



Phone: 04822 - 216537

ST. THOMAS COLLEGE OF TEACHER EDUCATION

PALA - 686 575, KOTTAYAM (DT.) KERALA STATE

Re-accredited at A Grade by NAAC

E-mail: stcepala@gmail.com

Website: <http://stcte.ac.in>

IQAC MINUTES (2022-2023)

Minutes of the IQAC Meeting held on 02/06/2022

Venue : Seminar Hall 10.00 a.m.

Agenda

1. Commencement of the new academic year
2. Discussion on strategic plans for the academic year 2022-2023
3. Integrated Teacher Education Programme (ITEP) Future of Teacher Education Institutions

The meeting began with a silent prayer. The new principal welcomed the members. This was followed by the presentation of the Action Taken Report by the IQAC coordinator. The members reviewed the status of the action taken on the decisions of the previous meeting.

The Action Taken Report (ATR)

1. The college submitted the application for recognition as research centre in education.
2. Three members of the faculty Dr. Lavina Dominic, Dr. Sunu Austin, and Dr. Alex George submitted application for research guideship.
3. 'Nirakoot' Adding colours to Life – An extension programme to beautify the local schools was undertaken by the students under the leadership of Dr. Alex George during April and May.
4. Faculty have submitted articles for publication in various peer reviewed journals.

Deliberations


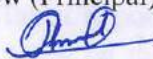


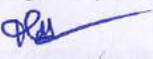


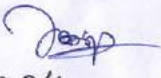

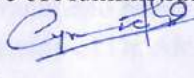
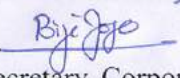
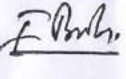

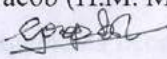


The committee discussed the agenda for the day. The following decisions were taken.

1. A meeting of all managements needs to be called and a petition must be presented to the government regarding the future of Teacher Education Institutions .
2. *A Plan of Action was chalked out*
 - a) Excellence in academics and other areas

- b) Preparing prospective teachers for clearing teacher eligibility tests
- c) Entering MoUs with new institutions, Renewal of MoUs, Organise programmes with MoU partners
- d) Securing recognition for research centre and research guideship
- e) Fostering research culture – research publications among faculty and students
- f) Augmenting infrastructure of the college using RUSA funds
- g) Extension activities – community engagement – sensitising to social needs – extending faculty and student expertise and venue for community programmes
- h) Initiation of NSS unit in college
- i) Harnessing the resources of the Alumni and local community

The meeting concluded with a prayer. The IQAC Coordinator proposed a vote of thanks.

Members present

1. Chairperson: Dr. Sr. Beenamma Mathew (Principal) 
2. Dr. T.C. Thankachan (Vice Principal) 
3. Dr. Lavina Dominic (Co-ordinator) 
4. Prof. Jose P Mattam (Member, Governing Body) 
5. Dr. T.M Mollykutty (HOD, M.Ed.) 
6. Dr. Sr. Mary Thomas (Faculty, B.Ed.) 
7. Sri. Jose Mamparambil (Entrepreneur) 
8. Rev. Fr. Jose Puzhakkara (President, Alumni - Representative of Alumni) 
9. Sr. Mini Thomas (Head Accountant- Representative of Administration Staff) 
10. Mr. Cyriac Thomas (Representative of Students) 
11. Smt. Biji Jojo (Municipal Councilor) 
12. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala- Representative Employers) 
13. Sri. Sunny Anthony (PTA Vice-President) 
14. Sri. Georgekutty Jacob (H.M. Model School-Representative of Cooperating Schools) 
15. Dr. Sunu Austin (Faculty, B.Ed.) 
16. Dr. Pratheesh Abraham (Dean Students' Welfare) 



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Minutes of the IQAC Meeting held on 07/11/2022

Venue - 2.30 pm Seminar Hall

Agenda

1. Inauguration of research centre in education
2. Initiation of Aided Unit of NSS

The meeting began with a silent prayer. The principal welcomed the members. The IQAC coordinator presented the Action Taken Report. The members reviewed the status of the action taken on the decisions of the previous meeting.

The Action Taken Report (ATR)

1. An MoU was signed with St. Ann's College of Teacher Education, Secunderabad on 12-10-2022
2. The college has been recognised as research centre in education under Mahatma Gandhi University.
3. Online coaching of NET and KTET were organised in the months of September and October – resource persons were members of the faculty and the alumni
4. The college was sanctioned an aided unit of the NSS on 28/10/2022
5. The college was the venue for the launch of the Samagra Shiksha Project – A government Of Kerala initiative – Promotion of mother tongue

Deliberations

The committee discussed the agenda of the meeting . The following decisions were taken :

1. The Honorable Vice-Chancellor of the Mahatma Gandhi University , Kottayam, Dr. Sabu Thomas would be the Chief Guest. The date for inauguration of the research centre was to be decided according to the available dates of the Vice Chancellor.
2. The inauguration of the Research centre must be meticulously planned and carried out.
3. A formal inauguration of the NSS Unit must be conducted. Dr. Alex George was appointed as coordinator of the NSS unit of the college.

The meeting concluded with a prayer. The IQAC Coordinator proposed a vote of thanks.

Members present

1. Chairperson: Dr. Sr. Beenamma Mathew (Principal) *Beenamma*
2. Dr. T.C. Thankachan (Vice Principal) *Thankachan*
3. Rev.Dr.Jose Kakkallil (Management Nominee) *Kakkallil*
4. Prof. Jose P Mattam (Member, Governing Body) *Mattam*
5. Dr. Lavina Dominic (Co-ordinator) *Lavina*
6. Dr. T.M Mollykutty (HOD, M.Ed.) *Mollykutty*
7. Dr. Sr. Mary Thomas (Faculty, B.Ed.) *Mary Thomas*
8. Dr. Sunu Austin (Faculty, B.Ed.) *Sunu Austin*
9. Dr. Pratheesh Abraham (Dean Students' Welfare) *Pratheesh*
10. Sr. Mini Thomas (Head Accountant- Representative of Administration Staff) *Mini*
11. Mr. Cyriac Thomas (Representative of Students) *Cyriac*
12. Rev. Fr. Jose Puzhakkara (President, Alumni - Representative of Alumni) *Jose*
13. Sri. Sunny Anthony (PTA Vice-President) *Sunny*
14. Sri. Georgekutty Jacob (H.M. Model School-Representative of Cooperating Schools) *George Jacob*

Deliberations

The committee discussed the agenda of the meeting. The following decisions were taken:

1. The Honorable Vice-Chancellor of the Mahatma Gandhi University, Kottayam, Dr. Sabu Thomas would be the Chief Guest. The date for inauguration of the research center was to be decided according to the available dates of the Vice-Chancellor.
2. The inauguration of the Research Centre must be meticulously planned and carried out.
3. A formal inauguration of the NSS Unit must be conducted. Dr. A.G. George was appointed as coordinator of the NSS unit of the college.



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Minutes of the IQAC Meeting held on 06/12/2022

Venue - 2.30 pm Seminar Hall

Agenda :

1. Discussion on academic programme
2. Other relevant matters

The meeting began with a silent prayer. The principal welcomed the members. This was followed by the presentation of the Action Taken Report by the IQAC coordinator. The members reviewed the status of the action taken on the decisions of the previous meeting.

The Action Taken Report (ATR)

1. The research centre was inaugurated by Honorable Vice -Chancellor , Mahatma Gandhi University, Kottayam on 23 November 2022.
2. The aided NSS Unit of the college was inaugurated on 02 December 2022 by Dr. E.N. Sivadasan (NSS Programme Coordinator, MG University). Dr. Alex George was appointed as the coordinator.
3. NET , KTET online coaching classes were conducted under the auspices of the Alumni - UGC NET Online Coaching by faculty from 12 September to 26 September 2022,
KTET online coaching was conducted from 17 September to 15 October 2022
The resource persons included the faculty and alumni of the college.
4. The construction of the new building is progressing under the RUSA scheme.






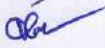





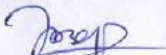
Deliberations

The committee discussed the agenda of the meeting. The following decisions were taken:

1. The college should ensure the smooth running of the research centre. The course work is scheduled to start on 01 March 2023.
2. The application for promotion submitted by Dr. Sunu Austin and Dr. Pratheesh Abraham were examined. The applications were accepted and recommended for continuing with the promotion procedures.

The meeting concluded with a prayer. The IQAC Coordinator proposed a vote of thanks.

Members present

1. Chairperson: Dr. Sr. Beenamma Mathew (Principal) 
2. Dr. T.C. Thankachan (Vice-Principal) 
3. Rev.Dr.Jose Kakkallil (Management Nominee) 
4. Prof. Jose P Mattam (Member, Governing Body) 
5. Dr. Lavina Dominic (Co-ordinator) 
6. Dr. T.M Mollykutty (HOD, M.Ed.) 
7. Dr.Sr. Mary Thomas (Faculty, B.Ed.) 
8. Dr.Sunu Austin (Faculty, B.Ed.) 
9. Dr. Pratheesh Abraham (Dean Students' Welfare) 
10. Sr. Mini Thomas (Head Accountant- Representative of Administration Staff) 
11. Mr. Nibin Babu (Representative of Students) 
12. Rev. Fr. Jose Puzhakkara (President, Alumni - Representative of Alumni) 

The Action Taken Report (ATR)

1. The research centre was inaugurated by Bishop, the Vice-Chancellor, Mar Thoma Syrian University, Kottayam on 23 November 2022.
2. The aided NSS Unit of the college was inaugurated on 02 December 2022 by Dr. B.N. Sivasankar (NSS Programme Coordinator, MGT University). Dr. George was appointed as the coordinator.
3. NET, KETET online coaching classes were conducted under the guidance of our Alumni - OGC NET Online Coaching by faculty from 17 September to 26 September 2022.
NET online coaching was conducted from 17 September to 15 October 2022.
The resource persons included the faculty and alumni of the college.
4. The construction of the new building is progressing under the RUSA scheme.

Deliberation:

The committee discussed the agenda of the meeting. The following decisions were taken:

1. The college should ensure the smooth running of the research centre. The ongoing work is scheduled to start on 01 March 2023.
2. The application for promotion submitted by Dr. Sunu Austin and Dr. Pratheesh Abraham were examined. The applications were accepted and incorporated in conformity with the institutional procedures.

The meeting concluded with a prayer. The IC/A Coordinator proposed a vote of thanks.



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Minutes of the IQAC Meeting held on 23/03/2023

Venue - 2.30 pm Seminar Hall

Agenda :

1. Appraisal of the outcomes of strategic plans set at the beginning of the academic year
2. Preparation and submission of AQARs 2020-2021 and 2021-2022
3. Initiation of a college development fund or Maintenance fund

The meeting began with a silent prayer. The principal welcomed the members. This was followed by the presentation of the Action Taken Report by the IQAC coordinator. The members reviewed the status of the action taken on the decisions of the previous meeting.

The Action Taken Report (ATR)

1. The Ph.D. Course work started on 1 March 2023. The first batch of Ph.D. students (2022 admission) have started with the course work.
2. The NSS unit has started its programmes.

Deliberations

The committee discussed the agenda of the meeting . The following decisions were taken:

1. The members appraised the outcomes of the strategic plans and status of the preparation of the AQAR for 2021-2022.
2. Resume 'Jagratha' - Webinar series in collaboration with Archana Women's Centre as part of the community extension programme of the college
3. The members discussed the need to raise funds to cater to the immediate needs of the college, such as maintenance expenses. The principal was asked to discuss with the faculty and staff regarding the contribution to the fund.

The meeting concluded with a prayer. The IQAC Coordinator proposed a vote of thanks.

Members present

1. Chairperson: Dr. Sr. Beenamma Mathew (Principal) *Beenamma*
2. Dr. T.C. Thankachan (Vice Principal) *Thankachan*
3. Rev. Dr. Jose Kakkallil (Management Nominee) *Kakkallil*
4. Prof. Jose P Mattam (Member, Governing Body) *Mattam*
5. Dr. Lavina Dominic (Co-ordinator) *Lavina*
6. Dr. T.M Mollykutty (HOD, M.Ed.) *Mollykutty*
7. Dr. Sr. Mary Thomas (Faculty, B.Ed.) *Mary Thomas*
8. Dr. Sunu Austin (Faculty, B.Ed.) *Sunu Austin*
9. Dr. Pratheesh Abraham (Dean Students' Welfare) *Pratheesh*
10. Sr. Mini Thomas (Head Accountant- Representative of Administration Staff) *Mini Thomas*
11. Mr. Nibin Babu (Representative of Students) *Nibin Babu*
12. Rev. Fr. Jose Puzhakkara (President, Alumni - Representative of Alumni) *Jose Puzhakkara*
13. Rev. Fr. Berchmans Kunnumpuram (Secretary, Corporate Educational Agency, Pala- Representative Employers) *Berchmans*
14. Sri. Mathew Jose (PTA Vice-President) *Mathew Jose*

The Archana Talent Report (ATR)

1. The Ph.D. Course were started on 1 March 2023. The first batch of Ph.D. students (2022 admissions) have started with the course work.
2. The NSS unit has started its programmes.

Deliberations

The committee discussed the agenda of the meeting. The following activities were taken:

1. The members reviewed the outcomes of the strategic plan and state of the preparation of the AQAR for 2021-2022.
2. Sports 'Jagrana' - Webinars series in collaboration with Archana Women's Centre as part of the community extension programme of the college.
3. The members discussed the need to also focus on cater to the immediate needs of the college, such as - infrastructure expansion. The request was asked to discuss with the faculty and staff regarding the college issues in the field.

The meeting concluded with a prayer. The Rev. Fr. Berchmans Kunnumpuram proposed a vote of thanks.