</b>  <b>Specialisation Elective Course:</b>                      ED800303, ED810301,  <b>Common Core Course</b> ED010301  <b>Dissertation</b> ED010302</p> <p><b>M.Ed Semester IV (</b> EDU010401, EDU010402, optional</p>
1	SAT	Elders Day
2	SUN	Gandhi Jayanthi, Non-Violence Day
6	THU	B.Ed. Semester II University Exam



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7	FRI	M.Ed. Semester IV Exam
10	MON	B.Ed. Semester II University Exam M.Ed. Semester IV Exam M.Ed Third semester internship
12	WED	B.Ed. Semester II University Exam Internship intimation letter to schools distributed among school leaders to give authorities
14	FRI	B.Ed Semester II University Exam Semester IV paper valuation begins,
17	MON	B.Ed. Semester III Commences M.Ed. Semester IV Exam ends M.Ed Semester III begins
19	WED	Internship begins Semester III
21	FRI	M.Ed Third semester internship ends
24	MON	UN Day
29	SAT	Workshop on Chart Preparation by Teachers of St. Alphonsa H S Vakakkad



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**November 2022**

Date	Day	Particulars
		<p><b>Course offered during the month.</b></p> <p><b>B.Ed semester I</b>  <b>Core courses:</b> EDU 101, EDU 102, EDU 103  <b>Optional courses:</b> EDU 204, EDU205  <b>Associate Course:</b> EDU 106  <b>Practicals:</b>                      EDU107.1, EDU107.2, EDU107.3, EDU107.4</p> <p><b>B.Ed Semester III</b>  <b>Course:</b> EDU301  <b>Practicals:</b>                      EDU302.1, EDU 302.2 ,EDU302.3 , EDU 302.4</p> <p><b>M.Ed Semester I</b>                      ED010101, ED010102, ED010103, ED010104, ED010105</p> <p><b>M.ED Semester III</b>  <b>Specialisation Elective Course:</b>                      ED800303, ED810301,  <b>Common Core Course:</b> ED010301  <b>Dissertation:</b> ED010302</p>
1	TUE	Kerala Piravi
11	FRI	First Friday, National Education Day





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		M.Ed. Semester II Uty Exam
14	MON	Children's Day, M.Ed SemesterII University exam
16	WED	M.Ed SemesterII University exam
17	THU	M.Ed 2022-24 batch commences
18	FRI	Entry Behaviour Test
21	MON	M.Ed Semester II University exam
22	TUE	Third Chapter submission
26	SAT	Constitution Day
28	MON	M.Ed (2021-23 batch) Internship at D El Ed level begins



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December 2022

Date	Day	Particulars
		<p><b>Course offered during the month.</b></p> <p><b>B.Ed semester II</b>  <b>Core courses:</b> EDU 201, EDU 202, EDU 203  <b>Optional courses:</b> EDU 204, EDU205  <b>Practicals:</b>                      EDU206.1, EDU206.2 EDU206.3, EDU206.4</p> <p><b>B.Ed Semester III</b>  <b>Course:</b> EDU301  <b>Practicals:</b>                      EDU302.1, EDU 302.2 ,EDU302.3 , EDU 302.4</p> <p><b>M.Ed Semester I</b>  <b>Common Core Course:</b>                      ED010101, ED010102, ED010103, ED010104, ED010105</p> <p><b>M.ED Semester III</b>  <b>Specialisation Elective Course:</b>                      ED800303, ED810301,  <b>Common Core Course:</b> ED010301                      Dissertation ED010302</p>
1	THU	World Aids Day
2	FRI	PTA Executive Meeting



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		NSS unit inauguration
3	SAT	K TET exam
5	MON	International Day of Persons with Disability, M.Ed 2023-25-Workshop on ICT By Gilu G Ettaniyil
6	TUE	IQAC Meeting
7	WED	M.Ed dissertation chapter 4 submission, M.Ed (2023-25)- Internal Exam ED010102
9	FRI	ED010105: workshop on Communication skills
10	SAT	Workshop on E-Content Design (M.Ed 2023-25)
12	MON	M.Ed 2023-25) batch Internal examination ED010101
14	WED	M.Ed (2023-25) batch Internal examination ED010104
15	THU	PTA General Body Meeting, College Union Inauguration
16	FRI	Retreat for Students,
17	SAT	Life Guidance Programme
19	MON	Governing Body meeting at college, M.Ed (2023-25) batch Internal examination ED010104
23	FRI	Christmas Celebration Christmas vacation Begins



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January 2023

Date	Day	Particulars
		<p><b>Course offered during the month.</b></p> <p><b>B.Ed semester II</b>  <b>Core courses:</b> EDU 201, EDU 202, EDU 203  <b>Optional courses:</b> EDU 204, EDU205  <b>Practicals:</b>                      EDU206.1, EDU206.2, EDU206.3, EDU206.4</p> <p><b>B.Ed Semester III</b>  <b>Course:</b> EDU301  <b>Practicals:</b>                      EDU302.1, EDU 302.2, EDU302.3, EDU 302.4</p> <p><b>M.Ed Semester I</b>  <b>Common Core Course:</b>                      ED010101, ED010102, ED010103, ED010104, ED010105</p> <p><b>M.Ed Semester III</b>  <b>Specialisation Elective Course:</b>                      ED800303, ED810301,  <b>Common Core Course:</b>                      ED010301  <b>Dissertation:</b> ED010302</p>
2	MON	M.Ed Dissertation Chapter Five submission.



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3	TUE	Reopened after holidays
6	FRI	Discussion teaching Manual (2022-24) batch starts
12	THU ✓	National Youth Day, B.Ed first semester Model exam ( 2022-24 batch)
13	FRI ✓	B.Ed first semester Model exam ( 2022-24 batch), M.Ed third semester D.El.Ed internship ends
16	MON ✓	B.Ed first semester Model exam ( 2022-24 batch), M.Ed (2023-25) batch Career information
17	TUE ✓	B.Ed First Semester Model exam ( 2022-24 batch)
18	WED ✓	B.Ed First Semester Model exam ( 2022-24 batch)
19	THU	B.Ed. Semester I Ends.
20	FRI	B.Ed. Semester II Commences
23	MON ✓	B.Ed. Semester I University Exam Begins, M.Ed (2023-25) batch Internal examination ED010103
25	Wed	Dissertation draft submission (M.Ed 2022-24batch), Practicum of ED010103: Review two published research papers in education (M.Ed 2023-25 batch)
26	THU	Republic Day celebrations
27	FRI	B.Ed. Semester I University Exam, (M.Ed 2023-25 batch)-Practicum-ED010102 Panel discussion on Memory enhancing
30	MON	B.Ed. Semester I University Exam, (M.Ed



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		2023-25 batch)-Research module I exam- ED010103, ED010104-Seminar/Assignment
31	TUE	(M.Ed 2023-25 batch)- ED010105: Language Lab; Self -Development Workshop-Yoga



  
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February 2023

Date	Day	Particulars
		<p><b>Course offered during the month.</b></p> <p><b>B.Ed semester II</b>  <b>Core courses:</b> EDU 201, EDU 202, EDU 203  <b>Optional courses:</b> EDU 204, EDU205  <b>Practicals:</b>                      EDU206.1, EDU206.2, EDU206.3, EDU206.4</p> <p><b>B.Ed Semester IV</b>  <b>Core courses:</b> EDU401, EDU402  <b>Optional courses:</b> EDU403,  <b>Practicals:</b>                      EDU404.1, EDU404.2, EDU404.3, EDU404.4, EDU404.5</p> <p><b>M.Ed Semester I</b>  <b>Common Core Course:</b>                      ED010101, ED010102, ED010103, ED010104, ED010105</p> <p><b>M.ED Semester III</b>  <b>Specialisation Elective Course:</b>                      ED800303, ED810301,  <b>Common Core Course:</b> ED010301  <b>Dissertation</b> ED010302</p>
1	WED	B.Ed. Semester I University Exam



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3	FRI	First Friday, B.Ed. Semester I University Exam, 2021-2023 batch Internship ends
4	SAT	All Kerala Elocution Competition for School Students
6	MON	B.Ed. Semester I University Exam (M.Ed 2023-25 batch) Practicum ED010102: Prepare a theme paper on a thrust area
7	TUE	Demonstration classes start
13	MON	(M.Ed 2023-25 batch)- Internal Exam ED010102
14	TUE	B.Ed Semester III practical exam, M.Ed ED800303- Field visit- Maria Sadanam
15	WED	B.Ed. Sem III Ends. 2022-24 batch Induction started, M.Ed ED800303 Internal exam
17	FRI	B.Ed. Sem III University Exam
20	MON	B.Ed. Sem IV Commences
23	THU	Sem III LAC Model exam B.Ed Semester III LAC University exam
24	FRI	(M.Ed 2023-25 batch)-ED010105 Internal exam
27	MON	M.Ed Internal exam ED810301
28	TUE	M.Ed Class seminar on ED810301



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March 2023

Date	Day	Particulars
		<p><b>Course offered during the month.</b></p> <p><b>B.Ed semester II</b>  <b>Core courses:</b>                      EDU 201, EDU 202, EDU 203  <b>Optional courses:</b>                      EDU 204, EDU205  <b>Practicals:</b>                      EDU206.1, EDU206.2, EDU206.3,                      EDU206.4</p> <p><b>B.Ed Semester IV</b>  <b>Core courses:</b>                      EDU401, EDU402  <b>Optional courses:</b> EDU403,  <b>Practicals:</b>                      EDU404.1, EDU404.2, EDU404.3,                      EDU404.4, EDU404.5</p> <p><b>M.Ed Semester II</b>                      EDU010201, EDU010202, EDU010203,                      EDU010204, EDU010205</p> <p><b>M.ED Semester III</b>  <b>Specialisation Elective Course:</b>                      ED800303, ED810301,  <b>Common Core Course:</b>                      ED010301</p>





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		Dissertation ED010302
2	THU	Mid-Semester examination ED010103
3	FRI	M.Ed Field visit: Mango Meadows Kadithuruthy
4	SAT	B.Ed. Study Tour 2021-23 Batch
5	SUN	B.Ed. Study Tour 2021-23 Batch
6	MON	B.Ed. Study Tour 2021-23 Batch, MEd Seminar on ED800303, M.Ed Semester 1 Model Exam
7	TUE	B.Ed. Study Tour 2021-23 Batch, M.Ed Practicum work on ED810301
8	WED	B.Ed. Study Tour 2021-23 Batch, M.Ed Practicum work on ED810301, M.Ed Semester 1 Model Exam
9	THU	B.Ed. Study Tour 2021-23 Batch
10	FRI	M.Ed Practicum work on ED800303, M.Ed Semester 1 Model Exam
11	SAT	Alumni Association General Body Meeting
13	MON	(M.Ed 2023-25 batch)- PracticuM.Ed010103- 1. Analyse graphically the result of the previous batch of your institution 2. Prepare a Model research proposal, Practicum ED010103, Research topic selection workshop
14	TUE	M.Ed semester 1 Model exam, Research topic Selection
15	WED	Arts Fest
16	THU	Arts Fest, M.Ed Practicum work on ED800303
17	FRI	Annual Sports Day, M.Ed Semester III Model exam,



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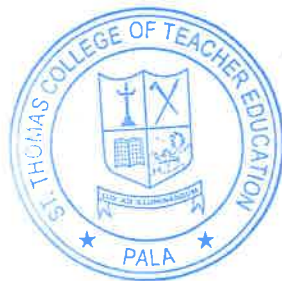
		Practicum (MEd 2023-25 batch) ED 010101
20	✓ MON	M.Ed Semester III Model exam
23	THU	Finalisation of Topics through Expert committee meeting
24	FRI	M.Ed 1 <sup>st</sup> semester University Exam, Seeking Approval of Dean for Research Topics
27	MON	M.Ed 1 <sup>st</sup> Semester University exam
29	Wed	M.Ed 1 <sup>st</sup> Semester University exam
30	THU	Inauguration of Community Living Camp 2021-23 batch
31	FRI	Dissertation submission, M.Ed 1 <sup>st</sup> semester University exam




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**April 2023**

	Day	Particulars
1	SAT	M.Ed (2023-25) proposal preparation workshop
10	MON	M.Ed semester III University exam, M.Ed (2023-25) draft proposal submission
11	TUE	M.Ed (2023-25) draft proposal submission
12	WED	M.Ed Semester III University exam
13	THU	M.Ed (2023-25) draft proposal submission
14	FRI	M.Ed (2023-25) draft proposal submission
17	MON	M.Ed (2023-25) proposal submission
18	TUE	Dissertation Viva Voce Internal, M.Ed (2023-25) proposal submission
19	Wed	M.Ed (2023-25) proposal submission
20	✓ THU	Dissertation VivaVoce Internal
21	FRI	M.Ed (2023-25) proposal submission
22	SAT	Earth Day




  
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May 2023

Date	Day	Particulars
2	TUE	M.Ed (2023-25) proposal PowerPoint 1 submission
3	WED	M.Ed (2023-25) proposal PowerPoint 1 submission
4	THU	M.Ed (2023-25) proposal PowerPoint 1 submission
5	FRI	M.Ed (2023-25) proposal PowerPoint submission
20	SAT	Thesis writing guidance (online)
22	MON	Dissertation Viva-Voce External
31	WED	World Tobacco Day



  
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